

# Human Anatomy and Physiology – Mr. Matthew Marner

2020 – 2021 Room 209 mlmarner@washoeschools.net

Welcome to A&P! I am excited to have you in my class and I look forward to this year, even though it will be different from any school year before. I know that nearly all of you elected this class, so I hope that you find this class interesting and challenging while reaching the educational goals you have set for yourself. The following guidelines will help provide the information that is needed to succeed.

This class follows the *Next Generation Science Standards*, as those are accepted and endorsed by the WCSD. This class is **difficult** and requires a **great deal of study and review**. This syllabus is meant to be a guideline to students and parents of the rules and policies in my class, so it is important that you share this information with your parents. Please keep this sheet in your binder so that you can refer to it when needed.

## Course Objectives

In this course, we will explore a variety of anatomy and physiology principles. Students will be asked to demonstrate problem-solving skills, discuss topics (in both a face-to-face and virtual setting), and question what they know about the structural arrangement and functional roles of the body and its components. Students will gain an understanding of how the human body functions, as well as how its knowledge can better their lives, including possible careers pertaining to all aspects of the body. This course is rigorous and has a great deal of content. It is a direct instruction based, with dissections (maybe). You will spend your time at home completing tasks pertaining to the content (watching videos, taking notes, reading, completing activities or homework). Your face-to-face time will be spent completing projects, labs, notes, and doing other hands-on things to demonstrate your understanding of the concepts. In each setting, you will be asked to advance your knowledge of the content. I will make every effort to be as paperless, as possible.

## Successful A&P students... (Classroom rules)

1. Have the necessary materials needed to participate and complete work. Be prepared to do stuff
2. Be here on time for every face-to-face period we have together
3. Check Microsoft Teams often for handouts, notes, assignments, and other class materials
4. Join the Anatomy Remind so that you are always able to receive updates and reminders for class
5. Advance your learning of the content at home
6. Review notes and/or textbook content outside of class (often). Notes will help with homework and activities. If there is no homework, review! Homework is communicated daily in class and on Remind.
7. Find additional resources to enhance your understanding of the content
8. Ask questions and be engaged in the class activities for the day. Do not be a distraction to others!
9. Take your success in this class as your responsibility. When you miss, they get work in advance
10. Respect others and their property. This includes opinions, speaking time, and overall well-being. Behaviors that disrupt others' learning environment or endanger others will not be tolerated.

## Materials for Class

1. Lab Fee (\$40) paid to the school registrar – **please pay by September 7**
  - Lab fees are used to purchase dissection specimens and other materials for labs and exploration
2. 3-ring binder (2-inch) (can share with another class, but you will have a lot of stuff)
  - A divider with a pocket is really good for keeping most recent assignments/notes in front
  - 6 dividers
  - College-ruled paper
3. Daily writing utensils – pens and/or pencils
4. Coloring sticks, scissors, glue stick, a highlighter or two
5. **Optional but recommended** - sticky notes, white out (if you're the white-out type), sharpies, paper clips, a ruler, hand sanitizer, Kleenex...

**THERE WILL BE NO SHARING OF MATERIALS OR SUPPLIES SO PLAN ACCORDINGLY**

## Textbook Information

Textbooks are available for check out through the library. There is also an online textbook which we will explore in the coming days and use extensively this year.

## Attendance/Tardy Policy

Attendance will be taken every day, whether you are face-to-face or at home. Students will be required to make up work for the days that they miss. Please refer to the WCSD Attendance Policy for additional information

- If you miss a test or quiz, you must make up the assessment within 3 days of their return.

## Academic Grades

Grades will be weighted as follows:

Majors:	70%
Tests, Quizzes, Labs, Dissections	
Minors:	30%
Warmups, HW, Practice, Lab set-ups, Classwork,	
	100%

## Grading Scale

A	90 – 100
B	80 – 89.9
C	70 – 79.9
D	60 – 69.9
F	0 – 59.9

“Campus Instruction, the student information system, contains the electronic grade book and attendance that are the class record book for the Washoe County School District.” – Accepted Practice - Grade Posting

I will be using this system and updating grades **at least** once per week. Feedback on Practice is given immediately, on homework it is given in my handwritten responses. Questions that are difficult for several students will be answered in a whole class discussion. Larger assignments/Projects/Papers will be graded and entered into CI within two weeks of the due date.

## Cell Phone/Electronic Device Policy

Students must have their cell phone, earbuds, or any other electronic device **ON SILENT and PUT AWAY IN THEIR BAG** once class has begun. They are not permitted on the desk. There will be times when we will use them in class, but those will be at the teacher’s discretion. Emergencies happen, but please have your parent contact you through the front office. Parents, please honor your child’s time in class by not calling or texting. I will ask students for their phones **but will not touch them**, if this policy cannot be followed.

## Food and Drink

Food or drink are NOT ALLOWED. Open food will be confiscated and thrown away. Bottled water with lids or hydroflasks are the only exception. When you need a drink, you will step out into the hallway to do so. STRAWS ARE AN EXCEPTION. My classroom will be closed for lunch. Students will not allowed into Room 209 at lunchtime unless you are making up tests or quizzes for this class.

## Bathroom Policy

One student at a time is permitted out of the room for the restroom. You will obtain a pass from me. There are no bathroom passes given in the first 10 minutes or last 10 minutes of the period.

## Test Assistance

Because of the difficulty in understanding the human body, there will be a resource that is available to each student on each Unit test. Many times, they will be worth points. Additionally, each Unit test will be accompanied by the opportunity to earn back points, via Test Corrections. Students will be ineligible to complete test corrections if they have not completed all of the work for the Unit in question. In the **Fall**, as students become accustomed to the content about the body, I drop the lowest test score for each student (This does not include the final). No drops in the **Spring**. Test retakes will be open for discussion on a case by case basis, but will only be eligible for 90% of the total score.

## Progressive Discipline

Progressive discipline follows the guidelines set out by the WCSD and McQueen High School.

- 1<sup>st</sup> infraction will result in a discussion with the teacher.
- 2<sup>nd</sup> infraction will result in an email/call home to guardian.
- 3<sup>rd</sup> infraction will involve SRO. Serious infractions **may** result in immediate office referral.

## Academic Dishonesty

Academic dishonesty in any form will not be tolerated. This includes, but is not limited to,

- (a) copying other students’ work without discussing it
- (b) using the same exact wording as your lab partner on an assignment
- (c) plagiarism (always cite your sources)

Students will receive a “0” for the assignment and all extra credit points for the semester will be removed. A parent/teacher conference may be scheduled to discuss further consequences if it becomes an issue again. Repeated dishonesty will lead to a “F”.

**COVID Safety**

1. Students are encouraged to wash/sanitize hands before and after class.
2. Students will always wear a mask in class.
3. Desks will be individualized, and specific colored seats apply to periods.
4. Students are recommended to maintain 6 feet of social distancing while in class
5. No sharing of masks, supplies, lab equipment, or any other items.
6. See the teacher with any COVID safety concerns.
7. Walking around the room will be prohibited
8. All district regulations for self-monitoring before coming to school apply to this class.
9. If you are not feeling well, do not come to school

**Parent Contact**

Parent involvement is a critical component in a students’ success in high school. The primary means of communicating student progress in class is through Campus Instruction. Parents and students may access grades and comments from any computer. Please feel free to contact Mr. Marner at [mlmarner@washoeschools.net](mailto:mlmarner@washoeschools.net) regarding any issues or concerns you may have. I can also be reached by calling the school (746-5880) and leaving a message at extension **32209**.

Please do not hesitate to contact me for any reason. If you need extra assistance, we will find a time to make it happen. With a 24-48 hour warning, I can meet students most mornings before school or after. Finally, if you are having trouble at home, in another class, or just need to talk to someone, I’m here. - Mr. Marner

**Parent/Student Class Agreement**

**Please keep this sheet in your binder**

I, \_\_\_\_\_, understand that I am expected to behave in a respectful and responsible manner to myself, other students, and to my teachers while I am in this classroom. I understand what is expected of me as outlined in the syllabus and I am committed to doing my best to achieve success. If I run into any obstacles at all, I will let Mr. Marner know so that together we can formulate a plan to get me back on track. I also understand that Mr. Marner will communicate to my parent/guardian when I am struggling as well as excelling.

\_\_\_\_\_  
Student’s signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent’s signature

\_\_\_\_\_  
Date

Regards,

**Matthew Marner**