

# Superintendent's Weekly Calendar

***Monday, Nov. 16 to Friday, Nov. 20***

***\*Please be aware that the Superintendent's Calendar may change due to unplanned meetings or district business. The calendar is very fluid because of the District's ongoing response to COVID-19. Please note all below meetings will be held virtually.***

***All Meetings are being conducted either via phone, Zoom, Teams***

## **Monday, November 16**

- **8:30 a.m.**- Attend the planning meeting with Area Superintendents
- **10:00 a.m.**-Duty/Sub Coverage at schools
- **11:30 a.m.**- Attend the Council of the Great City Schools Legal Webinar with Husch-Blackwell
- **12:30 p.m.**- Meet with Communications Manager Megan Downs
- **1:00 p.m.**- Meet with Project Manager Vangie Russell
- **2:00 p.m.**- Meet with Chief General Counsel Neil Rombardo
- **3:00 p.m.**- Meet with UNR President Sandoval, TMCC President Karin Hilgersom, and Deputy Superintendent Debbie Biersdorff
- **4:00 p.m.**- Monthly meeting with Washoe Education Association (WEA) Leadership Deputy Superintendent Debbie Biersdorff, and Emily Ellison Chief Human Resources Officer

## **Tuesday, November 17**

- **8:00 a.m. – 11:00 a.m.**- Attend Vertical Meetings with Area Superintendents via Teams
- **11:00 a.m.**- Meet with Board President Malena Raymond
- **12:00 p.m.**- Meet with Legal Counsel Sara Montalvo, Deputy Superintendent Debbie Biersdorff, and Area Superintendent Jennifer Van Tress RE: Special Education Updates
- **1:00 p.m.**- Meet with Board Vice President Angie Taylor
- **2:00 p.m.**- Attend the Board Policy Committee meeting
- **4:00 p.m.**- Attend the Student Advisory Council Town Hall Event
- **5:30 p.m.**- Attend the SACTE Passport to High School Success Family Virtual Information Night

## **Wednesday, November 18**

- **8:00 a.m.**- Interview with a student
- **8:30 a.m.**- Attend the Growth and Technology meeting
- **10:00 a.m.**- Meet with Chief Strategies Officer Paul LaMarca
- **10:30 a.m.**- Attend the CASEL Superintendents Roundtable
- **11:00 a.m.**- Attend the WCSD COVID Task Force meeting
- **1:00 p.m.**- Meet with Deputy Superintendent Debbie Biersdorff, Legal Counsel Sara Montalvo, Area Superintendent Jen Van Tress, Director of Student Accounting Bryn Lapenta, Chief Accountability Officer Ben Hayes RE: NDE Attendance Guidance

- **2:00 p.m.**- Meet with the Executive Leadership Team
- **4:00 p.m.** Meet with Executive Assistant Tami Covington

#### **Thursday, November 19**

- **8:00 a.m.**- Attend the Great City Schools' Superintendent COVID-19 Check-in Meeting
- **10:00 a.m.**- Meet with Chief Internal Audit Officer Kirk Starkey
- **10:30 a.m.**- Meet with Chief Communications Officer Irene Payne
- **11:00 a.m.**- Meet with Business and Finance and Leadership team on 2022 Budget Discussion
- **1:00 p.m.**- Meet with Chief Accountability Officer Ben Hayes
- **2:00 p.m.**- Meet with Chief of School Police Jason Trevino
- **3:00 p.m.**- Meet with Leadership Team
- **5:30 p.m.**- Attend the Zoning Advisory Committee meeting

#### **Friday, November 20**

- **8:00 a.m.**- Conduct Press Briefing with media outlets
- **10:30 a.m.-1:30 p.m.**- Duty/Sub coverage at schools
- **2:00 p.m.**- Attend the WCSD COVID Task Force Meeting via Zoom
- **3:30 p.m.**- Meet with Chief Strategies Officer Paul LaMarca, Chief Financial Officer Mark Mathers, Budget Director Mike Schroeder, Chief Communications Officer Irene Payne, Project Manager Vangie Russell Safe Healthy Schools Commission budget and website updates