

# Superintendent's Weekly Calendar

**Monday, June 29 to Friday, July 3, 2020**

***\*Please be aware that the Superintendent's calendar may change due to unplanned meetings or District business. The calendar is very fluid because of the District's ongoing response to COVID-19. Please note all meetings will be held virtually either via phone, Zoom, or Teams.\****

## **Monday, June 29**

- **8:00 a.m.** Meeting with Chief Financial Officer Mark Mathers
- **8:30 a.m.** Meeting with IT on Surface
- **9:00 a.m.-** Meet with Project Manager Vangie Russell and Executive Assistant Jennifer Jimenez to discuss budgets – monthly meeting
- **10:30 a.m.-** Attend meeting with Academic Leadership Team
- **12:00 p.m.-** Meet with Chief of Communications and Community Engagement Irene Payne
- **12:30 p.m.-** Meet with Chief Financial Officer Mark Mathers
- **1:30 p.m.-** Meet with Labor Relations and Legal Department
- **3:00 p.m.-** Meet with the Association Leadership Teams
- **4:30 p.m.-** Meeting with Community Member, Deputy Superintendent Biersdorff, and Chief Operation Officer Pete Etchart

## **Tuesday, June 30**

- **8:00 a.m.-** Conduct a Non-meeting with the Board RE: NRS 288
- **1:00 p.m.-** Meet with Board Vice President Dr. Angie Taylor
- **4:00 p.m.-** Attend Dana Galvin's retirement party

## **Wednesday, July 1**

- **8:00 a.m.-** Attend the Growth and Technology Meeting
- **9:30 a.m.-** Meet with Chief Legal Counsel Neil Rombardo
- **12:00 p.m.-** Personal appointment
- **2:30 p.m.-** Meet with Chief Operations Officer Pete Etchart, Special Projects Administrator/Interim Chief Information Technology Officer Rick Harris, and new Chief Information Technology Officer Chris Turner

## **Thursday, July 2**

- **9:00 a.m.-** Work In Office
- Meetings as needed

**Friday, July 3- Holiday Observed**