

# Interim Superintendent's Weekly Calendar

## *Monday August 12 to Friday, August 16*

*\*Please be aware that the Interim Superintendent's Calendar may change or have to be deviated from what is below due to unplanned meetings or district business*

### **Monday Aug. 12**

- **5:30 a.m. to 6:30 a.m.**- Visit Nutrition Services, view new addition and conduct media interviews
- School visits (Times not exact)
  - Reed High School
  - Bernice Mathews Elementary School
  - Cold Springs Middle School
  - Stead Elementary School
  - O'Brien Middle School
  - Silver Lake Elementary School
  - Gomes Elementary School
- **4 p.m.**- Debrief with Leadership team on first week of school

### **Tuesday, Aug. 13**

- **8:30 a.m.:** Meet with Board President Katy Simon Holland
- **9:30 am.:** Meet with Trustee Ellen Minetto
- **10:30 a.m.** – Meet with Communications Team
- **11 a.m.** Meet with Trustee Jackie Calvert
- **1 p.m.**- Meet with Trustee Andrew Caudill
- **2 p.m.**- Conduct Media Interviews
- **4 p.m.**- Attend Regular Meeting of the Board of Trustees

### **Wednesday, Aug. 14**

- **8 a.m.**- Meet with Trustee Dr. Angela Taylor
- **9 a.m.**- Board Leadership Team Meeting
- **10 a.m. -12:30 pm** Attend finalist interviews for open principal positions
- **3 p.m.**- Attend Executive Leadership Team meeting
- **4 p.m.**- Attend Leadership Team Debriefing of first week of school

### **Thursday, Aug 15**

- **8:30 a.m.**- Attend meeting with legal team
- **9 a.m.**- Meet with Communications Team
- **11 a.m.**- Meet with Office of Interim Superintendent Staff
- **1 p.m.**- Meeting to discuss services to board of trustees
- **2 p.m.**- Internal Meeting to discuss intersession survey process
- **3 p.m.**- Attend meeting on OCR and coaches training

- **3:30 p.m.-** Attend Internal Audit Committee Meeting with President Simon Holland
- **4 p.m.-** Attend leadership team debriefing of first week of school

**Friday, Aug 16**

- **8 a.m. to 2 p.m.-** School visits
  - Nick Poulakidas Elementary School
  - Desert Skies Middle School
  - Sky Ranch Middle School
- **2 p.m.-** Internal meeting to discuss policies and procedures
- **4 p.m.-** Attend leadership team meeting on first week of school