

**McQueen High
School Course Guide
2020-2021**

**Section 1: WCSD
Policies and
Procedures**



Disclaimer: This document contains references to Board Policies and other documents pertaining to the rules and regulations of the Washoe County School District (WCSD). The District reserves the right to revise any of these documents during the course of the school year. For the current version of any of these documents, please check the District's website at www.washoeschools.net/Policy.

THE 20-21 SCHOOL YEAR CALENDAR

School begins for high school students on August 10, 2020. For all other important dates, please refer to the 20-21 Balanced Calendar posted on the District website at: <https://www.washoeschools.net/Page/12858>

THE HIGH SCHOOL COURSE OF STUDY

Nevada Revised Statute (NRS) 389.018 describes the course of study in which all students will automatically be enrolled in:

- 4 years of English
- 4 years of mathematics, including algebra 1 and geometry
- 3 years of science, including two laboratory courses; and
- 3 years of social studies, including American government, American history and world history or geography).

Exceptions: Per NRS 389.018 and Board Policy 6600, students may be granted exceptions on a limited, case-by-case basis. Exceptions may be granted under the following conditions:

1. A special education student exempted via the IEP process.
2. A student who has transferred into a WCSD high school as a junior or senior and cannot earn the 4th mathematics or 3rd science credit during the school year in their remaining school years before graduation. Determination of whether a student can earn the 4th mathematics and/or 3rd science credit will be made jointly in a conference with the student, parent, counselor, and principal or assistant principal within 10 days of enrollment.
3. If the student, the parent or legal guardian of the student and an administrator or a counselor at the school in which the student is enrolled mutually agree to a modified course of study for the student and that modified course of study satisfies at least the requirements for a standard high school diploma or an adjusted diploma, as applicable.

REQUIRED NUMBER OF CLASSES

With the High School Course of Study, all students are automatically enrolled in a full academic load. Part-time enrollment is not allowed. Only seniors who are on track for an Advanced Diploma and receive an exemption for merit or who receive an exemption for cause may take a minimum 2/3 of the academic load (rounding up to the nearest whole class). All students are encouraged to take advantage of the numerous educational opportunities available to them during high school.

CREDITS

Most classes award one-half (.5) credit for one semester's work. The school year is divided into two semesters. Credit is awarded at the end of each semester to students who have met the 90% attendance requirement, have a passing grade, and have taken the final examination. Students who withdraw from a class after the 11th week of the semester will receive an "F" regardless of what the actual grade was at the time of withdrawal. Students who are not able to complete the required work for a course or who are unable to take the final exam may receive an "INC" (incomplete) provided there has been contact/approval by the student's counselor or administration. Incompletes must be made up within three weeks after the beginning of the next semester or the incomplete becomes an "F" and no credit is awarded. It is the student's responsibility to contact the teacher to arrange to complete the necessary work.

REQUIRED COURSES/CREDITS FOR GRADUATION

The credit requirements for each diploma type are listed below:

Course Title	WCSD Standard (2019-2021 grads)	WCSD Standard (2022 + grads)	State Advanced	State College and Career Ready	WCSD Honors
English	4.0	4.0	4.0	4.0	4.0
Math (<i>Must include Algebra 1, Geometry & Algebra 2 or equivalent</i>)	3.0	3.0	4.0	4.0	4.0 ^Δ
Science	2.0	2.0	3.0	3.0	3.0 [†]
American Government	1.0	1.0	1.0	1.0	1.0
U.S. History	1.0	1.0	1.0	1.0	1.0
World History/World Geography	1.0	1.0	1.0	1.0	1.0
PE/HSROTC	2.0	2.0	2.0	2.0	2.0
Arts/Humanities/CTE/HSROTC 5-6/7-8	1.0	1.0	1.0	1.0	1.0
Computer Literacy	0.5	0.5	0.5	0.5	0.5
Health	0.5	0.5	0.5	0.5	0.5
World Language	-0-	-0-	-0-	-0-	2.0*
Electives	6.5	6.0	6.0	6.0	4.0
Flex Credit**	-0-	1.0	-0-	-0-	-0-
TOTALS	22.5	23.0	24.0	24.0	24.0
# of Honors Courses					8
Required Cumulative GPA			3.25 on a 4.0 scale (no rounding)	3.25 on a 4.0 scale (no rounding)	3.40 on a 4.0 scale (no rounding)

Δ Algebra 1; Geometry; Algebra 2 (or their equivalents); plus 1 or more math classes beyond Algebra 2

† Two credits must be in Biology, Chemistry, or Physics

* Two credits in the same world language

** Flex credits can be: a 2nd or 3rd year CTE completer course in one program of study, 4th year of mathematics or 3rd year of science

NEVADA ASSESSMENTS REQUIRED FOR GRADUATION

In order to graduate from a Nevada high school with a Standard, Advanced, College and Career Ready or Honors diploma, a student must participate in the Nevada State high school assessments prescribed by law as diploma requirements for their respective graduating class.

Students who entered high school in the fall of 2012 and thereafter must participate in the College and Career Readiness assessment pursuant to Nevada Revised Statutes 390.600 and 390.610 as prescribed by the Nevada State Board of Education. Students will take this assessment during their junior/11th grade year. For the 2020-2021 school year, this assessment is the ACT exam.

Beginning with school year 2019-2020, all graduating students must participate in a civics examination pursuant to Nevada Revised Statute 389.009. Most students will take the civics examination as part of the U.S. History or Government course.

TYPES OF DIPLOMAS OFFERED TO WCSD STUDENTS

WCSD Standard Diploma (2019-2021 cohorts): This student will have completed a minimum of 22.5 credits with all requirements met and will have taken the College and Career Readiness assessment and the civics examination prescribed by the State as a diploma requirement for their respective graduating class.

WCSD Standard Diploma (2022 and beyond cohorts): This student will have completed a minimum of 23 credits with all requirements met and will have taken the College and Career Readiness assessment and the civics examination prescribed by the State as a diploma requirement for their respective graduating class.

Advanced Diploma: This student will have completed a minimum of 24 credits, including all requirements for a standard diploma plus one additional credit of science (total 3 credits) and one additional credit of math (total 4 credits) with a minimum of 3.25 cumulative GPA, weighted or unweighted (no rounding) including all credits applicable toward graduation, and will have taken the College and Career Readiness assessment prescribed by the State as a diploma requirement for their respective graduating class.

College & Career Ready Diploma: This student will have completed a minimum of 24 credits for an Advanced Diploma and demonstrated the following:

1. Proficiency in speaking not less than 2 languages or have earned not less than two credits in one or more of the areas below:
 - a. Advanced Placement courses; or
 - b. International Baccalaureate courses; or
 - c. Dual credit courses; or
 - d. Career and Technical Education courses; or
 - e. Work-based Learning or Internship courses; or
 - f. World Language courses
2. Earned one or both endorsements:
 - a. College Ready Endorsement – This endorsement will be awarded to graduates who successfully complete the college readiness assessment prescribed by the Board of Regents of the University of Nevada and receive not less than the minimum scores for initial placement into college-level English and mathematics courses prescribed by the Board of Regents of the University of Nevada.
 - b. Career Ready Endorsement – This endorsement will be awarded to graduates who successfully complete a career readiness assessment, complete a CTE program of study and the Nevada Skills Certificate or obtain an industry recognized credential.
3. Taken the College and Career Readiness assessment and the civics examination prescribed by the State as a diploma requirement for their respective graduating class.

WCSD Honors Diploma: This student will have:

- Completed a minimum of 24 credits (20 required and 4 elective) including at least eight (8) qualified honors level classes, Algebra 2, at least courses taken in high school in biology, physics and/or chemistry and two (2) credits in the same world language.
- Earned a minimum 3.40 cumulative GPA, weighted (no rounding), with no course failures during the last two years, unless the course is repeated to remove the "F" from the transcript.
- Taken the College and Career Readiness assessment and the civics examination prescribed by the State as a diploma requirement for their respective graduating class.

This diploma is designed to reward students who take and succeed in the most challenging academic program that the high school has to offer. NOTE: Students who earn an Honors Diploma automatically qualify for an Advanced Diploma.

Alternative Diploma: The Alternative Diploma is available to students with disabilities who are assessed on the Nevada Alternate Assessment (NAA). Nevada's requirements for the Alternative Diploma align to the academic coursework and the College and Career Readiness assessment (ACT) requirements for students working to achieve a standard diploma. High school students who pursue the Alternative Diploma must complete the required number of credits and pass standards-aligned courses. Students who achieve an Alternative Diploma will be able to remain in school through the year of their 22nd birthday and those who choose to do so will continue to receive services under IDEA.

Adjusted Diploma: This student must be certified as a Special Education student. The student must have completed a minimum of 22.5 credits but may not have completed all of the requirements for a Standard Diploma and/or may not have taken the College and Career Readiness and the civics examination assessment prescribed by the State as a diploma requirement for their respective graduating class. The student's IEP will specify the conditions under which they will receive an Adjusted Diploma. A student who accepts an Adjusted Diploma may work toward a Standard Diploma through the year of their 22nd birthday.

High School Equivalency or Adult Diploma: This high school does not issue an equivalency or adult diploma. For information about these programs, contact the Washoe RISE Academy for Adult Achievement at 775-337-9939.

TYPES OF SEALS, CERTIFICATES AND ENDORSEMENTS OFFERED TO WCSD STUDENTS

Nevada Career & Technical Education Endorsement/Seal: A student who satisfies the requirements for graduation from high school and successfully completes an approved sequence of courses leading to a completion course in a career and technical education program area must be awarded a high school diploma with a CTE endorsement on the front (NAC 389.815, 389.800) **if** the pupil has maintained a 3.0 grade point average in all classes applicable to the course of study and passed the end-of-program assessments prescribed by the Nevada Department of Education. See <http://cteae.nv.gov/> (click on Program Resources, then Course Catalog) for the current courses that comprise a course of study in each approved program area.

Nevada State Seal of Biliteracy: The Nevada State Seal of Biliteracy is an award given to high school graduates who have demonstrated proficiency in English and one or more world language. Students can demonstrate world language proficiency by taking one of the various language assessments offered by the WCSD. An official Seal will be affixed to the high school diploma and the Seal of Biliteracy will appear on students' official transcript with designation of the specific language(s).

Nevada State Seal of STEM: The Nevada State Seal of STEM (Science, Technology, Engineering and Mathematics) is an award given to high school graduates who have earned a 3.25 grade point average on a 4.0 scale or a 3.85 weighted grade point average, earned at least four credits in science, at least four credits in mathematics, and at least one credit in computer science, engineering, manufacturing, electronics, or a career and technical education program of study in information and media technologies or skilled and technical science. In addition, students must demonstrate proficiency in science and mathematics by passing one of the qualifying assessments offered in WCSD. An official Seal will be affixed to the high school diploma and the Seal of STEM will appear on students' official transcript.

Nevada State Seal of STEAM: The Nevada State Seal of STEAM (Science, Technology, Engineering, Art, and Mathematics) is an award given to high school graduates who have earned a 3.25 grade point average on a 4.0 scale or a 3.85 weighted grade point average, earned at least three credits in science, at least four credits in mathematics, at least one credit in computer science, engineering, manufacturing, electronics, or a career and technical education program of study in information and media technologies or skilled and technical science and one credit in fine arts. In addition, students must demonstrate proficiency in science and mathematics by passing one of the qualifying assessments offered in WCSD. An official Seal will be affixed to the high school diploma and the Seal of STEAM will appear on students' official transcript.

GRADES AND GRADE POINT AVERAGE

Letter grades of A, B, C, D, or F will be assigned in academic classes. Only a few courses are graded on a pass/fail basis and assigned an S (satisfactory) or U (unsatisfactory) grade. For the purpose of computing grade point average (GPA), S/U grades are not included. No credit is awarded for F grades. Students who do not meet the 90% attendance requirement will receive an "F" and will not earn credit in the course. Grades become part of the permanent record three weeks after report cards are issued. The responsibility for determining a student's grade rests solely with the classroom teacher. GPA is the average of all semester course grades received in high school courses based upon a 4.0 scale. Letter grades will be transposed to the standard 4.0 scale: A = 4.0; B = 3.0; C = 2.0; D = 1.0 and F = 0.

The following formula will be used for calculating weighted GPAs: The unweighted overall GPA will be figured per WCSD Administrative Regulation 5127 using a 4.0 grading scale. For EACH SEMESTER of an honors course that a

student passes, .025 will be added to the unweighted overall GPA and .050 will be added to each semester of an International Baccalaureate (IB) or Advanced Placement (AP) course, producing the weighted overall GPA. Some Dual Credit College Courses also add to the weighted GPA. For specific weight designations on Dual Credit College Courses, please ask your high school counselor.

FINAL EXAMINATIONS

WCSD guidelines require a final examination of all students in all courses which award one-half (.5) credit or more. Semester tests are cumulative and may consist of skill or performance assessments as well as oral or written examinations, depending upon the objectives of the course and the nature of the class. No exams will be given early. A grade of incomplete may be issued for absences on the day of the final exam. Students who miss a semester final and do not make it up within the first three weeks of the following semester will fail the course. Semester exams will not be curved, and raw scores must be reported in the gradebook. The grade weight of the semester exam for all courses is between 15% - 20% except where a specific grade weight has been set for a district wide common final. Students enrolled in courses associated with a Nevada End of Course (EOC) final will take the EOC final at the end of the second semester. The grade weight of the EOC final is set at 15% in 2020-2021, and 20% for each school year thereafter.

REPORTING TO PARENTS/GUARDIANS

Reports notifying parents/guardians of their student's progress in school are issued quarterly (approximately every nine weeks). Grade reports issued at the conclusion of the first nine weeks of each semester are Progress Reports indicating the level of achievement of the student at that time. The academic grade issued at the end of each semester reflects the student's work for the entire semester and is not an average of two nine-week grades. These semester academic grades, along with the credits earned at the end of each semester are posted to the student's permanent record. In addition to these reports which are issued to every student, students whose work has deteriorated significantly or whose performance puts them in jeopardy of failing will receive an Academic Warning Notice halfway between each official report (at both quarter & semester). Report Cards and Progress Reports are distributed to students after the close of the reporting period, except for the final reporting period when Report Cards are mailed home. Check the school calendar for specific dates.

Infinite Campus is the District's online teacher, parent/guardian, and student communication program. Infinite Campus is an easy way to keep up to date by using a secure online system that allows parents/guardians and students to check grades, communicate directly with teachers via e-mail, check on homework assignments, and monitor attendance. Information on how to login can be obtained from the school. To login to the Infinite Campus portal: <https://washoenv.infinitecampus.org/campus/portal/washoe.jsp>. Additionally, there is a smart phone application for students and parents available through the iTunes App Store or Google Play for Android.

Teachers are the best sources of information about student work in a particular class. Parents/guardians who have questions about any of the procedures for monitoring their student's progress in school should call their student's counselor for more information.

AUDITING A COURSE

Auditing a course allows a student to take a class without the benefit of a grade or credit for a course. A student may choose to audit a course provided they receive permission from the high school administrator and the teacher. Advanced Placement (AP) courses may not be audited. Students who are enrolled in a course on an audit basis will not earn credit for the course. In order to remain in good standing in an audited course, students must complete all assignments and exams and abide by all attendance policies.

A student may be removed from an audited course at the discretion of the high school administration and the teacher. An academic grade of "AU" ("Audit") and a regular A-F citizenship grade will be assigned to students in an audited course. A student may not drop a course to an audit after the 11th week of the semester. Audit is not an option for home school, private school, or charter school students who are accepted to participate in a course at the high school. Whether or not a school allows students to audit courses is a site decision.

WITHDRAWING FROM CLASS

A student withdrawing from a class during the first 11 weeks of the semester will receive no credit. After the 11th week a student withdrawing from a class shall receive a grade of "F" and no credit. The withdraw deadline dates for the 20-21 school year are October 29 and April 2. (Incline: November 6 and April 16)

REPEATING A CLASS

A student may repeat a course provided they receive permission from the high school administration or an identified designee. A student shall not receive additional credit for the repeated course or a "content equivalent" course. The higher grade shall be recorded on the permanent record and the lower grade replaced with the notation "RP" (repeated).

If a student earns an "F" in a course, any course which meets the same requirement for graduation may be taken to meet that requirement. The "F" remains on the permanent record unless the repeated course is the same course as the one in which the student received an "F" grade. For the purpose of replacing an "F," the "same course" may include a modified title such as "OLA," or "Correspondence," etc. A regular course may not be used to repeat an Honors or Advanced Placement course to raise a grade when both courses can be taken for credit.

ALTERNATIVE MEANS OF EARNING CREDIT

WCSD limits the maximum number of credits from alternative means that may be applied toward high school graduation to four (4). For WCSD purposes, "alternative means" refers to credits earned through internship/work experience, service learning/community service, and work and study credit. Credits earned in credit-by-exam, dual credit, correspondence, on-line courses, summer school, and extended day/night school are not included as part of the maximum four credits. Grades earned in any supplemental or alternative program will be averaged into the appropriate semester's GPA. For more information about any program listed see your high school counselor.

Internship/Work Experience: Work-based learning programs include a continuum of experiences defined as: Career Exploration, Career Preparation and Career Training. In grades 11-12, this includes internships, paid work experience, certain Supervised Agricultural Experiences (SAE) or apprenticeships.

WCSD offers two types of Internship/Work Experience opportunities for students in 11th and 12th grades. These opportunities are most frequently offered through the District but may also be offered at the school site.

Courses are designed to expand student opportunities for applied learning through participation in a paid or unpaid career-specific experience. These courses provide an in-depth work experience that applies the processes, concepts, and principles connected to classroom instruction, as well as developing 21st century employability skills. These courses encourage students to explore and develop advanced skills through work-based learning directly related to their career interest. All courses follow NAC 389.562 and 389.566 regulations. Please note:

- Students may enroll in an internship/work experience course on a semester basis.
- Students may apply one or more credits toward the total number of credits required for graduation (per NRS 389.167).
- Students earn a letter grade which will be applied to the GPA.
- Work-based learning can be counted toward the minimum load requirement and must be included on the student's schedule.
- To earn a passing grade, students must complete all requirements for credit by five school days prior to the end of the final grading period of the semester. This includes completing a minimum of 50 hours on the assigned job site.

Group:

These internships are organized by career field, facilitated by a teacher with knowledge of the industry and focus on understanding the range of career opportunities available in the field. Groups of 8-24 students engage in visits to a variety of industry sites, engage in projects associated with the career field, and gain an understanding of the knowledge, skills and education needed for specific pathways within the field. To earn credit, students must attend

orientation, all scheduled classes, meet specific learning outcomes, complete assignments, and participate in a final project presentation. Group internships start the second week of each semester and end week prior to finals.

Individual:

These internships are individually tailored to meet specific interests after engaging in exploration of a career field to narrow their focus. Students will be assigned to a district internship coordinator to identify and manage an appropriate placement. Students must attend required classes, complete specific assignments, meet specific learning requirements, independently complete workplace hours and participate in a final project presentation. To earn credit, students must complete all requirements. Individual internships start the second week of each semester and end the week prior to finals. Individual Internships may include paid work experience opportunities, as well.

Participation Requirements:

- Students must complete an application by the published deadline.
- Students must be in grades 11 or 12 (at the time the internship will take place) and in good standing.
- Students with an unweighted GPA of 3.0 or higher will be given priority.
- It is preferred that students have successfully completed or be concurrently enrolled in an Honors/AP/IB/dual credit class associated with the career area of interest OR have successfully completed or be concurrently enrolled in a Level III CTE class (completion of Level II or III with B or better).
- Students must attend all class sessions and complete 75-90 hours to receive credit. A minimum of 50 hours must be performed in service at the job site. An additional 15 hours of reflective coursework must be completed.
- Students must provide transportation to and from the job site.
- Students must provide evidence of health insurance to participate.
- Most work-based learning hours will be served outside the school day. With school permission, students may complete work-based learning hours during the school day.

FOR MORE INFORMATION: Contact your high school counselor, CTE teacher or visit the Career and Technical Education website at <http://www.washoeschools.net/sacte> or the Gifted and Talented website at <https://www.washoeschools.net/Domain/68>.

Work and Study Credit

WCSD public high school students who are at least 16 years of age may apply to earn elective high school credit for working at a paid job. Each student is responsible for obtaining their own job. Credit may be earned at one-half (.5) credit for 180 hours of active work participation per semester or summer.

FOR MORE INFORMATION: Contact your high school counselor.

CREDIT BY EXAM

High school students who wish to challenge certain high school courses may take a Credit by Exam (CBE). There is a fee for the exams. A passing score will earn the student ungraded high school credit.

FOR MORE INFORMATION: Contact your high school counselor.

COLLEGE OPPORTUNITIES FOR HIGH SCHOOL STUDENTS

The following paragraphs will briefly describe some of the opportunities, which are available to students through which they can get a head start on college by earning placement in, waiver of, and/or credit for college courses while still in high school. It is important for students to check with their intended post-secondary institution and, if applicable, the NCAA, to determine if that school/program will accept the courses.

Advanced Placement

Advanced Placement (AP) is one of many programs sponsored by the College Board. AP classes are college-level courses offered to high school students at their high school by their own high school teachers. In May of each year,

students in AP classes take a three-hour comprehensive exam that is written and scored by the College Board. The exams are scored on a scale of 1 to 5. An exam score of 3 is generally considered “qualifying” and many colleges will give college credit for the course to students who earn 3, 4, or 5 on the exam. Some colleges only give credit for a 4 or 5 score; some waive a college requirement but do not award credit; some allow students with high exam scores to be eligible to take the college’s own placement exams and thus earn credit or waivers. Because each college has its own AP policy, it is important for students to contact the admissions office at their post-secondary institution of choice to determine what type of credit/waiver will be available. To check a college’s AP policy, go to <https://apstudent.collegeboard.org/creditandplacement/search-credit-policies>

WCSD course titles which include the notation “AP” or Advanced Placement are year-long courses and all requirements must be met before the “AP” designation is awarded. Students register for AP courses during regular high school pre-registration each spring. Exams are given on a predetermined schedule in May of each year at an approximate cost of \$94 per exam. Students do not have to be enrolled in an AP course in order to take an AP Exam, but students in WCSD who are enrolled in a course with “AP” in the title are **required to take the exam in that course per Administrative Regulation 6501**. Exam results are available to students and colleges in July following the exam.

International Baccalaureate

The International Baccalaureate (IB) offers students the opportunity to take internationally developed college level coursework at their high school taught by their teachers. Students enrolled in the IB programs, offered at Wooster High School, take end of course examinations each May. These examinations are written and scored by external IB examiners. Exams are scored on a 1 (lowest) to 7 (highest) scale. Because each college (and often each department within a college or university) has its own IB policy, it is important for students to contact the admissions office at their post-secondary institution of choice to determine what type of credit/waiver will be available.

Exams are given on a predetermined schedule in May of each year at an approximate cost of \$120 per exam. Students in WCSD who are enrolled in a course with “IB” in the title are **required to take the exam in that course per Administrative Regulation 6501**. Exam results are available to students and colleges in July following the exam. For more information, visit the website at www.woostercolts.com or call Wooster HS at 775-321-3160.

CTE College Credit

CTE College Credit is **free college credit** that can be earned by completing at Career & Technical Education (CTE) program of study (usually a 3-year program). Most CTE programs of study are aligned with college courses, offering the opportunity to earn between 6 and 20 college credits.

Registration: Students can register for CTE courses through their high school counselor. CTE programs of study are offered at every high school in WCSD and are taught on the high school campus by a high school teacher.

Participation Requirements: As required by federal law, any student may participate in a CTE program of study at the entry level (Level 1). Continuation to the intermediate (Level 2) and advanced (Level 3) classes in any program of study require completing and earning a passing grade at all prior levels.

Fees/Costs: CTE College Credits are FREE to students. They do not require any additional time or work beyond that of the high school course. To determine how many college credits are available for a specific program of study, please check the individual college websites:

Truckee Meadows Community College: <http://www.tmcc.edu/cte-college-credit/>

Western Nevada College: <https://www.wnc.edu/cte-college-credit/>

Great Basin College: <http://gbcnv.edu/cte/>

College of Southern Nevada: <https://www.csn.edu/cte>

Earning College Credit: To earn CTE College Credit, a student must:

1. Be enrolled in a CTE program of study through the completion year (usually three years)
2. Earn a B average in the CTE program of study courses (6 semesters)
3. Achieve a passing score on two assessments: Technical Skills and Employability

When students successfully complete the CTE program of study requirements (above), CTE College Credit is awarded. Once accepted, these credits are added to the student transcript through the Nevada community college from which the student chooses to accept the credit and can be transferred to other 2- and 4-year postsecondary institutions.

Important Note: Not all colleges accept courses earned through the CTE College Credit program. It is important to check with the admissions office at your intended college/university.

FOR MORE INFORMATION: Contact your high school counselor, visit the Nevada Department of Education website at http://www.doe.nv.gov/CTE/College_Credit/, Career and Technical Education website at <http://www.washoeschools.net/sacte>, or call the Signatures & CTE Department at 775-327-3945.

College Dual Credit

Dual credit is an opportunity for high school students to attend college courses and earn college credits while still in high school. Dual credit college courses are those offered by a community college or university (such as TMCC, WNC, GBC, UNR or Sierra Nevada College). In most cases, high school students will attend class on the college campus, in a web-based format or as a hybrid (combination of face-to-face and web-based). In some cases, there may be opportunities for students to participate in a dual credit college course on their high school campus.

Registration: Students can register for dual credit college courses through their high school counselor. In order to receive credit at both the high school and college, students must complete a specific **Application for Dual Credit** prior to registering for a dual credit class and submit it to the high school. This is in addition to completing and submitting a college admission application as a non-degree student.

Participation Requirements: High school students participating in dual credit courses must meet the required pre-requisites for specific classes, meet the minimum high school GPA, attend an orientation session, as well as other college requirements for participation.

Fees/Costs: Students are responsible for the application, tuition and class fees. In some cases, there may be scholarship funding to offset these costs. *This is not guaranteed.*

Earning College and High School Credit: A dual credit course may be applied for either elective or academic high school credit provided it is on the approved list.

- Academic credit refers to those courses which have been approved to meet core course requirements by the WCSD Board of Trustees and the State Board of Education.
- Elective credit refers to those courses which have been approved to be offered as elective credit by the WCSD Board of Trustees and the State Board of Education.

High School Credit for College Courses: A 3, 4, or 5 credit, one-semester college course that is successfully completed by the student will be counted as one (1.0) high school credit. Grades earned in college courses become part of the student's GPA at both institutions.

Important Note: Not all colleges accept courses taken through dual credit programs. It is important to check with the admissions office at your intended college/university.

FOR MORE INFORMATION: Contact your high school counselor.

GOVERNOR GUINN MILLENNIUM SCHOLARSHIP

In 1999, Governor Kenny Guinn's Millennium Scholarship initiative was enacted into law by the Nevada Legislature. Section 396.911 of the Nevada Revised Statutes created the Millennium Scholarship Trust Fund to be administered by the State Treasurer. Later that year, the Nevada System of Higher Education's Board of Regents adopted policy and procedure guidelines for the administration of the scholarship. Through the successful completion of a rigorous program of study at Nevada high schools, our state has seen a significant, positive impact – more than double the numbers of students are attending our colleges and universities since the program began. Please visit:

http://www.nevadatreasurer.gov/GGMS/GGMS_Home/ for specific information regarding GPA and course requirements as well as NSHE Policies and Procedures.

TITLE IX

Title IX guarantees equal access to courses and programs for both male and female students. Title IX further states that an institution may not provide any course or otherwise carry out any of its educational programs or activities separately on the basis of sex or require or refuse participation therein by any of its students on such a basis, including health, physical education, industrial, business, vocational, technical, home economics, music, and adult education courses.

NOTICE OF NON-DISCRIMINATION

The Washoe County School District is committed to nondiscrimination on the basis of race, color, national origin or ethnic group identification, marital status, ancestry, sex, sexual orientation, gender identity or expression, genetic information, religion, age, mental or physical disability, military or veteran's status in educational programs or activities, and employment as required by applicable federal and state laws and regulations. No District employee, including, without limitation, administrators, faculty, or other staff members, nor students shall engage in acts of bullying, harassment, or discrimination on the premises of any public school, school-sponsored event, or school bus in the District. Prohibited behaviors include cyber-bullying, sexual harassment, hazing, intimidation and retaliation.

High School Course Guide 2020-2021 Career & Technical Education



All WCSD comprehensive high schools offer Career & Technical Education (CTE) programs that are available to all students who attend that school.

Programs marked with an asterisk (*) are programs that require an application/acceptance to enroll.

Academy of Arts, Careers & Technology (AACT)*	Baking & Pastry* Community Health* Computer Science* Culinary Arts* Education & Training*	Emergency Medical Tech* Graphic Design* Greenhouse Management* High School of Business* Manufacturing Technology*	Marketing* Natural Resource Management* Veterinary Technician* Video Production* Welding Technology*
Damonte Ranch High School	Computer Science Foods & Nutrition	Theater Technology Video Production	Performing Arts Academy* Military Science
Galena High School	Aerospace Engineering* Computer Science Military Science	Construction Technology Environmental Engineering*	Foods & Nutrition Metalworking
Hug High School	Baking & Pastry* Computer Science Culinary Arts*	Human Development* Military Science Web Design	Photography Sports Medicine*
Incline High School	Automotive Technology Computer Science Military Science	Drafting & Design Construction Technology	Foods & Nutrition Welding Technology
McQueen High School	Automation Automotive Technology Baking & Pastry Military Science	Computer Science Construction Technology Culinary Arts	Global Studies Academy* Human Development Manufacturing Technologies
North Valleys High School	Agricultural Mechanics* Culinary Arts Diesel Technology*	Drafting & Design* Graphic Design Greenhouse Management*	Photography Military Science
Reed High School	Automotive Technology* Biomedical * Energy Technology*	Foods & Nutrition Graphic Design Human Development*	Manufacturing Technology* Metalworking* Military Science
Reno High School	Animation* Civil Engineering Computer Science*	Graphic Design* Sports Medicine Video Production*	Computer Science* Military Science
Spanish Springs High School	Animation* Automotive Technology Teaching & Training Computer Science Cybersecurity	Fashion Construction/Design Foods & Nutrition Graphic Design* Photography*	Sports Medicine* Video Production* Web Design* Military Science
Sparks High School	Construction Technology Family/Consumer Science	Manufacturing Technology Photography	Web Design Military Science
Wooster HS	Computer Science Energy Technology*	Metalworking Photography	International Baccalaureate (IB)* Military Science



Signature Academy (SA) Magnet Programs

These programs are built on a foundation of CTE principles and programs while offering students the opportunity to more fully explore a broad career area. Signature Academy programs also include encore programs such as the Damonte Ranch Performing Arts Center and the McQueen Global Studies Academy (Fine Arts and International Language).

Signature Academy enrollment is by application only. To qualify, students must meet minimum academic, attendance and behavior requirements followed by selection through a lottery process. Openings in each program are limited and of those seats available, 75% are reserved for students zoned for the school.

FOR MORE INFORMATION about the application requirements, processes and timelines, please visit www.washoeschools.net/sacte/Page/2256 or call the Career & Technical Education Department at 775-327-3945.

WCSD offers these Signature Academies:

School	Academy	Programs
Damonte Ranch High School	Performing Arts Center (PAC)	Dance, Theater, Instrumental Music (Orchestra and Band), Choir
Galena High School	STEM Academy	Project Lead the Way – Aerospace & Environmental Engineering
Hug High School	Health & Human Services Academy	Sports Medicine, Human Development and Culinary/Baking
McQueen High School	Global Studies Academy	International Studies (World Languages) and Fine Arts
North Valleys High School	Center for Agricultural Science & Engineering (CASE)	Agricultural Engineering Agricultural Resource Management
Reed High School	Enterprise Project	Biomedical Studies, Human Services Civil & Environmental Engineering
Reno High School	Red House Project	Information Technology & Media: Graphic Design & Video Production
Spanish Springs High School	Spanish Springs Academy	Sports Medicine C3 Media – Web Design, Graphic Design & Photography, Video Production
Sparks High School	Tech Science & Manufacturing Academy	Graphic & Web Design, Construction & Manufacturing Technologies

Signature Academy (SA) Magnet Schools

WCSD hosts two Signature Academy Schools. Both schools offer transportation to/from the high school nearest to the residence of enrolled students. In these comprehensive high schools, all students are enrolled in one or more Signature Academy Programs through completion.

Academy of Arts, Careers & Technology (AACT High School)

This Signature Academy high school is a Career Tech Academy (CTA) for students in grades 9-12 who have a focused interest in one of seven career pathways:

- Business Management
- Communication Arts & Media
- Culinary & Hospitality
- Education & Training
- Engineering
- Medical Careers
- Natural Resources & Animal Science

The Academy offers rigorous academic and career curriculum to prepare students to be highly competitive in both a university and career setting. This includes Honors and Advanced Placement (AP) courses, college-level career

curriculum taught by industry professionals, and a focus on developing 21st century skills through service learning, job shadows/internships, and leadership activities. In addition to earning AP college credits, students completing a four-year program at the Academy can earn up to 21 college credits in their career area.

Students who excel at the Academy demonstrate strong personal leadership skills through active participation in their career academy, a commitment to academic excellence, consistent daily attendance, and positive self-management that supports the Academy's community values. Students selected to attend the Academy accept responsibility and accountability for their academic and social behavior in order to gain the most benefit from the school experience.

AACT offers many opportunities that are similar to traditional schools such as spirit weeks, dances, student government, annual performances, and various clubs. Additionally, students participate in the student organization associated with their chosen career pathway, such as SkillsUSA, FBLA, HOSA, FCCLA and FFA. These organizations offer opportunities for leadership, competition, networking, and travel. The Academy does not offer programs in the traditional arts (music, art, and drama), ROTC, or athletics. Student may participate in athletics and/or fine arts programs at their zoned school if their schedule allows. As well, the Academy is a member of the National Technical Honor Society (NTHS), recognizing and honoring student excellence.

AACT is centrally located at 380 Edison Way in Reno. The facility features cutting edge laboratories in each career area, equipped with the most up-to-date technology and equipment available. For students enrolled at the Academy, **transportation is provided** from various pick up locations throughout the district.

Apply: Incoming 9th grade students interested in becoming Academy Trailblazers (full-time) must submit a Signature Academy application through the Signature Academies and Career Technical Education Department, and meet the minimum criteria for academics, behavior, and attendance. AACT accepts applications from 10th grade students directly either in person or via fax. Students in 11th or 12th grade who have CTE credits from their previous school are also welcome to apply.

FOR MORE INFORMATION: Visit the website at <http://www.washoeschools.net/aact> or call 775-327-3920.

Wooster High School - International Baccalaureate (IB)

This International Baccalaureate (IB) Signature School is for students in grades 9-12. Founded in 1968, IB was designed for internationally mobile students preparing for a university education. Today, IB's mission is to create a better world through education by providing a comprehensive and rigorous curriculum that encourages international-mindedness in students and prepares them for a high quality university experience. Wooster High School IB offers the following programs:

- Middle Years Program
- Career-related Certificate program
- Diploma or Certificate Program

The primary objective of IB is to develop inquiring, knowledgeable and caring young people who help to create a better and more peaceful world through intercultural understanding and respect (IB mission). Through integration of knowledge and skills, along with focus on independent, critical and creative thought, the IB curriculum focuses on educating the whole person in the context of a lifelong journey toward responsible citizenship. IB students can earn college credits with successful completion of IB course exams.

Students who excel in an IB program of study are motivated leaders who love learning; hard workers who take an active role in school and community; and responsible students who are curious, open-minded, reflective and eager to expand their understanding of the world through creativity, action, and service. IB students are provided with academic, social, and leadership experiences that prepare them to compete and excel in the world community.

Middle Years Program (IB MYP) – Grades 9 & 10

IBMYP provides a learning framework that encourages *all* students to think creatively, critically and reflectively. Students are challenged to connect their learning to the real world by participating in service learning, personal projects, and problem-solving initiatives. Communication, intercultural understanding, and global engagement are emphasized through the study of eight subjects, including a foreign language. The MYP philosophy is for all 9th and 10th graders, not just those who intend on participating in the IB Diploma Program or the IB Career-related Certificate program.

Career-related Certificate Program (IB CP) – Grades 10, 11 & 12

The IB Career-related Program provides students with both an academic and practical foundation to support post-secondary education, and specialized career training. Students choose a career program of study in either Wooster Career and Technical Education (CTE) pathways or JROTC. The IBCP features rigorous academics, applied knowledge, critical thinking, communication, and cross-cultural engagement. IBCP students take a minimum of two (2) IB Diploma courses; complete a career program of study; and complete the IBCP Core, which consists of Personal and Professional Skills (PPS) course; a Reflective Project, service learning requirements, and a language development portfolio.

Diploma Program (IB DP) or Courses Program – Grades 11 & 12

The IB Diploma program is an academically challenging, balanced educational program that prepares students for university and life success. Recognized worldwide, the Diploma curriculum addresses students' intellectual, social, emotional, and physical well-being through focus in six subject areas, as well as two languages. Diploma students also complete Core requirements by exploring the nature of knowledge, undertaking an in-depth research essay in an area of interest, and enhancing their personal and interpersonal skills through creativity, activity, and service. Students completing a full two-year program may be eligible for an IB Diploma. Students completing a portion of the requirements will be eligible for an IB Certificate.

Apply: Students interested in attending the Wooster High International Baccalaureate (IB) program must submit a Signature Academy application, and meet the minimum criteria for attendance, behavior and academics. For students accepted to a Wooster IB program, **transportation is provided** from the student's zoned high school.

FOR MORE INFORMATION: Visit the website at www.woostercolts.com or call Wooster High School at 775-321-3160.

SPECIALTY SCHOOLS

TMCC High School

A WCSD magnet school, TMCC High School is a middle college high school offered in partnership with Truckee Meadows Community College. Mature, motivated high school students who are ready to focus on their future now complete high school diploma requirements while pursuing an associate degree or a skills or achievement certificate in a technical career field. Students are accepted based on criteria reflecting college readiness. Students enrolled at TMCC High School pursue educational and career goals on an accelerated path, by developing a personalized college graduation plan and taking dual-credit college courses. Students enrolled at TMCC High School as 10th graders may earn credits to fulfill an associate degree. Depending upon the individual graduation plan completion, students who enroll their junior year will earn college credits in their last two years of high school which may be transferrable to future college programs, earn a technical certificate, or may fulfill an associate degree upon high school graduation or within a semester following graduation. TMCC High School students may complete English, social studies, and math at the high school level. Other classes taken by the student are graduation requirements and are attained through dual-credit college courses. College classes are tuition-free; students are responsible for expenses associated with college classes such as books, supplies, and transportation to the campus.

Students who wish to enroll in TMCC High School must complete an application and be accepted to the program. Students must also apply and be accepted to TMCC. Students who are accepted must withdraw from their zoned high school, as TMCC High School is a separate, accredited high school. Regarding athletics and zoned school activities such as band or ROTC, students may design a schedule around the demands of the sport or activity. Some students find that they are not able to develop a schedule that accommodates an activity at the zoned school. The rigor of the high school with a cross-curricular, project-based curriculum and a heavy college course load demands considerable time and attention, and students need to consider the demands before applying.

FOR MORE INFORMATION: visit: <http://www.washoeschools.net/tmcchs> or call TMCC High School at 775-674-7660.

North Star Online School

North Star Online School is a fully accredited, tuition-free, full-time virtual public school that provides K-12 students the flexibility to learn in a variety of environments using a curriculum that meets rigorous state education standards. North Star serves the residents of Washoe County and offers online learners the opportunity to complete required coursework (except mandated testing and high school final exams) off campus. Our school offers gifted and talented, honors and advanced placement courses and accepts some college courses for dual credit. Students can participate in extracurricular activities and take one or two classes at their zoned school as needed such as band, choir and ROTC. North Star offers virtual Live Lessons, on campus Blended Learning, field trips, on-campus activities and clubs as well as Back to School, End of the Year celebrations, Parent university trainings, and a PTSO for our families.

A computer, high-speed internet connection, printer, and microphone headset are required at home but students are encouraged and welcome to use the equipment available at North Star's campus. Interested students and families must attend an information session, submit an application and if accepted, students will enroll at North Star and withdraw from their zoned school with the expectation that they will earn a North Star Online (WCSD) high school diploma. Students are expected to participate in North Star's graduation ceremony. Virtual education is not suitable for everyone and an online education requires a disciplined approach with parents playing an essential role in ensuring students' achievement and accountability. Successful North Star students are motivated, independent learners who self-advocate and seek assistance when needed. Located on campus, our highly-qualified, enthusiastic teachers are accessible to students via email, phone and face-to-face meetings. Our full time, K-12 counselor is available for academic, career and personal guidance. North Star Online School provides flexibility in the student's learning schedule and the potential to graduate early. We follow the WCSD Balanced Calendar and students are required to complete courses by the end of each semester. The North Star students are offered a broad selection of engaging, challenging courses in order to prepare them for college and/or skilled careers.

FOR MORE INFORMATION: Visit: <http://www.washoeschools.net/northstar> or call North Star Online School at 775-353-6900.

Hug High School – GATE Institute

The GATE Institute is a partnership between the GATE Program and Procter Hug High School, an Advanced Placement (AP) Capstone school. Identified GT students in 9th through 12th grades can expect to take classes based on interests, strengths, and readiness, with GT-endorsed teachers, specially designed classes, accelerated pathways, and flexible scheduling. Students passing six (6) AP exams, including the AP Capstone Seminar and Research courses, can earn an AP Capstone diploma.

Qualified students are invited to apply for admission. This model is appropriate for gifted students who are prepared for advanced coursework and acceleration, yet still desire a traditional and comprehensive high school experience. Students successfully completing this model are self-motivated learners who are college and career bound.

FOR MORE INFORMATION: visit <http://www.washoeschools.net/Domain/68> or call the GATE Program office at 775-861-4451.

Innovations High School – Nevada's 1st Big Picture School

Innovations High School is the first of its kind in Nevada. We educate one scholar at a time, so each scholar's curriculum is determined by their own unique interests, background and learning style. All scholars work on projects in real-world settings related to their interests and develop strong relationships with advisors and project mentors. At Innovations, we enroll families, not just scholars. Our student body is diverse and our expectation is that our scholars will graduate and be truly career and college ready. Our Highly Qualified Advisors (teachers) build strong relationships with our scholars in order to respond to the work the scholar is doing at their internship site. Advisors are trained to identify the learning opportunities both at the internship and at school.

Benefits for Scholars:

- Relationships with adult mentor and advisor, 9th Grade – Post Graduate
- Small workshops – scholar to advisor ratio of 15:1

- Learn skills such as: organization, punctuality and time management
- Become engaged in their work and take ownership of their learning
- Understand the importance of rigor, relevance and relationships in education and the development of long-term goals
- Project or problem based learning in all workshops tied to real world problems
- Service learning projects in all advisories
- Powerful student voice to guide school governance
- Public audience for quarterly exhibitions of learning goals, projects and personal progress
- School of P.E.A.C.E (Parent Education and Child Enrichment – For pregnant or parenting teens and their young scholars)

FOR MORE INFORMATION: visit: <https://www.washeschools.net/innovations> or call Innovations High School at 775-333-5150.