

# Learning Center

## Course Expectations 2022-2023

Dr. Nohrden, Instructor  
pnohrden@washoeschools.net

### *Purpose:*

Learning Center is an alternative method of instruction whereby students may learn on their own using individually paced instruction from Edgenuity. Although students may work at their own pace, each course of instruction must be completed by a target date, typically a week before the end of the semester. Learning Center is a working class, and students will have little opportunity for socializing. Although it is not always the case, students work on courses in which they failed to pass in previous semesters, and most Learning Center courses are necessary in order to allow students to graduate with their peers.

### *Progress Monitoring:*

Students may check their progress in a particular course at any time to make sure that they are on track for finishing on time. After the first couple of weeks of the semester, parents will receive weekly reports via email showing student progress.

### *Edgenuity Policies:*

Learning Center will be conducted in accordance with the Edgenuity Policies, which are attached to this document and made a part of these Course Expectations. A separate form will need to be signed and initialed by the students and signed by the parents and turned in.

### *Attendance:*

Students are required to attend class during scheduled class time. Missed class time cannot be “made up” by working more at home. Nevada State attendance requirements for course completion are the same for Learning Center as any other high school class. Additionally, Edgenuity tracks attendance based upon student actual participation in their online Edgenuity course.

### *Early Course Completion:*

Students who finish their coursework before the target completion date may work on other classes in Learning Center. They may not socialize with other students during the time scheduled for Learning Center, even if the other students are likewise finished.

### *Restrooms:*

Requests by students to use the restrooms will not be unreasonably denied, so long as such requests are genuine. Students who are constantly using restroom breaks to avoid work, to socialize with their friends, or

for other reasons will be escorted to the restroom by a member of the school's administrative staff. The best practice would be for students to use the restroom before class.

#### *Cell Phones:*

Learning Center students may not have cell phones or other electronic devices during the time scheduled for Learning Center. If a student brings a cell phone or other device to class, that cell phone or other device will be stored in a place designated by the teacher. There are no exceptions to this rule. If a student must be contacted by a parent or guardian during class, that parent or guardian should call the office at 775-851-5656.

#### *Homework:*

All Learning Center work is designed to be completed in class. However, a student may likewise work at home, except that unit tests and final exams must be taken in the classroom.

#### *Communications:*

Out-of-class communications between student and teacher will be by email. Emails to students will be to their official school email address, which is their student ID number followed by "@washoeschools.org." Students must check their school email daily and promptly respond to any information requested by the teacher. All communications to the teacher outside of class should be by email to [pnohrden@washoeschools.net](mailto:pnohrden@washoeschools.net).

#### *Classroom Rules:*

Students are expected to act like adults. However, because people sometimes forget where they are, they sometimes must be reminded on how to act. Below are the seven essential rules for student conduct in Learning Center:

1. Be at your seat and working by the time the bell rings.
2. Talk only when I allow it.
3. Remain in your assigned seat unless otherwise directed.
4. Keep your hands off anything that is not yours.
5. Do not eat.
6. Leave your electronics, including ear buds, turned off and stored in the designated place.
7. Do not throw. Anything. Ever.
8. No head coverings except for medical or religious reasons.

#### *Laptop Computers:*

Students assigned to a Learning Center class that is not in a computer lab must bring their own laptop computers to class. If the student does not have a laptop that can be brought to class, the student may check one out of the library for the duration of the school year. Forms are available for this and must be signed by both the student and a parent or guardian.

(This is a duplicate which you will keep for your records)

## Edgenuity Student Orientation Form

Please read all the information provided with a parent or guardian and sign and date the documents. Return the signed form to your instructor during your next class period. No student will be enrolled in Edgenuity courses until all signed documents are returned to your teacher.

**All students are required to complete the online student orientation before beginning work on a course.**

### Edgenuity Policies

(Students should initial at the end of each line and sign at the end of the document to indicate that they have read and understand the policies).

1. Students must complete all of the required work and earn a minimum of 60% on the Final Exam in order to earn credit for the course. Students will have a maximum of three attempts to earn a 60% on the Final Exam. If the student does not pass the Final Exam after the third attempt, the student will receive an F in the course. \_\_\_\_\_ (initial)
2. Students will earn a letter grade (A, B, C, D, F or INC) in Edgenuity. Edgenuity uses the same 90/80/70/60 grading scale as other WCSD courses. \_\_\_\_\_ (initial)
3. Students must complete the course within the semester. If the course is not complete by the end of the semester, the student will earn an "F" or "INC". \_\_\_\_\_ (initial)
4. Students who receive an INC will have 3 weeks (must be worked on outside the regular academic load) into the next available term to complete their coursework or the grade turns into an F.  
\_\_\_\_\_ (initial)
5. Students will receive an OLE designation on the credits earned in Edgenuity. Edgenuity courses are not approved by the NCAA Clearinghouse as core credit for college athletics.  
\_\_\_\_\_ (initial)
6. Edgenuity courses may not be accepted by some colleges and universities. Students and parents should contact postsecondary institutions or branches of the military service prior to taking a course to determine if the course will be accepted for admission. \_\_\_\_\_ (initial)
7. Students will be allowed to work on Edgenuity from home, however, Tests and the Final Exam **must be** administered in person and monitored at the school. \_\_\_\_\_ (initial)
8. For students taking Edgenuity outside of school as a distance education course, there is a student expectation of making progress or two way communication, at a minimum of once a week, between the student and the teacher. \_\_\_\_\_ (initial)
9. All WCSD attendance policies apply to your Edgenuity class. \_\_\_\_\_ (initial)

10. Students **WILL BE** allowed to use their own hand-written, teacher approved notes on the Final Exam. Students **WILL NOT** be allowed to use cell phones, internet sites (other than Edgenuity), screen shots, textbooks, E-notes, copied and pasted notes or notes from other students when taking the Final Exam. The student will only have access to his/her hand-written notes while taking the Final Exam. The hand-written notes used on the Final Exam must be submitted to the teacher after testing. ***It is very important that students take good notes throughout the course.*** \_\_\_\_\_ (initial)

11. Edgenuity students will be allowed to access only Edgenuity curriculum while working in the lab. **No other internet usage will be allowed without permission.** \_\_\_\_\_ (initial)

12. The use of technology such as cell phones or HELP sites like Google, answers.com, mathmyway, photomath and others are not allowed with Edgenuity. \_\_\_\_\_ (initial)

13. Intentional damage to the computers is the fiscal responsibility of the student and parent. Do not tamper with the computers, control panel, keyboard, headphones or mouse. Do not load any programs on to the computers. \_\_\_\_\_ (initial)

14. Parents and students are also responsible for ensuring the student is enrolled in the correct subject in Edgenuity. Please double check your schedule and communicate with your counselor and teacher if you feel you are in an incorrect subject. \_\_\_\_\_ (initial)

15. Students must abide by the honor code and submit work that is original and created by the student. Students who do not will face consequences ranging from resubmission to removal from the course. \_\_\_\_\_ (initial)

16. It is possible to earn more than .5 credit per semester if the student meets the requirements from above for more than one subject in a semester. \_\_\_\_\_ (initial)

**I have read and understand all Edgenuity policies described above:**

Printed Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Email address \_\_\_\_\_

Parent/Guardian Telephone number \_\_\_\_\_