

**Marce Herz Middle School**  
**13455 Thomas Creek Rd**  
**Reno, NV 89511**  
**Phone: 775-851-5629**  
**Fax: 775-851-5627**



**Principal**  
Kimberly Crowley

**Assistant Principals**  
Caitlin Knobbe  
Travis Carr

Dear Parents and Students,

As the new school year approaches, Marce Herz welcomes back our returning students and extends a warm welcome to all of our new students. The first day of school is Monday, August 11, 2025.

Falcon RISE Days for all students, new and returning, will be held on July 29<sup>th</sup> and 30<sup>th</sup>. Students will participate in a building tour, obtain their class schedule for the 25/26 school year, take their school picture, and pay class fees. Fees must be paid in cash or check. Checks can be made payable to Marce Herz Middle School. Please sign-up for a timeslot to attend RISE Days here:

<https://www.signupgenius.com/go/30E0C45A9AC2FAB9-57364690-falcon>

If you are unable to attend RISE Days, students will be able to access their final schedule on Infinite Campus after August 1. Class fees can be paid in the office prior to or on the first day of school. Make-up Picture Day will be held on August 20.

Marce Herz Middle School hours are from 7:30 am to 2:00 pm. The first bell will ring at 7:23 am for students to begin entering the building. If you arrive at 7:30, you are late to school. On Wednesdays students will be dismissed at 1:15 pm. On the first day of school all students will meet their Advisory teachers outside the back of the school in the amphitheater.

Bus schedules will be posted by the beginning of August and can be found on the Washoe County School District Transportation website at: <https://www.washoeschools.net/TRANSPORTATION>. If you need to set up bus transportation for your student, please contact the transportation department at 775-337-7769.

All immunization records must be up-to-date to attend the first day of school. All 7<sup>th</sup> graders must have received TDAP and MCV4 before attending the first day of school. Documentation can be brought to the school or emailed to our school nurse, Sarah McCalden, at [sarah.mccalden@washoeschools.net](mailto:sarah.mccalden@washoeschools.net) before August 11<sup>th</sup>.

Proof of residency is required and must be turned into our Registrar, Tiffany Klaich, before attending school. Acceptable documents to confirm residency in the Marce Herz zone include either a lease, mortgage, or a NV Energy utility bill within the last 30 days. All of these must be in the parent/guardians name. These items can be brought to the school office or emailed to Ms. Klaich at [tiffany.klaich@washoeschools.net](mailto:tiffany.klaich@washoeschools.net) before August 11<sup>th</sup>.

We look forward to seeing you at Falcon RISE Days and are ready to welcome you for another fantastic school year Falcons!