



Administrative Regulation 5810 USE OF PERSONAL ELECTRONIC DEVICES BY STUDENTS – PROHIBITED CONDUCT

Responsible: Office of ~~School Performance~~ Teaching, Learning, and Leadership

PURPOSE

This ~~Administrative procedure~~ Regulation describes the process in which the Washoe County School ~~District~~ District handles the ~~prohibited~~ use of personal electronic devices by students. Such devices include, but are not limited to: smart phones, cell phones, ~~personal digital assistants (PDA)~~ smart watches, ear buds, and tablets.

PROCEDURE REGULATION

1. The ~~Washoe County School District~~ is proud to be a promotes 21st Century District Learning and promotes the responsible and thoughtful use of personal electronic devices at the discretion of school administration, ~~devices~~ to support student achievement.
2. Electronic devices can be disruptive, interfere with emergency responses, and interfere with student learning, to include the disruption of the learning of those who are not in possession of such devices. The following governing principles shall guide ~~this administrative procedure~~ personal electronic device use:
 - a. At the discretion of school administration, ~~Students~~ students may possess or use electronic devices outside of the classroom/instructional time, provided that the use of such devices does not interfere with the instructional process or normal school operations. Teachers and administrators reserve the right to confiscate a student's electronic device if it is interfering with instruction or school operations curriculum/instruction.
 - a.i. A student's failure to relinquish an electronic device when requested by teachers and/or administrators will constitute a major behavioral infraction.
 - b. If through the an Individualized Education Plan rogram (IEP) process for students requiring special education, and/or through the Section 504 planning process Plan, created by an IEP or Section 504 team decides that a student needs access to an electronic device to access curriculum, and instruction or through specially designed instruction, the school must allow the student to utilize such accommodations.

Formatted

Administrative Regulation 5810
Use of Personal Electronic Devices By Students – Prohibited Conduct
Page 2

- ~~b.c.~~ Unless otherwise specified in an IEP or Section 504 Plan, Electronic electronic devices shall not be ~~brought into~~ used in classrooms during assessments, semester exams, or other testing ~~situations~~.
- d. Inside the classroom or during instructional ~~time~~ process, school buildings and during the school day, electronic devices shall be in the "off" position, ~~and stored either in a backpack or classroom pouch~~ unless the devices are being used for instructional purposes as approved by the teacher and principal.
- ~~c. Electronic devices can be disruptive and interfere with responses to emergencies, responsiveness, as tThey can create a security risks, and impede response through creating distractions, sharing misinformation, and contributieng to communication system overload.~~
3. Consequences for electronic device ~~violations~~ violations ~~the principles listed above~~ are as follows:
- ~~a. First Offense~~ Consistent with disciplinary practices for all minor and major behavioral infractions, progressive discipline steps as outlined in the School District's Progressive Discipline Plan should be followed.
- a. For a first offense in which the inappropriate use is determined to be ~~disruptive andbut not a safety violationissue~~, the behavior should be classified as a minor infraction.
- ~~— For a minor infraction, progressive discipline steps as outlined in the Progressive Discipline Plan should be followed.~~
- ~~b. If this behavior is repeated 3 times~~ Three electronic device violations in a 10-school day period in which support for the student has been provided for the previous two electronic device , the 3rd infraction would ~~violations will be classified as a major infraction either coded as "Disregard for School Rules" or "Disturbance of School Activities."~~
- c. If in the judgment of school administration, ~~ifany electronic device infractionviolation~~ rises beyond the minor level because of a major disruption to the education environment or because of a safety concern, the infraction should be classified as a major behavior.
- ~~— For a major infraction, progressive discipline steps as outlined in the Progressive Discipline Plan should be followed.~~
- d. Consistent with disciplinary practices for all minor and major behavioral ~~infractions, progressive discipline steps as outlined in the School District's Progressive Discipline Plan should be followed. Because school~~

Formatted: Font: (Default) Tahoma

Formatted: Font: (Default) Tahoma

Formatted: Font: (Default) Tahoma

Formatted

Formatted

Formatted

Formatted

Administrative Regulation 5810
Use of Personal Electronic Devices By Students – Prohibited Conduct
Page 3

Formatted: Font: (Default) Tahoma

Formatted: Font: (Default) Tahoma

Formatted: Font: (Default) Tahoma

administrators have ~~the~~ discretion to allow use of electronic devices for educational reasons, use of an electronic device is ~~not not called out explicitly~~ explicitly referenced as ~~its own~~ behavior infraction in the Progressive Discipline Plan. However, ~~its~~ use of electronic devices in the commission of a ~~separate~~ behavior infraction ~~is and this can may include, but and~~ is not limited to:

- i. Threats to safety and well-being;
- ii. Bullying, including cyberbullying;
- iii. Discrimination, harassment, and intimidation;
- iv. Instigation/promotion of fighting;
- v. Extortion;
- vi. Sexual misconduct;
- vii. Disregard for school rules;
- viii. Disturbance of school activities and/or instruction; and
- ix. Disturbing the peace.

~~i.e.~~ After an electronic device violation occurs, the teacher or school administrator has the discretion to confiscate a student's electronic device. ~~If in the judgment of a teacher or school administrator an electronic device is being used inappropriately at either a minor or major level, the teacher or administrator can~~ The electronic device shall be confiscated by school staff and returned to the student at the end of the day. The student must have a school ID or a driver's license for identification purposes.

Formatted

~~ii.i.~~ The parent/guardian shall be notified as soon as practical of the infraction and that the device was confiscated, ~~returned to the student, and made aware of the rules governing such devices.~~

ii. ~~This procedure~~ Rules for electronic device use shall be reviewed with the student and parent, and the electronic device should be returned after such review.

~~iii.~~

Formatted: No bullets or numbering

~~iv.~~ A warning shall be given regarding the consequence(s) for future violations of the procedure.

b. — Second Offense

Administrative Regulation 5810
Use of Personal Electronic Devices By Students – Prohibited Conduct
Page 4

Formatted: Font: (Default) Tahoma

Formatted: Font: (Default) Tahoma

Formatted: Font: (Default) Tahoma

~~i. The electronic device shall be confiscated.~~

~~ii. The parent/legal guardian shall be notified.~~

~~If an electronic device is confiscated a second time, parents should be notified of the infraction and the rules of appropriate use should be shared with the student and parent.~~

~~iii. The device should be returned to the parent. The electronic device shall be turned over to the parent/legal guardian.~~

~~iv. School determined consequence for "administrative insubordination" or "disregard for school rules" will be considered and applied as necessary."~~

~~v. This procedure shall be again reviewed with this student and his/her parent/guardian.~~

~~vi. A further warning shall be given regarding the consequence(s) for future violations of this procedure:~~

~~c. — Third Offense~~

~~i. The electronic device shall be confiscated.~~

~~ii. The parent/legal guardian shall be notified.~~

~~iii. The electronic device shall be turned over to the parent/guardian.~~

~~iv. School determined consequence for third offense for "administrative insubordination" or "disregard for school rules" will be considered and applied as necessary."~~

~~v. Electronic device privileges on school property shall be revoked for a period of 90 school days.~~

~~vi. This procedure shall be again reviewed with this student and his/her parent/guardian.~~

~~vii. A further warning shall be given regarding the consequence(s) for any future violations of the procedure:~~

~~d. — Fourth Offense~~

~~i. The electronic device shall be confiscated.~~

~~ii. The parent/legal guardian shall be notified.~~

~~iii. The electronic device shall be turned over to the parent/guardian.~~

~~iv. — School determined consequence for fourth offense for "administrative insubordination" or "disregard for school rules" will be considered and applied as necessary."~~

Formatted

Formatted: Font: (Default) Tahoma

Formatted: Font: (Default) Tahoma

Formatted: Font: (Default) Tahoma

f. ~~If an Electronic-electronic device is confiscated for a third time in the same school year, at the school administrator's discretion, a student's privileges for use of electronic devices may shall be revoked, at the school administrator's discretion, for the remainder of the student's school year and can be applied to the subsequent year should there be fewer than 90 days remaining in the current school year.~~ The school will work with the student's parent/guardian to ensure the device is left at home for the duration of the school year.

~~v.-i.~~ In applying their discretion, school administrators should consider factors such as whether the violation occurred due to -a family, health, or safety emergency, whether the phone was used for educational purposes, etc.

Formatted: Indent: Left: 1.38", Hanging: 0.13", No bullets or numbering

e. ~~Appeals~~

~~i. A parent/guardian shall have the right of appeal to the Superintendent or his/her designee regarding fourth or subsequent offenses. The request for appeal shall be submitted in writing directly to the Superintendent or the Superintendent's designee within ten (10) working days after the determination of a fourth offense. DOES THERE NEED TO BE A SECTION ON SPECIAL EDUCATION AND 504 ACCOMMODATIONS?~~

DESIRED OUTCOMES

- ~~i. Electronic devices include, but are not limited to, smart phones, cell phones,~~
- ~~ii. This aAdministrative regulation Procedure is designed to create a 21st Century learning environment in which students will be enabled to use their personal electronic device(s) for educational purposes.~~

IMPLEMENTATION GUIDELINESLEGAL REQUIREMENTS & ASSOCIATED DOCUMENTS

1. This ~~Aadministrative procedure Rregulation~~ reflects the goals of the District's Strategic Plan and aligns/complies with the governing documents of the District, to include:
2. ~~This administrative procedure regulation aligns with the governing documents of the District, to include:~~
 - a. Board Policy ~~50395100~~, Student ~~DisciplineBehavior~~
- 3.2. ~~This Aadministrative procedure Rregulation~~ complies with Nevada Revised Statutes (NRS) and Nevada Administrative Code (NAC) to include:

Administrative Regulation 5810
Use of Personal Electronic Devices By Students – Prohibited Conduct
Page 6

a. Chapter 392, Pupils, and specifically:

i. NRS 392.4637, Policy concerning Use and possession of pagers,
cellular telephones and other electronic devices.

3. This Administrative Regulation references and is associated with the Washoe
County School District Progressive Discipline Plan.

Formatted: Font: (Default) Tahoma

Formatted: Font: (Default) Tahoma

Formatted: Font: (Default) Tahoma

Formatted: Font: Bold

Formatted

Formatted: Font: (Default) Tahoma

Formatted: Font: (Default) Tahoma

Formatted: Font: (Default) Tahoma

REVIEW AND REPORTING

1. This procedure and any accompanying documents will be reviewed bi-annually in even-numbered years.

REVISION HISTORY

Date	Revision	Modification
12/06/2010	A	Initial Release as CSI procedure (SUP-P003)
3/05/2015	1.0	Converted to Administrative Regulation
<u>TBD</u>	<u>2.0</u>	<u>Revised when students may access electronic devices, expanded the types of behavior infractions that are associated with electronic devices, and modified the consequences for electronic device offenses.</u>