



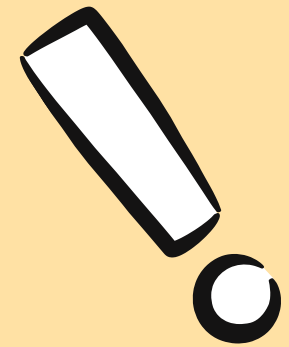
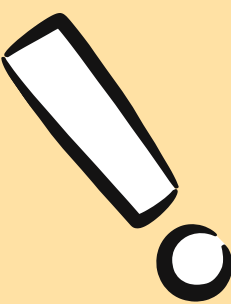
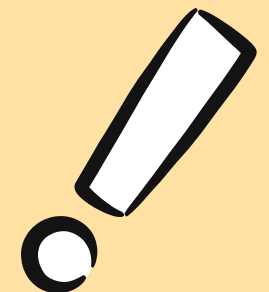


# 25-26 COURSE REGISTRATION



# TODAY'S GOALS

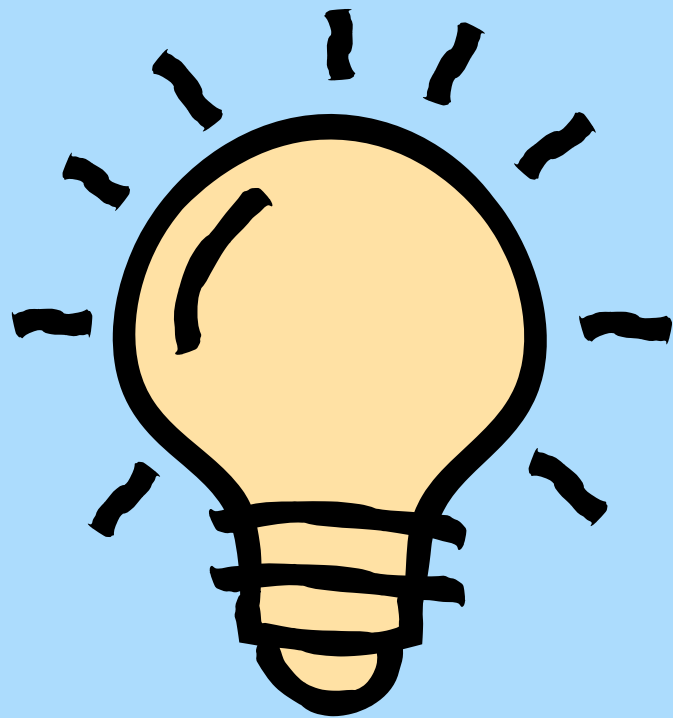


- Provide an opportunity for students and families to participate in the academic planning process
  - Determine your diploma pathway (i.e., Honors, Advanced, or Standard) and use diploma requirements to make class choices for next year
  - Connect classes to long-term goals and interests
  - Become familiar with the McQueen Course Catalog
- 
- 
- 
- 



# YOUR FUTURE

Connect your high school  
classes to your long-term goals



## THINKING ABOUT COLLEGE?

- Start researching college requirements, including [UNR](#) and [TMCC](#)
- Start researching scholarship opportunities, such as on the [McQueen College & Career Center](#) website

## IS THERE A CAREER OR TECHNICAL TRADE THAT INTERESTS YOU?

- Learn more at the [Building and Construction Trades of Northern Nevada](#) website
- Research opportunities on the [Northern Nevada Apprenticeship Coordinator's Association](#) website

## ARE YOU AN ATHLETE?

- Register with the [NCAA Eligibility Center](#)
- 

# DIPLOMA TYPES

1. Standard
2. Advanced
3. College & Career Ready
4. Honors
5. Honors/CCR

Course Title	WCSD Standard (2025-2028)	WCSD Standard (2029-beyond)	State Advanced	College and Career Ready with Endorsement	WCSD Honors	WCSD Honors/ College & Career Ready
English	4.0	4.0	4.0	4.0	4.0	4.0
Math (Must include Algebra 1, Geometry & Algebra 2 or equivalent)	3.0	3.0	4.0	4.0	4.0 <sup>Δ</sup>	4.0 <sup>Δ</sup>
Science	2.0	2.0	3.0	3.0	3.0 <sup>†</sup>	3.0 <sup>†</sup>
American Government	0.5	0.5	0.5	0.5	0.5	0.5
Economics and Personal Finance	0.5	0.5	0.5	0.5	0.5	0.5
U.S. History	1.0	1.0	1.0	1.0	1.0	1.0
World History/World Geography	1.0	1.0	1.0	1.0	1.0	1.0
PE	2.0	2.0	2.0	2.0	2.0	2.0
Arts/Humanities/CTE	1.0	1.0	1.0	1.0	1.0	1.0
Computer Literacy	0.5	0.5	0.5	0.5	0.5	0.5
Health	0.5	0.5	0.5	0.5	0.5	0.5
World Language	-0-	-0-	-0-	-0-	2.0*	2.0*
Electives	6.0	5.0	6.0	6.0	4.0	4.0
Flex Credit	1.0**	2.0**	0	0	0	0
<b>TOTALS</b>	<b>23.0</b>	<b>23.0</b>	<b>24.0</b>	<b>24.0</b>	<b>24.0</b>	<b>24.0</b>
# of Honors Credits					8	8
Required Cumulative GPA			3.25 on a 4.0 scale (no rounding)	3.25 on a 4.0 scale (no rounding)	3.40 on a 4.0 scale (no rounding)	3.40 on a 4.0 scale (no rounding)



# TRANSCRIPTS

**CHECK YOUR TRANSCRIPT FOR ACCURACY.**

**REMEMBER, THE CREDIT SUMMARY BOX IS ALWAYS SET FOR THE STANDARD DIPLOMA. THE REQUIREMENTS ARE SLIGHTLY DIFFERENT FOR THE ADVANCED OR HONORS DIPLOMA.**

**KEEP THIS TRANSCRIPT COPY AND USE IT FOR SCHOLARSHIPS, INSURANCE, ACADEMIC LETTERS, OR QUALIFYING FOR NHS.**

2020-2021 Grade: 09 Term: 1 ROBERT MCQUEEN HIGH SCHOOL				
Course	Score	Cred.	Bon.	
10885 HUMAN DEVELOP I	A	0.50		
1203 ENGLISH 1 (H)	A	0.50	0.025	
2215 FRML GEO 1 (H)	A	0.50	0.025	
3143 BIOLOGY 1 (H)	A	0.50	0.025	
4613 SPANISH 3	B	0.50		
5191 VOLLEYBALL	A	0.50		
7131 FRESHMAN SEMINAR	A	0.50		
GPA: 3.8571 Wt.GPA: 3.9321		3.50		

2020-2021 Grade: 09 Term: 2 ROBERT MCQUEEN HIGH SCHOOL				
Course	Score	Cred.	Bon.	
10886 HUMAN DEVELOP I	A	0.50		
1204 ENGLISH 2 (H)	A	0.50	0.025	
2216 FRML GEO 2 (H)	A	0.50	0.025	
3144 BIOLOGY 2 (H)	A	0.50	0.025	
4614 SPANISH 4	B	0.50		
5022 PE WAIVER SOFTBALL	NM	0.00		
5192 VOLLEYBALL	A	0.50		
7132 FRESHMAN SEMINAR	A	0.50		
GPA: 3.8571 Wt.GPA: 3.9321		3.50		

2021-2022 Grade: 10 Term: 1 ROBERT MCQUEEN HIGH SCHOOL				
Course	Score	Cred.	Bon.	
10887 HUMAN DEVELOP II (H)	A	0.50	0.025	
1213 ENGLISH 3 (H)	A	0.50	0.025	
2227 ALGEBRA 2 S1 (H)	A	0.50	0.025	
3203 CHEMISTRY 1 (H)	A	0.50	0.025	
4181 AP HUMAN GEOG S1	B	0.50	0.050	
4615 SPANISH 5 (H)	A	0.50	0.025	
7201 STUDENT LEADERSHIP	A	0.50		
GPA: 3.8571 Wt.GPA: 4.0321		3.50		

2021-2022 Grade: 10 Term: 2 ROBERT MCQUEEN HIGH SCHOOL				
Course	Score	Cred.	Bon.	
10888 HUMAN DEVELOP II (H)	A	0.50	0.025	
1214 ENGLISH 4 (H)	A	0.50	0.025	
2228 ALGEBRA 2 S2 (H)	B	0.50	0.025	
3204 CHEMISTRY 2 (H)	A	0.50	0.025	
4182 AP HUMAN GEOG S2	B	0.50	0.050	
4616 SPANISH 6 (H)	A	0.50	0.025	
5022 PE WAIVER	NM	0.00		
7202 STUDENT LEADERSHIP	A	0.50		
GPA: 3.7143 Wt.GPA: 3.8893		3.50		

2022-2023 Grade: 11 Term: 1 ROBERT MCQUEEN HIGH SCHOOL				
Course	Score	Cred.	Bon.	
10889 HUMAN DEVELOP III (H)	A	0.50	0.025	
10927 AP COMP SCI PRIN	A	0.50	0.050	
1231 ENGLISH 5	A	0.50		
2231 PRE-CALC W/TRIG (H) S1	B	0.50	0.025	
3261 HUM ANT/PHS 1 (H)	A	0.50	0.025	
7201 STUDENT LEADERSHIP	A	0.50		
GPA: 3.8333 Wt.GPA: 3.9583		3.00		

2022-2023 Grade: 11 Term: 1 TRUCKEE MEADOWS COMMUNITY COLLEGE, FALL				
Course	Score	Cred.	Bon.	
14070 ELECTIVE DUAL CR/101 US HISTORY TO 1877 (ADC)	A	1.00	0.050	
GPA: 4.0000 Wt.GPA: 4.0500		1.00		

Graduation Summary				
Cumulative GPA:	3.8333	Diploma		
Weighted GPA:	4.5000	Diploma		
Class Rank:	10385	Grade	2024	

## Seals and Endorsements

Credit Summary	Required	Attempt.	Earned	Deficient
AMERICAN GOVERNMENT	0.5	0	0	0.500
ART/HUMANITIES or CTE	1.0	1	1	
COMPUTER LITERACY	0.5	0	0	0.500
ECONOMICS	0.5	0	0	0.500
ELECTIVES	7.0	6.5	6.5	0.500
ENGLISH	4.0	2.5	2.5	
HEALTH	0.5	0.5	0.5	
MATHEMATICS	3.0			0.500
PE/HSROTC	1.0	1	1	
SCIENCE	2.0	2	2	
U.S. HISTORY	1.0	0	0	1.000
FLEX	1.0	1	1	
WORLD HISTORY/GEOGRAPHY	1.0	1	1	
<b>Totals:</b>	<b>23.0</b>	<b>18</b>	<b>18</b>	<b>5</b>
WORLD LANGUAGE		2	2	
Any World Language credit level 5 and above counts as Humanities first and then Electives.				

## High School Graduation Assessment

Civics Examination – Req. Met:No

College and Career Readiness Assessment - Req. Met:No

Work In Progress			Credits
T2	10890	HUMAN DEVELOP III (H)	0.500
T2	10928	AP COMP SCI PRIN	0.500
T2	1232	ENGLISH 6	0.500
T2	14023	AH DUAL CR (ADC)	1.000
T2	14070	ELECTIVE DUAL CR (ADC)	1.000
T2	2232	PRE-CALC W/TRIG (H) S2	0.500
T2	3262	HUM ANT/PHS 2 (H)	0.500
T2	7202	STUDENT LEADERSHIP	0.500

# ROBERT MCQUEEN HIGH SCHOOL

Report Type:

Application for Graduation in:  Grade:  First Gen. ☐

Grad Prog (Academ Plan):

Special Ed: ☐ 504: ☐ ELL: ☐

Student ID:

Last Name:

First Name:

Middle Name:

DOB:

Ethnicity:

This form represents your student's graduation plan. Below are the requirements for a Washoe County High School Diploma. Each box represents a course that has been taken or needs to be completed in a specific subject area. Also listed below are your student's test scores from select college and career readiness assessments, as well as, GPA, and post-secondary plans. Please contact your student's high school counselor if you have questions or concerns. Each subject box represents one-half (0.5) credit unless otherwise noted.

English	Mathematics	Science	World History	US History	American Gov't	Electives
ENGLISH 1	ALGEBRA 1 S1	BIOLOGY 1	WORLD GEOG 1	US HISTORY 1		FRESHMAN SEMINAR
ENGLISH 2	ALGEBRA 1 S2	BIOLOGY 2	WORLD GEOG 2	US HISTORY 2		PARSEL TONGUE 1
OLE CA ENGLISH 3	OLE CA GEOMETRY 1	HUMANIT PHYS 1 HI				FRESHMAN SEMINAR
OLE CA ENGLISH 4	OLE CA GEOMETRY 2	HUMANIT PHYS 2 HI				PARSEL TONGUE 2
ENGLISH 5	ALGEBRA 2 S2					POTIONS 1
ENGLISH 6	ALGEBRA 2 S1					POTIONS 2
		PE / ROTC	Health	Computer Lit.	Art/Hum/CTE	ART 1
		PE	OLE CA HEALTH		CERAMICS 1	PARSEL TONGUE 3
		PE			CERAMICS 2	ART 2
		OLE PE 1				PARSEL TONGUE 4
		OLE PE 2				
			Flex	Economics		
			OLE CA CHEMISTRY S1			
			OLE CA CHEMISTRY S2			

Credits Completed:  Credits Required:

Credits Needed:  Class Rank/Size:

Un-weighted GPA:  Core GPA (u/w):

Weighted GPA:  Req'd GPA:

College and Career Readiness Assessment Requirement Met: ☒

ACT Math:  3/1/2022

ACT Reading:  3/1/2022

ACT Writing:  3/1/2022

ACT Science:  3/1/2022

ACT English:  3/1/2022

ACT Comp:  3/1/2022

SAT Evidence-Based Reading/Writing:

World Language

PARSEL TONGUE 1

PARSEL TONGUE 2

PARSEL TONGUE 3

PARSEL TONGUE 4

Work in Progress	Credits
T1: 1251 ENGLISH 7	0.500
T1: 2243 PROBSTAT CM S1	0.500
T1: 3115 AP ENVIRON SCI S1	0.500
T1: 4285 ECONOMICS	0.500
T1: 4585 PARSEL TONGUE 5 HI	0.500
T1: 5813 POTIONS 3	0.500
T1: 8244 COMPUTER SCIENCE & APPS	0.500
T2: 1252 ENGLISH 8	0.500
T2: 2244 PROBSTAT CM S2	0.500
T2: 3116 AP ENVIRON SCI S2	0.500
T2: 4151 AMER GOVT	0.500
T2: 4586 PARSEL TONGUE 6 HI	0.500
T2: 5814 POTIONS 4	0.500
T2: 8172 STUDENT AIDE	0.250

CCR Requirement	Credits
1681 PARSEL TONGUE 1	0.5
1682 PARSEL TONGUE 2	0.5
1683 PARSEL TONGUE 3	0.5
1684 PARSEL TONGUE 4	0.5

College/Career Seals

Career Ready High School Endorsement \*\*

College Ready High School Endorsement \*\*

Seal of Bilingual

Seal of STEM: Science, Technology, Engineering and Mathematics

Seal of STEAM: Science, Technology, Engineering, Art and Mathematics

Oral Examination

\*\* College and/or Career Ready Endorsements are only applied to the transcript when the remaining requirements to the College and Career Ready Diploma are met.

Below is the plan to meet the requirements needed for a high school diploma:

## GRAD PLANS

Note the diploma type in the top-center of the page.

Each box represents a semester class.

Pay attention to the GPA requirements for Advanced and Honors diplomas.

# MCQUEEN COURSE CATALOG

**GO TO THE  
MCQUEEN  
WEBSITE**

**CLICK ON  
"ACADEMICS"**

**CLICK ON  
SUBJECT OF  
CHOICE**

**LOOK AT ALL  
YOUR CHOICES!**

Be sure to review any class prerequisites, course descriptions, and the fees that each student/family is responsible for.

# **COURSE DESCRIPTION EXAMPLE**

## **Yearbook & Advanced Yearbook**

**Yearbook Course #1403-1404**

**Advanced Yearbook Course #1407-1408**

**Grades 10-12 (grade 9 only with teacher approval)**

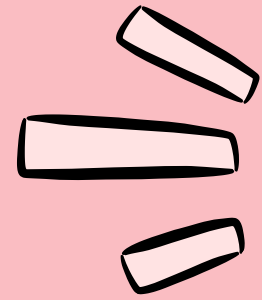
**Course Fee: \$10**

**Prerequisite: Successful completion of all previous English classes. Successful completion of Yearbook to be in Advanced Yearbook. An application and work samples are required. Applications are available in room 106.**

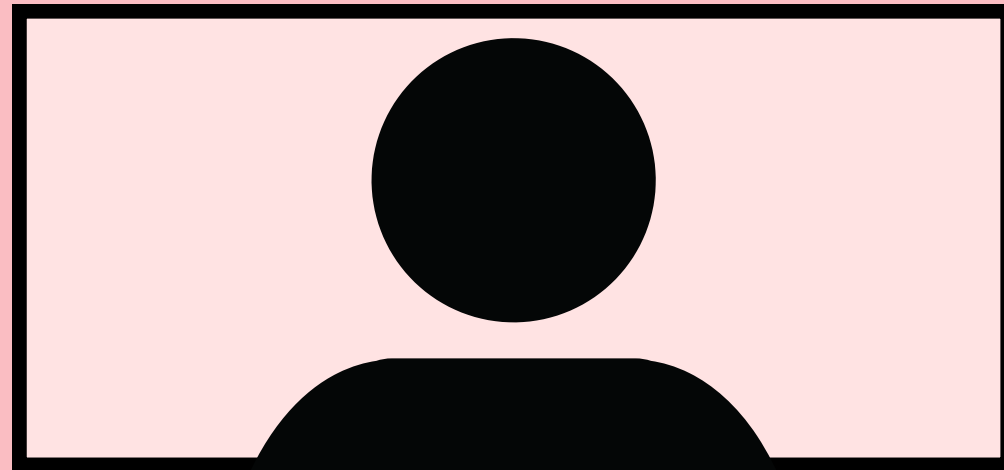
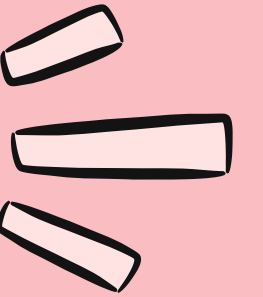
**This full-year course is designed for the student who is interested in the development of the school yearbook. Students enrolled in this course will be required to learn and take an active part in writing, design, photography, business management, advertisement sales, and computer techniques. Skills include planning, organizing, producing page layouts, writing copy, meeting deadlines, using the computer for yearbook design, and a willingness to work after school and some weekends in order to meet deadlines. Class meets 2-3 times over the summer to plan the book. Many students opt to attend yearbook camp as well.**

**All Yearbook students must have excellent English skills and be willing to work on all aspects of yearbook production including writing copy, photographing events and people, and designing pages. Typing skills and computer knowledge are helpful and of high priority in selecting students for this course. This course may be repeated for credit.**



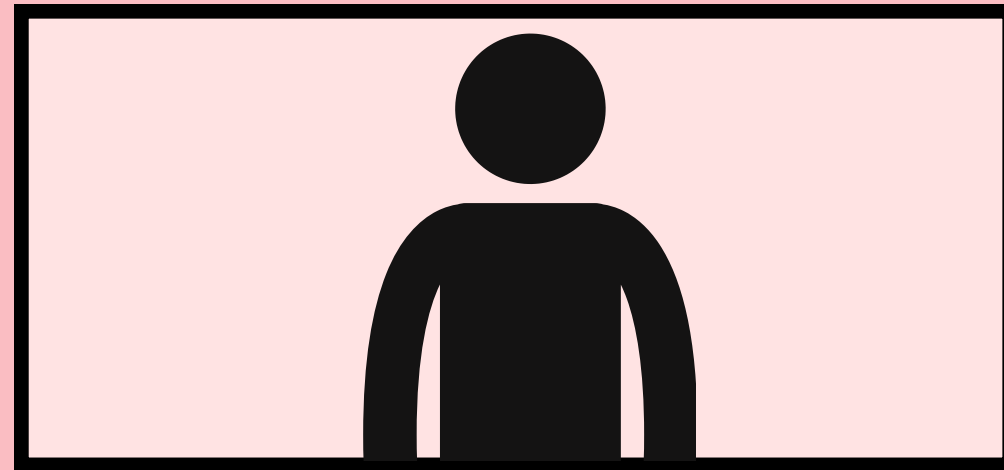


# CLASSES THAT REQUIRE AN APPLICATION



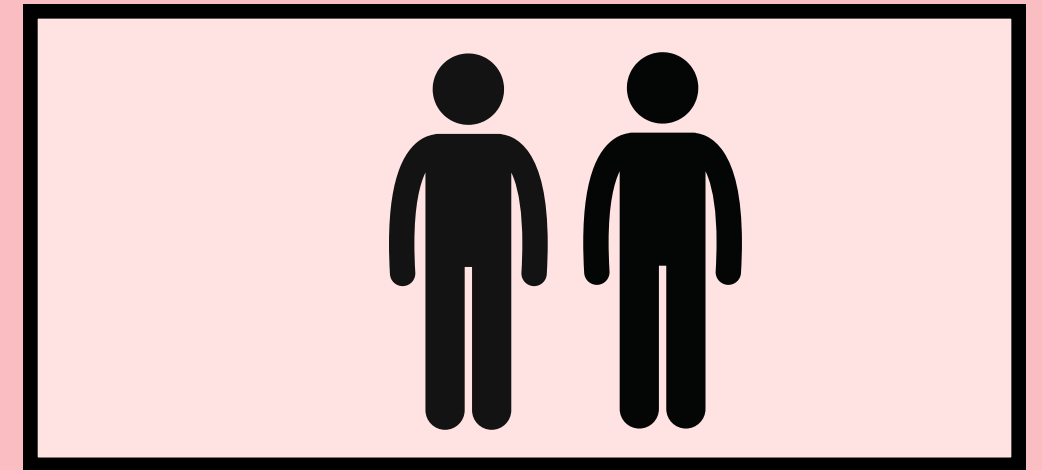
## YEARBOOK

Applications are available in  
room 106



## SPEECH & DEBATE

Students need TWO teacher  
recommendations. Forms are  
available in room 102



## LEADERSHIP

Applications are available in  
room 506

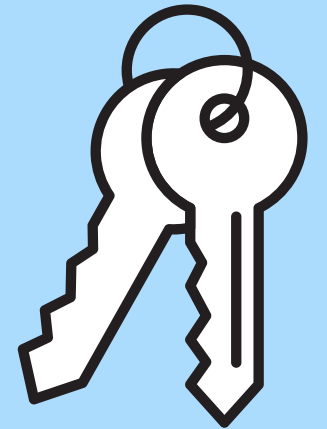
## WORK STUDY

- Must have 180 documented work hours in the semester to earn 0.50 elective credit
- Contract and paystubs required

## WCSD EXTENDED STUDIES\*

- PE Options & Supervised Curriculum
- Registration deadlines apply

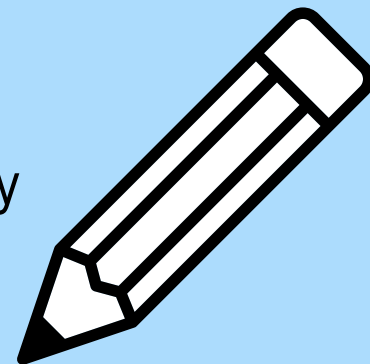
\*Starting Fall 2025, this will not offer credit, but will be a PE exemption



# OTHER WAYS TO EARN CREDIT

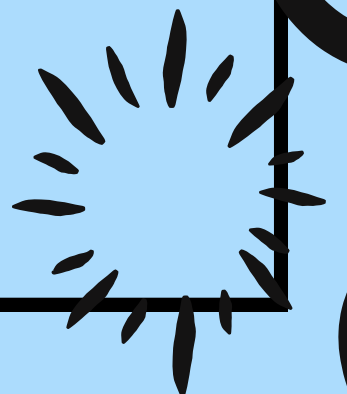
## INTERNSHIPS & COMMUNITY SERVICE

- Application required and deadlines apply
- Internships for 11th and 12th grade students only



## BYU INDEPENDENT STUDY

- Credit accrual or recovery
- Fees are responsibility of family
- Courses might not be accepted by NCAA
- Must speak to McQueen counselor before registering and to sign contract



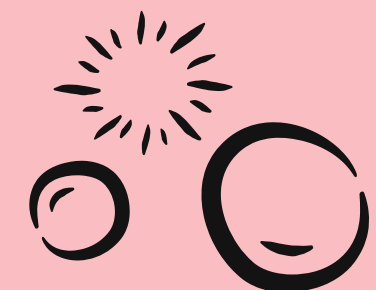
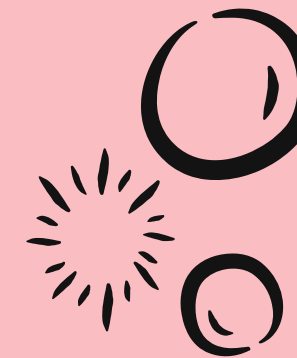
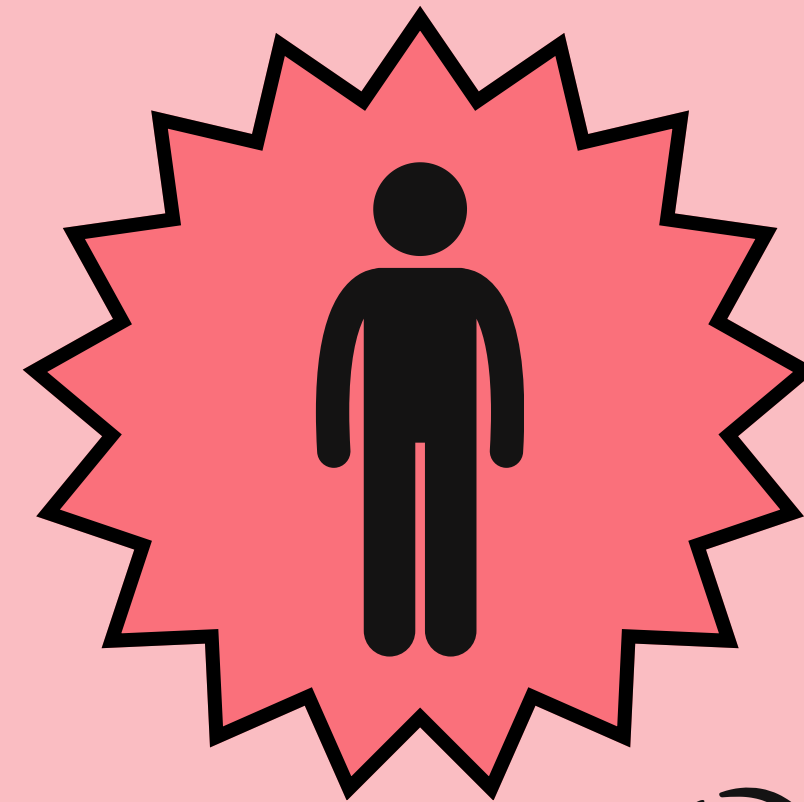
# MCQ DUAL CREDIT

## REQUIREMENTS

- 3.0 unweighted cumulative GPA
- A's and B's in past classes in the content area

## HIGHLIGHTS

- Classes are taught by McQueen teachers using UNR or TMCC curriculum
- Some classes are stretched over the full school year, whereas others are one class per semester (college semester format)
- High school and college credit
- Grades entered on high school AND college transcript



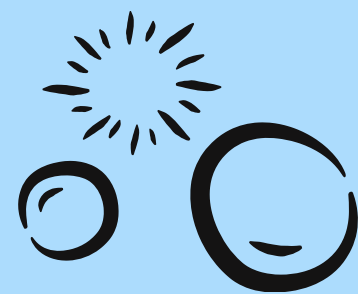
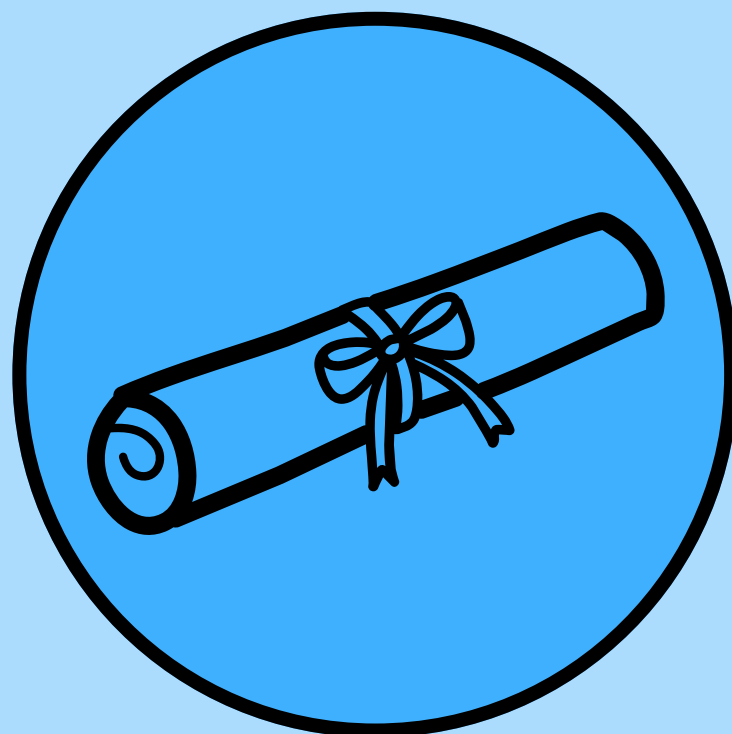
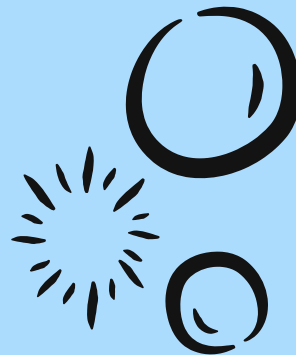
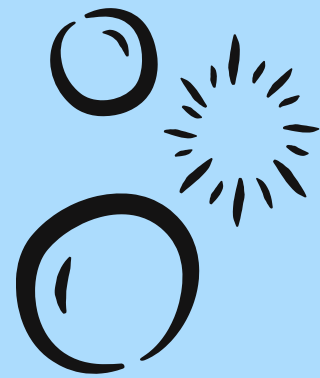
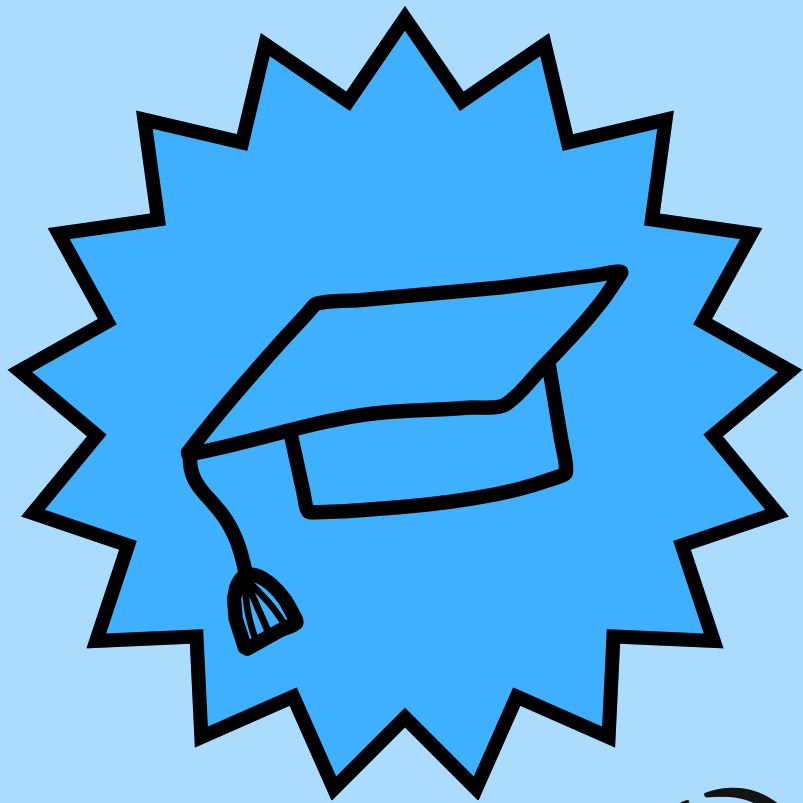
# OFF-CAMPUS DUAL CREDIT

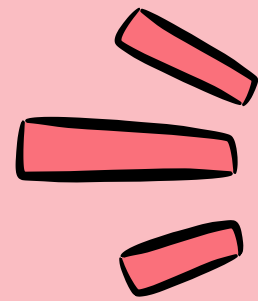
## REQUIREMENTS

- 3.0 unweighted cumulative GPA
- Students can enroll in any class that they have met the prerequisites
- About \$300 per three-credit class
  - The student/family are responsible to pay the fee directly to the college (i.e., TMCC, UNR, WNC, etc.)

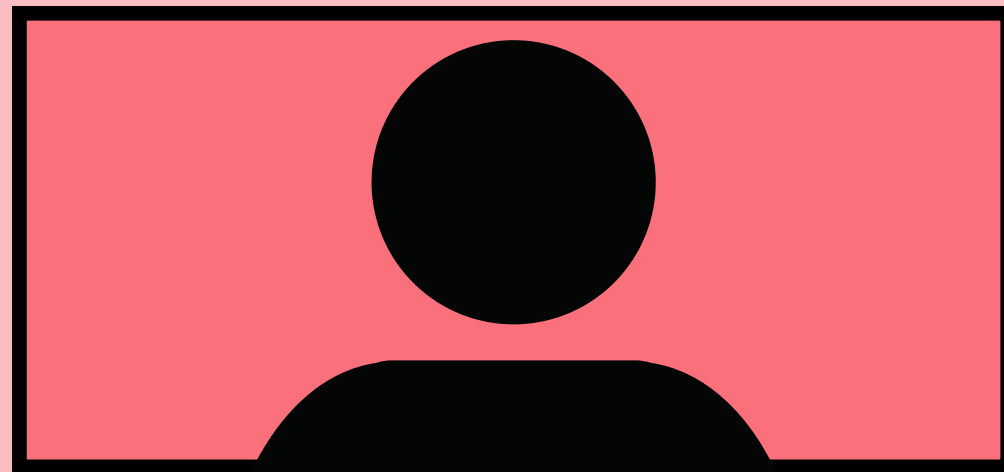
## HIGHLIGHTS

- Shared enrollment with current TMCC or UNR college students
- Classes are taught online or on the TMCC or UNR campuses
- High school and college credit
- Grades entered on high school AND college transcript
- Semester-long classes



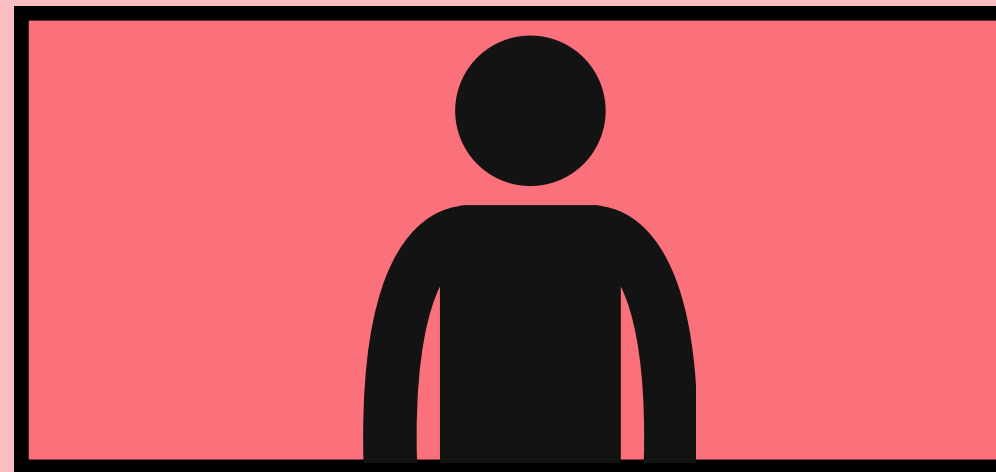


# FAILED A CLASS?



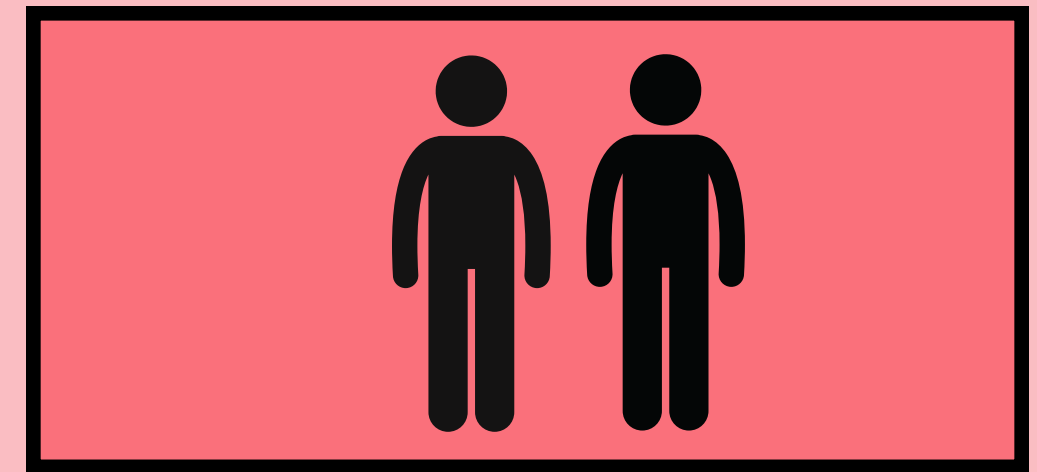
## RE-TAKE THE CLASS

Only re-take the semester(s)  
that were failed



## EDGENUITY

These are classes taught at  
McQueen in the Learning  
Center during the school year  
AND during summer school  
(based on space available and  
if summer school is  
funded/staffed)



## BYU INDEPENDENT STUDY

The cost of each class is  
approximately \$200 per  
semester. The cost is the  
responsibility of the student  
and family.



# COURSE SELECTION PROCESS

**COMPLETE  
ONLINE  
REGISTRATION**

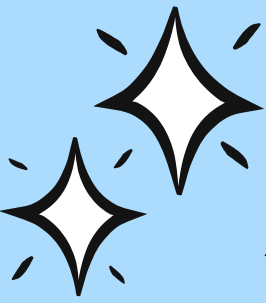
**READ THROUGH  
THE COURSE  
CATALOG**

**FILL OUT THE  
COURSE  
REQUEST FORM**

**WAIT FOR ONE-  
ON-ONE MEETING  
WITH COUNSELOR**

**THE FIRST STEP IS FOR THE PARENT/GUARDIAN TO COMPLETE ONLINE REGISTRATION THROUGH INFINITE CAMPUS. [CLICK HERE TO REGISTER](#). COURSE REQUESTS WILL NOT BE ENTERED UNTIL ONLINE REGISTRATION IS COMPLETED. THE DUE DATE FOR ONLINE REGISTRATION COMPLETION IS THE DATE OF THE ONE-ON-ONE MEETING WITH YOUR COUNSELOR (SEE NEXT PAGE FOR DATES).**

**MOST  
IMPORTANT STEP**



# ONE-ON-ONE COUNSELOR MEETINGS.

GRADE	DATE OF MEETING WITH COUNSELOR
RISING SENIORS (CURRENT 11TH GRADE)	February 4-7 during English
RISING JUNIORS (CURRENT 10TH GRADE)	February 11-14 during English
RISING SOPHOMORES (CURRENT 9TH GRADE)	February 18-21 during English

**ONLINE REGISTRATION  
FOR NEXT SCHOOL YEAR  
MUST BE COMPLETED  
BEFORE YOUR ONE-ON-  
ONE MEETING WITH YOUR  
COUNSELOR**

# COURSE REQUEST FORM

- Front and back need to be 100% completed
- Requires signatures on the back page
- Will be turned in at one-on-one meeting with counselor
- **REMEMBER, COURSE REQUESTS WILL NOT BE ENTERED INTO INFINITE CAMPUS BY YOUR COUNSELOR UNTIL THE PARENT/GUARDIAN HAS COMPLETED ONLINE REGISTRATION FOR SCHOOL YEAR 2025-2026. CLICK HERE TO REGISTER NOW.**

WCSD Online Registration Completed (Office Use Only): YES NO

Student Name: \_\_\_\_\_ Due Date \_\_\_\_\_

Student ID # \_\_\_\_\_ McQueen Counselor (Circle One): BENSON LONGLAND SMITH PARKER PARNELL

### Senior Course Requests for the 2025-2026 School Year

- **WCSD REQUIRED ONLINE REGISTRATION:** Parent/guardian **must complete** annual online registration through Infinite Campus before course selections can be input by counselor. Please visit <https://www.washoeschools.net/register>. Once logged into the Infinite Campus Parent Portal, click “More,” then click “Online Registration” and complete the necessary steps.
- The courses listed below will be used to create your class schedule. Class placement is based on course availability and is not guaranteed. Please make your choices carefully as changes will NOT be made unless the placement level is incorrect. Remember – you are selecting courses, not teachers. **Seniors must be enrolled in seven (7) classes, unless they have an exemption from the academic load requirement. Exempt students must take a minimum of five (5) classes.**
- Use the Course Catalog in planning your classes, pay attention to requirements you have not yet fulfilled. The McQueen Course Catalog can be found at [www.washoeschools.net/mcqueen](http://www.washoeschools.net/mcqueen). Click on the “Academics” tab on the left.

Core Courses (Required)				
ENGLISH	<input type="checkbox"/> (1251-1252) English 7-8	SOCIAL STUDIES	<input type="checkbox"/> (4161-4205) American Government/Economics	
	<input type="checkbox"/> (14151-14152) ENG 101* (Year-long class)		<input type="checkbox"/> (14228-14101) PSC 101 and ECON 100*	
	<input type="checkbox"/> (14159-14160) ENG 102* (Year-long class)			
SCIENCE	3 Cr. REQUIRED for: Advanced/Honors		MATH	<input type="checkbox"/> (2221-2222) Algebra 2
	<input type="checkbox"/> (3131-3132) Earth Science	<input type="checkbox"/> (2229-2230) Pre-College Math		
	<input type="checkbox"/> (3111-3112) Environmental Science	<input type="checkbox"/> (2243-2244) Probability & Stats/Discrete Math		
	<input type="checkbox"/> (3261-3262) Human Anatomy & Physiology (H)	<input type="checkbox"/> (2049-2050) Intro to Pre-Calculus		
	<input type="checkbox"/> (3115-3116) AP Environmental Science	<input type="checkbox"/> (14226-14227) MATH 126 and MATH 127*		
	<input type="checkbox"/> (3149-3150) AP Biology	<input type="checkbox"/> (2271-2272) AP Statistics		
	<input type="checkbox"/> (3211-3212) AP Chemistry	<input type="checkbox"/> (2255-2256) AP Calculus AB		
	<input type="checkbox"/> (3263-3264) AP Physics	<input type="checkbox"/> (2257-2258) AP Calculus BC		
	<input type="checkbox"/> Other _____ Course # _____	<input type="checkbox"/> Other _____ Course # _____		
	Dual Credit	<input type="checkbox"/> I am interested in pursuing off-campus dual credit at TMCC or UNR for:		

**\*DUAL CREDIT:** These are dual credit classes taught at McQueen using UNR curriculum. ENG 101 and ENG 102 are year-long classes where each class stretches over the full school year. PSC 101/ECON 100 as well as MATH 126/MATH 127 are also taught at McQueen using UNR curriculum; however, these classes are paired together and span one semester each. Students entering a dual credit class must have an unweighted cumulative GPA of 3.0 or higher and have A’s and B’s in past classes in the content area. Final grades for dual credit classes are entered on the high school AND college transcript. Please reference the 2025-2026 McQueen Course Catalog to view the fees associated with these classes.

Continued on back side →

D-Ho	Mrs. Longland	Katelynn.Longland@WashoeSchools.net
Hp-Mor	Ms. Smith	KMSmith@WashoeSchools.net
Mos-Sam	Mrs. Parker	Erin.Parker@WashoeSchools.net
San-Z	Mrs. Parnell	Brandy.Parnell@WashoeSchools.net

**courses**  
ments you have not yet fulfilled (PE, Health, umbers: the first number is for first semester, ents must choose enough classes to fill a total

ar programs (e.g., Construction I, Culinary I)

2) Art 2
)
)
)

ent their first choices are unavailable (e.g., :t TWO alternate elective courses below. o not select more than one PE class as an ate as these classes **require an application**. If

)
)

Please complete these below.
Diploma Option
Diploma
d Diploma
diploma

1  
s, course descriptions, class fees, and possible

o communicate any changes to these course municated to the students’ McQueen ved after this date will not be honored.

_____	Date _____
_____	Date _____

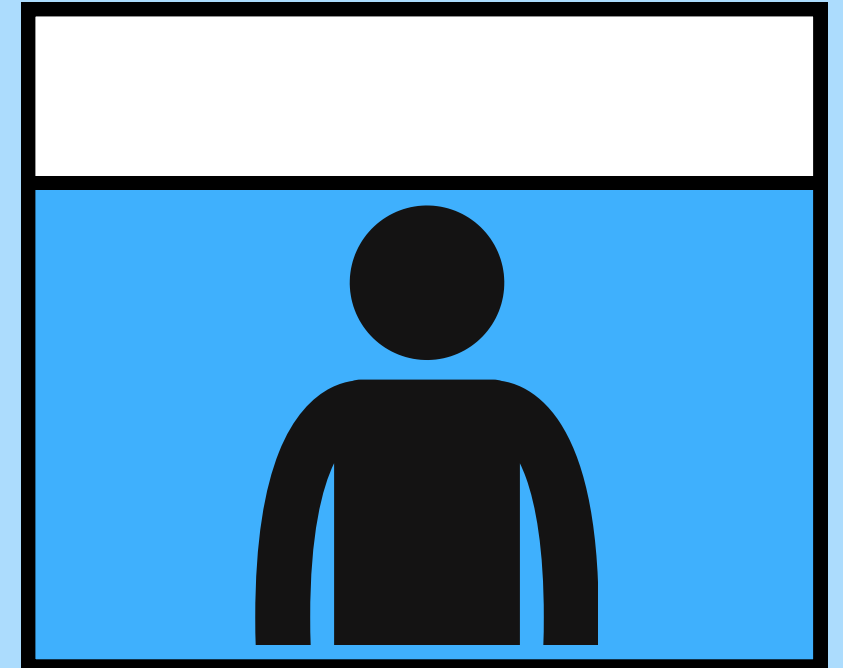
Email address
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ashoeSchools.net



# SCHEDULE CHANGE REQUESTS

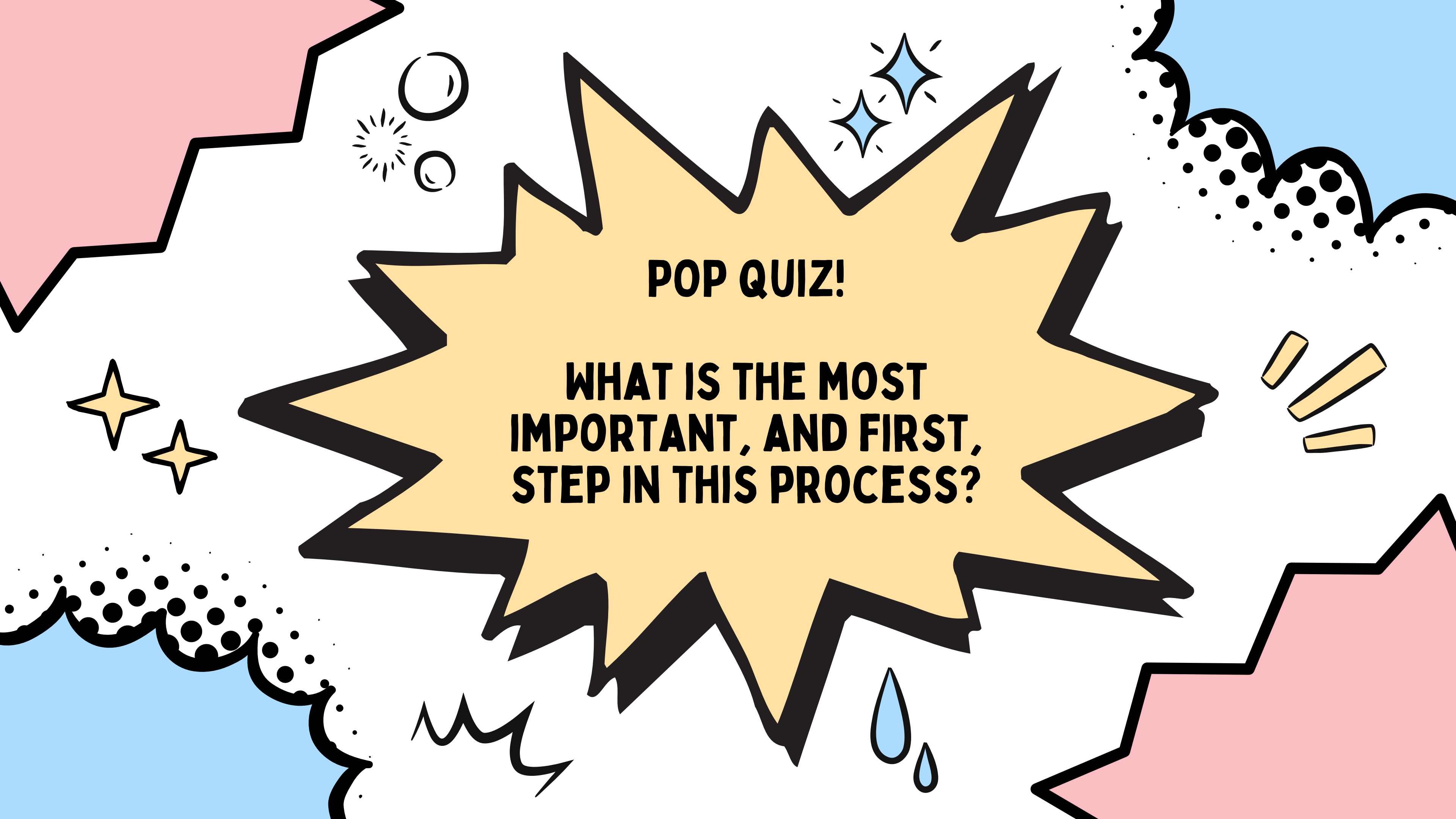
If you change your mind about your course selections after you have turned in your Course Request Form to your counselor, you only have until Friday, June 6, 2025 to request changes. To do so, email your counselor or make an appointment to discuss your request.



## **AFTER JUNE 6, 2025 STUDENTS ARE ONLY ALLOWED TO MAKE SCHEDULE CHANGES FOR THE FOLLOWING REASONS:**

- **THE STUDENT HAS BEEN PLACED INTO THE WRONG LEVEL OF A SUBJECT**
- **THE STUDENT HAS ALREADY RECEIVED CREDIT IN THE COURSE FOR WHICH ENROLLED (I.E., COMPLETION OF A CREDIT IN SUMMER SCHOOL)**
- **THE STUDENT MUST DROP AN ELECTIVE COURSE IN ORDER TO TAKE A REQUIRED COURSE, OR IN ORDER TO RE-TAKE A REQUIRED COURSE THAT WAS NOT SUCCESSFULLY COMPLETED**
- **THE STUDENT HAS AN INCOMPLETE OR OVERFILLED SCHEDULE**









**POP QUIZ!**

**WHAT IS THE MOST  
IMPORTANT, AND FIRST,  
STEP IN THIS PROCESS?**



# QUESTIONS?

Student Last Name	Counselor	Counselor Email Address	Schedule an appointment
A-C	Mrs. Benson	jbenson@washoeschools.net	
D-Ho	Mrs. Longland	katelynn.longland@washoeschools.net	
Hp-Mor	Ms. Smith	kmsmith@washoeschools.net	
Mos-Sam	Mrs. Parker	erin.parker@washoeschools.net	
San-Z	Mrs. Parnell	brandy.parnell@washoeschools.net	