

Dear Brown Families,

Thank you for your patience as we diligently do everything we can to be ready and prepared for our students to start school on Monday, August 17th. (Kinders will start on August 24th. Kinder parents, please know that as soon as we have definite class lists completed, you'll be getting your letter letting you know your assigned assessment time the week of the 17th, still working on this.)

My staff returns this week to begin collaborating and aligning our protocols, procedures, and instruction so that both our in-building and distance learners will continue to receive the high quality instruction they deserve.

Class lists are not completed yet, our goal is to have everything updated and into Infinite Campus by this Friday, I'll send out a connect ed when you can go into your parent portal and find out who your student's teachers will be this year.

We will have the grade level supply lists up on our website by the end of the day tomorrow. Please realize that students will not be sharing any supplies this year and they will be keeping their own supplies in their own desk to utilize. <https://www.washoeschools.net/Page/12885>

We are still working on laptops/devices for students who'll be doing distance learning, more information will come out shortly.

We will be having all distance learning families picking up their student's supplies from the school this Friday, August 14th. Please see the schedule below. This is the ONLY day we'll be available to pass out. If you can not make it on Friday, please try to send a friend to get the items for you, or you can come to the office once school has begun and pick up the items at that time.

A couple of safety protocols to remember:

- No parents, volunteers, extra adults will be allowed into the building at any time.
- On the first day of school, you will find a location outside on the school grounds that will be your pick up/drop off spot.
 - Students will leave the building every day, utilizing 6 feet of social distancing and going to the spot that you decided was your designated spot.
 - Kiss and Drop users, walkers, and bus riders will head off campus following the 6 feet protocol as well.
- Teachers will be out to locate students the first day of school, administration will be out to help as well.
 - Parents will not be allowed to 'drop off' students at the classroom, you will be able to drop them off at the wing doors.
 - Once class lists have been finalized, your student's teacher will be sending you specific information on how to find your teacher and class the first day of school.
- Only ONE adult in the single point of entry area/office at a time, please practice 6 feet social distancing and wait outside until the entry area is empty. Thank you for keeping all of our students and staff safe.

I will be sending out more information throughout the week and we get things finalized. Again, I want to thank all of you for your patience as we get things prepared this week. We will have a video to demonstrate how to 'go to school' with social distancing that will also be sent out later this week.

Sincerely,
Principal Bryan

For Distance Learning Parents:

Distance Learning Student Items PICK UP Date/Times:

- You will be allowed to come and pick up your student's distance learning items this Friday, August 14th.
- This is the **ONLY** day to pick up student items, please fit this into your schedule that day, if you can't make it to Brown ES on that day, please try to have a friend or family member pick up the items for you. If you will not be able to pick up these items, you can come to the office during school hours to get items starting August 17th. If you can't make it during your designated time slot, come whenever you can.
- **We will be giving you a time slot based on your last name to pick up all your student's items:**
 - **7:30 – 9:30am** **Last Names: A - E**
 - **9:30 – 11:30am** **Last Names: F - K**
 - **11:30am – 1:30pm** **Last Names: L - Q**
 - **1:30 – 3:30pm** **Last Names: R - V**
 - **3:30 – 4:30pm** **Last Names: W – Z**
 - **4:30 – 5:30pm** **Anyone that hasn't picked up items.**
- **In order to follow the safe and healthy COVID rules, you will need to stay in your car when you arrive in the Brown parking lot.**
- **When you are in the parking lot:**
 - **TEXT me at: 775-526-0247**
 - **The phone number will be visible when you drive into school parking lot.**
 - **Please text your STUDENT(s) NAME and GRADE LEVEL.**
- **Once I get your text, I will get your student's distance learning items and they will be placed right outside door #1, 2, 3, or 4.**
 - **The doors will be labeled and clearly marked.**
 - **I will respond and let you know you can come get your student's items, please stay 6 feet away from others as you come up to the**

specific door I give you to get your items, and head safely by yourself back to your car.

- I want to ensure that everyone continues to stay safe and healthy, no one will be going into the building to pick up items, and I'm going to ask that if you bring your children with you to pick up items, please keep them in the car as you quickly pick up the package, we do want to continue to ensure all persons are staying healthy and safe. Thank you for understanding.

Angie Bryan, Ed.S.

Principal
Brown Elementary
(775) 851-5600

"We are committed to learning through perseverance!"

Got Grit!

