

Distance Learning Student Items PICK UP Date/Times:

- You will be allowed to come and pick up your student's distance learning items this Friday, August 14th.
- This is the **ONLY** day to pick up student items, please fit this into your schedule that day, if you can't make it to Brown ES on that day, please try to have a friend or family member pick up the items for you. If you will not be able to pick up these items, you can come to the office during school hours to get items starting August 17th. If you can't make it during your designated time slot, come whenever you can.
- **We will be giving you a time slot based on your last name to pick up all your student's items:**
 - **7:30 – 9:30am** **Last Names: A - E**
 - **9:30 – 11:30am** **Last Names: F - K**
 - **11:30am – 1:30pm** **Last Names: L - Q**
 - **1:30 – 3:30pm** **Last Names: R - V**
 - **3:30 – 4:30pm** **Last Names: W – Z**
 - **4:30 – 5:30pm** **Anyone that hasn't picked up items.**
- **In order to follow the safe and healthy COVID rules, you will need to stay in your car when you arrive in the Brown parking lot.**
- **When you are in the parking lot:**
 - **TEXT me at: 775-526-0247**
 - **The phone number will be visible when you drive into school parking lot.**
 - **Please text your STUDENT(s) NAME and GRADE LEVEL.**
- **Once I get your text, I will get your student's distance learning items and they will be placed right outside door #1, 2, 3, or 4.**
 - **The doors will be labeled and clearly marked.**
 - **I will respond and let you know you can come get your student's items, please stay 6 feet away from others as you come up to the specific door I give you to get your items, and head safely by yourself back to your car.**
- I want to ensure that everyone continues to stay safe and healthy, no one will be going into the building to pick up items, and I'm going to ask that if you bring your children with you to pick up items, please keep them in the car as you quickly pick up the package, we do want to continue to ensure all persons are staying healthy and safe. Thank you for understanding.