

SCHOOL SOCIAL WORKER PROFESSIONAL RESPONSIBILITIES STANDARDS AND INDICATORS

STANDARD 1: PLANNING AND PREPARATION: The School Social Worker identifies student, family, and school needs and organizes intervention(s) consistent with professional social work							
Indicators				Performance Levels			
What Social Workers Need to Demonstrate	Mandatory Evidence Sources	Confirmatory Evidence Sources	Description/ Notes	Level 4	Level 3	Level 2	Level 1
<p>Indicator 1 The School Social Worker conducts multi-tiered school and/or system needs assessments independently or in conjunction with other professionals</p> <p>National Standards SSWAA Practice 1, 2, 3 SSWAA Key Construct 1, 2, 3, 4 NASW Standards 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 NASW Guiding Principles 1, 2, 3</p>	<ul style="list-style-type: none"> • Needs Assessment • One (1) additional item from Confirmatory Evidence column 	<ul style="list-style-type: none"> • Staff/Student/Family Interviews • Infinite Campus Data and/or district data information system • Classroom Observations • School-wide/universal school needs assessment • Proof of active consent for collaboration with outside professionals • Proof of ongoing assessment 	<ul style="list-style-type: none"> • Needs assessments can include, but are not limited to: student/family/school professionals interviews, school-wide data, etc. 	<p>The School Social Worker effectively engages in ongoing assessments in conjunction with interdisciplinary teams to meet the needs of the individual, group, classroom, school, and/or family system(s)</p>	<p>The School Social Worker adequately conducts needs assessments with the individual, group, classroom, school, and/or family system</p>	<p>The School Social Worker minimally conducts assessments to meet needs at the individual, group, classroom, school, and/or family system</p>	<p>The School Social Worker does not assess needs of the individual, group, classroom, school, and/or family system</p>

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What Social Workers Need to Demonstrate	Mandatory Evidence Sources	Confirmatory Evidence Sources	Description/ Notes	Level 4	Level 3	Level 2	Level 1
<p>Indicator 2 The School Social Worker identifies current and applicable school and community resources to maximize student achievement and family empowerment</p> <p>National Standards SSWAA Practice 1, 2, 3 SSWAA Key Construct 1, 3, 4, NASW Standards 1, 3, 4, 5, 6, 9, 10, 11 NASW Guiding Principles 1, 2, 3</p>	<ul style="list-style-type: none"> • Agency referral form • One (1) additional item from Confirmatory Evidence column 	<ul style="list-style-type: none"> • Release of confidential information form • Social work services referral form • Agency material • Case notes • Proof of attendance at agency information presentation 	<ul style="list-style-type: none"> • Case notes should include, but are not limited to: referrals to tutoring, mental health therapy, basic needs assistance, etc. 	<p>The School Social Worker effectively researches, identifies, and contacts school and community resources specific to educational, behavioral, and mental health services to maximize student achievement and family empowerment</p>	<p>The School Social Worker adequately researches and identifies school and community resources to maximize student achievement and family empowerment</p>	<p>The School Social Worker possesses minimal knowledge of school and community resources</p>	<p>The School Social Worker does not know school and community resources</p>

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What Social Workers Need to Demonstrate	Mandatory Evidence Sources	Confirmatory Evidence Sources	Description/ Notes	Level 4	Level 3	Level 2	Level 1
<p>Indicator 3 The School Social Worker establishes collaborative professional relationships through networking to organize effective intervention(s)</p> <p>National Standards SSWAA Practice 1, 2, 3 SSWAA Key Construct 1, 3, 4, NASW Standards 1, 3, 4, 5, 6, 9, 10, 11 NASW Guiding Principles 1, 2,</p>	<ul style="list-style-type: none"> Two (2) items from Confirmatory Evidence column 	<ul style="list-style-type: none"> Meeting agendas Communication log Agency materials Case notes 	<ul style="list-style-type: none"> Communication log should include, but is not limited to: phone calls, emails, letters, consultation, etc. 	<p>The School Social Worker effectively exhibits respectful and professional working relationships, across all environments</p>	<p>The School Social Worker adequately exhibits respectful and professional working relationships</p>	<p>The School Social Worker minimally demonstrates respectful and professional working relationships</p>	<p>The School Social Worker does not establish respectful and professional working relationships</p>

STANDARD 2: THE SCHOOL ENVIRONMENT							
The School Social Worker contributes to a positive school environment that is conducive to achievement, demonstrating respect for differences in culture and background							
Indicators				Performance Levels			
What Social Workers Need to Demonstrate	Mandatory Evidence Sources	Confirmatory Evidence Sources	Description/ Notes	Level 4	Level 3	Level 2	Level 1
<p>Indicator 1 The School Social Worker contributes to a safe and healthy school environment</p> <p>National Standards SSWAA Practice 4 , 5, 6 SSWAA Key Construct 5, 6, 7, 8 NASW Standards 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11 NASW Guiding Principles 1, 2, 3</p>	<ul style="list-style-type: none"> Two (2) items from Confirmatory Evidence column 	<ul style="list-style-type: none"> Social work services referral form Case notes Needs assessment with student, family, and/or school professionals Classroom observation School-wide resources 	<ul style="list-style-type: none"> School-wide resources should include, but are not limited to: Providing basic needs support for students and families 	<p>The School Social Worker effectively engages colleagues and students in developing strategies to address and improve school safety and the social- emotional learning environment</p>	<p>The School Social Worker adequately utilizes strategies to address and improve school safety and the social-emotional learning environment</p>	<p>The School Social Worker has minimum learning strategies to address and improve school safety and is minimally visible within the school environment and does not engage with others</p>	<p>The School Social Worker does not make efforts to address and improve school safety and the social-emotional learning environment</p>

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What Social Workers Need to Demonstrate	Mandatory Evidence Sources	Confirmatory Evidence Sources	Description/ Notes	Level 4	Level 3	Level 2	Level 1
<p>Indicator 2 The School Social Worker identifies structural barriers, social inequalities, and educational disparities that impact learning outcomes and advocates for policies, programs, and services accordingly</p> <p>National Standards SSWAA Practice 1, 2, 3 SSWAA Key Construct 1, 2, 3, 4 NASW Standards 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11 NASW Guiding Principles 1, 2, 3</p>	<ul style="list-style-type: none"> Needs assessments One (1) additional item from Confirmatory Evidence column 	<ul style="list-style-type: none"> Communication log Agency materials Case notes 	<ul style="list-style-type: none"> Communication log should include, but is not limited to: phone calls, emails, letters, consultation, etc. Case notes should include, but are not limited to: referrals to tutoring, mental health therapy, basic needs assistance, etc. 	<p>The School Social Worker effectively takes a leadership role in the development of partnerships within the school and community that reduce educational barriers and strengthen resources to support student learning and the school environment</p>	<p>The School Social Worker adequately identifies barriers, inequalities, and disparities that impact learning, and advocates for change</p>	<p>The School Social Worker is minimally aware of barriers, inequalities, and disparities that impact learning, but does not take steps to advocate change</p>	<p>The School Social Worker does not know barriers, inequalities, and disparities that impact learning</p>

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What Social Workers Need to Demonstrate	Mandatory Evidence Sources	Confirmatory Evidence Sources	Description/ Notes	Level 4	Level 3	Level 2	Level 1
<p>Indicator 3 The School Social Worker provides programs and services that respect diversity, address individual needs, and support the inherent dignity and worth of all students, families, and school personnel</p> <p>National Standards SSWAA Practice 1, 2, 3 SSWAA Key Construct 1, 2, 3, 4 NASW Standards 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11 NASW Guiding Principles 1, 2, 3</p>	<ul style="list-style-type: none"> • Education on School Social Work services • One (1) additional item from Confirmatory Evidence column 	<ul style="list-style-type: none"> • Letter to family supplying resources • Case Notes • Attendance at parent/teacher conference, student meeting (504, IEP) • Activities that promote diversity • Home visit • Providing transportation • Agency materials • Group sign-in sheets 	<ul style="list-style-type: none"> • Education on School Social Work services should include, but is not limited to: multi-media presentation, email, calendar, brochure, presentation, in-service, face-to-face, meet and greet • Social work services should be shared with school professionals, families, departments, community agencies, etc. 	<p>The School Social Worker effectively takes a leadership role in creating awareness, utilizing best practice strategies, and training others on the services that safeguard the inherent dignity and rights of diverse populations that benefit students, families, and school personnel</p>	<p>The School Social Worker adequately responds to diverse needs of students, families, and school personnel by providing culturally sensitive services and supports policies that safeguard the inherent dignity and rights of diverse populations</p>	<p>The School Social Worker has minimal skills to provide culturally respectful and responsive services for students, families, and school personnel</p>	<p>The School Social Worker does not provide culturally respectful and responsive services for students, families, and school personnel</p>

STANDARD 3: SERVICE, DELIVERY AND RESOURCES							
The School Social Worker uses knowledge of social work theory, practice, and research to implement programs and services							
Indicators				Performance Levels			
What Social Workers Need to Demonstrate	Mandatory Evidence Sources	Confirmatory Evidence Sources	Description/ Notes	Level 4	Level 3	Level 2	Level 1
<p>Indicator 1 The School Social Worker implements and monitors multi-tiered, evidenced-based practices that impact student achievement</p> <p>National Standards SSWAA Practice 7, 8, 9 SSWAA Key Construct 9, 10, 11, 12 NASW Standards 1, 2, 3, 4, 5, 6, 7, 8, 9,10,11 NASW Guiding Principles 1, 2 ,3</p>	<ul style="list-style-type: none"> Two (2) items from Confirmatory Evidence column 	<ul style="list-style-type: none"> Social/Emotional Learning curricula Direct observation Family/staff survey Family/staff/student consultation Needs assessments Communication log Group sign-in sheet Release of confidential information Case Notes 	<ul style="list-style-type: none"> Communication log should include, but is not limited to: phone calls, emails, letters, consultation, etc. Social Emotional Learning curricula should include, but is not limited to: social skills, anger management, suicide prevention, anti- bullying, etc. 	<p>The School Social Worker effectively applies a variety of evidenced-based techniques to address problems faced by students, groups, families, and schools</p> <p>The School Social Worker effectively assesses fidelity of evidence-based service delivery</p>	<p>The School Social Worker adequately responds with a variety of evidence- based techniques to address problems faced by students, groups, and schools</p>	<p>The School Social Worker is minimally aware of current and effective school social work practices and is learning to strengthen skillset to address problems faced by students, groups, and schools in a variety of</p>	<p>The School Social Worker does not stay current regarding effective school social work practices</p> <p>The School Social Worker does not implement a variety of techniques to address problems faced by students, groups, and schools</p>

STANDARD 3: SERVICE, DELIVERY AND RESOURCES

The School Social Worker uses knowledge of social work theory, practice, and research to implement programs and services

Indicators				Performance Levels			
What Social Workers Need to Demonstrate	Mandatory Evidence Sources	Confirmatory Evidence Sources	Description/ Notes	Level 4	Level 3	Level 2	Level 1
<p>Indicator 2 The School Social Worker provides programs and specialized services that foster social and emotional competencies</p> <p>National Standards SSWAA Practice 1, 2, 3 SSWAA Key Construct 1, 2, 3, 4 NASW Standards 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11 NASW Guiding Principles 1, 2, 3</p>	<ul style="list-style-type: none"> Two (2) items from confirmatory evidence column 	<ul style="list-style-type: none"> Social/Emotional Learning curricula Direct observation Family/staff survey Family/staff/student consultation Needs assessments Communication log Group sign-in sheet Release of confidential information Community referrals Calendar of events/activities Case notes 	<ul style="list-style-type: none"> Calendar should reflect programs and specialized services provided Social Emotional Learning curricula should include, but is not limited to: social skills, anger management, suicide prevention, anti- bullying, etc. Communication log should include, but is not limited to: phone calls, emails, letters, consultation, etc. 	<p>The School Social Worker effectively demonstrates the ability to deliver school social work services and supports that promote student social- emotional skill development</p>	<p>The School Social Worker adequately utilizes a broad range of school social work services that promote student social-emotional skill development</p>	<p>The School Social Worker has minimal skills to deliver school social work services that promote student social-emotional skill development</p>	<p>The School Social Worker does not deliver school social work services that promote student social-emotional skill development</p>

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Indicators				Performance Levels			
What Social Workers Need to Demonstrate	Mandatory Evidence Sources	Confirmatory Evidence Sources	Description/ Notes	Level 4	Level 3	Level 2	Level 1
<p>Indicator 3 The School Social Worker is directly involved with students, families and/or schools to focus on stability to maximize opportunities for student achievement</p> <p>National Standards SSWAA Practice 1, 2, 3 SSWAA Key Construct 1, 2, 3, 4 NASW Standard 1, 2, 3, 4, 5, 6, 7, 8, 9, 10,11 NASW Guiding Principle 1, 2, 3</p>	<ul style="list-style-type: none"> Two (2) items from confirmatory evidence column 	<ul style="list-style-type: none"> Needs assessments Social Work services referral form Family/staff/student consultation Community referrals Home visit Transports Case notes Calendar of events/activities 	<ul style="list-style-type: none"> Case notes should include, but is not limited to: evidence of initial interview with family/student and/or staff to identify needs and show evidence of intervention and follow- up 	<p>The School Social Worker effectively engages students, families, and/or schools to work towards stabilization and enhance student achievement</p>	<p>The School Social Worker adequately engages students, families, and/or schools to focus on stabilization and enhance student achievement</p>	<p>The School Social Worker has minimal skills engaging students, families, and/or schools</p>	<p>The School Social Worker does not have direct involvement with students, families, and/or schools</p>

STANDARD 3: SERVICE, DELIVERY AND RESOURCES

The School Social Worker uses knowledge of social work theory, practice, and research to implement programs and services

Indicators				Performance Levels			
What Social Workers Need to Demonstrate	Mandatory Evidence Sources	Confirmatory Evidence Sources	Description/ Notes	Level 4	Level 3	Level 2	Level 1
<p>Indicator 4 The School Social Worker mobilizes current and applicable school and community resources to maximize opportunities for student achievement</p> <p>National Standards SSWAA Practice 1, 2, 3 SSWAA Key Construct 1, 2, 3, 4 NASW Standard 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11 NASW Guiding Principle 1, 2, 3</p>	<ul style="list-style-type: none"> Two (2) items from confirmatory evidence column 	<ul style="list-style-type: none"> Social/Emotional Learning curricula Direct observation Family/staff survey Family/staff/student consultation Needs assessments Communication log Group sign-in sheet Release of confidential information Community referrals Case notes Participation in school/community committees Coordinating community services Agency materials Calendar of events/activities 	<ul style="list-style-type: none"> Communication log should include, but is not limited to: phone calls, emails, letters, consultation, etc. Social Emotional Learning curricula should include, but is not limited to: social skills, anger management, suicide prevention, anti-bullying, etc. Coordinating community services should include, but is not limited to: Catholic Charities, Mobile Health Clinic, Mobile Crisis Response, etc. 	<p>The School Social Worker effectively takes a leadership role in establishing home-school-community networks that maximizes opportunities for student achievement</p>	<p>The School Social Worker adequately nurtures home-school-community networks that maximizes opportunities for student achievement</p>	<p>The School Social Worker collaborates minimally with school staff, families, and community agencies to develop networks that maximizes opportunities for student achievement</p>	<p>The School Social Worker does not develop home-school-community networks that maximizes opportunities for student achievement</p>

STANDARD 4: PROFESSIONAL RESPONSIBILITIES							
The School Social Worker demonstrates a commitment to professional conduct and code of ethics							
Indicators				Performance Levels			
What Social Workers Need to Demonstrate	Mandatory Evidence Sources	Confirmatory Evidence Sources	Description/ Notes	Level 4	Level 3	Level 2	Level 1
<p>Indicator 1 The School Social Worker adheres to current federal, state and local laws, as well as district policies and procedures that guide school social work practice</p> <p>National Standards SSWAA Practice 10, 11, 12 SSWAA Key Construct 13, 14, 15, 16 NASW Standard 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11 NASW Guiding Principle 1, 2, 3</p>	<ul style="list-style-type: none"> • Social Work Board of Examiners License and Nevada Department of Education School Social Work License • One (1) additional item from Confirmatory Evidence column 	<ul style="list-style-type: none"> • Report of Child Abuse or Neglect • Participation in RTI, IEP, and/or 504 Meeting • Case notes • Calendar of events/activities • Completion of mandatory district training 	<ul style="list-style-type: none"> • Mandatory district training should include, but is not limited to: mandated reporting, school safety, sexual harassment, bullying, etc. 	<p>The School Social Worker effectively takes a leadership role in promoting compliance with current federal, state, and local laws, as well as district policies and procedures</p>	<p>The School Social Worker adequately complies with current federal, state, and local laws, as well as district policies and procedures</p>	<p>The School Social Worker has limited knowledge of current federal, state, and local laws, as well as district policies and procedures</p>	<p>The School Social Worker does not follow current federal, state, and local laws, as well as district policies and procedures</p>

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Indicators				Performance Levels			
What Social Workers Need to Demonstrate	Mandatory Evidence Sources	Confirmatory Evidence Sources	Description/ Notes	Level 4	Level 3	Level 2	Level 1
<p>Indicator 2 The School Social Worker adheres to the NASW Code of Ethics and SSWAA ethical guidelines</p> <p>National Standards SSWAA Practice 1, 2, 3 SSWAA Key Construct 1, 2, 3, 4 NASW Standard 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11 NASW Guiding Principle 1, 2, 3</p>	<ul style="list-style-type: none"> NASW Code of Ethics and SSWAA Ethical Guidelines One (1) additional item from Confirmatory 	<ul style="list-style-type: none"> Case notes Attendance at department meeting Evidence of current ethical training 	<ul style="list-style-type: none"> Case notes should include, but are not limited to: proof of consultation with colleagues and/or supervisor when ethical dilemmas arise 	<p>The School Social Worker effectively takes a leadership role in providing best practice solutions to ethical dilemmas</p>	<p>The School Social Worker adequately consults with supervisor and/or colleagues when ethical dilemmas arise to identify best practice solutions</p>	<p>The School Social Worker limits consultation with supervisor and/or colleagues when ethical dilemmas arise</p>	<p>The School Social Worker does not consult with supervisor and/or colleagues when ethical dilemmas arise</p>

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Indicators				Performance Levels			
What Social Workers Need to Demonstrate	Mandatory Evidence Sources	Confirmatory Evidence Sources	Description/ Notes	Level 4	Level 3	Level 2	Level 1
<p>Indicator 3 The School Social Worker maintains timely and accurate records and documentation in compliance with FERPA and state requirements</p> <p>National Standards SSWAA Practice 1, 2, 3 SSWAA Key Construct 1, 2, 3, 4 NASW Standard 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11 NASW Guiding Principle 1, 2, 3</p>	<ul style="list-style-type: none"> • Completion of mandatory FERPA training • One (1) additional item from Confirmatory Evidence column 	<ul style="list-style-type: none"> • Case notes • Release of confidential information 	<ul style="list-style-type: none"> • Case notes should include, but are not limited to: proof of consultation with colleagues and/or supervisor when ethical dilemmas arise 	<p>The School Social Worker effectively documents student support records in a timely and accurate manner</p> <p>The School Social Worker effectively advocates for school and district compliance with federal and state privacy laws</p>	<p>The School Social Worker adequately documents student support records in a timely and accurate manner</p> <p>The School Social Worker adequately complies with federal and state privacy laws</p>	<p>The School Social Worker has limited skills with timeliness and accuracy of student records</p> <p>The School Social Worker limits seeking support from supervisors and colleagues when questions arise related to federal and state privacy laws</p>	<p>The School Social Worker does not complete student records in an accurate and timely manner</p> <p>The School Social Worker does not adhere to federal and state privacy laws</p>

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What Social Workers Need to Demonstrate	Mandatory Evidence Sources	Confirmatory Evidence Sources	Description/ Notes	Level 4	Level 3	Level 2	Level 1
<p>Indicator 4 The School Social Worker participates in ongoing professional development</p> <p>National Standards SSWAA Practice 1, 2, 3 SSWAA Key Construct 1, 2, 3, 4 NASW Standard 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11 NASW Guiding Principle 1, 2, 3</p>	<ul style="list-style-type: none"> • Certificate of completion for professional development • One (1) additional item from Confirmatory Evidence column 	<ul style="list-style-type: none"> • Case notes • Copy of presentation • Calendar of events/activities • Agency materials • Interdisciplinary training/workshops • Attendance at department meetings 	<ul style="list-style-type: none"> • None 	<p>The School Social Worker effectively utilizes supervisor and peer consultation to improve practice skills</p> <p>The School Social Worker effectively participates in professional development opportunities</p> <p>The School Social Worker effectively engages and collaborates in the design of professional development opportunities for colleagues</p>	<p>The School Social Worker adequately utilizes supervisor and peer consultation, as well as professional development opportunities to improve practice skills</p>	<p>The School Social Worker limits utilization of supervisor and peer consultation, as well as professional development opportunities to improve practice skills</p>	<p>The School Social Worker does not seek out supervisor, utilize peer consultation, or use professional development opportunities to improve practice skills</p>

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What Social Workers Need to Demonstrate	Mandatory Evidence Sources	Confirmatory Evidence Sources	Description/ Notes	Level 4	Level 3	Level 2	Level 1
<p>Indicator 5 The School Social Worker exhibits self-awareness, self-monitoring, and professional accountability</p> <p>National Standards SSWAA Practice 1, 2, 3 SSWAA Key Construct 1, 2, 3, 4 NASW Standard 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11 NASW Guiding Principle 1, 2, 3</p>	<ul style="list-style-type: none"> • Completion of State Prescribed Self-Assessment Tool • One (1) item from Confirmatory Evidence column 	<ul style="list-style-type: none"> • Case notes • Written communication • Calendar of events/activities • Direct observation 	<ul style="list-style-type: none"> • Written communication should be professional, grammatically correct, and with correct spelling; this will be in the form of letters and/or emails • Calendar should include, but is not limited to: meetings, groups, programs, in-services, interviews, home visits, observations, transports, agency visits, professional development, etc. 	<p>The School Social Worker effectively reflects on strengths and weaknesses to improve job performance</p> <p>The School Social Worker effectively understands and employs appropriate time management skills</p> <p>The School Social Worker effectively exhibits knowledge of professional oral and written</p>	<p>The School Social Worker adequately assesses personal strengths and weaknesses to improve job performance</p> <p>The School Social Worker adequately understands and employs appropriate time management skills</p> <p>The School Social Worker adequately exhibits knowledge of professional oral and written communication skills</p>	<p>The School Social Worker has limited awareness of personal strengths and weaknesses that improves job performance</p> <p>The School Social Worker has limited understanding of appropriate time management skills</p> <p>The School Social Worker has limited knowledge of professional oral and written communication skills</p>	<p>The School Social Worker does not have awareness of personal strengths and weaknesses that improve job performance</p> <p>The School Social Worker does not practice appropriate time management skills</p> <p>The School Social Worker does not have knowledge of professional oral and written communication skills</p>