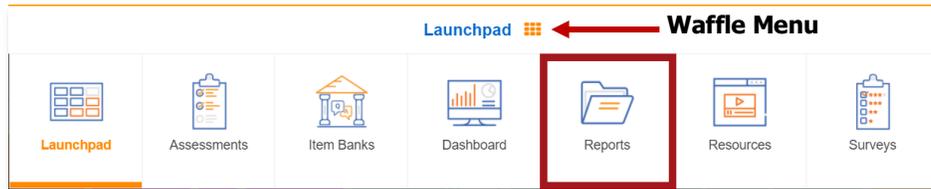


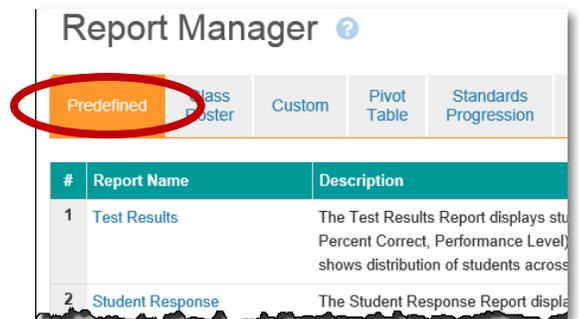
## Reports for Performance-Based Assessments

### ► Basic Navigation

1. Navigate to the Reports page by clicking the “Waffle” menu at the top of the screen. *A list of predefined reports is displayed as well as a description for each report.*

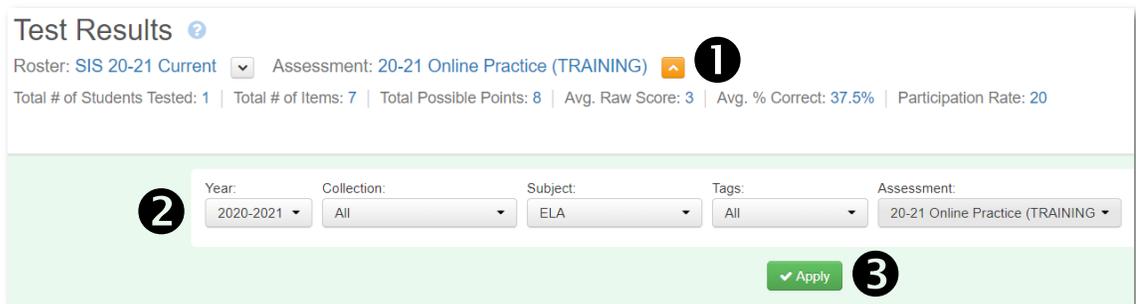


2. Click the link corresponding to the report that you want to view. *The results for the last viewed assessment appear.*

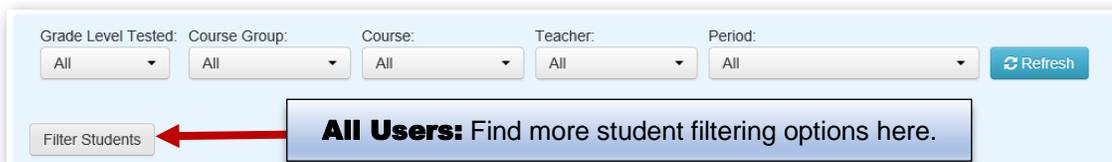


3. To view a different assessment:

- a. Click the arrow following the current assessment name **1**. *This expands the window to allow for selecting an assessment along with other filtering parameters.*
- b. Click the dropdown menus **2** to select a school year, collection, subject, and/or assessment.
- c. Click the **Apply** **3** button.



4. **School/Secondary School Users:** Results may be filtered by grade levels, teachers, courses, periods, etc. Select the desired parameters and click the **Refresh** button.



5. To view different reports, click the corresponding tab.



## ► Test Results Report

The Test Results Report displays student level overall performance data. This report includes raw scores, percent correct, and performance level as well as demographic information.

The screenshot shows the 'Test Results' tab selected in a navigation bar. Below the navigation bar, there are summary statistics for Average Raw Score (3.5) and Average % Correct (35%). A 'Performance Summary' table shows 4 students tested with an 80.0% success rate. A 'Create Group' button and a checked 'Demographics' checkbox are visible. A dropdown menu shows 'Showing 4 of 4 records'. A table with columns for Student ID, Last Name, First Name, Level Tested, Raw Score, % Correct, and LEP is displayed. Callouts point to the table headers, a summary row, and individual student rows.

Student ID	Last Name	First Name	Level Tested	Raw Score	% Correct	LEP
District Average →				5.7	56.7%	
Filtered Students Average →				3.5	35%	
<input type="checkbox"/>	9001	TestStudent	Kindergarten	9	90%	-
<input type="checkbox"/>	9002	TestStudent	Kindergarten	0	0%	-
<input type="checkbox"/>	9003	TestStudent	Kindergarten	1	10%	-

The default view shows overall results. To view each objective separately, select the desired objective in the dropdown menu and the “Refresh” button located in the blue filter box which is located above the report.

The filter box contains the following elements: 'Grade Level Tested:' with a red arrow pointing to a 'Refresh' button, 'Sub Score:' with a dropdown menu set to 'Overall', 'Course Group:' with a dropdown menu set to 'All', 'Course:' with a dropdown menu set to 'All', and 'Period:' with a dropdown menu set to 'All'.

## ► Standards Analysis Report

The Standard Analysis Report displays student level data, organized by the standards selected for the given assessment. This report includes the raw score and percent correct for each standard as well as the overall average percent correct.

The screenshot shows the 'Standard Analysis' tab selected. A callout points to the chart configuration icons, stating 'Modify parameters of displayed chart, when available'. Another callout points to a bar chart titled 'Average % Correct', stating 'Chart displaying results by standards' and providing a tip: 'Tip: Roll the mouse over the bar graph to view details on the standard and number of items related to it.' A third callout points to the 'Mastery Value' input field (set to 75) and the 'Apply' button, stating 'Modify the mastery percentage value'. A fourth callout points to the table headers, stating 'Click individual table headings to sort students as desired.' The table below shows student data with mastery percentages highlighted in green or red based on the 75% threshold.

Student ID	Last Name	First Name	Level Tested	Raw Score	% Correct	NVAC S.ELA-Literacy.RF.K.2a		# of Standards Mastered / n	% of Standards Mastered	LEP	SPED
						% Correct	RS (10)				
District Average →				5.7	56.7%	5.7	56.7%	48.3%	4.8		
Filtered Students Average →				3.5	35%	3.5	35%	15%	1.5		
9001	TestStudent	Kinder1	Kindergarten	9	90%	9	90%	10%	1		
9002	TestStudent	Kinder2	Kindergarten	0	0%	0	0%	0%	0		
9003	TestStudent	Kinder3	Kindergarten	1	10%	1	10%	10%	1		

**Mastery Percentage**

Scores meeting the 75% threshold percent, set as a default by School City, will appear in green while those not yet meeting the 75% threshold will appear in red. The Standards mastery percentage is independent of performance levels when defined for an assessment.

## ► Objective Analysis Report

The Objective Analysis Report displays student level data by individual objective for the selected assessment. This report includes the Raw Score and Percent Correct for each objective, as well as the Average Percent Correct.

Click individual table headings to sort students as desired.

	Student ID	Last Name	First Name	Level Tested	Overall		1. bug/rug		2. hop/hope	
					RS (10)	% Correct	RS (1)	% Correct	RS (1)	% Correct
District Average →					5.7	56.7%	0.7	74.5%	0.6	55.2%
Filtered Students Average →					3.5	35%	0.8	75%	0.3	25%
<input type="checkbox"/>	9001	TestStudent	Kinder1	Kindergarten	9	90%	1	100%	1	100%
<input type="checkbox"/>	9002	TestStudent	Kinder2	Kindergarten	0	0%	0	0%	-	-

**Mastery Percentage**  
Scores meeting the 75% threshold percent, set as a default by School City, will appear in green while those not yet meeting the 75% threshold will appear in red. The Standards mastery percentage is independent of performance levels when defined for an assessment.

## ► Summary Report

This report is useful for school users or secondary level teachers who want to view overall class results by teacher, grade level or period.

Due to functionality of the report, best results appear if filtered by course or period. For elementary school, select “AM Attendance.” For secondary schools, select the appropriate course or period.

Grade Level Tested: All | Course Group: All | Course: All | Period: All | Refresh

Optional summary views

There are no performance levels selected for this assessment.

By Teacher	# Tested	Participation Ra
Washoe County School District	212	5.1%
Z TEST PLATFORM ONLY	4	80.0%
Kindergarten	4	80.0%
Filtered Students Average	4	80.0%
TestTeacher, Kinder	4	80.0%

## ► Demographic Profile Report

The Demographics Profile Report displays assessment data by demographic group for the selected assessment. This report includes the number of students in each demographic group, as well as the percentage that falls into each Performance Level when set.

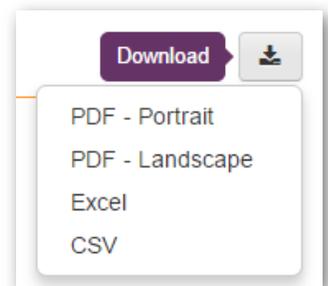
Ethnicity Subgroups	Students Tested		Avg. RS	Avg. Percent Correct
	#	%		
All Test Takers				
A				
B				
C				

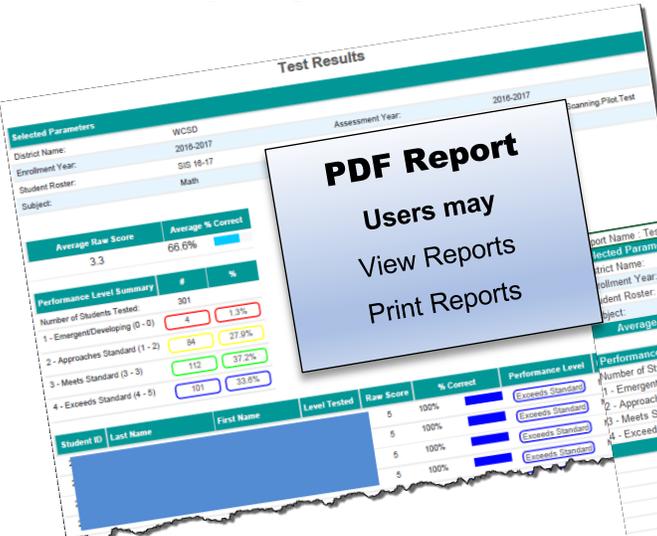
Other Subgroups	Students Tested		Avg. RS	Avg. Percent Correct
	#	%		
All Test Takers				
Female				
Gifted - Yes				
Male				
Special Education - Yes				

## Report Options

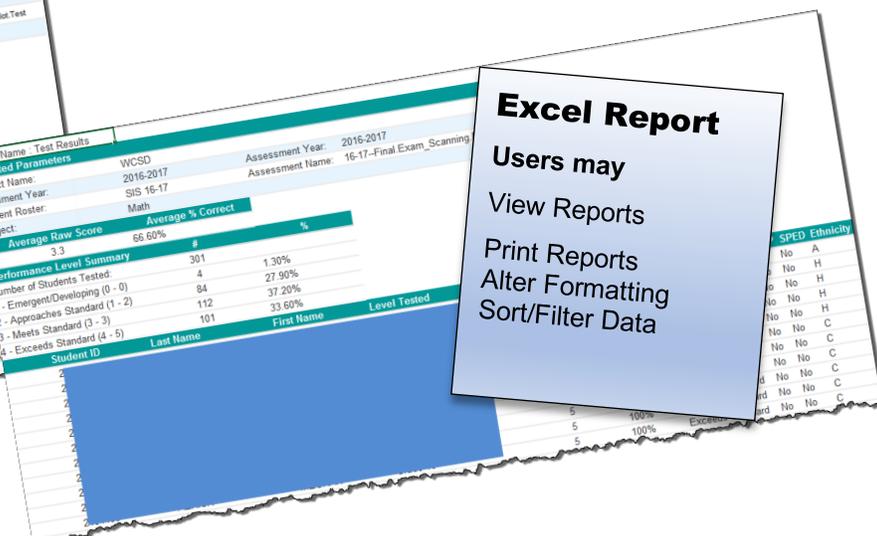
1. On the computer, you may view test details by scrolling through student results. Click the  button to see a larger portion of the report on the screen.
2. Click on the download button to export the information to either a PDF or Excel file format. *Using Excel as an option allows data to be sorted and filtered.*
3. If you elect to download the file to Excel, you may receive the popups shown below. Simply click **Open** and **Yes**.



4. Sample reports:



**PDF Report**  
Users may  
View Reports  
Print Reports



**Excel Report**  
Users may  
View Reports  
Print Reports  
Alter Formatting  
Sort/Filter Data