



Kidwatching Techniques Conferring Notes: Reading

This sheet is useful in recording information learned through an individual student conference. When conferencing with students, keep track of the student's current goals, observations, and next steps for instruction.

Set Up Conferring Note Form

1. Create a three-column table in Word. Each row in the table represents one meeting with the student. Type or write each student's name and goals at the top of the page.

Goals:		
Date Book Title/Level	Observations and Instructional Notes	Instructional Goals: Next Steps to Meet Goals

Confer and Record

1. During the individual conference, write down any notes from observations that you have made in regard to the student's reading behaviors. Review these notes with the student and record any relevant comments. Plan next steps with the student.

Goals:		
Date Book Title/Level	Observations and Instructional Notes	Instructional Goals: Next Steps to Meet Goals
9/29 Level B At the Park	<ul style="list-style-type: none"> • Never looks at pictures • Waits for me to prompt 	<ul style="list-style-type: none"> • Preview • Look at picture teach strategy step by step
10/21 Level C I Play Soccer	<ul style="list-style-type: none"> • Read the picture when prompted • Previewed text after modeling from previous lesson 	<ul style="list-style-type: none"> • Check to see if previewing text occurs without prompting

Assess Targeted Goals

1. As you continue classroom instruction, refer to conferring notes to guide individual instructional goals.
2. Use your conferring notes on student reading behaviors to adjust instruction as needed. This information may also be useful for upcoming lesson planning.
3. Keep the conferring notes for future reference.

Conferring Notes

Student _____

Goals:

Date Book Title/Level	Observations and Instructional Notes	Instructional Goals: Next Steps to Meet Goals