



## Digital Learning with Microsoft Teams and Tools Online and Blended Courses

### This course will help teachers to:

- Develop an understanding of Microsoft Teams and OneNote Class Notebook and how to incorporate them into their classroom instruction
- Learn about using video for teaching and learning in the classroom
- Experiment with Microsoft’s accessibility tools and learn how to use them with various student groups
- Learn how to use Microsoft Forms for assessing student progress (both formative and summative)
- Learn how to use Microsoft Sway in the classroom as a student presentation/assessment tool

### How do you know which option is the best choice for your learning style?

Choose the **Online** Course if:

- You are comfortable with technology
- Have a general understanding of Microsoft Teams and OneNote Class Notebook
- Are self-directed and can manage your time throughout the 4-week period with minimal support from facilitators

Choose the **Blended** Course if:

- You need more support with technology
- You prefer the face-to-face interaction from fellow participants and the facilitator
- Microsoft Teams and OneNote Class Notebook are entirely new to you and/or you’ve never taken an online course before

Online Course Offerings	Blended Course Offerings (Brown Center Training Rm)	Face to Face Only (Various Locations)
<ul style="list-style-type: none"> <li>• Section #21380 6/12 - 7/13</li> <li>• Section #21508 7/5 – 8/6</li> <li>• Section #21510 9/3 – 10/4</li> <li>• Section #21514 10/14 – 11/13</li> <li>• Section #21515 1/13 – 2/14</li> <li>• Section #21534 2/11 – 3/13</li> </ul>	<ul style="list-style-type: none"> <li>• Section #21509 8/15 – 9/18</li> <li>• Section #21512 9/27 – 11/4</li> <li>• Section #21513 2/7 – 3/11</li> <li>• Section #21511 5/8 – 5/6</li> </ul>	<ul style="list-style-type: none"> <li>• Section #20587 6/14</li> <li>• Section #20588 6/14</li> <li>• Section #20593 <b>Minecraft</b> 6/15</li> <li>• Section #21498 <b>Summer 1-Day Bootcamp</b> 7/9</li> <li>• Section # 21499 <b>Summer 1-Day Bootcamp</b> 7/10</li> <li>• Section # 21500 <b>Summer 1-Day Bootcamp</b> 7/11</li> </ul>

**NOTE: All dates will be open soon in MyPGS. Keep watching this week for them to be released so you can enroll.**

Click on the link below.

[Link to Main Digital Learning with Microsoft Teams and Tools Course](#)

**For more support, we have OPEN LABS** – Open to anyone who would like additional support after taking one of the classes.

May/June 2019	July 2019	August 2019
<b>Monday, 6/3</b> <ul style="list-style-type: none"> <li>• 8:00AM-12:00PM</li> <li>• 12:00PM-4:00PM</li> </ul> <b>Tuesday, 6/4</b> <ul style="list-style-type: none"> <li>• 8:00AM-12:00PM</li> <li>• 12:00PM-4:00PM</li> </ul> <b>Tuesday, 6/25</b> <ul style="list-style-type: none"> <li>• 8:00AM-12:00PM</li> </ul> <b>Thursday, 6/27</b> <ul style="list-style-type: none"> <li>• 12:00PM-4:00PM</li> </ul>	<b>Monday, 7/1</b> <ul style="list-style-type: none"> <li>• 8:00AM-12:00PM</li> </ul> <b>Tuesday, 7/2</b> <ul style="list-style-type: none"> <li>• 12:00PM-4:00PM</li> </ul> <b>Tuesday, 7/16</b> <ul style="list-style-type: none"> <li>• 12:00PM-4:00PM</li> </ul> <b>Thursday, 7/18</b> <ul style="list-style-type: none"> <li>• 8:00AM-12:00PM</li> </ul> <b>Monday, 7/22</b> <ul style="list-style-type: none"> <li>• 8:00AM-12:00PM</li> </ul> <b>Wednesday, 7/24</b> <ul style="list-style-type: none"> <li>• 12:00PM-4:00PM</li> </ul> <b>Tuesday, 7/30</b> <ul style="list-style-type: none"> <li>• 12:00PM-4:00PM</li> </ul>	<b>Thursday, 8/1</b> <ul style="list-style-type: none"> <li>• 8:00AM-12:00PM</li> </ul> <b>Monday, 8/5</b> <ul style="list-style-type: none"> <li>• 12:00PM-4:00PM</li> </ul> <b>Wednesday, 8/7</b> <ul style="list-style-type: none"> <li>• 8:00AM-12:00PM</li> </ul> <p style="text-align: center;"><b>Link to Register in MyPGS:</b> <a href="#">Open Labs</a></p>

**Open Labs Location:** 21st Century training room, Brown Center, 14101 Old Virginia Rd, Reno, NV 89521

**Facilitators for All Classes and Open Labs:** 21<sup>st</sup> Century Learning Department staff (see MyPGS for details)

