

Athletic Registration Procedure



Washoe County School District and Reno High School utilize **Register My Athlete** to register athletes for NIAA sanctioned sports. It will take a parent approximately 45 minutes to complete the registration for the first time. After that it will be a fast re-visit to change sports status each season or year.

Register My Athlete - Support support@registermyathlete.com or 435-213-1601 Mon.-Fri. 8:00am-5:00pm

Go to <http://registermyathlete.com>. There is a link on the Reno High website - Athletic Tab

1. Find Reno High School
 - Select State: Nevada
 - Select school.
 - Select Reno High School
2. Create an Account
 - Select "Create an Account"
 - Complete required information. The system will automatically log you in and you will be required to accept the terms of use.
3. Add a New Athlete
 - Select - My Athlete/Add Athlete
This needs to be done only once during the athlete's entire career at our school.
4. Athlete's Profile

This page is a summary of their information and previous involvement in athletics.
5. Register for Sport - Tryout Checklist
 - Select Register for a Sport
 - Make sure you choose the correct school year.
 - Choose a Sport
6. Your Registration Checklist and Documents
 - ****NOTE: only answer Yes IF athlete attended a different HIGH SCHOOL other than Reno High School.**
7. Rules Acknowledgements and Documents
 - Each document must be opened, agreed to and e-signed electronically (9 documents in all)
 - NIAA Physical Evaluation Form must be uploaded or turned in to RHS Athletic/VP Office. Uploaded documents will need to be verified by RHS Athletic Office prior to being accepted as complete. (If an uploaded document is rejected, the parent will receive an email and after the error has been corrected, the parent can re-upload the document for verification.)
 - NIAA Physical Evaluation Form is due every year.

Your registration is complete once all items on the checklist have been completed. (Your account will say "ready for tryouts or 'complete' if fees have been paid.) You can login at any time to view the status of your athlete and their participation on the team.

Additional Athletes - Under same account. Follow steps 3 - 8.

√ Fees **must** be paid during the first week of the season to the bookkeeper or Mrs. Rooker (cash or check) **or** (debit or credit) **or** (go to the RStore)

- \$50.00 Athletic Transportation Fee-1-time yearly fee.
- \$25.00 Student Activity Fee-1-time yearly fee.
- \$5.00 Impact (Concussion Assessment Fee) 1-time yearly fee
- \$10.00 Athletic Training and Supply Fee-every sport played in a year.
- 50.00 Golf Fee (if applicable) 1- time yearly fee.

Each sport has a **Spirit Pack** fee separate from their \$65 athletic fees. Check with the coach for cost and how to pay.

Reno High school website: <https://www.washoeschools.net/renohs>

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