## Teams at Home

| Open an internet browser such as Internet<br>Explorer or Google Chrome. Then <b>click</b> on or type<br>this link into the address bar on the browser.                                       | https://teams.microsoft.com  |
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| Then in the box that says "Sign in", type in your<br>login name which is:<br>studentid@washoeschools.org<br>Then click Next.<br>*Note*: studentid = your own student id number               | Microsoft Sign in Email, phone, or Skype No account? Create one! Can't access your account? Sign-in options Next   |
| Click on "Work or school account."   | Microsoft Itooks like this email is used with more than one account from Microsoft. Which one do you want to use? Work or school account Created by your If department Studentid@washoeschools.org Personal account Created by you goodson@washoeschools.net Tred of seeing this? Rename your personal Microsoft account. Back   |
| When the next box pops up type your password<br>into the password box, then click Sign In.<br>**Note:** Your password is the same password<br>you use to sign in to the computers at school. | Each and Control of the control of t   |
| You will now see your Microsoft Teams listed<br>down the left side of the screen.<br>If you have any questions regarding this process<br>contact your school.                                | General (21CLD)   Microsoft Tea $\times$ +<br>$\leftarrow \rightarrow C^{\mu}$ $\textcircled{O}$ $\rule{O}$ $\textcircled{O}$ $\textcircled{O}$ $\rule{O}$ $\textcircled{O}$ $\rule{O}$ $\textcircled{O}$ $\rule{O}$ $\rule{O} \\ \rule{O}$ $\rule{O}$ $\rule{O}$ $\rule{O}$ $\rule{O}$ $\rule{O}$ $\rule{O} $ |