

District		16 Washoe	
2-Year Report for Period of	7/1/2013	through	6/30/2015
<b>REPORT OF CASELOADS FOR OCCUPATIONAL THERAPISTS</b>			
(Must be submitted to the Nevada Department of Education <u>and</u> posted to the district's website by October 1 in each odd-numbered year)			
1. Describe the factors used in determining caseloads (check all that apply):			
Geographic considerations such as distance OTs must travel to get to sites		x	
Number of students who need services at a given site		x	
Number of students who need services in the district		x	
Level of intensity of students' needs		x	
Number of OTs employed by the district		x	
Number of existing vacancies		x	
Other – Describe:			
<p>A general figure that has worked in our district to begin caseload design is to consider a typical "one day a week" caseload of up to 10 students at up to 2 sites. Specifically, this means that when looking at what might be considered a caseload for a full-time Occupational Therapist, WCSD would assign approximately 8-10 different sites with approximately 40-50 students. WCSD attempts to assign the sites in geographical areas as much as possible. This general caseload would include a wide variety of service delivery models including ranging from 2 times a week direct service to monthly or quarterly consults.</p>			
2. Describe the range of number of pupils with disabilities at different school sites who require services:			
Minimum number of students who receive OT at any given site:		1	
Maximum number of students who receive OT at any given site:		103	
3. Describe the range of levels of intensity of the services required:			
Number of pupils who receive direct services approximately 1-2 times per <u>week</u> :		381	
Number of pupils who receive direct services approximately 1-2 times per <u>month</u> :		186	
Number of pupils who receive consultation services approximately 1 time per <u>week</u> :		22	
Number of pupils who receive consultation services approximately 1 time per <u>month</u> :		99	
4. Describe the availability of appropriately certified assistants to assist with provision of services:			
<p>WCSD currently employs one Certified Occupational Therapy Assistant (COTA). This person is a classified position on our salary schedule. Typically, there are only 1-2 inquiries a year, if any, about such a position.</p>			
5. Describe the geographic factors that affect the ability of therapists to travel to provide the services (check all that apply and provide a brief description):			
Travel time / distance. Describe:			
<p>WCSD has 3 sites that are considered remote: Gerlach is 111 miles from the district office, Natches is 37.8 miles from the office, and Incline ES, MS, and HS which are all 35 miles from the district office. These locations affect the travel time for the Occupational therapists.</p>			
Weather conditions. Describe:			
<p>Weather can be a significant factor as there are remote locations in the mountains and desert in which if there is inclement weather, it can drastically change schedules for OT.</p>			

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Other – Describe:			
6. Describe the degree to which the district expects occupational therapists to participate in meetings pertaining to the pupils:			
Whenever possible, WCSD encourages our therapists to attend meetings that pertain to their students. Our district also understands that with a caseload of up to 50 students and 10 different school sites who require individualized services, it is very clear that our OTs cannot be expected to attend all meetings. These professionals have been allowed to use their own discretion when deciding which meetings they should attend. Factors used by the Occupational Therapist would include: specifically requested by the parent or site because clarification of the service is required, and/or consideration of a change in a service.			
7. Provide the number of occupational therapist vacancies experienced by the district in this reporting period:		7 Currently the 7 vacant positions are filled by contractors	
8. Describe the efforts made by the district for the recruitment and retention of occupational therapists:			
WCSD actively recruits Occupational Therapists candidates by participating in national college career fairs and advertisements on the WCSD career opportunities website. While these efforts have been largely unsuccessful, they have afforded WCSD the opportunity to seek out Occupational Therapists. WCSD has made considerable efforts to retain Occupational Therapists. These efforts include: discussions with labor unions to restructure the current salary schedule, provide contract time for professional development and collegial meetings.			