



CAMPUS CATERING

WASHOE COUNTY SCHOOL DISTRICT

Nutrition Services
585 Spice Islands Ct
Sparks, NV 89431
775-353-5930

Prepayment Refund/Transfer Request

Please indicate if you would like a refund or make a donation to the WCSD unpaid meal balance by checking a box below. If you would like to transfer funds between two WCSD students please fill out the bottom of the form. Once the form is complete please mail it in to 585 Spice Island Ct or you can email it to Kyle Rodriguez at Kyle.Rodriguez@washoeschools.net .

Refund

Donation

Student Name: _____

School Site: _____

Parent Name: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Please allow 3-4 weeks for a check to arrive.

Please transfer the Nutrition Services account balance between the following students:

Transfer From:

Student Name: _____

School Site: _____

Transfer To:

Student Name: _____

School Site: _____

Parent Signature

Date

| | |
|------------------------------------|-----------------------|
| <u>NUTRITION SERVICES USE ONLY</u> | |
| Date Received: _____ | Date Processed: _____ |
| Processed By: _____ | |