



**Washoe County School District**

Purchasing Department • 14101 Old Virginia Road • Reno, NV 89521  
Phone (775) 850-8025 • Fax (775) 857-3175

**ADDENDUM #1 – QUESTIONS & ANSWERS  
CERTAIN PLEATED AIR FILTERS – RFQ #VP-1125-21**

**NOVEMBER 3, 2020**

The following information, clarifications, changes, and modifications are by reference incorporated into the Request for Quote (RFQ) document for the above referenced project. Any work item or contract provision not changed or modified will remain in full force and effect. It is the prospective Vendor’s responsibility to read the entire RFQ and all appendices and to respond to all requirements completely.

All prospective Vendors should acknowledge receipt of this Addendum by signing this document and returning it with the RFQ submission. Failure to acknowledge receipt of this Addendum may result in a rejection of RFQ submission.

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**REVISED RFQ DUE DATE:**

- The due date of RFQ VP-1125-21 has been changed from Monday, November 9, 2020 at 10:00 am to **Friday, November 13, 2020 at 10:00 am**. Vendors are still required to submit quotes as instructed in the RFQ document.

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1. **QUESTION:** Did you get a chance to review my email regarding air purifiers with the HEPA filtration?

**ANSWER:** Please refer to RFQ VP-1125-21 for information and to the additional filter specifications outlined below in this Addendum #1.

- The RFQ document is available online at: <https://www.washoeschools.net/Page/778>

2. **QUESTION:** Can you please email me the specifications of the filters?

**ANSWER:** Please see additional air filter specifications below.

**A. SPECIFICATION FOR STANDARD AIR FILTER FRAMES**

- Standard air filter frames must be glued and “special cut” stapled.



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### **B. SPECIFICATIONS FOR HIGH CAPACITY PLEATED AIR FILTERS**

- **Construction**

All filters should be a completely disposable panel air filter. The filters should be constructed of high wet strength beverage board frame, pleated synthetic fiber media, galvanized expanded metal support grid bonded to the air leaving side of the media with thermosetting adhesive. Pleated cartridge shall be bonded to the peripheral interior of the outer frame.

- **Filter Media**

Minimum average efficiency should be 25-30% on ASHRAE 52.1 Test Standard. Range 2 (1.0-3.0  $\mu\text{m}$   $20\% \leq E_2$ ) and Range 3 (3.0-10.0  $\mu\text{m}$   $70\% \leq E_3$ ) per ASHRAE 52.2 Minimum Efficiency Reporting Value (MERV). Filter shall be rated a minimum of MERV-8 when tested in accordance with ASHRAE 52.2 Test Standard.

- **Media Support Grid**

Media support grid shall have an effective open area of not less than 95% and be bonded to all interior surfaces of the board frame.

- **One Inch (1") Filter**

The effective filter media shall not be less than 2.3 square feet of material per 1.0 square feet of filter face area and shall contain not less than 15 pleats per linear foot. Initial resistance at 300 FPM approach velocity shall not exceed .27" WG.

- **Two Inch (2") Filter**

The effective filter media shall not be less than 4.6 square feet of material per 1.0 square feet of filter face area and shall contain not less than 15 pleats per linear foot. Initial resistance at 500 FPM approach velocity shall not exceed .22" WG.

- **Four Inch (4") Filter**

The effective filter media shall not be less than 7.0 square feet of material per 1.0 square feet of filter face area and shall contain not less than 11 pleats per linear foot. Initial resistance at 500 FPM approach velocity shall not exceed .22" WG.



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**C. ADDITIONAL FILTERS**

Washoe County School District’s (WCSD) Facilities Management Department may add additional items to the contract as the need arises. For all additional items, including but not limited to filter sizes and cuts that are deemed to be necessary to WCSD; therefore, added to the awarded quote (contract) via an Amendment, the awarded vendor shall apply the same discounted pricing structure to those additional items originally as submitted in the RFQ.

**D. FILTER DESCRIPTION**

Filters offered must be the following brand or an equal brand or better:

***GLASSFLOSS IND. Z-LINE HV AIR FILTER***

The quoted filters must meet or exceed the quality of the specified air filter listed above. The specifications used are for quality reference purposes only and prospective Vendors may quote whatever brand they wish, so long as the material, construction, and delivery time is meets the requirements outlined in the RFQ.

By submitting a quote, the Vendor agrees to honor the process submitted on a per filter basis and to maintain sufficient inventory to meet the delivery requirements of WCSD.

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**ACKNOWLEDGEMENT OF RECEIPT**

Please return signed copy of Addendum #1 with RFQ submission packet.

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
COMPANY NAME