

AGENDA

RFQS Pre-Proposal Conference for Architectural Selection for Development of CTE Hug High School Educational Specifications & CTE High School Design Services – RFQS #001-20

9/11/2019

1:00 pm to 2:00 pm

Procter R. Hug High School

(Meet in front of the Office)

2880 Sutro Street

Reno, NV 89512

Introductions

- RFP Lead – Monica Schuerr-Howden, Asst. Director of Procurement and Contracts, WCSD
- Dawn Allshouse-Buyer II
- Tami Zimmerman, Deputy Capital Projects Facility Management Officer, WCSD
- Tony McMillen, Director of Construction and Project Management, WCSD
- Teresa Golden, Director of Planning and Design, WCSD

RFQS Process Overview & Timeline

RFQS Released/Posted/Distributed:	September 6, 2019
Site Visit (Non-Mandatory)	September 11, 2019
Deadline for Submitting Questions (via email)	September 20, 2019 at 5:00 pm
Addendum for Q & A Posted:	September 24, 2019
Sealed RFQs Due/Open	October 4, 2019 at 2:00 pm (local time)
Notifications of Finalists	October 16, 2019
Finalists' Formal Interviews & Presentations	November 6, 2019 (Time TBD)
Letter of Intent Posted	November 18, 2019
Award of RFQS by WCSD Board of Trustees	December 10, 2019
Notice of Award	December 11, 2019

Scope of Service Discussion

Washoe County School District (WCSD) is soliciting proposals for an innovative firm to develop educational specifications and develop the design to support the future renovation, repurposing and construction of the existing Procter R. Hug High School campus located at 2880 Sutro Street in Reno, Nevada into a comprehensive Career and Technical Education (CTE) high school. In order for a qualified firm to be considered, the firm or joint venture must be licensed in the State of Nevada to engage in the lawful practice of profession as an architectural firm. If required to do so, upon award of the proposal, WCSD will work with the architectural firm selected to develop the engineering team and will be a part of the engineering team selection.

* ALL questions/inquiries must be submitted in writing via email to solicitations@washoeschools.net no later than 5:00 p.m. (local time) on September 20, 2019.