



## **Washoe County School District**

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**Purchasing Department • 14101 Old Virginia Road • Reno, NV 89521**  
**Phone (775) 850-8025 • Fax (775) 857-3175**

### **ADDENDUM #1 QUESTIONS & ANSWERS**

#### **MUTOH XPJET 661UF PRINTER RFQ #JP-1132-21**

**April 27, 2021**

The following information, clarifications, changes, and modifications are by reference incorporated into the Request for Quote (RFQ) document for the above referenced project. Any work item or contract provision not changed or modified will remain in full force and effect. It is the prospective Vendor's responsibility to read the entire RFQ and all appendices and to respond to all requirements completely.

All prospective Vendors should acknowledge receipt of this Addendum by signing this document and returning it with the RFQ submission. Failure to acknowledge receipt of this Addendum may result in a rejection of RFQ submission.

**Question 1:** T/C/Spec #3 (Contract Term): Does this mean WCSD can return the equipment within the first year and expect a full or partial refund?

**Answer:** The District reserves right to terminate this Contract in whole or in part upon providing Vendor no less than thirty (30) days' written notice, however, the District will pay for all product received and services rendered, as long as the product and/or services meet the specifications detailed in the RFQ document.

**Question 2:** T/C/Spec #8 (Shipping & Delivery): What if Mutoh doesn't have 661 UV printers in stock at the time of PO award, and we have to wait 30 days or more for the new shipment to arrive from Japan? Does that qualify [vendor] as non-responsive/non-responsible, even though we don't control Mutoh inventory or delivery timeframes?

**Answer:** The District may need to cancel any order if not filled within the contract time due to the time constraints of this project.

**Question 3:** T/C/Spec #9 (Installation): The Mutoh 661 comes in a large cardboard crate (about 5'x6'x4') which sits on a wooden pallet; these items are normally thrown away by the customer after the printer is removed. Is [vendor] responsible for disposing of these items, or will the school district or high school dispose of them? If [vendor] is responsible for disposal, would we have access to a dumpster close to the installation site?

**Answer:** The District would dispose of these items.



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**Question 4:** T/C/Spec #14 (Insurance Limits; Automobile Liability Insurance): The expectation is for our technicians to rent cars to drive to the installation site when needed on site. Our employees are fully insured for Liability Insurance through our own insurance company. We can't say for certain though if those rental car agencies are licensed to do business in the State of Nevada. Does this disqualify us, or otherwise decrease our chances of winning the RFQ?

**Answer:** If the vendor does not have the insurance specified in the RFQ document, those exceptions should be listed in the Exceptions section of the RFQ submission. Exceptions will be reviewed by the District's Purchasing and Risk Management offices prior to award.

**Question 5:** T/C/Spec #14 (Insurance Limits; Professional Liability Insurance): [Vendor] does not have Errors & Omissions Insurance as this has never been a requirement in 25+ years of being in business, and we have never been asked for it. Does this disqualify us, or otherwise decrease our chances of winning the RFQ?

**Answer:** See answer to Question 4.

**Question 6:** T/C/Spec #18 (License and Certification): [Vendor] is incorporated in the State of Delaware, and does not have nexus in Nevada. We therefore, do not have city and/or county business licenses in Nevada. However, we have many similar installations of equipment and software throughout the state of Nevada, and we have been selling and supporting inkjet printing equipment in Nevada for over 20 years. Does this disqualify us, or otherwise decrease our chances of winning the RFQ?

**Answer:** If the vendor does not have the licenses specified in the RFQ document, those exceptions should be listed in the Exceptions section of the RFQ submission. Exceptions will be reviewed by the District's Purchasing and Risk Management offices prior to award.

**Question 7:** Price Schedule #5 (on-site training): Normally we combine both installation and training into two days. But here, the RFQ asks for two days of training (plus the installation just above that). Are you asking for our technician to devote two full days specifically to training?

**Answer:** Installation and training can be combined into two days.

**Question 8:** Price Schedule ("all deliveries and installation must be completed no later than May 31, 2021"): Again, this depends on Mutoh inventory as described in the second question (regarding #8) above. What happens if we have to wait up until or beyond May 31 for Mutoh to receive and ship a unit?

**Answer:** See Answer to Question 2.



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**Question 9:** What are the main applications and that this desired device will be used for?

**Answer:** The printer has several applications in the classroom. The printer will also serve as a focal point for our simulated workplace program. The UV printer can be applied to a number of applications that will provide the students with the ability to design, create, and market items. An additional application will be the design and engineering of devices for visually impaired persons. Below is a list of some of the function/projects it will be used for.

- ADA compliant signs for schools
- Personalized plaques for school awards
- Personalized gifts for sports teams

**Question 10:** And what are the departments that the device will be used by?

**Answer:** The printer will be operated by the Galena STEM/CTE under the guidance of the District CTE office and Josh Hartzog, however, the intent is for the school to provide services for the entire district in the near future. In addition, there are plans for Galena to work with other schools collaboratively in the development of products for the District and the community.

**Question 11:** Are you open to a “like” product or a complimentary product?

**Answer:** No, substitutes will not be accepted.

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**ACKNOWLEDGEMENT OF RECEIPT**

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AUTHORIZED SIGNATURE

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
PROPOSING FIRM NAME

\_\_\_\_\_  
TITLE