



Washoe County School District

**Purchasing Department • 14101 Old Virginia Road • Reno, NV 89521
Phone (775) 850-8025 • Fax (775) 857-3175**

ADDENDUM #1 QUESTIONS & ANSWERS

**PHYSICAL EDUCATION SUPPLIES FOR WAREHOUSE INVENTORY
RFQ #JP-1129-21**

February 16, 2021

The following information, clarifications, changes, and modifications are by reference incorporated into the Request for Quote (RFQ) document for the above referenced project. Any work item or contract provision not changed or modified will remain in full force and effect. It is the prospective Vendor's responsibility to read the entire RFQ and all appendices and to respond to all requirements completely.

All prospective Vendors should acknowledge receipt of this Addendum by signing this document and returning it with the RFQ submission. Failure to acknowledge receipt of this Addendum may result in a rejection of RFQ submission.

****AS A REMINDER THE DUE DATE IS TUESDAY, FEBRUARY 23, 2021 AT 10:00 AM (LOCAL TIME). ALL SAMPLES MUST BE RECEIVED PRIOR TO RFQ DUE DATE AND TIME.****

Question 1: In column H for each line item, it asks for the "MIN ORDER". On this column of the line item are you asking for the minimum order quantity or extended cost (ex: \$100 minimum per sales order)?

Answer: For the "Min Order" column, please specify if there is a minimum order quantity and/or if there is a minimum order cost.

Question 2: Can you please provide the last recap/tabulation of award for these items. Or the current price paid.

Answer: Please see the previous tabulation attached as Attachment A.

Question 3: Would you please be able to update the bid documents to indicate the unit of measure for each item? Or is to be each unless indicated? Example #14 is a pack of 12. #16 is this 12 each shuttlecock? As the item that is listed the MacGregor item is a pack of 6. Please advise.

Answer: All items, including Item 16, should be quoted using each as the unit of measure, with the exception of Items 14, 15, and 17. The unit of measure for Item 14 is pack. The unit of measure for Items 15 and 17 is feet.

Question 4: Can I submit two bids from two different manufacturers?

Answer: Yes, you can submit quotes for more than one manufacturer.



Washoe County School District

Purchasing Department • 14101 Old Virginia Road • Reno, NV 89521
Phone (775) 850-8025 • Fax (775) 857-3175

Question 5: Can I submit one bid with requirement of all or nothing to receive free freight and option in the requirements that states if items are bought on a line item by line item purchase a % shipping fee would apply to the cost of the item? Or would it be best to submit a few bids. One with all or nothing with free freight and another quote that is line by line item bid with the % added in to the cost of items.

Answer: Shipping charges are not allowed for items purchased against this RFQ. Per Section 8 of the RFQ document, the price quoted for each line item shall include all shipping and handling charges.

ACKNOWLEDGEMENT OF RECEIPT

AUTHORIZED SIGNATURE

PRINT NAME

PROPOSING FIRM NAME

TITLE