



**Washoe County School District**

---

**Purchasing Department • 14101 Old Virginia Road • Reno, NV 89521  
Phone (775) 850-8025 • Fax (775) 857-3175**

LETTER OF INTENT

April 17, 2019

To: Participants and Interested Parties,

This letter is notification that Washoe County School District's Purchasing Department is recommending final contract award for RFP #19-002, Health Insurance Benefit Program to Anthem Blue Cross and Blue Shield pending successful contract negotiations.

This letter serves as formal notification that the six (6) day appeal period will commence effective April 18, 2019. Pursuant to NRS 332.068, an original notice of appeal **and** associated security in an amount equal to the lesser of twenty-five percent (25%) of the total value of the proposal submitted by the company filing the notice of appeal or \$250,000, payable to the Washoe County School District, must be received no later than April 24, 2019 at 5:00 p.m. Pacific Time (PT) in the Purchasing Department. The corresponding address is as follows:

WCSD Purchasing Department  
Attn: Andrea J. Sullivan  
The Brown Center  
14101 Old Virginia Road  
Reno, NV 89521

Any notice of appeal must be filed in strict accordance with NRS 332.068. The Purchasing Department may not render any advice with regard to the appeal process; vendors are advised to refer to the above referenced statute or the RFP document for further instructions on filing a notice of appeal.

On behalf of the Washoe County School District, thank you for your interest in this proposal.

Sincerely,

Andrea Sullivan  
Director of Procurement and Contracts

cc: RFP Correspondence File