



Washoe County School District

Purchasing Department • 14101 Old Virginia Road • Reno, NV 89521
Phone (775) 850-8025 • Fax (775) 857-3175

LETTER OF INTENT

March 26, 2018

RE: Electronic Visitor Management System
RFP #18-001

Dear Participants and Interested Parties,

This letter is notification that Washoe County School District's Purchasing Department is recommending final contract award for RFP #18-001 for the Electronic Visitor Management System to **LobbyGuard Solutions, LLC** pending successful contract negotiations.

This letter serves as formal notification that the six (6) calendar days appeal period will commence on March 27, 2018. Pursuant to NRS 332.068, an original notice of appeal and associated security in an amount equal to the lesser of twenty-five percent (25%) of the total value of the proposal submitted by the company filing the notice of appeal or \$250,000, payable to the Washoe County School District, must be received in the Purchasing Department no later than April 2, 2018 at 4:30 p.m. (local time). The corresponding address is as follows:

WCSD Purchasing Department
Attn: Andrea Sullivan, Director of Procurement and Contracts
The Brown Center
14101 Old Virginia Road, Room #0
Reno, NV 89521

Any notice of appeal must be filed in strict accordance with NRS 332.068. The Purchasing Department may not render any advice with regard to the appeal process; proposers are advised to refer to the above referenced statute or the RFP document for further instructions on filing a notice of appeal.

On behalf of the Washoe County School District, thank you for your interest in this proposal.

Sincerely,

Victoria Plants
Buyer, II

**Electronic Visitor Management System
RFP #18-001**

<i><u>Proposer Name</u></i>	<i><u>Average Score</u></i>	<i><u>Rank</u></i>
Ident-A-Kid (Kid Services of America)	78.00	3
LobbyGuard Solutions, LLC.	94.56	1
Raptor Technologies, LLC	88.68	2