



REQUEST FOR BID (PRODUCT)

BID TITLE: Certain Musical Instruments

BID NUMBER: 059-08-02-19

BID DUE / OPENING DATE & TIME: February 6, 2019 at **2:00 P.M. (local time)**

BID QUESTIONS: ALL questions/inquiries must be submitted in writing via email to solicitations@washoeschools.net no later than 5:00 P.M. (local time) on January 14, 2019.

AGENCY LOCATION: Washoe County School District
Purchasing Department
14101 Old Virginia Road, Room 0
Reno, Nevada 89521-8912

SURETY REQUIREMENT: **NOT REQUIRED**

PURCHASING DEPT. FACILITATOR: Dawn Allshouse, Buyer II

PUBLISH DATE: January 3, 2019

NUMBER OF PAGES IN THIS BID: 31

NUMBER OF PAGES IN ATTACHMENT: 13

GENERAL TERMS AND CONDITIONS OF BID

1.0 SUBMISSION OF BID

- 1.1 Bidder shall examine all drawings, specifications, attachments, special instructions, terms and conditions of the Bid. Failure to do so will be at Bidder's risk.
- 1.2 Any irregularities or lack of clarity in the Bid should be brought to the attention of the Washoe County School District's (WCSD) Purchasing Department for correction or clarification.
- 1.3 Along with all Bid documentation required for submission, Addenda issued may become an integral part of this Bid. All Addenda are posted on the WCSD Purchasing website at <http://www.washoeschools.net/Page/778> under "Purchasing Current Bid & Quote Opportunities" and on DemandStar at: www.demandstar.com (*paid Membership required*)
 - Bidder must acknowledge receipt of Addenda by signing and returning with the original Bid documents. It is the Bidder's responsibility to insure receipt of any Addenda. Failure to submit a signed addendum may result in rejection of a Bid.
 - To insure that Bidder receives any Addenda issued on a Bid downloaded from the WCSD website, Bidder must notify the WCSD's Purchasing Department at (775) 850-8025 or email solicitations@washoeschools.net with name, address, phone, and fax numbers. Once this is done, Purchasing will automatically send any Addenda documents required by this Bid.
 - If Bidder is a member of DemandStar and has downloaded a Bid document from DemandStar at www.demandstar.com, Bidder will electronically receive from DemandStar any Addenda issued.
- 1.4 Bidder shall furnish the required information typed or written in ink on THIS form only. Bidder shall return WCSD's COMPLETED ORIGINAL BID DOCUMENTS. Incomplete Bid documents, which do not incorporate "General Terms and Conditions of Bid," may be rejected.
- 1.5 The person signing the Bid must initial erasures or other changes in ink.
- 1.6 An authorized representative of Bidder's firm must sign this Bid document. An unsigned Bid shall be disqualified.
- 1.7 Bidder shall proofread his/her Bid carefully for errors.
- 1.8 Prices quoted shall be F.O.B. destination and exclusive of federal, state and local taxes. No shipping charges will be allowed.
- 1.9 In the event of a difference between written words and figures, the amount stated in written words shall govern.
- 1.10 In the event of a difference between a unit price and the extended price, the unit price shall govern.
- 1.11 Bidder shall state a realistic delivery date including Saturdays, Sundays and holidays. Delivery time shall be a consideration in award of Bid.

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- 1.12 All equipment or supplies offered shall be new, currently in production and of the manufacturer's latest design unless otherwise stated.
- 1.13 The use of the name and/or catalog number of a brand/manufacturer in describing an item in his request for Bids should be seen as a measure of quality, design and utility of the article. Even if item being Bid on is "as specified," Bidder must identify the brand/manufacturer, model # and grade on the included Price Schedule/Specification Sheet. Failure to do so may result in rendering that particular Bid item "Not as Specified." When Bidder submits items as specified, manufacturer's specifications are not required.
- Bidders submitting Bids on more than one brand/manufacturer of any item must name brand/manufacturer and quote prices for each. When the make and grade of the article is not stated by the Bidder, it will be understood that Bidder is offering a standard of quality, design and utility equal to that specified in this request for Bids.
 - Bidders proposing equipment they consider to be "equal to" the specified equipment must include supporting documentation such as manufacturer technical specifications, data sheets, white paper, or other documentation that supports equivalence to the specified equipment. Should said documentation not be included with the Bid submission, the vendor may be considered "non-responsive" and the Bid may be rejected. Similar equipment from other manufacturers considered "equal to" that are specified will be given equal consideration based upon the following criteria:
 - Specifications
 - Quality
 - Design
 - Utility
 - Past Performance
 - Service (which includes repairs, replacement parts, and adjustments)
 - Price
 - All Bidders must submit complete manufacturer's specifications and current catalog number/identifier if Bidding other than manufacturer specified. Failure to submit complete specifications may be cause for rejection of Bid item.
 - The decision of the WCSD with respect to questions of compliance with the Bid specifications shall be final.
- 1.14 Exceptions to the Terms, Conditions and Specifications of this Bid must be noted in the space provided at the end of this Bid (Section 32.0) Failure to note said exceptions shall be interpreted to convey that Bidder shall propose to perform in the manner described and/or specified. The WCSD reserves the right to accept or reject any exceptions based on the best interest of the WCSD.
- 1.15 Bidder to provide information regarding the manufacturer's warranty for all equipment being Bid.
- 1.16 All suppliers bidding on chemical and/or toxic products must submit a Safety Data Sheet (SDS) on each item being Bid. When submitting an SDS sheet, please identify item with the WCSD seven-digit stock number where applicable.

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1.17 Whenever an item states "to be installed at site" or "set in position," it is the intent of the WCSD that the amount Bid will cover all costs thereof. Bidder must furnish all equipment, materials and labor to complete the installation as the manufacturer specified for the proper use of such equipment and in a manner satisfactory to the WCSD.

1.18 Bids and Addenda shall be submitted in a sealed envelope or box and labeled using the following format:

Firm Name: _____

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Due/Opening Date & Time: February 6, 2019 at 2:00 P.M. (local time)

Mail or Deliver RFP To: Washoe County School District
Purchasing Department, Room 0
14101 Old Virginia Road
Reno, NV 89521-8912

1.19 Bidder assumes any and all risks involved with method of dispatch chosen. WCSD assumes no responsibility for Bidder's failure to deliver a Bid in accordance with the specified receiving point and time stated herein.

1.20 In order for a Bid to be considered, it is mandatory that the Bid documents be received and time-stamped in the WCSD Purchasing Department, Room 0, prior to 2:00 PM (local time) on the due date outlined in the Bid document

1.21 Neither the WCSD nor any official or employee thereof shall be responsible for the pre/post-opening of, or failure to open a Bid not properly addressed, identified or mislabeled.

1.22 Bids submitted electronically by telephone, telegraphic notice or facsimile will NOT be accepted.

1.23 When a **surety** is required, such surety shall be acceptable only in the form of a Bid Bond, Certified Check or Cashier's Check in the amount stated. The surety must accompany the Bid. After award of Bid by WCSD's Chief Financial Officer or Board of Trustees, the Bid surety of the unsuccessful Bidders shall be returned.

1.24 Samples of items, when required, must be delivered for inspection to the location specified on the cover sheet, prior to the Bid opening date. Such samples must be tagged or labeled listing (1) the name of Bidder, (2) the item number on this Bid, and (3) the catalog number of the item. Samples are to be removed by Bidder within thirty (30) calendar days after award of Bid or they become the property of WCSD.

1.25 Debarment, Suspension and Other Responsibility Matters

As required by Executive Order 12549, Debarment & Suspension, and implemented at 34 CFR Part 85, Bidder must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from transactions with any federal department or agency.

Submission of a signed Bid in response to this solicitation is certification that Bidder's firm (or any Contractor/Subcontractor) is not currently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded

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from participation in this transaction by any state or federal department or agency. Submission is also agreement that WCSD will be notified of any change in this status.

1.26 If WCSD was required by NRS 332.039.1 to advertise or request a formal sealed bid for this solicitation, then by way of a submitted signed Bid, the Bidder provides a written certification that the Bidder is not currently engaged in, and during the term, shall not engage in, a Boycott of Israel. The term "Boycott of Israel" has the meaning ascribed to that term in Section 3 of Nevada Senate Bill 26 (2017).

2.0 LATE BID

Late Bids will NOT be accepted. A Bid may be received any time prior 2:00 pm (PST) on the due date outlined in the Bid document. A Bid arriving after the deadline of 2:00 pm (PST) will be returned to its sender unopened.

3.0 WITHDRAWAL OF BID

3.1 A Bid may be withdrawn by written notification delivered by mail, fax or e-mail, provided such notice is received prior to the date and time set for the Bid opening.

3.2 A request for withdrawal of a Bid received after the scheduled Bid opening will not be considered.

4.0 NO BID

4.1 In the event Bidder chooses not to bid, but wishes to remain on the Bid list, indicate "NO BID" on the response page of the Bid document or on the Bid postcard, affix the firm name and address, and return it according to the instructions in Section 1.19.

4.2 Two (2) "No Responses" will automatically remove Bidder's firm from the mailing list in this category.

5.0 DISCOUNT

Prompt payment discounts shall not be considered in Bid evaluation.

6.0 CONTRACT AWARD GUIDELINES

6.1 The WCSD reserves the right to award in whole or in part, by item, group of items, or by section where such action would serve the WCSD's best interest. Bids identified on the basis of "All or Nothing" will be excluded from this provision.

6.2 In the event of a tie, low Bid shall be determined by extending prices out to the third decimal point. If a tie still exists, low Bid shall be determined by lottery.

6.3 The WCSD reserves the right to reject any or all Bids and to waive any minor informalities or irregularities in Bids in its best interest.

6.4 The WCSD reserves the right to hold Bids for a period of one hundred twenty (120) days from date of opening before awarding or rejecting said Bids.

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- 6.5 Severability exists with regard to acceptance or rejection of any item, group of items, or section unless Bidder has stipulated specific limitations or the WCSD's specifications indicate otherwise.
- 6.6 A WCSD official Purchase Order and/or formal contract issued to the successful Bidder shall be considered sufficient notification of the award of Bid.
- 6.7 Should there be a formal contract issued specific to this Bid in addition to the terms and conditions outlined herein (General and Special), Bidder agrees that it shall be governed by and construed in accordance with the laws of Nevada. No action involving this contract agreement may be brought except in the district and federal courts located in Washoe County, Nevada, USA.
- 6.8 Unless specifically stated herein, if there exists any conflict or inconsistency between any terms and conditions outlined herein (General and Special), the successful Bidder's response, and any additional agreement submitted by the successful Bidder, the language in this Bid document shall take precedence.

7.0 ASSIGNMENT

Any attempt by Bidder to assign or otherwise transfer any interest in this agreement without the prior written consent of WCSD shall be void.

8.0 REJECTION OF BIDS

- 8.1 WCSD reserves the right to reject any and all Bids received, or any part thereof. Bids may be rejected for any of, but not limited to, the following causes:
 - Bid lacks signature by an authorized representative of bidding firm.
 - Evidence of collusion among Bidders exists.
 - Bidder fails to meet terms and conditions as specified in the Bid.
 - Evidence submitted by Bidder leads WCSD to believe that Bidder will be unable to carry out the obligations of the agreement and complete the work described.
 - WCSD investigation determines that Bidder is not qualified to meet the obligations of the agreement and complete work described.
 - Cost of services exceeds budgetary constraints.

9.0 RECOMMENDATION OF AWARD

- 9.1 It is the responsibility of the interested Bidder to obtain the Recommendation of Award. The Recommendation of Award is posted on the following websites:
 - <http://www.washoeschools.net/page/778>
 - www.demandstar.com (*DemandStar requires paid membership*)
- 9.2 Bidder may also obtain the Recommendation of Award by contacting the WCSD's Purchasing Department at solicitations@washoeschools.net or by calling (775) 850-8025.

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10.0 APPEAL BY UNSUCCESSFUL BIDDER

- 10.1 Any unsuccessful Bidder may appeal a pending Recommendation of Award.
- 10.2 Appellant must submit a written protest to the Director of Procurement and Contracts no later than six (6) calendar days after the date of the Recommendation of Award. The notice of protest must include a written statement setting forth with specificity the reasons the person filing the notice believes the applicable provisions of the law were violated.
- 10.3 Appellant shall submit a surety/bond (i.e., Protest Bond or Appeal Bond) with good and solvent surety company, authorized to do business in the State of Nevada or submit other security in a form approved by WCSD, who will hold the bond or other security until a determination is made on the appeal. Such bond must be submitted with the written protest to the WCSD's Director of Procurement and Contracts.
- 10.4 The bond or other security shall be in the amount of twenty-five percent (25%) of the total dollar value of Appellant's Bid, up to a maximum bond or other security amount of two hundred fifty thousand dollars (\$250,000).
- 10.5 If Appellant is not satisfied with the WCSD's Director of Procurement and Contracts' response, Appellant may then appeal to an appeals committee designated by the WCSD. If Appellant is not satisfied with the appeals committee's response, Appellant may then appeal to the WCSD's Board of Trustees, who will render the final decision.
- 10.6 Appellant will not seek any type of judicial intervention until WCSD has rendered its final decision on the protest.
- 10.7 WCSD is not liable for any costs, expenses, attorney's fees, loss of income, or other damages sustained by Appellant in a Bid process.
- 10.8 WCSD will stay any award action until after the WCSD's Board of Trustees renders a final decision.
- 10.9 If an appeal is granted and a bond was required, the full amount of the posted bond will be returned to Appellant. If the appeal is denied or not upheld, a claim may be made against the bond for expenses suffered by the WCSD because of the unsuccessful appeal.

11.0 CONSUMPTION ESTIMATES

The quantities appearing in this Bid are approximate only and are estimated for the solicitation of Bids. Payment to the successful Bidder will be made only for the actual quantities of items furnished in accordance with the Bid. It is understood that the scheduled quantities of items to be furnished may be increased, decreased or omitted without in any way invalidating Bid pricing.

12.0 FUNDING OUT CLAUSE

Should the funding authority of WCSD fail to appropriate funds to continue payment on a resultant agreement, WCSD shall cancel said agreement without termination charge or penalty. Written notification shall be made should this occur.

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13.0 DEFAULT

In case of default by the successful Bidder, WCSD may deduct any unpaid balance due Bidder, procure the product(s) or service(s) from another source, hold the defaulting Bidder responsible for any excess cost occasioned thereby, assess a penalty equal to five percent (5%) of the total Bid price, commence with proceedings against any surety and/or performance bond held in conjunction with the Bid, debar Bidder for a period of not less than one (1) year or more than five (5) years, or pursue other applicable legal remedies.

14.0 TERMINATION OF CONTRACT

This contract may be terminated in whole or in part by WCSD for its convenience, but only after Bidder is given: (A) Not less than thirty (30) calendar days' written notice of intent to terminate; and (B) an opportunity for consultation with the WCSD's Director of Procurement and Contracts prior to termination.

15.0 JOINDER OF LOCAL GOVERNMENTS

15.1 Nevada Revised Statute 332.195 Joinder or mutual use of contracts by local governments states the following:

- A. A governing body or its authorized representative may join or use the contracts of other local governments located within or outside this state with the authorization of the contracting vendor. The originally contracting local government is not liable for the obligations of the local government, which joins or uses the contract.
- B. A governing body or its authorized representative may join or use the contracts of the State of Nevada or another state with the authorization of the contracting vendor. The State of Nevada or other state is not liable for the obligations of the local government, which joins or uses the contract.
- C. After the award of Bid all transactions, such as but not limited to inquiries, orders, warehousing and payment, will be directly between each participating local government and the successful Bidder.

16.0 AMERICANS WITH DISABILITIES

16.1 WCSD acknowledges its responsibilities under the Americans with Disabilities Act (ADA) of 1990. WCSD expects all Bidders to be knowledgeable about and comply with the requirements of the ADA.

17.0 NON-ENDORSEMENT

17.1 As a result of the selection of Bidder to supply services, WCSD is neither endorsing nor suggesting that Bidder's service is the best or only solution. Bidder agrees to make no reference to WCSD in any literature, promotional material, brochures, sales presentations, or the like, without the express written consent of WCSD.

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18.0 BID BOND

- 18.1 When a surety/bond is required, every Bid shall be accompanied by a surety company certified Bid Bond, Certified Check or Cashier's Check made payable to:

Washoe County School District
425 East Ninth Street
Reno, NV 89520-3425
RE: Bid # _____

- 18.2 Depending on the requirements, the amount of surety shall not be less than ten percent (10%) of the total Bid submitted. Said amount to be forfeited to WCSD should Bidder, to whom the contract is awarded, fail to enter into the contract in accordance with the Bid.
- 18.3 Surety of the successful Bidder shall be retained by WCSD until replaced by a Performance Bond.

19.0 PERFORMANCE BOND

- 19.1 When a Performance Bond is required, the successful Bidder shall agree to furnish WCSD with a Performance Bond in the amount equal to one hundred percent (100%) of the total amount of the Bid award for the initial contract term.
- 19.2 The Performance Bond shall be made payable to WCSD (as noted in Section 18.1), executed by one or more surety companies authorized to do business in the State of Nevada.
- 19.3 The Performance Bond shall be conditioned upon the successful Bidder's full performance of the work, in accordance with the plans, specifications, terms and conditions of the award of Bid by the WCSD's Chief Financial Officer or the Board of Trustees.
- 19.4 In the event the contract is renewed, a new Performance Bond, if applicable, shall be requested for one hundred percent (100%) of the total amount of the Bid for the renewal period.

20.0 VESTED INTEREST

- 20.1 Bidder chosen cannot receive any benefits (directly or indirectly) or be party to other agreements that may emanate from recommendations, contracting actions, and or activities related to this effort.
- 20.2 The only benefit Bidder may derive from this project is payment for the identified work and optional tasks contained herein, including identified deliverables in Bidder's initial Bid response and subsequent written additions to the agreement authorized by WCSD.

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21.0 PURCHASE ORDER

- 21.1 WCSD will not be responsible for materials and/or services furnished without an official WCSD Purchase Order issued by the Purchasing Department.
- 21.2 All transactions for goods between the WCSD and seller shall be regulated according to Nevada Revised Statutes Chapter 104, which is the Nevada Uniform Commercial Code.
- 21.3 No variations, deletions, price increases, changes or modifications to any order shall be effective without prior approval by the WCSD.

* * * * * **END OF GENERAL TERMS AND CONDITIONS OF BID** * * * * *

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SPECIAL TERMS AND CONDITIONS OF BID

22.0 SCOPE OF WORK

WCSD is soliciting bids for certain musical instruments to furnish two (2) Middle Schools and one (1) Elementary School. The musical instruments shall be delivered no later than July 1, 2019 and will be required to be labeled and shipped as stated on the Purchase Order. In addition, WCSD will be opening one (1) additional Middle School and one (1) additional Elementary School in 2021 for which this bid may be utilized.

23.0 DELIVERY

Unless otherwise specified by Bidder, delivery of any materials shall be completed within thirty (30) days after receipt of a WCSD Purchase Order. Failure to deliver within the time specified may be grounds for considering the successful Bidder(s) as "non-responsive." This may be grounds for termination of any existing contract(s) and/or order(s) and rejection of future Bids on the basis that the Bidder(s) is not responsive/responsible. Please see Section 33 in Special Terms and Conditions for Special Instructions for Delivery.

24.0 PRICE ADJUSTMENT

24.1 Pricing provided by Bidder shall not increase during the initial contract term of two (2) years.

24.2 After the initial contract term, a price adjustment may be reviewed/authorized. WCSD may grant a price adjustment in a situation where (all) manufacturers/distributors of the products to be procured, as a result of award of this Request for Bid, adjust the prices of their products to all dealers or distributors. In this case, a permissible increase may be authorized and may be equal to only that increase by the manufacturers or distributors of that market.

24.3 Prior to permitting any increase, evidence of such an increase, in the form of a letter on the manufacturer's/distributor's letterhead shall be provided to buyer no later than thirty (30) days prior to the proposed price increase. Letter shall include name of manufacturer/distributor, series or product numbers of the Bid item being increased, the amount and effective date of any and all increases to all dealers and distributors. In any case the price increase may not be greater than five percent (5%).

25.0 REQUIRED INSURANCE COVERAGE & VERIFICATION

25.1 The awarded Bidder shall, at the awarded Bidder's sole expense, procure, maintain and keep in force for the duration of the contract insurance conforming to the minimum limits as specified in this Bid. The awarded Bidder shall furnish WCSD with a Certificate of Insurance (COI) form with Additional Insured Endorsement(s) effecting coverage required.

- The authorized Insurer(s) of the awarded Bidder and/or subsequent insurance company(s) issuing the policy(s) shall have no recourse against the WCSD for payment of any premiums, costs or assessments under any form of policy.
- The awarded Bidder's authorized Insurer(s) shall have no right of recovery or subrogation against WCSD.

25.2 The required insurance shall be in effect prior to any services rendered and/or products procured from the awarded Bidder (seller) by WCSD and shall continue in force as appropriate until the completion of the contract term.

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- 25.3 The "ACORD 25 Certificate of Insurance Form" or a form substantially similar must be submitted by the awarded Bidder to WCSD to evidence the insurance policies and coverages required.
- 25.4 The COI must be signed by a person authorized to bind coverage on the behalf of the awarded Bidder. The COI must name WCSD as the "Certificate Holder" as follows:

Washoe County School District
425 E. Ninth Street
Reno, Nevada 89512
- 25.5 For the purpose of substantiating the requirement of the WCSD to be named as an "Additional Insured," the COI's "Description of Operations/Locations/Vehicles" section shall state the following:

The WCSD, its officers, employees and volunteers are to be named as an "Additional Insured" on the awarded Proposer's general liability. The coverages shall contain no special limitations on the scope of protection afforded to the WCSD, its officers, employees, agents or volunteers.
- 25.6 The COI shall state that any of the described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions. Furthermore, each insurance policy shall not be suspended, voided, canceled or non-renewed by either the awarded Proposer or the authorized Insurer without a replacement COI being provided to WCSD during the life of the contract.
- 25.7 Upon renewal of the policies listed, awarded Bidder or authorized Insurer(s) shall furnish the WCSD with replacement certificates.
- 25.8 The awarded Bidder shall furnish WCSD with COI with Additional Insured Endorsement(s) effecting coverage required.
- 25.9 All COIs and relative endorsements are to be received by the awarded Bidder and must be reviewed and approved by the WCSD's Purchasing Department prior to any services being rendered and/or products procured.
- 25.10 Although not a standard practice of WCSD, WCSD reserves the right to require of the awarded Bidder to make available to WCSD for review complete, "certified" copies of all required insurance policies at any time.
- 25.11 The awarded Bidder's insurance coverage shall be the primary insurance. Any insurance or self-insurance maintained by the WCSD, its officers, employees, agents or volunteers shall be in excess of the awarded Proposer's insurance and shall not contribute with it in any way.
- 25.12 Any failure of the awarded Bidder to comply with the reporting provisions of the policies shall not affect coverage provided to the WCSD, its officers, employees, agents, or volunteers.
- 26.0 DEDUCTIBLES AND SELF-INSURED RETENTIONS
- 26.1 Any deductibles or self-insured retentions must be declared to and approved by the WCSD before work commences.
- 26.2 The WCSD reserves the right to request additional documentation, financial or otherwise, prior

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to giving approval of the deductibles and self-insured retentions before work commences.

26.3 The WCSD shall be notified of any changes to the deductibles or self-insured retentions made during the term of this contract or during the term of any policy, prior to the change taking effect.

26.4 It is understood that the successful Bidder is responsible for and shall assume payment of all deductibles and/or self-insured retentions.

27.0 GENERAL LIABILITY INSURANCE

27.1 The successful Bidder shall not commence any work on this bid/contract until satisfactory proof of insurance coverage has been presented to the WCSD and that all insurance requirements have been met.

27.2 During the life of the contract, the awarded Bidder providing service to WCSD shall maintain comprehensive General Liability Insurance with the following coverages through an insurance carrier(s) licensed to do business in the State of Nevada and having a current *A.M. Best* rating of A-:VII or better and approved by the WCSD prior to any services being rendered and/or products procured.

- A. Premises-Operations
- B. Independent Contractor's Protection
- C. Products and Completed Operations
- D. Broad Form Property Damage
- E. Personal Injury (with Employee Exclusion deleted)
- F. Blanket Contractual Liability
- G. Property Damage Liability

27.3 Limits shall be equal to the amount carried by the successful Bidder, but shall not be less than one million dollars (\$1,000,000) per occurrence combined single limits with no less than two million dollars (\$2,000,000) aggregate.

28.0 AUTOMOBILE LIABILITY INSURANCE

28.1 If applicable, during the life of the contract, the awarded Bidder shall maintain comprehensive Automobile Liability Insurance to include all owned autos, non-owned autos, and hired autos coverage through an insurance carrier(s) licensed to do business in the State of Nevada and having current *A.M. Best* rating of A-:VII or better and approved by the WCSD.

28.2 Limits shall be equal to the amount carried by the successful Bidder, but shall not be less than one million dollars (\$1,000,000) per occurrence.

29.0 WORKERS' COMPENSATION INSURANCE

29.1 If applicable, during the life of the contract, the awarded Bidder shall have Workers' Compensation coverage as required by law for the duration of the contract to include Employer's Liability Coverage (noted at Statutory Limits) with minimum limit of one million dollars (\$1,000,000).

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30.0 BASIS OF AWARD

30.1 It is the intent that items be awarded on a "CATEGORY" which will be awarded based upon the lowest overall bid price for that category, however WCSD reserves to award by line item or all to one vendor.

30.2 WCSD reserves the right not to award all items or quantities on the Bid based upon budgetary constraints and what is deemed in the best interest of WCSD.

31.0 BID SPECIFICATIONS

If an item being bid on is "as specified", supplier must place a checkmark in the column marked as such. If bidding a substitution, the substitution must be identified in the same column by writing the brand/manufacturer and model number in the space provided for each item. Suppliers not placing a checkmark in the space provided or providing an unidentified equivalent may not be considered for that item.

32.0 CONTRACT TERM AND RENEWAL

It is the intent for the contract to begin the day after the Board of Trustees award which is anticipated to be on **February 28, 2019** and ending two (2) years after with one (1) optional two (2) year renewal, providing the terms and conditions remain unchanged.

33.0 SHIPMENT OF MUSICAL INSTRUMENTS

The musical instruments shall be shipped to the same address, but the boxes shall be identified with the following information, which will also be included on the Purchase Order along with the Quantity needed.

Ship to: 380 Edison Way Suite 103 Reno, NV 89502 -
Please mark all boxes with PO# and SRMS -
Please copy Lindsey Triglia on all PO's at lindsey.triglia@washoeschools.net
All acknowledgements, shipping information and/or notifications must be sent to Lindsey Triglia, lindsey.triglia@washoeschools.net

Ship to: 380 Edison Way Suite 103 Reno, NV 89502
Please mark all boxes with PO# and DSMS
Please copy Lindsey Triglia on all PO's at lindsey.triglia@washoeschools.net
All acknowledgements, shipping information and/or notifications must be sent to Lindsey Triglia, lindsey.triglia@washoeschools.net

Ship to: 380 Edison Way Suite 103 Reno, NV 89502,
Please mark all boxes with PO # and NPES,
Please copy Lindsey Triglia on all PO's at lindsey.triglia@washoeschools.net.
All acknowledgements, shipping information and/or notifications must be sent to Lindsey Triglia at lindsey.triglia@washoeschools.net

34.0 PAYMENT INFORMATION

All invoices shall include at a minimum the PO Number and Name of School (Desert Skies Middle School, Sky Ranch Middle School, or Nick Poulakides Elementary School)

35.0 PUBLIC DISCLOSURE

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As part of submission to this Bid, Bidders shall complete and submit the **Public Disclosure Form, Section 37.0** below in this document. WSCD may deem any Bid submission as “non-responsive” if not included at time of submission.

36.0 BID CATEGORIES

This RFB consists of the following categories:

- A. Amplifiers
- B. Brass
- C. Cabling
- D. Furniture
- E. Keyboards
- F. Percussion
- G. Strings/Guitars
- H. Strings/Bowed
- I. Woodwinds
- J. Other

* * * * * **END OF SPECIAL TERMS AND CONDITIONS OF BID** * * * * *

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PUBLIC DISCLOSURE FORM

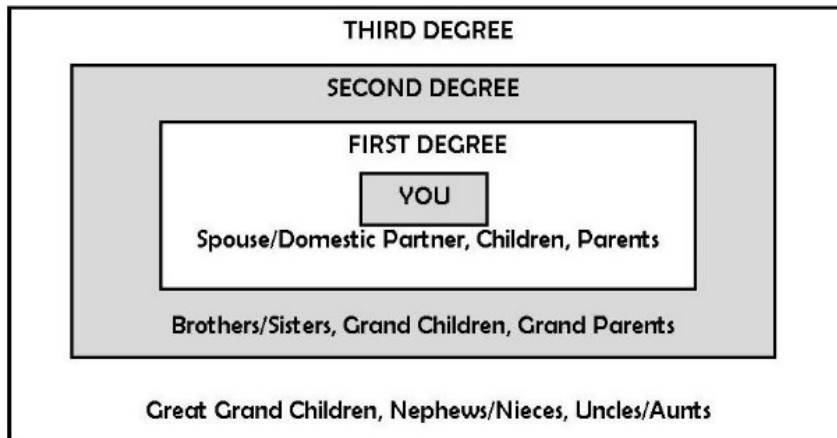
37.0 Firm/Agency Name: _____

I understand that per NRS 281A.020 a public office is a public trust and shall be held for the sole benefit of the people; and a public officer or employee must commit himself or herself to avoid conflicts between the private interests of the public officer or employee and those of the general public who the public office or employee serves.

Furthermore, I understand that pursuant to Washoe County School District (WCSD) Board of Trustees Policy 4505 and per NRS 281A.400, WCSD employees (as public officers) shall not seek or accept any gift, service, favor, employment, engagement, emolument or economic opportunity, including, but not limited to, unlawful compensation, salary, retainer, augmentation, expense allowance, commission, personal profit, pecuniary interest in the course of performing WCSD duties. In addition, WCSD employees (as public officers) shall not use their positions to secure or grant unwarranted privileges, preferences, exemptions or advantages for the public officer or employee with any business entity.

I certify and acknowledge by signature below that I am a duly authorized agent of the submitting firm/agency named above and that failure to disclose all facts relative to a conflict or potential conflict of interest (ethical standards) with regards to the specific solicitation to which the firm/agency is submitting to WCSD may result in a rejection of said solicitation submission or termination of any resulting contract/agreement should the above-named firm be awarded.

- A. I certify that I and my firm/agency and/or principals of my firm/agency have no pecuniary/financial interests between WCSD, Officers of WCSD, key employees of WCSD, current and former WCSD Board of Trustees members, and any other current and former WCSD personnel.
- B. To the third degree of consanguinity (refer to chart below), I have listed all of my and firm/agency principals and firm/agency key personnel's personal relationships, partnerships, correlations, and relatives (by blood and/or marriage) between WCSD, Officers of WCSD, key employee of WCSD, current and former WCSD Board of Trustees members and any other current and former WCSD personnel.



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38.0 EXCEPTIONS TO THE TERMS, CONDITIONS AND SPECIFICATIONS

Exceptions to the Terms, Conditions and Specifications of this Bid must be noted in the space provided. Failure to note said exceptions shall be interpreted to convey that Bidder shall propose to perform in the manner described and/or specified. If more space is required, please attach additional sheet(s) referencing Bid title and number. **This form must be signed whether or not there are exceptions noted.**

39.0 BID SIGNATURE/DELIVERY

In compliance with this bid and subject to all the terms and conditions thereof, the undersigned authorized agent offers and agrees, if this bid is accepted to furnish any or all of the items herein at the prices, terms and delivery stated.

Company Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____

Fax: _____

Company E-Mail Address: _____

Delivery will be completed within: _____ Payment Terms _____

Authorized Agent Signature

Authorized Agent Name (Printed)

Title

Date _____

Direct Email

ATTACHMENT A - SPECIFICATIONS - PRICE SCHEDULE WITH CATEGORIES

1 BID SPECIFICATIONS

It an item being bid on is "as specified", supplier must place a chekmark in the colum marked "As Specified or If Substitution". If bidding a substitution, the substitution must be identified by brand/manufacturer and model number by writing it in the space provided for each item. Suppliers not placing a checkmark in the space provided or providing an unidentified equivalent may not be considered for that item.

2 BID CATEGORIES

A. Amplifiers

B. Brass

C. Cabling

D. Furniture

E. Keyboards

F. Percussion

G. Srings/Guitars

H. Strings/Bowed

I. Woodwinds

J. Other

CATEGORY A - AMPLIFIERS (ITEMS #1 -4) - WILL BE AWARDED BY CATEGORY OR BY LINE ITEM

Item	QTY	UOM	Description	As Specified = <input checked="" type="checkbox"/> If Substitution = Mfg and Model #	Unit Price	Extended Price	State delivery for each item in days
1	2	EA	Bass amplifier, 150 watts, 15" speaker, SWR MOD, (Workingman's 15, Ampeg BA-115) or Substitute				
2	2	EA	Guitar amplifier, 15 watts, single channeland input, preamp tube overdrive, spring reverb, fat boost switch (Fender Blues Junior 021-3205-00) or Substitute				
3	2	EA	Keyboard amplifier, 4-channel keyboard amplifier, 200 watts, two-way speaker system with 15" woofer and horn tweeter, metal jacks, removable casters (Roland KC-600) or Substitute				
4	8	EA	Power amplifier (QSC-GX7) or Substitute				

CATEGORY A TOTAL:

CATEGORY B - BRASS (ITEMS #5-13) - WILL BE AWARDED BY CATEGORY OR BY LINE ITEM

Item	QTY	UOM	Description	As Specified = <input checked="" type="checkbox"/> If Substitution = Mfg and Model #	Unit Price	Extended Price	State delivery for each item in days
5	8	EA	Baritone, key of Bb, 8 3/8" yellow brass upright bell, three valve top-action assembly through a .504" bore, rose brass lead pipe, stainless steel pistons (Eastman EHB311) or Substitute				
6	12	EA	Euphonium (Bb) with case, upright, 4-valve, .571" bore, 11" yellow brass bell, 4 nickel-plated silver pistons with bottom-spring action, bronze valve springs, pin-typed plastic valve guides, anodized valve stems, one piece valve casing (Yamaha, Jupiter, Bach 1110) or Substitute				
7	16	EA	French horn with case, independent F-Bb tuning, .468" bore, .310 venturi of nickel silver, short stroke valve action, tapered hand lapped rotors (Holton H379, Bach A445) or Substitute				
8	20	EA	Straight mute trumpet (Humes & Berg 101) or Substitute				
9	16	EA	Trombone, .500" bore, 8" yellow brass bell (Yamaha YSL-354) or Substitute				
10	8	EA	Trombone, key: Bb/F, bore: .547", lead pipe: fixed and yellow brass, bell: 8.5" one piece hand-hammered (yellow brass, gold brass, sterling silver), handslide: standard (yellow brass) or lightweight (nickel silver) and handslide crook material: standard (yellow brass) or lightweight (nickel silver), F attachment wrap: open, F attachment valve: standard, features: ball bearing rotor linkage, nickel silver tuning, slide receivers, and tubular nickel silver braces, cover: 1867 deluxe wood shell with attached cover, mouthpiece: Bach 6.5A, large mouthpiece shank (Bach 42BO) or Substitute				

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Item	QTY	UOM	Description	As Specified = ✓ If Substitution = Mfg and Model #	Unit Price	Extended Price	State delivery for each item in days
11	32	EA	Trumpet with case, key of Bb, .459" bore ML, 4 7/8" bell diameter, gold brass lead pipe, yellow brass body material, yellow brass bell material-pluzuma welded, medium weight, plastic key buttons, gold epoxy lacquer, or silver finish, valves monel alloy pistons, mouthpiece tr-1184 (Yamaha YTR-2330C) or Substitute				
12	12	EA	Convertible 3/4 tuba includes case with wheels, gold brass lead pipe, .661" bore, 14-3/8" bell, 3 valves (Jupiter JTU1000M) or Substitute				
13	8	EA	Tuba, BBb includes case with wheels, 4 valves, lacquer finish, red brass lead pipe, .728" bore, 17.5" upright yellow brass bell, anodized valve stems, 1-piece valve casing (Yamaha YBB-321WC) or Substitute				
CATEGORY B TOTAL:							
CATEGORY C - CABLING (ITEMS #14 -17) - WILL BE AWARDED BY CATEGORY OR BY LINE ITEM							
Item	QTY	UOM	Description	As Specified = ✓ If Substitution = Mfg and Model #	Unit Price	Extended Price	State delivery for each item in days
14	8	EA	1/4" TRS Cable 6 ft. (Pure Patch SS06) or Substitute				
15	4	EA	1/4" Speaker cable, 50 ft. (Rapco HOGS-50) or Substitute				
16	40	EA	Microphone cable, 20 ft. (World Wind USA MK420) or Substitute				
17	2	EA	Snake assembly cable, 100 feet (Pro-Co Model Stage Master) or Substitute				
CATEGORY C TOTAL:							
CATEGORY D - FURNITURE (ITEMS #18 -31) - WILL BE AWARDED BY CATEGORY OR BY LINE ITEM							
Item	QTY	UOM	Description	As Specified = ✓ If Substitution = Mfg and Model #	Unit Price	Extended Price	State delivery for each item in days
18	2	EA	Percussion workstation cabinet, color any (Wenger - Deluxe Pebble Percussion Workstation) or Substitute				
19	24	EA	Chair cart (Wenger 054C661) or Substitute				
20	16	EA	Music stand cart, color any, (Wenger 039C202) or Substitute				
21	400	EA	17" Student music chair, black (Wenger 0936121) or Substitute				
22	8	EA	Music stand racks (Manhasset Model 1910) or Substitute				
23	1	EA	Riser Platforms, black top/black base (flipFORMS 025D028) or Substitute				
24	1	EA	Riser Platforms, grey top/grey base (flipFORMS 025D027) or Substitute				
25	1	ST	Riser Platforms, Set of four - one each of blue, green, yellow and red (flipFORMS 1801002) or Substitute				
26	16	EA	4-step choral risers with safety back rail (Wenger 098G054) or Substitute				
27	320	EA	Music Stand (Wenger 039E500) or Substitute				
28	3	EA	Symphony music stand (Manhasset M48) or Substitute				
29	8	EA	Speaker stand (Ultimate Support TS-890BK) or Substitute				
30	24	EA	25"-33" adjustable height stool, without back, grey steel with masonite seat (Highsmith 09100A) or Substitute				
31	6	EA	Conductor's system (Wenger 1110234) or Substitute				
CATEGORY D TOTAL:							

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Item	QTY	UOM	Description	As Specified = ✓ If Substitution = Mfg and Model #	Unit Price	Extended Price	State delivery for each item in days
CATEGORY E - KEYBOARDS (ITEMS #32 -38) - WILL BE AWARDED BY CATEGORY OR BY LINE ITEM							
Item	QTY	UOM	Description	As Specified = ✓ If Substitution = Mfg. and Model #	Unit Price	Extended Price	State delivery for each item in days
32	2	EA	Digital piano keyboard case with standard wheels (SKB SKB-5820) or Substitute				
33	2	EA	Piano, 48" studio upright with toe blocks, locking fall board and top, with bench and piano dolly, any color (Knabe, Baldwin, Yamaha, Young Chans) or Substitute				
34	4	EA	Digital piano, 88 key, full size, weight, hammer action keys, clavinova console with dolly (Yamaha CP33) or Substitute				
35	2	EA	Portable digital piano, bench and stand, standard (Casio PX350KP2) or Substitute				
36	8	EA	Keyboard stand (Yamaha 40470) or Substitute				
37	1	EA	45" Upright acoustic piano, 88 keys (Yamaha P22) or Substitute				
38	1	EA	Electric Piano, 88 keys, 100 voices with casters, spinet cradle (Yamaha YAM YDP163B) or Substitute				
CATEGORY E TOTAL:							
CATEGORY F - PERCUSSION (ITEMS #39 -169) - WILL BE AWARDED BY CATEGORY OR BY LINE ITEM							
Item	QTY	UOM	Description	As Specified = ✓ If Substitution = Mfg. and Model #	Unit Price	Extended Price	State delivery for each item in days
39	2	EA	Standard afuche cabasa, endless loops of plated steel ball chain, surrounded by stainless steel cylinder enclosed by smoothly finished flanges (Latin Percussion, LP234A) or Substitute				
40	2	EA	Chinese bell tree with stand and case (Latin Percussion LP450) or Substitute				
41	2	EA	Orchestra bells with stand and hand damper, 2 -1/2 octave range, specifically designed bar mounting system, chrome plated (Musser M645/LE1368) or Substitute				
42	2	EA	Agogo bells, standard 18 gauge steel with duplicate sounds of Brazilian Bells (Latin Percussion LP231A) or Substitute				
43	1	EA	Twin agogo bells (Peripole P3401) or Substitute				
44	2	EA	Sleigh bells mounted on a handle, used for special effects (Latin Percussion CP374) or Substitute				
45	2	EA	Granite Concert Blocks made from specially formed plastic, complete with mounts-must be compatible with 46 (Latin Percussion LP1210) or Substitute				
46	2	EA	Granite Concert Blocks Stand-must be compatible with 45 (Latin Percussion LP332, fits LP1210) or Substitute				
47	2	EA	Generation II Bongos, Siam oak shells, 7-1/4" and 8-5/8" natural rwhite heads, natural finish with chrome hardware, traditional rims, 5/16" diameter tuning lugs, steel backing plate, plated cast aluminum bottoms, tuning wrench-must be compatible with item 48 (Latin Percussion LP201A-2) or Substitute				
48	2	EA	Bongo stand with camlock tensioning system, nylon strap, rubber-lined L-shaped seat, chrome plated steel construction, double-braced legs, non-slip rubber feet-mut be compatible with item 47 (Latin Percussion LP330) or Substitute				
49	4	EA	Enduro square snare drum case, 7" deep x 14" diameter, black, plastic (Humes & Berg Enduro DR424BK) or Substitute				

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Item	QTY	UOM	Description	As Specified = ✓ If Substitution = Mfg and Model #	Unit Price	Extended Price	State delivery for each item in days
50	2	EA	Chime mounting clamp, black, steel, dimensions 16" x 2" x 4" (Treeworks TRE52) or Substitute				
51	2	EA	Chime damper (mute) with integrated mount , powder coated black, steel, adjustable damper (Treeworks TRE54) or Substitute				
52	2	EA	Chime padded storage case, 1/2" foam on both sides (Treeworks LG24) or Substitute				
53	2	EA	1.5 octave classic chimes, 1-1/4" chrome plated brass tubes-must be compatible with item 54 (Musser M635C) or Substitute				
54	2	EA	Padded pro drop cover , made of Cordura and padded nylon-must be compatible with item 53 (Musser M263CH) or Substitute				
55	2	EA	5-3/4" cowbell with mallet (Rhythm Band Copper) or Substitute				
56	1	EA	7" cowbell (Basic Beat BB575) or Substitute				
57	2	EA	6" long cowbell, black beauty style (Latin Percussion LP204A) or Substitute				
58	2	EA	8" long cowbell, black beauty style (Latin Percussion LP204A) or Substitute				
59	2	EA	20" crash ride cymbal (Zildjian A0024) or Substitute				
60	1	PR	7" metal cymbals with knobs (Rhythm Band Brass 127474177409456270) or Substitute				
61	2	EA	16" HH suspended cymbal, vintage style, B20 metal, thin weight (Sabian 11623) or Substitute				
62	2	EA	18" HH suspended cymbal, vintage style, B20 metal, thin weight (Sabian 11823) or Substitute				
63	6	SET	Finger Cymbals, small metal, fabric handles (Basic Beat BB532) or Substitute				
64	4	PR	Finger cymbals, casted from bronze alloy (Latin Percussion LP436) or Substitute				
65	2	PR	Hi hat cymbals, 13" (Zildjian A0130) or Substitute				
66	2	SET	Catalina club jazz drum 4-piece shell pack, blue satin flame, mahogany shells, 30-degree bearing edge, chrome hardware, 1.6mm triple-flanged hoops, matching mahogany bass drum hoops, bass drum: 18" x 14", floor tom: 14" x 14", rack tom, 12" x 8", snare drum: 14" x 5" (Gretsch CT1-J484-BSF) or Substitute				
67	2	EA	32"x16" Pearl Philharmonic Concert Bass Drum (Pearl PBE-3216) or Substitute				
68	2	SET	Tom drums, set of 4 concert (10", 12", 13" 14"), natural finish with 2 folding stands (Ludwig LECT04CC) or Substitute				
69	2	EA	Deluxe flex-a-tone, steel construction (Latin Percussion LP1-8) or Substitute				
70	2	EA	Super guiro with plastic and wooden scraper, high strength plastic (Latin Percussion LP243) or Substitute				
71	8	EA	Wood guiro, fish shaped hardwood with grooves, striker included, free of lead paint (Peripole P5400) or Substitute				
72	2	EA	Trap case with wheels, black, 30" x 14.5" x 24.5", enduro series (Humes & Berg DR550XABK) or Substitute				
73	2	EA	Castanet machine, 6" length x 2" height (Latin Percussion LP427) or Substitute				
74	2	EA	Wood congas, 28" tall (City Series 10" and 11") with stand (Latin Percussion LP646NY) or Substitute				

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75	2	EA	Clave, 8" length x 1.25" width, exotic hardwood construction (Latin Percussion LP261) or Substitute				
76	2	EA	4.3 octave intermediate acoustalon multi-frame II marimba with drop cover (YAM-YRMD2400C) or Substitute				
77	2	EA	Classic ratchet (Weiss CRL-RATCHET) or Substitute				
78	2	PR	Rollers concert bass drum mallets (Mike Balter CBD5) or Substitute				
79	4	EA	Chime mallet, 1.5" head, 130g (Grover PM-3) or Substitute				
80	2	PR	General concert bass drum mallets with maple handles, 16.5" height x 3.25" width x 3.25" length (Mike Balter CBD3) or Substitute				
81	2	EA	Medium mallet for gongs/tam-tams up to 36", handwound red yard (Grover TT2) or Substitute				
82	2	EA	Bell mallet, 1-1/8" head diameter, 14-1/4" overall length, plastic, extra hard (Mike Balter, unwound series, model 10) or Substitute				
83	4	EA	Bell mallet, 7/8" head diameter, 14-1/8" overall length, brass, hard (Mike Balter, grandioso series, model 109) or Substitute				
84	2	SET	College primer mallet pack includes RS251 (2 pair), IP240 (2 pair), IP902 and IP906 mallets, BT4 bamboo timpani mallets, CL1 Chris Lamb snare sticks and MB 3 stick/mallet bag (Innovative INN-FP#-PLUS) or Substitute				
85	2	EA	Marimba mallet-chorale series, yarn wound, birch handles, blue yarn, medium (Mike Balter MBYB13) or Substitute				
86	2	EA	Marimba mallet-chorale series, yarn wound, birch handles, green yarn, medium hard (MBYB12) or Substitute				
87	2	EA	Marimba mallet-chorale series, yarn wound, birch handles, red yarn, medium soft (MBYB14) or Substitute				
88	2	PR	Timpani mallets, felt core, roller, 14.5" length, 1.75" head size (Vic Firth, Model Gen1) or Substitute				
89	2	PR	Staccato timpani mallets, medium hard, 14.5" length, 1.25" head size (Vic Firth, Model T3) or Substitute				
90	2	PR	Ultra staccato timpani mallets, hard, 14.5" length, 1.375 head size (Vic Firth, Model T4) or Substitute				
91	2	SET	Jazz classics vibraphone mallets, soft vibraphone, set of 4 (2 matched pairs) (Mallettech JC12) or Substitute				
92	2	PR	Cord-wound vibraphone mallets, Pro Vibe, Blue Cord, Medium (BAL-23R) or Substitute				
93	2	PR	Cord-wound vibraphone mallets, pro vibe series, Blue Cord, Medium, 1 1/2" head diameter, 15 1/2" overall length (Mike Balter model 23) or Substitute				
94	4	EA	Dark xylophone/Glockenspiel mallets, 1-1/4" white-rattan, James Ross series (Innovative Percussion IP903) or Substitute				
95	4	EA	Medium soft xylophone/Glockenspiel mallets, 1-1/8" red-rattan, James Ross series (Innovative Percussion IP902) or Substitute				
96	2	PR	Plastic maracas, wood handle, black, tear drop shape (Meinl MEI-PM2BK) or Substitute				
97	8	PR	Large maracas, traditional shape, hand-carved wood (Peripole P5502) or Substitute				

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98	2	EA	Eliminator: redline single bass drum pedal, chain drive standard (Pearl P2050C) or Substitute				
99	4	EA	Symphonic snare drum, 14x5.5". 6-ply, 7.5mm thick, 100% aged maple shell, finished din high-gloss antique sunburst, classic tube legs, with separate tension clips and single flange hoops, multi-snare trainer system (Pearl SYP1455138) or Substitute				
100	36	KIT	Student bell kit with rolling cart, 2-1/2 octave bells, music stand, sticks, mallets, practice pad with nylon backpack and rolling cart (Yamaha YAM-SBK350) or Substitute				
101	2	EA	16" dark crash cymbal, AAX series, modern style, B20 metal, thin weight (Sabian 21668X) or Substitute				
102	12	PR	Egg shakers, plastic, filled with non-toxic steel shot, color-sunshine (LP Rhythmix H87284) or Substitute				
103	2	EA	Medium tone shakers, plastic, two individual shakers connected as one instrument, black (Meinl MEI-SH4BK) or Substitute				
104	4	EA	24" slapstick, two handles (Weiss SW-SLAPSPECIAL) or Substitute				
105	1	EA	Slapstick, hardwood, lacquered finish, sharp and clear resonant tones with a variety of pitches and timbres (Peripole P5207) or Substitute				
106	4	EA	Concert-height snare drum stand, locking snare basket, single-braced, concert height with 22"-32" adjustment range (Yamaha SS-665) or Substitute				
107	2	EA	Crash cymbal stand, double braced legs, height adjustable, cradles are padded for quiet rest and removal, as well as, to protect the cymbals (between the cymbal cradles is small shelf handy for storing accessories), black (Meinl TMHCS-BLK) or Substitute				
108	12	EA	Cymbal stand, double braced leg to hold all auxiliary percussion, uni-lock tilter (Pearl BC-830) or Substitute				
109	2	EA	Drum set stool, seat is 13" diameter with 2" of foam padding, adjustable height from 16"-24", legs fold and seat detaches (Gibralter 5608) or Substitute				
110	2	EA	16" HH Viennese hand cymbals, vintage style B20 metal, medium weight, to be used in conjunction with 115 and 116 (Sabian 11620)				
111	2	PR	Leather cymbal pads, pair to be used in conjunction with 114 (Sabian 61001) or Substitute				
112	2	PR	Premium leather cymbal straps, pair, tapered ends to be used in conjunction with 114 (Sabian 61002X) or Substitute				
113	2	EA	10" double row tunable tambourine with roll ring, German silver jingles, natural skin-head, steam-bent shell, hand-hammered jingles, titanium tuning pins (Grover GRO-T2/GS) or Substitute				
114	8	EA	8" headless economy tambourine with double row (Peripole P4654) or Substitute				
115	2	PR	Timbale sticks, pair, Marc Quinones artist series, 16-5/8" length, .465" diameter (Zildjian ZIL-ZASMQ) or Substitute				
116	2	SET	14" and 15" stainless steel Tito Puente timbale set with solid brass stand, traditional tuning, heigh adjutable timbale stand, cowbell bracket (Latin Percussion LP257S) or Substitute				

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Item	QTY	UOM	Description	As Specified = ✓ If Substitution = Mfg and Model #	Unit Price	Extended Price	State delivery for each item in days
117	2	EA	Timpani drop covers for the following size drums: 23", 26", 29", 32", nylon, full (Yamaha KIT-450765) or Substitute				
118	2	SET	Timpani set of 4 (23", 26", 29", 32"), patented GEN2 balanced action pedal, hammered copper kettles, pro tuning gauges, large double-wheeled swivel casters, integrated locking 3rd wheel assembly on the player's side. (Adams P2KH-23, P2KH-26, P2KH-29, PK2H-32)) or Substitute				
119	2	EA	Classic double-row 69 bar chime (TRE35db) or Substitute				
120	2	SET	Deluxe triangle beater set, 6 different sized beaters, 8.9" long with case (Grover Gro-TBD) or Substitute				
121	4	EA	The clothespin-style clamp for attaching percussion triangles, vinyl coated tips for a secure grip (Gibraltar SC-TC) or Substitute				
122	2	EA	6" triangle, super overtone, treated high-carbon steel alloy (Grover GRO-TR6) or Substitute				
123	3	EA	10" metal triangle with striker (coated handle), heavy gauge steel, hanger loop (Latin Percussion LPA123) or Substitute				
124	3	EA	4" triangle with striker and holder, chrome steel (Sonor LTR 10) or Substitute				
125	3	EA	6" triangle with striker and holder (Peripole P3207) or Substitute				
126	3	EA	8" overtone triangle, aluminum, with striker (Sabian 61183-8AL) or Substitute				
127	2	EA	Universal gong stand, large with locking wheels (WU322B) or Substitute				
128	2	EA	3.0 octave vibraphone, bar material: aluminum, resonators: aluminum, resonator shape: straight, 1.5" square steel frame tubing, frame includes removable accessory bar, one pair of mallets and drop cover included (Musser MUS-MUAV30) or Substitute				
129	2	EA	Standard vibraslap (LP208) or Substitute				
130	6	EA	Square tone block with hardwood mallet, 6" x 2-1/4" x 1-1/4", narrow hollow, resonant chamber, lacquered finish, kiln-dried hardwood, sharp and clear resonant tones with a variety of pitches and timbres (Peripole P5205) or Substitute				
131	2	EA	7" small woodblock with extra wide shoulder, handmade from super hard, renewable, New England rock maple (Grover GRO-WB7) or Substitute				
132	2	EA	8" small woodblock with extra wide shoulder, handmade from super hard, renewable, New England rock maple (Grover GRO-WB8) or Substitute				
133	2	EA	9" small woodblock with extra wide shoulder, handmade from super hard, renewable, New England rock maple (Grover GRO-WB9) or Substitute				
134	2	EA	3.5 octave soloist synthetic xylophone with field frame; wood: synthetic bars, tuning: A=442 Hz, range: F4 - C8, length: 56", lo end: 33", hi end: 23", height adjustment: 31.5"-39.3". Frame: endurance field (ADM-XSKF35) or Substitute				

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Item	QTY	UOM	Description	As Specified = ✓ If Substitution = Mfg and Model #	Unit Price	Extended Price	State delivery for each item in days
135	2	EA	Traditional orchestral gong, 30", hand-hammered and crafted to old-world specifications for an unmistakable gong sound, one-piece cast construction (Zildjian PO500 or Zildjian PO560) or Substitute				
136	4	EA	Tunable tubano 10 x 27 in., Kintekloth (Remo 100 Series) or Substitute				
137	1	EA	Tunable 12" djembe, Green Kinte (Remo Designer Series) or Substitute				
138	7	EA	Tunable tubano 12 x 27 in., Kintekloth (Remo 100 Series) or Substitute				
139	4	EA	Tunable tubano 14 x 27 in. Kintekloth (Remo 100 Series) or Substitute				
140	1	EA	20" Cactus rain stick (Peripole #P5516) or Substitute				
141	1	EA	40" Cactus rain stick (Peripole #P6616) or Substitute				
142	1	EA	Alto metallophone add-on chromatic section (Peripole-Bergerault P1312) or Substitute				
143	1	EA	Compact series soprano diatonic metallophone, includes F# and B bars, two special yarn mallets included, 16 bars, range C5-A6 (Peripole P1301CP) or Substitute				
144	2	EA	Compact series diatonic alto xylophone - synthetic bars with mallets (Peripole-Bergerault P1111CPC) or Substitute				
145	1	EA	Bass diatonic metallophone (Peripole-Bergerault P1321) or Substitute				
146	1	EA	Classic alto diatonic Glockenspiel with mallets (Peripole P1211C) or Substitute				
147	2	EA	Bass xylophone add-on chromatic section - synthetic bars with mallets((Peripole-Bergerault P1122C) or Substitution				
148	2	EA	Compact series diatonic soprano xylophone, includes F# and Bb bars, two yarn mallets, 16 aged rosewood bars (Peripole P1101C) or Substitute				
149	1	EA	Classic soprano diatonic Glockenspiel with mallets (Peripole P1201C) or Substitute				
150	2	EA	Small double drum bongos (CP traditional wood bongos) or Substitute				
151	6	PR	Castanets, set of 2 (Basic Beat BBH10) or Substitute				
152	4	PR	Claves, sets of 2, Rosewood (Trophy 1274319721372) or Substitute				
153	1	PR	Tunable conga with stand, set of 2 (Latin Percussion LPA646) or Substitute				
154	1	EA	Ghana double gonkogwe bell with stick, black, 14" (Overseas Connection 449985 000001080) or Substitute				
155	1	EA	Gankogui bells, hand-held, stick included (Peripole P3410) or Substitute				
156	8	EA	12" large hand-held pre-tuned hand drum, smooth wood (Basic Beat 200913) or Substitute				
157	8	EA	10" medium hand-held pre-tuned hand drum, smooth wood (Basic Beat 200912) or Substitute				
158	8	EA	8" small hand-held pre-tuned hand drum, smooth wood (Basic Beat 200911) or Substitute				
159	1	EA	25-note resonator bells with case (Basic Beat 200239) or Substitute				

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Item	QTY	UOM	Description	As Specified = ✓ If Substitution = Mfg and Model #	Unit Price	Extended Price	State delivery for each item in days
160	12	EA	Wrist sleigh bells (Peripole P3001) or Substitute				
161	5	EA	Multi-bells, single handle (Peripole P3003) or Substitute				
162	2	KT	Orff instrumentation exploration mallet kit (Peripole P2525) or Substitute				
163	1	EA	Eight step staircase for resonator bells (Peripole P2201) or Substitute				
164	1	EA	Ratchet, chrome plated, large wooden grooved ratchet wheel, steel crank (Peripole P5208) or Substitute				
165	30	PR	Smooth rhythm sticks, pair, 5/8: diameter x 14" long, quality hardwood, red enamel finish, free of lead-based paint (Peripole P5001) or Substitute				
166	10	PR	Combination smooth and fluted rhythm sticks, pair, 5/8" diameter x 14" long, one smooth and one fluted rhythm stick, quality hardwood, red enamel finish, free of lead-based paint (Peripole P5003) or Substitute				
167	8	PR	Sand blocks - standard size 2" x 3" sand blocks, natural finish oak, sure-grip knob handles, made from durable, select, seasoned hardwood, free of lead-based paint (Peripole P5302) or Substitute				
168	2	EA	Fiberglass folkloric shekere, natural gourd, adjustable beaded netting, small (Pearl PSK10) or Substitute				
169	2	EA	Slide whistle, professional quality, deluxe chromed steel construction, 12-1/2L x 3/4" D with 9" slide (Peripole P6500) or Substitute				
LOT F TOTAL:							
CATEGORY G - STRINGS/GUITARS (ITEMS #170-175) - WILL BE AWARDED BY CATEGORY OR BY LINE ITEM							
Item	QTY	UOM	Description	As Specified = ✓ If Substitution = Mfg and Model #	Unit Price	Extended Price	State delivery for each item in days
170	2	EA	Electric guitar with case (Epiphone Casino with case) or Substitute				
171	2	EA	Bass guitar with bag, fender player, jazz, bass, maple fingerboard, black (Fender 0149902506) or Substitute				
172	2	EA	Double bass transducer pickup for bass (The Realist Double Bass Transducer Pickup) or Substitute				
173	1	EA	39" guitar, classical acoustical-electric, top: laminated spruce, back: mahogany, sides: mahogany, neck: mahogany, scale length: 25-1/2", no. of frets: 18, nut width: 1 15/16: (50mm), neck width at body: 2-5/16", string spacing at saddle E-E: 2-5/16", binding: black, tuners: chrome slotted head open-gear, rosette: classic, fingerboard inlays: none, width at upper bout: 11-1/8", width at lower bout: 14 5/8", maximum depth: 4-1/8", gloss natural (Lucero LC100) or Substitute				
174	1	EA	Deluxe classical guitar case, black, 5-ply cross-laminate wood construction, plush interior lining, heavy duty hardware, interior accessory compartment and locking fasteners (Musician's Gear 1274741908201102370) or Substitute				

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Item	QTY	UOM	Description	As Specified = ✓ If Substitution = Mfg and Model #	Unit Price	Extended Price	State delivery for each item in days
175	30	EA	Ukele, size: soprano, top: mahogany, back & sides: mahogany, binding: NA, finish: satin, neck: mahogany, fingerboard: walnut, nut & saddle: graphtec nubone, headstock: standard, strings: aquila super nylgut, electronics: NA, scale length: 13.625", overall instrument length : 20.875", body: length: 9.375", number of frets:12, width at upper bout: 7", width at waist: 4.5", body depth: 2.375", fingerboard width at nut: 1.375", fingerboard width at neck/body joint: 1.625" (Kala KA-155) or Substitute				
CATEGORY G TOTAL:							
CATEGORY H - STRINGS/BOWED (ITEMS #176 -190) -WILL BE AWARDED BY CATEGORY OR BY LINE ITEM							
Item	QTY	UOM	Description	As Specified = ✓ If Substitution = Mfg and Model #	Unit Price	Extended Price	State delivery for each item in days
176	24	EA	1/2 German Bow Bass (Glasser 501H12) or Substitute				
177	24	EA	1/2 Bass Outfit with bow and case, laminate, ebony fingerboard, helicore strings, bridge with adjusters, ebony endpin with steel rod (notched preferred), Glasser 501H French 1/2 fiberglass bow, heavy bass bag (at least 25mm of padding with wheels and backpack straps). Instrument shall be set up to WSCD bridge height specifications to account for dry climate (Eastman VB80 or Hoffmann Amadeus) or Substitute				
178	24	EA	1/4 German Bow Bass (Glasser 501H14) or Substitute				
179	24	EA	1/4 Bass Outfit with Bow and Case, laminate, ebony fingerboard, helicore strings, bridge with adjusters, ebony endpin with steel rod (notched preferred), Glasser 500H French 1/2 fiberglass bow, heavy bass bag (at least 25mm of padding with wheels and backpack straps). Instrument shall be set up to WSCD bridge height specifications to account for dry climate (Eastman VB80 or Hoffmann Amadeus) or Substitute				
180	8	EA	3/4 German Bass bow (Glasser 501H34) or Substitute				
181	8	EA	3/4 Bass Outfit with Bow and Case, laminate, ebony fingerboard, helicore strings, bridge with adjusters, ebony endpin with steel rod (notched preferred), Glasser 500H French 3/4 fiberglass bow, heavy bass bag (at least 25mm of padding with wheels and backpack straps). Instrument shall be set up to WSCD bridge height specifications to account for dry climate (Eastman VB80 or Hoffmann Amadeus) or Substitute				
182	24	EA	1/2 Cello outfit with bow and case, laminate, ebony fingerboard, ebony pegs, bridge with adjusters, Wittner composite tailpiece with four fine tuners, ebony endpin with steel rod, Red Label Super Sensitive strings, Glasser 401H 1/2 fiberglass bow, heavy cello bag (at least 25mm of padding with wheels and backpack straps). Instrument shall be set up to WSCD bridge height specifications to account for dry climate (Eastman VB80 or Hoffmann Amadeus) or Substitute				

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Item	QTY	UOM	Description	As Specified = ✓ If Substitution = Mfg and Model #	Unit Price	Extended Price	State delivery for each item in days
183	32	EA	3/4 Cello outfit with bow and case, laminate, ebony fingerboard, ebony pegs, bridge with adjusters, Wittner composite tailpiece with four fine tuners, ebony endpin with steel rod, Red Label Super Sensitive strings, Glasser 401H 3/4 fiberglass bow, heavy cello bag (at least 25mm of padding with wheels and backpack straps). Instrument shall be set up to WSCD bridge height specifications to account for dry climate (Eastman VB80 or Hoffmann Amadeus) or Substitute				
184	20	EA	4/4 Cello outfit with bow and case, laminate, ebony fingerboard, ebony pegs, bridge with adjusters, Wittner composite tailpiece with four fine tuners, ebony endpin with steel rod, Red Label Super Sensitive strings, Glasser 401H 4/4 fiberglass bow, heavy cello bag (at least 25mm of padding with wheels and backpack straps). Instrument shall be set up to WSCD bridge height specifications to account for dry climate (Eastman VB80 or Hoffmann Amadeus) or Substitute				
185	20	EA	12" viola outfit with bow and case, carved spruce top, maple back and sides, ebony perfling, ebony pegs and end button, ebony fingerboard, Wittner composite tailpiece with four fine tuners, Red Label super sensitive strings, Glassner 301H fiberglass bow for 12" viola, thermoplastic case. Vendor must set up bridge height specifications to account for dry climate (Eastman VA80) or Substitute				
186	30	EA	13" viola outfit with bow and case, carved spruce top, maple back and sides, ebony perfling, ebony pegs and end button, ebony fingerboard, Wittner composite tailpiece with four fine tuners, Red Label super sensitive strings, Glassner 301H fiberglass bow for 13" viola, thermoplastic case. Vendor must set up bridge height specifications to account for dry climate (Eastman VA80) or Substitute				
187	30	EA	14" viola outfit with bow and case, carved spruce top, maple back and sides, ebony perfling, ebony pegs and end button, ebony fingerboard, Wittner composite tailpiece with four fine tuners, Red Label super sensitive strings, Glassner 301H fiberglass bow for 14" viola, thermoplastic case. Vendor must set up bridge height specifications to account for dry climate (Eastman VA80) or Substitute				
188	8	EA	15" viola outfit with bow and case, carved spruce top, maple back and sides, ebony perfling, ebony pegs and end button, ebony fingerboard, Wittner composite tailpiece with four fine tuners, Red Label super sensitive strings, Glassner 301H fiberglass bow for 15" viola, thermoplastic case. Vendor must set up bridge height specifications to account for dry climate (Eastman VA80) or Substitute				
189	40	EA	1/2 violin outfit with bow and case, carved spruce top, maple back and sides, ebony perfling, ebony pegs and end button, ebony fingerboard, Wittner composite tailpiece with four fine tuners, Red Label super sensitive strings, Glassner 201H 1/2 fiberglass bow, thermoplastic case. Vendor must set up bridge height specifications to account for dry climate (Eastman VL80) or Substitute				

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Item	QTY	UOM	Description	As Specified = ✓ If Substitution = Mfg and Model #	Unit Price	Extended Price	State delivery for each item in days
190	60	EA	3/4 violin outfit with bow and case, carved spruce top, maple back and sides, ebony perfling, ebony pegs and end button, ebony fingerboard, Wittner composite tailpiece with four fine tuners, Red Label super sensitive strings, Glassner 201H 3/4 fiberglass bow, thermoplastic case. Vendor must set up bridge height specifications to account for dry climate (Eastman VL80) or Substitute				
CATEGORY H TOTAL:							
CATEGORY I - WOODWINDS (ITEMS #191 -200) - WILL BE AWARDED BY CATEGORY OR BY LINE ITEM							
Item	QTY	UOM	Description	As Specified = ✓ If Substitution = Mfg and Model #	Unit Price	Extended Price	State delivery for each item in days
191	4	EA	Bassoon, polypropylene body, nickel plated full German system keys, long bore design, all critical dimensions machine finished, plateau key on wing joint third finger hold, rollers on F, Ab, Eb and D, case included, Fox C-1 and C-2 vocals / 2 reeds / crutch / 2 sabs / seat strap (Fox 41) or Substitute				
192	16	EA	Bass Clarinet (Bb), curved neck, resonite plastic body, .668" bore, range to low Eb, floor peg, straight tone holes. nickel-plated keys, hard rubber mouthpiece (Yamaha YCL-221II) or Substitute				
193	32	EA	Clarinet (Bb) with case, re-engineered 65mm barrel, ABS, resin body, nickel-plated key finish (Yamaha YCL-255) or Substitute				
194	2	EA	Contra-alto clarinet (Eeb) with case, resonite plastic body, .987" bore, range to low, floor peg, straight tone holes, nickel-plated keys, hard rubber mouthpiece (Selmer 1440) or Substitute				
195	2	EA	Digital recorder (Yamaha Pocketrack) or Substitute				
196	30	EA	Flute, standard flute in C features drawn and curled tone holes, covered keys and an offset G, nickel silver headjoint, body and footjoint and a silver-plated finish, C-footjoint and pointed key arms (Yamaha FYL-222) or Substitute				
197	4	EA	Oboe, high-quality plastic resin body that has been hand reamed, Key of C, pitch A-440, simplified plateau system including the left F, low Bb and F resonance keys, keys are 18% nickel silver with heavy silverplating, cork pads are on C#, Eb and above (Fox Renard Model 333-462099) or Substitute				
198	12	EA	Alto saxophone with case, level intermediate, key of Eb, neck: annealed; original YAS-62 design and yellow brass, body: yellow brass, key: yellow brass and polyester buttons, tone holes: drawn, auxiliary keys: front F; high F# key, mouthpiece: AS-4C, mouthpiece cap: plastic, ligature: yellow brass and clear lacquer, spring type: stainless steel, pad type: waterproof leather and wool felt with plastic tone boosters, bell decoration: stamped, thumb hook: adjustable plastic, pivot screw: straight-tapered with head and nylon lock (adjustable), mounting: post on body (Yamaha YAS-480) or Substitute				

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Item	QTY	UOM	Description	As Specified = ✓ If Substitution = Mfg and Model #	Unit Price	Extended Price	State delivery for each item in days
199	12	EA	Tenor saxophone with case, clear lacquer finish, high F# key, adjustable felt bumpers on low Bb, B, C, D#, kid pads with plastic resonator (Yamaha YTS-480) or Substitute				
200	8	EA	Baritone saxophone with case, clear lacquer finish, nickel-plated key mechanism, low A key (Yamaha TBS-52) or Substitute				
CATEGORY I TOTAL:							
CATEGORY J - OTHER (ITEMS #201 -217) - WILL BE AWARDED BY CATEGORY OR BY LINE ITEM							
Item	QTY	UOM	Description	As Specified = ✓ If Substitution = Mfg and Model #	Unit Price	Extended Price	State delivery for each item in days
201	6	EA	Portable Stereo Boom Box, 52 watt, Tape /CD, Remote (JVC RVNB1, KABOOM) or Substitute				
202	2	EA	Microphone case (SKB1200) or Substitute				
203	2	EA	Rolling mixer case, roto molded, top is 10u angled rackmount rails + 6" in rear for cables, 10u rackmount on the bottom, 5" locking wheels, locking covers-must be compatible with 204 and 205 (SKB 1SK19--R1010 or Substitute				
204	2	EA	Roto molded rack expansion case, 6u rack with front and rear rails, durable 5" wheels with dual locking features, nylon web conch straps, TSA glass reinforced nylon trigger latches, stackable-must be compatible with 203 (SKB 1SKB-R1906) or Substitute)				
205	2	EA	4-Space rack drawer, 15-7/8" w x 5-3/4" h x 15-7/8"d, weight 12.5 lbs, military-spec, ultrahigh molecular weight polyethylene and premium hardware (SKB Rolling mixer case-must be compatible with 203 (SKB-DRW4-4) or Substitute				
206	2	EA	DVD/VCR with tuner (JVC) or Substitute				
207	2	EA	Deluxe instrument repair kit for brass and woodwind instruments (Valentino Deluxe Repair Kit) or Substitute				
208	12	EA	Microphone (BR) (Sennheiser Evolution 3E835) or Substitute				
209	12	EA	Condenser Microphone (AKG C1000S) or Substitute				
210	3	EA	Wireless microphone system, 2.4 GHz (Behringer ULM302MIC) or Substitute				
211	6	EA	Mixer (Behringer Eurorack MX2004A) or Substitute				
212	2	EA	16-Channel mic/line mixer (Mackiet 1604-VLZPRO) or Substitute				
213	8	EA	Powered speaker system (JBLEON15P) or Substitute				
214	24	EA	Microphone stand with boom, black (Onstage MUS9701B) or Substitute				
215	3	EA	Deluxe tripod microphone stand with telescoping boom (Gator Frameworks GFW-MIC-2120) or Substitute				
216	3	EA	Free-standing single base microphone stand, black, one-hand squeeze trigger operation, ergonomic trigger design, heavy duty design for professional on stage or in studio use, durable powder coat finish, stable base, stand height extends from 39" to 65" (DR Pro DRQR1) or Substitute				
217	2	KIT	36" scarf kit (2 each of the following colors: purple, lavender, royal blue, medium blue, kelly green, lime green, yellow, orange, red, pink, black and white), 24 of the 36" scarves with one insert, velcro and bag (Peripole P9011) or Substitute				
CATEGORY J TOTAL:							