

WASHOE COUNTY SCHOOL DISTRICT
Reno, Nevada
CFO STAFF REPORT

TITLE: AWARD OF REQUEST FOR BID #054-26-05-20 FOR DISTRICT-WIDE BACKFLOW PREVENTION TESTING, MAINTENANCE, REPAIR & CROSS-CONNECTION CONTROL TO B & L BACKFLOW TESTING SPECIALISTS, LLC IN THE ESTIMATED AMOUNT OF \$59,974.82 FOR A TERM OF TWO (2) YEARS BEGINNING AUGUST 1, 2020 AND ENDING JULY 31, 2022 WITH THREE (3) OPTIONAL ONE (1) YEAR RENEWALS

TO: Mark Mathers, Chief Financial Officer

FROM: Andrea J. Sullivan, Director of Procurement & Contracts

DATE REPORT WRITTEN: July 6, 2020

SUMMARY: The Request for Bid ("Bid") for District-Wide Backflow Prevention Testing, Maintenance, Repair & Cross-Connection Control was opened on June 17, 2020 and three (3) bids were received. The recommendation is to award this Bid to B & L Backflow Specialists LLC in the amount of \$59,974.82, as outlined in the Bid Tabulation (refer to Attachment A to the CFO Staff Report).

ADDITIONAL BACKGROUND INFORMATION: The bid for District-Wide (DW) Backflow Prevention Testing, Maintenance, Repair & Cross-Connection Control was issued to furnish labor, tools, equipment, material, transportation and the performance of all operations required for the Backflow Prevention Assembly Testing throughout the District.

The basis of award, as specified in Section 57.0 of the bid document, states that WCSD intends to award the contract to one (1) bidder with the primary consideration based on the combined total of Categories 1-7 and the secondary consideration based on Categories 8-11 to the lowest responsive and responsible bidder meeting the requirements and specifications. In addition, WCSD intends to award the contract for an initial two (2) year term beginning August 1, 2020 and ending July 31, 2022. The total of Categories 1-7 and 8-11 for the apparent low bidder, B & L Backflow Specialists, LLC, will be a cost to the District of approximately \$29,487.41 per year for a total of \$59,974.82 for the initial term. Upon completion of the initial term, WCSD has the option to renew this contract for three (3) additional one (1) year terms.

An email was sent to those suppliers who have registered with the District's Purchasing Department to receive bids for this commodity. As required by law, the bid was advertised in the Reno Gazette Journal on May 27, 2020. It was also posted nationally on Onvia/Demandstar and on the Washoe County School District's Purchasing website.

PREVIOUS BOARD ACTION: N/A

ATTACHMENTS:

Attachment A – Bid Tabulation for Bid #054-26-05-20 District-Wide Backflow Prevention Testing, Maintenance, Repair & Cross-Connection Control

STRATEGIC PLAN: This agenda item supports Goal 4, "Provide and continuously improve operational systems that are effective, efficient, transparent, and accountable by using meaningful structures and processes" of *Envision WCSD 2020*.

BOARD POLICY:

[Board Policy 3321 – Bids/Quotations and Contracts](#)

LEGAL: This Bid was conducted within the requirement of Nevada Revised Statutes (NRS) 332.

FINANCIAL: Total dollars recommended for award is \$59,974.82 with funding for this contract coming from the General Fund budget.

COMMUNITY INVOLVEMENT: N/A

ALTERNATIVES: N/A

RECOMMENDATION: That the CFO approves the award of Bid#054-26-05-20 for District-Wide Backflow Prevention Testing, Maintenance, Repair & Cross-Connection Control To B & L Backflow Testing Specialists, LLC in the amount of \$59,974.82 for a term of two (2) years beginning August 1, 2020 and ending July 31, 2022 with three (3) optional one (1) year renewals.

WASHOE COUNTY SCHOOL DISTRICT				
BID # 054-26-05-20				
DISTRICT-WIDE BACKFLOW PREVENTION TESTING, MAINTENANCE, REPAIR & CROSS CONNECTION CONTROL				
TABULATION				
KEY:				
I.S. INSUFFICIENT SPECS	NO SPEC. NO SPECIFICATIONS			
L.P. LOCAL PREFERENCE	NO SUB. NO SUBSTITUTIONS ALLOWED			
N.A. NOT AVAILABLE	N.S. NO SAMPLE			
N.A.S. NOT AS SPECIFIED	R.A.B. REJECT ALL BIDS			
N.B. NO BID	* RECOMMENDED			
N.C. NO CHARGE	** CHOSEN BY LOTTERY			
BUYER HAS REVIEWED AND APPROVED: _____ DATE: July 10, 2020				
APPEAL WINDOW CLOSING ON: July 16, 2020				
VENDOR	PRIMARY CONSIDERATION CATEGORY 1-7	SECONDARY CONSIDERATION CATEGORY 8-11	INITIAL 2-YEAR TERM TOTAL	
B & L Backflow Testing Specialists, LLC	\$27,412.41	\$2,075.00	\$ 58,974.82	*
Johnson Controls Fire Protection LP	\$113,475.00	\$6,750.00	\$ 240,450.00	
Trophy Peak Fire Protection	\$74,476.50	\$4,875.00	\$ 158,703.00	
CATEGORY #1				
DOMESTIC, IRRIGATION AND MECHANICAL BACKFLOW PREVENTION ASSEMBLY INITIAL TESTING				
	Unit Pricing Per Assembly	Unit Pricing Per Assembly	Unit Pricing Per Assembly	
VENDOR	ITEM 1a .375" through 2.0"	ITEM 1b 2.5" through 4.0"	ITEM 1c 6.0" through 10.0"	
B & L Backflow Testing Specialists, LLC	\$ 40.99	\$ 40.99	\$ 40.99	
Johnson Controls Fire Protection LP	\$ 75.00	\$ 75.00	\$ 75.00	
Trophy Peak Fire Protection	\$ 48.50	\$ 48.50	\$ 48.50	
CATEGORY #1 TOTALS				
VENDOR	Unit Pricing Per Assembly	Estimated Qty	EXT. PRICE	
B & L Backflow Testing Specialists, LLC	\$ 40.99	520	\$ 21,314.80	*
Johnson Controls Fire Protection LP	\$ 75.00	520	\$ 39,000.00	
Trophy Peak Fire Protection	\$ 48.50	520	\$ 25,220.00	
CATEGORY #2				
FIRE BACKFLOW PREVENTION ASSEMBLY INITIAL TESTING				
	Unit Pricing Per Assembly	Unit Pricing Per Assembly	Unit Pricing Per Assembly	
VENDOR	ITEM 2a .375" through 2.0"	ITEM 2b 2.5" through 4.0"	ITEM 2c 6.0" through 10.0"	
B & L Backflow Testing Specialists, LLC	\$ 40.99	\$ 40.99	\$ 40.99	
Johnson Controls Fire Protection LP	\$ 75.00	\$ 75.00	\$ 75.00	
Trophy Peak Fire Protection	\$ 48.50	\$ 48.50	\$ 48.50	
CATEGORY #2 TOTALS				
VENDOR	Unit Pricing Per Assembly	Estimated Qty	EXT. PRICE	
B & L Backflow Testing Specialists, LLC	\$ 40.99	139	\$ 5,697.61	*
Johnson Controls Fire Protection LP	\$ 75.00	139	\$ 10,425.00	
Trophy Peak Fire Protection	\$ 48.50	139	\$ 6,741.50	

WASHOE COUNTY SCHOOL DISTRICT				
BID # 054-26-05-20				
DISTRICT-WIDE BACKFLOW PREVENTION TESTING, MAINTENANCE, REPAIR & CROSS CONNECTION CONTROL				
CATEGORY #3				
DOMESTIC, IRRIGATION AND MECHANICAL BACKFLOW PREVENTION ASSEMBLY RE-TESTING AFTER REPAIR				
	Unit Pricing Per Assembly	Unit Pricing Per Assembly	Unit Pricing Per Assembly	
VENDOR	ITEM 3a .375" through 2.0"	ITEM 3b 2.5" through 4.0"	ITEM 3c 6.0" through 10.0"	
B & L Backflow Testing Specialists, LLC	N.C.	N.C.	N.C.	
Johnson Controls Fire Protection LP	\$ 75.00	\$ 75.00	\$ 75.00	
Trophy Peak Fire Protection	\$ 30.00	\$ 30.00	\$ 30.00	
CATEGORY #3				
TOTALS				
VENDOR	Unit Pricing Per Assembly	Estimated Qty	EXT. PRICE	
B & L Backflow Testing Specialists, LLC	\$0	110	\$0	*
Johnson Controls Fire Protection LP	\$ 75.00	110	\$ 8,250.00	
Trophy Peak Fire Protection	\$ 30.00	110	\$ 3,300.00	
CATEGORY #4				
FIRE BACKFLOW PREVENTION ASSEMBLY RE-TESTING AFTER REPAIR				
	Unit Pricing Per Assembly	Unit Pricing Per Assembly	Unit Pricing Per Assembly	
VENDOR	ITEM 4a .375" through 2.0"	ITEM 4b 2.5" through 4.0"	ITEM 4c 6.0" through 10.0"	
B & L Backflow Testing Specialists, LLC	N.C.	N.C.	N.C.	
Johnson Controls Fire Protection LP	\$ 75.00	\$ 75.00	\$ 75.00	
Trophy Peak Fire Protection	\$ 30.00	\$ 30.00	\$ 30.00	
CATEGORY #4				
TOTALS				
VENDOR	Unit Pricing Per Assembly	Estimated Qty	EXT. PRICE	
B & L Backflow Testing Specialists, LLC	\$0.00	108	\$0.00	*
Johnson Controls Fire Protection LP	\$ 75.00	108	\$ 8,100.00	
Trophy Peak Fire Protection	\$ 30.00	108	\$ 3,240.00	
CATEGORY #5				
DOMESTIC, IRRIGATION AND MECHANICAL BACKFLOW PREVENTION ASSEMBLY REPAIR				
	Unit Labor Rate Per Hour	Unit Labor Rate Per Hour	Unit Labor Rate Per Hour	
VENDOR	ITEM 5a .375" through 2.0"	ITEM 5b 2.5" through 4.0"	ITEM 5c 6.0" through 10.0"	
B & L Backflow Testing Specialists, LLC	N.C.	N.C.	N.C.	
Johnson Controls Fire Protection LP	\$ 150.00	\$ 150.00	\$ 150.00	
Trophy Peak Fire Protection	\$ 105.00	\$ 105.00	\$ 105.00	
CATEGORY #5				
TOTALS				
VENDOR	Unit Labor Rate Per Hour	Estimated Qty	EXT. PRICE	
B & L Backflow Testing Specialists, LLC	\$0.00	210	\$0.00	*
Johnson Controls Fire Protection LP	\$ 150.00	210	\$ 31,500.00	
Trophy Peak Fire Protection	\$ 105.00	210	\$ 22,050.00	

WASHOE COUNTY SCHOOL DISTRICT				
BID # 054-26-05-20				
DISTRICT-WIDE BACKFLOW PREVENTION TESTING, MAINTENANCE, REPAIR & CROSS CONNECTION CONTROL				
CATEGORY #6				
FIRE BACKFLOW PREVENTION ASSEMBLY REPAIR				
	Unit Labor Rate Per Hour	Unit Labor Rate Per Hour	Unit Labor Rate Per Hour	
VENDOR	ITEM 6a .375" through 2.0"	ITEM 6b 2.5" through 4.0"	ITEM 6c 6.0" through 10.0"	
B & L Backflow Testing Specialists, LLC	N.C.	N.C.	N.C.	
Johnson Controls Fire Protection LP	\$ 150.00	\$ 150.00	\$ 150.00	
Trophy Peak Fire Protection	\$ 105.00	\$ 105.00	\$ 105.00	
CATEGORY #6				
TOTALS				
VENDOR	Unit Labor Rate Per Hour	Estimated Qty	EXT. PRICE	
B & L Backflow Testing Specialists, LLC	\$0.00	108	\$0.00	*
Johnson Controls Fire Protection LP	\$ 150.00	108	\$ 16,200.00	
Trophy Peak Fire Protection	\$ 105.00	108	\$ 11,340.00	
CATEGORY #7				
ADD TOTAL TRIP CHARGE BELOW TO COVER INCREASED COSTS CAUSED BY THE ADDITIONAL DISTANCE FROM THE RENO/SPARKS AREA				
ITEM 7a GERLACH				
VENDOR	Total Dollar Amount Per Trip	Estimated Trips	EXT. PRICE	
B & L Backflow Testing Specialists, LLC	\$ 40.00	10	\$400.00	
Johnson Controls Fire Protection LP	N.C.	10	\$0.00	
Trophy Peak Fire Protection	\$ 210.00	10	\$2,100.00	
ITEM 7b INCLINE VILLAGE				
VENDOR	Total Dollar Amount Per Trip	Estimated Trips	EXT. PRICE	
B & L Backflow Testing Specialists, LLC	N.C.	10	\$0.00	
Johnson Controls Fire Protection LP	N.C.	10	\$0.00	
Trophy Peak Fire Protection	\$ 48.50	10	\$485.00	
CATEGORY #7 TOTAL TRIP CHARGE				
(ITEMS 7a & 7b)				
VENDOR	Total Dollar Amount Per Trip	Estimated Qty	EXT. PRICE	
B & L Backflow Testing Specialists, LLC	\$ 40.00	20	\$400.00	
Johnson Controls Fire Protection LP	\$0.00	20	\$0.00	*
Trophy Peak Fire Protection	\$ 258.50	20	\$2,585.00	

WASHOE COUNTY SCHOOL DISTRICT				
BID # 054-26-05-20				
DISTRICT-WIDE BACKFLOW PREVENTION TESTING, MAINTENANCE, REPAIR & CROSS CONNECTION CONTROL				
CATEGORY #8				
TIME AND MATERIAL COSTS FOR REPAIR/SERVICE TYPE PROJECTS				
ITEM 8a SUPERVISOR				
VENDOR	Unit Labor Rate Per Hour	Estimated Hrs.	EXT. PRICE	
B & L Backflow Testing Specialists, LLC	\$ 45.00	5	\$	225.00
Johnson Controls Fire Protection LP	\$ 150.00	5	\$	750.00
Trophy Peak Fire Protection	\$ 105.00	5	\$	525.00
ITEM 8b WORKER/TECHNICIAN				
VENDOR	Unit Labor Rate Per Hour	Estimated Hrs.	EXT. PRICE	
B & L Backflow Testing Specialists, LLC	\$ 25.00	10	\$	250.00
Johnson Controls Fire Protection LP	\$ 150.00	10	\$	1,500.00
Trophy Peak Fire Protection	\$ 105.00	10	\$	1,050.00
TOTAL LABOR RATE (ITEMS 8a & 8b)				
VENDOR	TOTAL LABOR RATE			
B & L Backflow Testing Specialists, LLC			\$	475.00 *
Johnson Controls Fire Protection LP			\$	2,250.00
Trophy Peak Fire Protection			\$	1,575.00
ITEM 8c Material Mark Up				
VENDOR	Material Mark Up			
B & L Backflow Testing Specialists, LLC	15%			*
Johnson Controls Fire Protection LP	35%			
Trophy Peak Fire Protection	28%			
CATEGORY #9				
CROSS-CONNECTION SPECIALIST SURVEY WORK				
ITEM 9a SUPERVISOR				
VENDOR	Unit Labor Rate Per Hour	Estimated Hrs.	EXT. PRICE	
B & L Backflow Testing Specialists, LLC	\$ 80.00	5	\$	400.00
Johnson Controls Fire Protection LP	\$ 150.00	5	\$	750.00
Trophy Peak Fire Protection	\$ 105.00	5	\$	525.00
ITEM 9b WORKER/TECHNICIAN				
VENDOR	Unit Labor Rate Per Hour	Estimated Hrs.	EXT. PRICE	
B & L Backflow Testing Specialists, LLC	\$ 40.00	10	\$	400.00
Johnson Controls Fire Protection LP	\$ 150.00	10	\$	1,500.00
Trophy Peak Fire Protection	\$ 105.00	10	\$	1,050.00
TOTAL LABOR RATE (ITEMS 9a & 9b)				
VENDOR	TOTAL LABOR RATE			
B & L Backflow Testing Specialists, LLC			\$	800.00 *
Johnson Controls Fire Protection LP			\$	2,250.00
Trophy Peak Fire Protection			\$	1,575.00

WASHOE COUNTY SCHOOL DISTRICT																								
BID # 054-26-05-20																								
DISTRICT-WIDE BACKFLOW PREVENTION TESTING, MAINTENANCE, REPAIR & CROSS CONNECTION CONTROL																								
CATEGORY #10																								
CROSS-CONNECTION CONTROL RECLAIMED WATER ANNUAL SHUTDOWN TESTING																								
ITEM 10a SUPERVISOR																								
<table border="1"> <thead> <tr> <th>VENDOR</th> <th>Unit Labor Rate Per Hour</th> <th>Estimated Hrs.</th> <th>EXT. PRICE</th> <th></th> </tr> </thead> <tbody> <tr> <td>B & L Backflow Testing Specialists, LLC</td> <td>\$ 80.00</td> <td>5</td> <td>\$ 400.00</td> <td></td> </tr> <tr> <td>Johnson Controls Fire Protection LP</td> <td>\$ 150.00</td> <td>5</td> <td>\$ 750.00</td> <td></td> </tr> <tr> <td>Trophy Peak Fire Protection</td> <td>\$ 135.00</td> <td>5</td> <td>\$ 675.00</td> <td></td> </tr> </tbody> </table>					VENDOR	Unit Labor Rate Per Hour	Estimated Hrs.	EXT. PRICE		B & L Backflow Testing Specialists, LLC	\$ 80.00	5	\$ 400.00		Johnson Controls Fire Protection LP	\$ 150.00	5	\$ 750.00		Trophy Peak Fire Protection	\$ 135.00	5	\$ 675.00	
VENDOR	Unit Labor Rate Per Hour	Estimated Hrs.	EXT. PRICE																					
B & L Backflow Testing Specialists, LLC	\$ 80.00	5	\$ 400.00																					
Johnson Controls Fire Protection LP	\$ 150.00	5	\$ 750.00																					
Trophy Peak Fire Protection	\$ 135.00	5	\$ 675.00																					
ITEM 10b WORKER/TECHNICIAN																								
<table border="1"> <thead> <tr> <th>VENDOR</th> <th>Unit Labor Rate Per Hour</th> <th>Estimated Hrs.</th> <th>EXT. PRICE</th> <th></th> </tr> </thead> <tbody> <tr> <td>B & L Backflow Testing Specialists, LLC</td> <td>\$ 40.00</td> <td>10</td> <td>\$ 400.00</td> <td></td> </tr> <tr> <td>Johnson Controls Fire Protection LP</td> <td>\$ 150.00</td> <td>10</td> <td>\$ 1,500.00</td> <td></td> </tr> <tr> <td>Trophy Peak Fire Protection</td> <td>\$ 105.00</td> <td>10</td> <td>\$ 1,050.00</td> <td></td> </tr> </tbody> </table>					VENDOR	Unit Labor Rate Per Hour	Estimated Hrs.	EXT. PRICE		B & L Backflow Testing Specialists, LLC	\$ 40.00	10	\$ 400.00		Johnson Controls Fire Protection LP	\$ 150.00	10	\$ 1,500.00		Trophy Peak Fire Protection	\$ 105.00	10	\$ 1,050.00	
VENDOR	Unit Labor Rate Per Hour	Estimated Hrs.	EXT. PRICE																					
B & L Backflow Testing Specialists, LLC	\$ 40.00	10	\$ 400.00																					
Johnson Controls Fire Protection LP	\$ 150.00	10	\$ 1,500.00																					
Trophy Peak Fire Protection	\$ 105.00	10	\$ 1,050.00																					
TOTAL LABOR RATE																								
(ITEMS 10a & 10b)																								
<table border="1"> <thead> <tr> <th>VENDOR</th> <th>TOTAL LABOR RATE</th> <th></th> </tr> </thead> <tbody> <tr> <td>B & L Backflow Testing Specialists, LLC</td> <td>\$ 800.00</td> <td>*</td> </tr> <tr> <td>Johnson Controls Fire Protection LP</td> <td>\$ 2,250.00</td> <td></td> </tr> <tr> <td>Trophy Peak Fire Protection</td> <td>\$ 1,725.00</td> <td></td> </tr> </tbody> </table>					VENDOR	TOTAL LABOR RATE		B & L Backflow Testing Specialists, LLC	\$ 800.00	*	Johnson Controls Fire Protection LP	\$ 2,250.00		Trophy Peak Fire Protection	\$ 1,725.00									
VENDOR	TOTAL LABOR RATE																							
B & L Backflow Testing Specialists, LLC	\$ 800.00	*																						
Johnson Controls Fire Protection LP	\$ 2,250.00																							
Trophy Peak Fire Protection	\$ 1,725.00																							
CATEGORY #11																								
BACKFLOW PREVENTION ASSEMBLY MATERIAL MARK UP																								
ITEM 11a ASSEMBLY PARTS																								
<table border="1"> <thead> <tr> <th>VENDOR</th> <th>Material Mark Up</th> <th></th> </tr> </thead> <tbody> <tr> <td>B & L Backflow Testing Specialists, LLC</td> <td>15%</td> <td>*</td> </tr> <tr> <td>Johnson Controls Fire Protection LP</td> <td>35%</td> <td></td> </tr> <tr> <td>Trophy Peak Fire Protection</td> <td>28%</td> <td></td> </tr> </tbody> </table>					VENDOR	Material Mark Up		B & L Backflow Testing Specialists, LLC	15%	*	Johnson Controls Fire Protection LP	35%		Trophy Peak Fire Protection	28%									
VENDOR	Material Mark Up																							
B & L Backflow Testing Specialists, LLC	15%	*																						
Johnson Controls Fire Protection LP	35%																							
Trophy Peak Fire Protection	28%																							