

WASHOE COUNTY SCHOOL DISTRICT
Reno, Nevada

REGULAR MEETING OF THE BOARD OF TRUSTEES
May 14, 2019

TITLE: APPROVAL OF AWARD FOR CERTAIN IRRIGATION REPAIR SERVICES, BID #054-13-04-19, TO HARRIS LANDSCAPE AS THE PRIMARY SUPPLIER, SIGNATURE LANDSCAPES AS THE SECONDARY SUPPLIER AND POWERHOUSE CONSTRUCTION AS THE TERTIARY SUPPLIER IN THE COMBINED ESTIMATED AMOUNT OF \$164,784.00 FOR THE INITIAL TERM OF TWO (2) YEARS BEGINNING MAY 15, 2019 AND ENDING MAY 14, 2021 WITH THREE (3) OPTIONAL ONE (1) YEAR RENEWALS.

FROM: Andrea J. Sullivan, Director of Procurement & Contracts

PRESENTER(S) & PRESENTATION TIME/CONSENT: Consent

DATE REPORT WRITTEN: April 22, 2019

PURPOSE/SUMMARY: The Request for Bid ("Bid") for Certain Irrigation Repair Services was opened on Wednesday, April 17, 2019 and three (3) bids were received. The bids were carefully reviewed taking into account the District's requirements, bidders' stipulations and delivery and terms. As per the bid special terms, three (3) companies are being recommended for award. As repairs are needed, supplier selection will be based on cost and availability. The primary consideration for award of this bid is based on the total of the Items #1.1 - 1.3 and the secondary consideration for award is the total for Item #3.1. The combined estimated annual total for labor and miscellaneous parts and services is \$82,392.00 with a total two-year contract term amount of \$167,784.00. This estimate is based on the primary supplier's pricing. However, the overall contract value could increase in instances where the secondary or tertiary suppliers are used. The amount of the contract is also based upon the estimated usage of the contract which could increase or decrease based upon actual usage. The recommendation is to award the bid to Harris Landscape as the primary supplier, Signature Landscapes as the secondary supplier and Powerhouse Construction as the tertiary supplier as outlined in the bid tabulation (refer to Attachment A of the Staff Report to the Board).

BACKGROUND INFORMATION: The bid for Certain Irrigation Repair was issued to provide labor, equipment and materials necessary to inspect, maintain, test and repair existing irrigation systems district-wide, at locations identified by

WCSD for Irrigation Repair. An email was sent to those suppliers who have registered with the District's Purchasing Department to receive bids for this commodity. As required by law, the bid was advertised in the Reno Gazette Journal on April 3, 2019. It was also posted nationally on Onvia/Demandstar and on the Washoe County School district's Purchasing website.

PREVIOUS BOARD ACTION: N/A

ATTACHMENTS:

Attachment A – Bid Tabulation for Certain Irrigation Repair Services

STRATEGIC PLAN: This agenda item supports Goal #5, of Envision WCSD 2020: "To ensure our schools are safe, secure, supportive, and welcoming environments where students and staff are able to succeed academically and professionally at the highest possible levels."

BOARD POLICY:

[Board Policy 3321 – Bid/Quotations and Contracts](#)

LEGAL: This bid was conducted within the requirements of Nevada Revised Statutes (NRS) 332 and within federal guidelines.

FINANCIAL: Total dollars recommended for award is estimated to be \$164,784 for the two (2) year contract. Funding is coming from the General Fund budget.

COMMUNITY INVOLVEMENT: N/A

ALTERNATIVES: N/A

SUPERINTENDENT'S RECOMMENDATION: That the Board of Trustees approves the award for Certain Irrigation Repair Services, Bid #054-13-04-19, to Harris Landscape as the primary supplier, Signature Landscapes as the secondary supplier and Powerhouse Construction as the tertiary supplier in the combined estimated amount of \$164,784.00 for the initial term of two (2) years beginning May 15, 2019 and ending May 14, 2021 with three (3) optional one (1) year renewals.

WASHOE COUNTY SCHOOL DISTRICT				ATTACHMENT A	
CERTAIN IRRIGATION REPAIR SERVICES					
BID #054-13-04-19					
TABULATION					
KEY:					
I.S. INSUFFICIENT SPECS	NO SPEC. NO SPECIFICATIONS				
L.P. LOCAL PREFERENCE	NO SUB. NO SUBSTITUTIONS ALLOWED				
N.A. NOT AVAILABLE	N.S. NO SAMPLE				
N.A.S. NOT AS SPECIFIED	R.A.B. REJECT ALL BIDS				
N.B. NO BID	* RECOMMENDED				
N.C. NO CHARGE	** CHOSEN BY LOTTERY				
BUYER HAS REVIEWED AND APPROVED Pam Homentowski DATE 4/23/19					
APPEAL WINDOW CLOSING ON Monday, April 29, 2019 at 5:00 p.m.					
Combined Primary and Secondary Consideration			Totals	Recommended	
Harris Landscape			\$ 82,392.00		Primary
Powerhouse Construction			\$ 129,170.00		Tertiary
Signature Landscapes			\$ 84,622.50		Secondary
ITEM 1.0 All hourly rates in items 1-2 must include any tools, vehicle, and fuel cost.					
ITEM 1.1 Laborer					
Supplier	Approximate Yearly Average Hours	Hourly Rate		Ext. Price	
Harris Landscape	650	\$ 28.00		\$ 18,200.00	
Powerhouse Construction	650	\$ 55.00		\$ 35,750.00	
Signature Landscapes	650	\$ 32.00		\$ 20,800.00	
ITEM 1.2 Journeyman/Irrigation Technician					
Supplier	Approximate Yearly Average Hours	Hourly Rate		Ext. Price	
Harris Landscape	595	\$ 44.00		\$ 26,180.00	
Powerhouse Construction	595	\$ 65.00		\$ 38,675.00	
Signature Landscapes	595	\$ 43.50		\$ 25,882.50	
ITEM 1.3 Foreman/Supervisor					
Supplier	Approximate Yearly Average Hours	Hourly Rate		Ext. Price	
Harris Landscape	715	\$ 52.00		\$ 37,180.00	
Powerhouse Construction	715	\$ 75.00		\$ 53,625.00	
Signature Landscapes	715	\$ 52.00		\$ 37,180.00	
Primary Consideration			Total 1.1 - 1.3	Recommended	
Harris Landscape			\$ 81,560.00		
Powerhouse Construction			\$ 128,050.00		
Signature Landscapes			\$ 83,862.50		

CERTAIN IRRIGATION REPAIR SERVICES

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TABULATION

ITEM 2.0 Please provide Hourly Rates for listed below, there is no historical data to provide past yearly averages .

ITEM 2.1 Laborer Overtime Rate

Supplier	Hourly Rate			
Harris Landscape	\$ 42.00			
Powerhouse Construction	\$ 82.50			
Signature Landscapes	\$ 48.00			

ITEM 2.2 Journeyman/Irrigation Technician Overtime Rate

Supplier	Hourly Rate			
Harris Landscape	\$ 66.00			
Powerhouse Construction	\$ 97.50			
Signature Landscapes	\$ 65.25			

ITEM 2.3 Foremen/Supervisor Overtime Rate

Supplier	Hourly Rate			
Harris Landscape	\$ 78.00			
Powerhouse Construction	\$ 112.50			
Signature Landscapes	\$ 78.00			

ITEM 2.4 Holiday Laborer Rate

Supplier	Hourly Rate			
Harris Landscape	\$ 56.00			
Powerhouse Construction	\$ 110.00			
Signature Landscapes	\$ 64.00			

ITEM 2.5 Holiday Journeyman/Irrigation Technician Rate

Supplier	Hourly Rate			
Harris Landscape	\$ 88.00			
Powerhouse Construction	\$ 130.00			
Signature Landscapes	\$ 87.00			

ITEM 2.6 Holiday Foremen/Supervisor Rate

Supplier	Approximate Yearly Average Hours	Hourly Rate		
Harris Landscape		\$ 104.00		
Powerhouse Construction		\$ 150.00		
Signature Landscapes		\$ 104.00		

CERTAIN IRRIGATION REPAIR SERVICES

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ITEM 2.7 Labor Emergency Rate

Supplier	Hourly Rate			
Harris Landscape	\$ 56.00			
Powerhouse Construction	\$ 110.00			
Signature Landscapes	\$ 48.00			

ITEM 2.8 Journeymen/Irrigation Technician Emergency Rate

Supplier	Hourly Rate			
Harris Landscape	\$ 88.00			
Powerhouse Construction	\$ 130.00			
Signature Landscapes	\$ 65.25			

ITEM 2.9 Foremen/Supervisor Emergency Rate

Supplier	Hourly Rate			
Harris Landscape	\$ 104.00			
Powerhouse Construction	\$ 150.00			
Signature Landscapes	\$ 78.00			

ITEM 2.10 Minimum Billing

Supplier	Ea Price			
Harris Landscape	\$ 66.00			
Powerhouse Construction	2 hrs			
Signature Landscapes	\$ 32.00			

All hourly rates for items 3 - 9 must include equipment and operator hourly rates.

ITEM 3.0 Excavation to include Mini Excavator equipment and operator hourly rates:

ITEM 3.1 Rate

Supplier	Hours	Hourly Rate	Ext. Price	
Harris Landscape	8	\$ 104.00	\$ 832.00	
Powerhouse Construction	8	\$ 140.00	\$ 1,120.00	
Signature Landscapes	8	\$ 95.00	\$ 760.00	

Secondary Consideration		Total 3.1	Recommended
Harris Landscape		\$ 832.00	
Powerhouse Construction		\$ 1,120.00	
Signature Landscapes		\$ 760.00	

**WASHOE COUNTY SCHOOL DISTRICT
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ATTACHMENT A

TABULATION

ITEM 3.2 Overtime Rate

Supplier	Hourly Rate			
Harris Landscape	\$ 130.00			
Powerhouse Construction	\$ 210.00			
Signature Landscapes	\$ 142.50			

ITEM 3.3 Holiday Rate

Supplier	Hourly Rate			
Harris Landscape	\$ 156.00			
Powerhouse Construction	\$ 280.00			
Signature Landscapes	\$ 190.00			

ITEM 3.4 Emergency Rate

Supplier	Hourly Rate			
Harris Landscape	\$ 156.00			
Powerhouse Construction	\$ 280.00			
Signature Landscapes	\$ 142.50			

ITEM 3.5 Minimum Billing

Supplier	Ea Price			
Harris Landscape	\$ 104.00			
Powerhouse Construction	2 hrs			
Signature Landscapes	\$ 95.00			

ITEM 4.0 Dump Truck to include equipment and operator hourly rates:

ITEM 4.1 Rate

Supplier	Hourly Rate			
Harris Landscape	\$ 104.00			
Powerhouse Construction	\$ 150.00			
Signature Landscapes	\$ 120.00			

ITEM 4.2 Overtime Rate

Supplier	Hourly Rate			
Harris Landscape	\$ 130.00			
Powerhouse Construction	\$ 225.00			
Signature Landscapes	\$ 180.00			

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ITEM 4.3 Holiday Rate

Supplier	Hourly Rate			
Harris Landscape	\$ 156.00			
Powerhouse Construction	\$ 300.00			
Signature Landscapes	\$ 240.00			

ITEM 4.4 Emergency Rate

Supplier	Hourly Rate			
Harris Landscape	\$ 156.00			
Powerhouse Construction	\$ 300.00			
Signature Landscapes	\$ 180.00			

ITEM 4.5 Minimum Billing

Supplier	Ea Price			
Harris Landscape	\$ 104.00			
Powerhouse Construction	2 hrs			
Signature Landscapes	\$ 120.00			

ITEM 5.0 Back Hoe to include equipment and operator hourly rates:

ITEM 5.1 Rate

Supplier	Hourly Rate			
Harris Landscape	\$ 104.00			
Powerhouse Construction	\$ 140.00			
Signature Landscapes	\$ 120.00			

ITEM 5.2 Overtime Rate

Supplier	Hourly Rate			
Harris Landscape	\$ 130.00			
Powerhouse Construction	\$ 210.00			
Signature Landscapes	\$ 180.00			

ITEM 5.3 Holiday Rate

Supplier	Hourly Rate			
Harris Landscape	\$ 156.00			
Powerhouse Construction	\$ 280.00			
Signature Landscapes	\$ 240.00			

**WASHOE COUNTY SCHOOL DISTRICT
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ITEM 5.4 Emergency Rate

Supplier	Hours	Hourly Rate			
Harris Landscape		\$ 156.00			
Powerhouse Construction		\$ 280.00			
Signature Landscapes		\$ 180.00			

ITEM 5.5 Minimum Billing

Supplier			Ea Price		
Harris Landscape			\$ 104.00		
Powerhouse Construction			2 hrs		
Signature Landscapes			\$ 120.00		

ITEM 6.0 Walk Behind Trencher to include equipment and operator hourly rates:

ITEM 6.1 Rate

Supplier		Hourly Rate			
Harris Landscape		\$ 82.00			
Powerhouse Construction		\$ 95.00			
Signature Landscapes		\$ 85.00			

ITEM 6.2 Overtime Rate

Supplier		Hourly Rate			
Harris Landscape		\$ 108.00			
Powerhouse Construction		\$ 142.50			
Signature Landscapes		\$ 127.50			

ITEM 6.3 Holiday Rate

Supplier		Hourly Rate			
Harris Landscape		\$ 134.00			
Powerhouse Construction		\$ 190.00			
Signature Landscapes		\$ 170.00			

ITEM 6.4 Emergency Rate

Supplier		Hourly Rate			
Harris Landscape		\$ 134.00			
Powerhouse Construction		\$ 190.00			
Signature Landscapes		\$ 127.50			

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ITEM 6.5 Minimum Billing

Supplier		Ea Price		
Harris Landscape		\$ 82.00		
Powerhouse Construction		2 hrs		
Signature Landscapes		\$ 85.00		

ITEM 7.0 Riding Trencher to include equipment and operator hourly rates:

ITEM 7.1 Rate

Supplier	Hourly Rate			
Harris Landscape	\$ 104.00			
Powerhouse Construction	\$ 95.00			
Signature Landscapes	\$ 95.00			

ITEM 7.2 Overtime Rate

Supplier	Hourly Rate			
Harris Landscape	\$ 130.00			
Powerhouse Construction	\$ 142.50			
Signature Landscapes	\$ 142.00			

ITEM 7.3 Holiday Rate

Supplier	Hourly Rate			
Harris Landscape	\$ 156.00			
Powerhouse Construction	\$ 190.00			
Signature Landscapes	\$ 190.00			

ITEM 7.4 Emergency Rate

Supplier	Hourly Rate			
Harris Landscape	\$ 156.00			
Powerhouse Construction	\$ 190.00			
Signature Landscapes	\$ 142.50			

ITEM 7.5 Minimum Billing

Supplier		Ea Price		
Harris Landscape		\$ 104.00		
Powerhouse Construction		2 hrs		
Signature Landscapes		\$ 95.00		

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CERTAIN IRRIGATION REPAIR SERVICES
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ITEM 8.0 Bob Cat to include equipment and operator hourly rates:

ITEM 8.1 Rate

Supplier	Hourly Rate			
Harris Landscape	\$ 104.00			
Powerhouse Construction	\$ 140.00			
Signature Landscapes	\$ 95.00			

ITEM 8.2 Overtime Rate

Supplier	Hourly Rate			
Harris Landscape	\$ 130.00			
Powerhouse Construction	\$ 210.00			
Signature Landscapes	\$ 142.50			

ITEM 8.3 Holiday Rate

Supplier	Hourly Rate			
Harris Landscape	\$ 156.00			
Powerhouse Construction	\$ 280.00			
Signature Landscapes	\$ 190.00			

ITEM 8.4 Emergency Rate

Supplier	Hourly Rate			
Harris Landscape	\$ 156.00			
Powerhouse Construction	\$ 280.00			
Signature Landscapes	\$ 142.50			

ITEM 8.5 Minimum Billing

Supplier	Ea Price			
Harris Landscape	\$ 104.00			
Powerhouse Construction	2 hrs			
Signature Landscapes	\$ 95.00			

ITEM 9.0 Walk Behind Compactor to include equipment and operator hourly rates:

ITEM 9.1 Rate

Supplier	Hourly Rate			
Harris Landscape	\$ 82.00			
Powerhouse Construction	\$ 95.00			
Signature Landscapes	\$ 95.00			

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ITEM 9.2 Overtime Rate

Supplier	Hourly Rate			
Harris Landscape	\$ 108.00			
Powerhouse Construction	\$ 142.50			
Signature Landscapes	\$ 142.50			

ITEM 9.3 Holiday Rate

Supplier	Hourly Rate			
Harris Landscape	\$ 134.00			
Powerhouse Construction	\$ 190.00			
Signature Landscapes	\$ 190.00			

ITEM 9.4 Emergency Rate

Supplier	Hourly Rate			
Harris Landscape	\$ 134.00			
Powerhouse Construction	\$ 190.00			
Signature Landscapes	\$ 142.50			

ITEM 9.5 Minimum Billing

Supplier	Ea Price			
Harris Landscape	\$ 82.00			
Powerhouse Construction	2 hrs			
Signature Landscapes	\$ 95.00			

ITEM 10.0 Additional travel charges if any for outlying areas:

ITEM 10.1 Gerlach

Supplier	Round Trip Charge			
Harris Landscape	\$ 208.00			
Powerhouse Construction	\$ 200.00			
Signature Landscapes	\$ 180.00			

ITEM 10.2 Incline

Supplier	Round Trip Charge			
Harris Landscape	\$ 104.00			
Powerhouse Construction	\$ 200.00			
Signature Landscapes	\$ 70.00			

CERTAIN IRRIGATION REPAIR SERVICES

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ITEM 10.3 Cold Springs

Supplier			Round Trip Charge		
Harris Landscape			\$ 52.00		
Powerhouse Construction			\$ 50.00		
Signature Landscapes			\$ 50.00		

ITEM 10.4 Wadsworth

Supplier			Round Trip Charge		
Harris Landscape			\$ 78.00		
Powerhouse Construction			\$ 50.00		
Signature Landscapes			\$ 50.00		

ITEM 11.0 Will your company accept credit cards as a form of payment?

Supplier		Yes	No		
Harris Landscape		X			
Powerhouse Construction			X		
Signature Landscapes		X			

ITEM 12.0 Please provide the markup for any supplies and/or materials as a percent (%)

Supplier		Mark Up %			
Harris Landscape		20%			
Powerhouse Construction		15%			
Signature Landscapes		15-45%			