

WASHOE COUNTY SCHOOL DISTRICT
Reno, Nevada
CFO STAFF REPORT

TITLE: AWARD OF REQUEST FOR BID #020-12-03-19 FOR CERTAIN CENTRAL KITCHEN EQUIPMENT TO CENTRAL RESTAURANT PRODUCTS IN THE AMOUNT OF \$59,100.00 AND STAFFORD-SMITH, INC. IN THE AMOUNT OF \$20,934.00 FOR A TOTAL BID AWARD AMOUNT OF \$80,034.00 FOR A TERM OF ONE (1) YEAR BEGINNING APRIL 18, 2019 AND ENDING APRIL 17, 2020

TO: Mark Mathers, Chief Financial Officer

FROM: Andrea J. Sullivan, Director of Procurement & Contracts

DATE REPORT WRITTEN: April 16, 2019

SUMMARY: The Request for Bid ("Bid") for Certain Central Kitchen Equipment was opened on April 3, 2019 and nine (9) bids were received. The recommendation is to award this Bid to Central Restaurant Products for Line Items 1, 2, and 3 in the amount of \$59,100.00 and to Stafford-Smith, Inc. for Line Item 4 in the amount of \$20,934.00 for a total Bid award amount of \$80,834.00 as outlined in the Bid Tabulation (refer to Attachment A to the CFO Staff Report).

ADDITIONAL BACKGROUND INFORMATION: The Bid for Certain Central Kitchen Equipment was issued to furnish the Nutrition Services' central kitchen with new equipment including six (6) 2-door reach-in freezers, six (6) 2-door reach-in refrigerators, six (6) milk coolers, and six (6) large warmers.

An email was sent to those suppliers who have registered with the District's Purchasing Department to receive bids for this commodity. As required by law, the bid was advertised in the Reno Gazette Journal on March 18, 2019. It was also posted nationally on Onvia/Demandstar and on the Washoe County School District's Purchasing website.

PREVIOUS BOARD ACTION: N/A

ATTACHMENTS:

Attachment A – Bid Tabulation for Bid #020-12-03-19

STRATEGIC PLAN: This agenda item supports Goal 4, "Provide and continuously improve operational systems that are effective, efficient, transparent, and

accountable by using meaningful structures and processes” of *Envision WCSD 2020*.

BOARD POLICY:

[Board Policy 3321 – Bids/Quotations and Contracts](#)

LEGAL: This Bid was conducted within the requirement of Nevada Revised Statutes (NRS) 332.

FINANCIAL: Total dollars recommended for award is \$80,034.00. Nutrition Service Enterprise Fund (Fund 60) will be utilized to pay for the new equipment.

COMMUNITY INVOLVEMENT: N/A

ALTERNATIVES: N/A

RECOMMENDATION: That the CFO approves the award of Request for Bid #020-12-03-19 for Certain Central Kitchen Equipment to Central Restaurant Products in the amount of \$59,100.00 and Stafford-Smith, Inc. in the amount of \$20,934.00 for a total Bid award amount of \$80,034.00 for a term of one (1) year beginning April 18, 2019 and ending April 17, 2020.

WASHOE COUNTY SCHOOL DISTRICT					
RFB #020-12-03-19					
TABULATION FOR CERTAIN CENTRAL KITCHEN EQUIPMENT					
KEY:					
I.S. INSUFFICIENT SPECS	NO SPEC. NO SPECIFICATIONS				
L.P. LOCAL PREFERENCE	NO SUB. NO SUBSTITUTIONS ALLOWED				
N.A. NOT AVAILABLE	N.S. NO SAMPLE				
N.A.S. NOT AS SPECIFIED	R.A.B. REJECT ALL BIDS				
N.B. NO BID	* RECOMMENDED				
N.C. NO CHARGE	** CHOSEN BY LOTTERY				
BUYER HAS REVIEWED AND APPROVED: <i>Monica Schuerr-Howden</i> DATE: <i>April 15, 2019</i>					
APPEAL WINDOW CLOSING ON: <i>April 24, 2019 at 4:30 pm</i>					
VENDOR				LINE ITEM(S) AWARDED	TOTAL AWARD
Central Restaurant Products				1, 2, and 3	\$59,100.00
Stafford-Smith, Inc.				4	\$20,934.00
TOTAL RFB VALUE =					\$80,034.00
ITEM #1: Freezer; Traulsen Model #G20010 or Beverage Air Model #HF2-1S; 2-door reach-in style; top refrigeration mount; stainless front; 6" casters with two locking; 115 volt; standard door swing; include Warranty of no less than three (3) years parts and labor, plus an additional two (2) years on compressor; minimum 49 cu. ft. capacity; 52" wide, 84.5" tall. NO SUBSTITUTES					
VENDOR	MFG. NAME / MODEL-TYPE / MFG. #	QTY.	EACH PRICE	EXT. PRICE	TABULATION KEY
BHS Foodservice Solutions	Beverage Air / Model No. HF2-1S / #HF2-1S	6	\$ 4,416.28	\$26,497.68	
Business Services	Beverage Air / Two Section Reach-In Freezer / #HF2-1S	6	\$ 4,488.98	\$26,933.88	
Central Restaurant Products	Beverage Air / HF2-1S	6	\$ 4,150.00	\$24,900.00	*
Douglas Food Stores Inc.	Beverage Air / HF2-1S	6	\$ 4,335.69	\$26,014.14	
East Bay Restaurant Supply	Beverage Air / Horizon Series Freezer / #HF2-1S	6	\$ 4,979.84	\$29,879.04	
Great Lakes Hotel Supply Co.	Beverage Air / HF2-1S	6	\$ 5,894.00	\$35,364.00	
Sam Tell and Son Inc.	Beverage Air / HF2-1S / #HF2-1S	6	\$ 4,660.24	\$27,961.44	
Stafford-Smith, Inc.	Beverage Air / Horizon Series / #HF2-1S	6	\$ 4,410.00	\$26,460.00	
TriMark Economy Restuarant Fixtures	Beverage Air / Freezer / #HF2-1S	6	\$ 4,478.00	\$26,868.00	
ITEM #2: Refrigerator; Traulsen Model #G20010 or Beverage Air Model #HR2-1S; 2-door reach-in style; top refrigeration mount; stainless front; 6" casters with two locking; 115 volt; standard door swing; include Warranty of no less than three (3) years parts and labor, plus an additional two (2) years on compressor; minimum 46.9 cu. ft. capacity; 52" wide, 84.5" tall. NO SUBSTITUTES					
VENDOR	MFG. NAME / MODEL-TYPE / MFG. #	QTY.	EACH PRICE	EXT. PRICE	TABULATION KEY
BHS Foodservice Solutions	Beverage Air / Model No. HR2-1S / #HR2-1S	6	\$ 3,346.70	\$20,080.20	
Business Services	Beverage Air / Reach-In Refrigerator / #HR2-1S	6	\$ 3,419.98	\$20,519.88	
Central Restaurant Products	Beverage Air / HR2-1S	6	\$ 3,150.00	\$18,900.00	*
Douglas Food Stores Inc.	Beverage Air / HR2-1S	6	\$ 3,285.63	\$19,713.78	
East Bay Restaurant Supply	Beverage Air / Horizon Series Refrigerator / #HR2-1S	6	\$ 3,773.77	\$22,642.62	
Great Lakes Hotel Supply Co.	Beverage Air / HR2-1S	6	\$ 4,726.00	\$28,356.00	
Sam Tell and Son Inc.	Beverage Air / HR2-1S / #HR2-1S	6	\$ 3,531.58	\$21,189.48	
Stafford-Smith, Inc.	Beverage Air / Horizon Series / #HR2-1S	6	\$ 3,342.00	\$20,052.00	
TriMark Economy Restuarant Fixtures	Beverage Air / Refrigerator / #HR2-1S	6	\$ 3,394.00	\$20,364.00	
ITEM #3: Milk Cooler; Beverage Air Model #SM58N-S; 58" cold wall; stainless front; 4" casters with two locking; 115 volt; include Warranty of no less than three (3) years parts and labor, plus an additional two (2) years on compressor; 58.5" W x 31" D x 24 cu ft. NO SUBSTITUTES					
VENDOR	MFG. NAME / MODEL-TYPE / MFG. #	QTY.	EACH PRICE	EXT. PRICE	TABULATION KEY

WASHOE COUNTY SCHOOL DISTRICT					
RFB #020-12-03-19					
TABULATION FOR CERTAIN CENTRAL KITCHEN EQUIPMENT					
BHS Foodservice Solutions	Beverage Air / Model No. SM58N-S / #SM58N-S	6	\$ 2,789.86	\$16,739.16	
Business Services	Beverage Air / SS Milk Cooler / SM58N-S	6	\$ 3,049.98	\$18,299.88	
Central Restaurant Products	Beverage Air / SM58N-S	6	\$ 2,550.00	\$15,300.00	*
Douglas Food Stores Inc.	Beverage Air / SM58N-S	6	\$ 2,738.94	\$16,433.64	
East Bay Restaurant Supply	Beverage Air / School Milk Cooler / #SM58N-S	6	\$ 3,145.87	\$18,875.22	
Great Lakes Hotel Supply Co.	Beverage Air / SM58N-S	6	\$ 4,095.00	\$24,570.00	
Sam Tell and Son Inc.	Beverage Air / SM58N-S / #SM58N-S	6	\$ 2,943.97	\$17,663.82	
Stafford-Smith, Inc.	Beverage Air / SM School Milk Coolers / #SM58N-S	6	\$ 2,786.00	\$16,716.00	
TriMark Economy Restaruant Fixtures	Beverage Air / Milk Cooler / #SM58N-S	6	\$ 2,828.00	\$16,968.00	
ITEM #4: Warmer; Crescor Model #H-138-1834D or Equal; channel pan slides must hold (32) 18" x 26" pans on 1-1/2" centers; 120 volt; include warranty of no less than one (1) year labor and three (3) years on parts.					
VENDOR	MFG. NAME / MODEL-TYPE / MFG. #	QTY.	EACH PRICE	EXT. PRICE	TABULATION KEY
BHS Foodservice Solutions	Crescor / Model No. H-138-1834D / #H-138-1834D	6	\$ 3,726.07	\$22,356.42	
Business Services	Crescor / Mobile Heated Cabinet / #H-138-1834D	6	\$ 3,969.98	\$23,819.88	
Central Restaurant Products	Crescor / H-138-1834D	6	\$ 3,711.65	\$22,269.90	
Douglas Food Stores Inc.	Crescor / H-138-1834D	6	\$ 3,808.49	\$22,850.94	
East Bay Restaurant Supply	Crescor / Mobile Heated Cabinet / #H-138-1834D	6	\$ 3,758.05	\$22,548.30	
Great Lakes Hotel Supply Co.	Crescor / H-138-1834D	6	\$ 4,095.00	\$24,570.00	
Sam Tell and Son Inc.	Crescor / H-138-1834D / #H-138-1834D	6	\$ 3,674.53	\$22,047.18	
Stafford-Smith, Inc.	Crescor / Mobile Heated Cabinet / #H-138-1834D	6	\$ 3,489.00	\$20,934.00	*
TriMark Economy Restaruant Fixtures	Crescor / Warmer / #H-138-1834D	6	\$ 3,523.00	\$21,138.00	