

STUDENT VOICE: THE ASK TOOL

A Practical Tool for Implementing Student Voice

WHAT IS "ASK"?

Analyzing Surveys with Kids

In a nutshell:

Analyzing and interpreting surveys with students in order to make suggestions and take actions for school improvement

What survey?

You can use survey data available from the district, or have students create their own!

Who will be involved?

Teachers, counselors, or principals can take the lead
Recruit a diverse group of students to help facilitate this activity



STEP 1: PLAN

Describe the Purpose

What will you use the ASK tool for?
Get student feedback on important issues they want to explore

Plan the Logistics

Determine where students will work and meet
Provide students with materials (paper, pens, markers, worksheets)

Recruit Participants

Identify an adult facilitator to lead the student group
Who will be taking this survey?
Number of participants depends on your specific school needs



STEP 2: CONDUCT

Prepare the Students

Teach students how to summarize survey data
Have students practice with each other what you've taught them
Resource: Narrative Statements Worksheet

Analyze and Interpret

Teach students how to explain the survey results
Have students look for trends and patterns in the data
Students will identify the most important issues to be addressed
Resource: Why (Y) Worksheet

Solutions and Actions

Collaborate with students to determine possible actions the school can take towards improvement based on survey findings
Resource: More or Less Worksheet



STEP 3: ACTION

Form an Action Team

Determine which students and adults will lead the action team
Set up an action team meeting to establish goals and a plan

Implement the Plan

Determine who will play what roles in carrying out the plan
Set up regular meetings to keep open communication
Encourage students to move one step at a time!
Resource: Action Planning Worksheet

Monitor Progress

Set up a debriefing meeting to gather information on experiences
Determine if effort was successful and what can be improved
Keep monitoring changes over time



ADDITIONAL RESOURCES & WORKSHEETS:

<https://www.washoeschools.net/Page/4472>