

**WASHOE COUNTY SCHOOL DISTRICT  
ZONING ADVISORY COMMITTEE  
MEETING MINUTES**

September 17, 2020

**1. OPENING ITEMS**

**1.01 Call to Order**

The regular meeting of the Zoning Advisory Committee (ZAC) was called to order at 5:30 p.m. due to COVID-19 health emergency declared by Governor Sisolak, the meeting was conducted virtually and can be viewed at: <https://youtu.be/7ej7VfIOEXs>

**1.02 Roll Call**

ZAC Vice President Adriana Publico, Christine Hull, Polly Boardman, Malia Puchta, Kristie Essa, Dallas Hulsey, Natalie Ghysels, Amy Howe, Caylin Campbell, Araceli Martinez and Beth Smith were present. Kristine Swanson and Katie Coombs was absent from the meeting. Adam Searcy, WCSD Chief Facilities Management Officer, and Lauren Ford, WCSD Area Superintendent 4, were also present.

**1.03 Public Comment**

Holly Underwood  
Elizabeth Coronella  
Pablo Nava Duran

**1.04 Action to Adopt the Agenda**

It was moved by Committee Member Adriana Publico and seconded by Committee Member Christine Hull that the Zoning Advisory Committee approves the agenda as presented. The result of the vote was unanimous: Pass (Yea: Adriana Publico, Christine Hull, Polly Boardman, Malia Puchta, Kristie Essa, Dallas Hulsey, Natalie Ghysels, Amy Howe, Caylin Campbell, Araceli Martinez and Beth Smith ) Final Resolution: Motion Carries.

**2. ITEMS FOR PRESENTATION, DISCUSSION, AND/OR POSSIBLE ACTION**

**2.01 Introduction of new members to the Zoning Advisory Committee**

Malia Puchta – Zone C  
Kristie Essa – Zone G

Dallas Hulseby – Certified Teacher/Counselor  
Natalie Ghysels – Zone A  
Amy Howe – School Administrator  
Caylin Campbell – At Large  
Lauren Ford – Staff Liason

**2.02 Discussion and Possible Action to Select a Chair of the Zoning Advisory Committee for a term ending June 30, 2021 from the current membership: Polly Boardman, Malia Puchta, Kristie Essa, Dallas Hulseby, Natalie Ghysels, Amy Howe, Caylin Campbell, Kristine Swanson, Beth Smith, Araceli Martinez, Adriana Publico, Katie Coombs, and Christine Hull**

Polly Boardman nominated Beth Smith to be Chair of the ZAC. Christine Hull seconded the nomination. No other nominations were made. A vote was taken to select Beth Smith as the Chair for ZAC, the result of the vote was unanimous: Pass (Yea: Adriana Publico, Christine Hull, Polly Boardman, Malia Puchta, Kristie Essa, Dallas Hulseby, Natalie Ghysels, Amy Howe, Caylin Campbell, Araceli Martinez and Beth Smith ) Final Resolution: Motion Carries

**2.03 Discussion and Possible Action to Select a Vice-Chair of the Zoning Advisory Committee for a term ending June 30, 2021 from the current membership: Polly Boardman, Malia Puchta, Kristie Essa, Dallas Hulseby, Natalie Ghysels, Amy Howe, Caylin Campbell, Kristine Swanson, Beth Smith, Araceli Martinez, Adriana Publico, Katie Coombs, and Christine Hull**

Adriana Publico nominated Caylin Campbell to be the Vice-Chair of the ZAC. Polly Boardman seconded the nomination. No other nominations were made. A vote was taken to select Beth Smith as the Vice-Chair for ZAC, the result of the vote was unanimous: Pass (Yea: Adriana Publico, Christine Hull, Polly Boardman, Malia Puchta, Kristie Essa, Dallas Hulseby, Natalie Ghysels, Amy Howe, Caylin Campbell, Araceli Martinez and Beth Smith ) Final Resolution: Motion Carries

**2.04 Possible Action to Approve the Minutes of the March 12, 2020 Zoning Advisory Committee Meeting**

It was moved by Adriana Publico and seconded by Christine Hull to approve the March 12, 2020 ZAC Minutes as presented. The result of the vote was unanimous: Pass (Yea: Adriana Publico, Christine Hull, Polly Boardman, Malia Puchta, Kristie Essa, Dallas Hulseby, Natalie Ghysels, Amy Howe, Caylin Campbell, Araceli Martinez and Beth Smith) Final Resolution: Motion Carries

**2.05 Presentation from the Washoe County School District Office of General Counsel on Nevada's Open Meeting Law (Nevada Revised Statutes 241) requirements for public bodies**

Neil Rombardo, WCSD Chief General Counsel, gave a presentation and overview of Open Meeting Law, Public Records and NRS 241.

**2.06 Presentation and Discussion on the Guiding Principles of the Zoning Advisory Committee related to student safety, educational equity and student achievement, maintaining existing school buildings, minimizing disruption to families, ensuring equitable access, and maintaining zoning changes for 3-5 years**

Neil Rombardo, WCSD Chief General Counsel, gave a presentation and overview of the Guiding Principles, Board Policy 7105, School and Attendance Zones and Administration Regulation 7107, Realignment of School Attendance Zones.

**2.07 Information and discussion of the Forecasted Building Plan for the 2020-21 School Year and beyond from the Washoe County School District Capital Projects Department**

Adam Searcy, WCSD Chief Facilities Management Officer, gave a presentation of the Forecasted Building Plan for the 2020-21 School Year and reviewed a Construction Timeline. Presented documents included the 2020-2039 WCSD Facilities Plan as well. Discussion included enrollment impacts due to COVID-19 and referenced upcoming presentation at September 22, 2020 Board of Trustees on current enrollment levels which are currently approximately decreased by about 3% across the District as a whole compared to last year at this time.

**2.08 Information and discussion of the anticipated cadence of committee work, including the potential timeline for high school rezoning and other rezoning needs, during the 2020-21 School Year, including any requests from the Board of Trustees**

Lauren Ford, WCSD Area Superintendent Area 4, reviewed the anticipated ZAC cadence of committee work. All meetings will be held via Zoom until further notice. Attached documentation included specific focus on Silver Lake ES for October committee meeting and largely To Be Determined thereafter. Due to fluctuating enrollment levels, lack of new school construction, pre-existing overcrowding, and a general desire to minimize the stress to families which Rezoning can often trigger, there is a sentiment from WCSD to remain sensitive to these factors during this Committee Year. Will re-evaluate as circumstances dictate over the coming months.

**3. CLOSING ITEMS**

### 3.01 **Public Comment**

No Public Comment

### 3.02 **Announcement of Next Meeting**

October 15, 2020 at 5:30 p.m.

### 3.03 **Adjourn Meeting**

There was no further business to come and the meeting was adjourned at 6:44 p.m.