



Washoe County School District Student Attendance Advisory Committee Meeting Minutes

June 7, 2019

1. Opening Items

1.01 Call to Order

Chairperson Lacey Keele called the meeting of the Student Attendance Advisory Committee to order at 9:00 a.m. at the WCSD Administration Building Board Room, 425 E. 9th Street, Reno, NV.

1.02 Roll Call

Chair Lacey Keele, Roger Bahten, Keri Pruitt, Charles Aglubat were present at roll call. Staff Liaison Rechelle Murillo was also present. Lance Mezger, Elizabeth Florez and Jason Trevino were not present.

Elizabeth Florez arrived at 9:12 a.m. Jason Trevino arrived at 9:14 a.m.

1.03 Public Comment

There was no public comment

2. Discussion, Presentation and Action Items

2.01 ACTION TO ADOPT THE AGENDA

On motion by Keri Pruitt, seconded by Roger Bahten, the Student Attendance Advisory Committee approved the agenda as presented (Yea: Lacey Keele, Keri Pruitt, Roger Bahten, Charles Aglubat) Final Resolution: Motion Carries 4-0.

2.02 APPROVAL OF MINUTES OF THE STUDENT ATTENDANCE ADVISORY COMMITTEE MEETING FROM MARCH 15, 2019

On motion by Roger Bahten, seconded by Keri Pruitt, the Student Attendance Advisory Committee approved the minutes of the March 15, 2019 meeting (Yea: Charles Aglubat, Lacey Keele, Roger Bahten, Keri Pruitt) Motion Carries 4-0

2.03 DISCUSSION AND POSSIBLE ACTION TO PROVIDE INPUT TO THE WCSD INTERVENTION DEPARTMENT COORDINATOR ON THE DRAFT COMMUNITY ATTENDANCE FLOW CHART, A TOOL TO SUPPORT SCHOOLS RELATED TO STUDENT ATTENDANCE

Rechelle Murillo, WCSD Intervention Department Coordinator, reported she is almost finished editing the document that will be given to school staff which lists district departments as well as W.C. Dept. of Juvenile Services, W.C. Human Services Agency, and the Children's Cabinet as entities that support students and families around chronic absenteeism. She will present the final document at the next meeting and once approved the document will be added to the Intervention Department website with clickable links to local agencies.

2.04 PRESENTATION AND DISCUSSION OF THE NEW STUDENT ACCOUNTING DEPARTMENT ATTENDANCE CODES FOR THE 2019-20 SCHOOL YEAR, WHICH SERVE TO DEFINE AND DESCRIBE THE REASONS FOR STUDENT ABSENCES

Rechelle Murillo, WCSD Intervention Department Coordinator, presented a brief slide show and gave a handout showing the new attendance codes for the 2019/20 school year. Information will be analyzed during the summer and a report will be presented on the outcomes of the Student Attendance Review Board's ("SARB") as related to whether student attendance improved during their post-SARB case management period at the next meeting.

2.05 PRESENTATION OF DATA ON THE NUMBER OF STUDENT ATTENDANCE REVIEW BOARDS (SARB) HELD AND THE NUMBER OF 20-DAY ATTENDANCE MONITORS FOR THE CURRENT SCHOOL YEAR

Rechelle Murillo, WCSD Intervention Department Coordinator, distributed a report by the Intervention Department showing the number of 20-Day Attendance Monitors assigned and the number of the Student Attendance Review Board's ("SARB") held during the 2018/19 school year. Information will be analyzed during the summer and a report will be presented on the outcomes of SARB's as related to whether student attendance improved during their post-SARB case management period at the next meeting.

2.06 DISCUSSION AND POSSIBLE ACTION TO APPROVE PROPOSED 2019-20 MEETING SCHEDULE FOR THE STUDENT ATTENDANCE ADVISORY COMMITTEE

The Committee was presented the proposed meeting dates and locations for the 2019-20 meetings of the Student Attendance Advisory Committee. The committee approved

the proposed quarterly meeting dates but may discuss alternate meeting locations at a later date.

On motion by Roger Bahten, seconded by Keri Pruitt, the Student Attendance Advisory Committee approved the meeting schedule for the 2019-20 school year (Yea: Lacey Keele, Charles Aglubat, Roger Bahten, Keri Pruitt, Elizabeth Florez, Jason Trevino) Motion carries 6-0

3. Closing Items

3.01 Announcement of the next meeting: September 6, 2019, 9:00 a.m.

The location of the next meeting will be announced at a later date.

3.02 Public Comment

There was no public comment.

3.03 Adjourn Meeting

There being no further business, Chairperson Keele adjourned the meeting at 9:30 a.m.