



WASHOE COUNTY SCHOOL DISTRICT STUDENT ATTENDANCE ADVISORY COMMITTEE

March 15, 2019, 9:00 a.m.
WCSD Administration Building Board Room,
425 E. 9th Street, Reno, NV 89502

AGENDA

1. OPENING ITEMS

- 1.01 Call to Order - 9:00 a.m., WCSD Admin Building, 425 E. 9th Street, Board Room, Reno, Nevada
- 1.02 Roll Call
- 1.03 Public Comment - Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A "Citizen's Request to Speak" card should be filled out and submitted to the Recording Secretary before speaking during the Public Comment section. All persons are limited to 3 minutes per item. In accordance with Open Meeting Law and on the advice of legal counsel, the public body is discouraged from discussing and precluded from deliberating and/or acting on items raised by Public Comment which are not already on the agenda. The public body may impose reasonable content-neutral restrictions on public comment such as willfully disruptive comments that are irrelevant, repetitious, slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with the rights of other speakers. Correspondence or written materials submitted for public comment by the general public shall be attached to the minutes of the meeting.

2. DISCUSSION, PRESENTATION AND ACTION ITEMS - Public comment: any individual may address the public body concerning any item listed below. A completed "Citizen's Right to Speak" card must be submitted to the public body at the meeting. During the discussion of each item on the agenda, the Chair will invite the individual to come forward to speak. Individuals are limited to three minutes per item.

- 2.01 ACTION TO ADOPT THE AGENDA - Items on this agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. (For Possible Action)
- 2.02 APPROVAL OF MINUTES OF THE STUDENT ATTENDANCE ADVISORY COMMITTEE FROM THE DECEMBER 7, 2018 MEETING (FOR POSSIBLE ACTION)
- 2.03 DISCUSSION AND POSSIBLE ACTION TO PROVIDE INPUT TO THE WCSD INTERVENTION DEPARTMENT COORDINATOR ON THE DRAFT COMMUNITY ATTENDANCE FLOW CHART, A TOOL TO SUPPORT SCHOOLS RELATED TO STUDENT ATTENDANCE (FOR POSSIBLE ACTION)
- 2.04 PRESENTATION OF DATA ON THE NUMBER OF STUDENT ATTENDANCE REVIEW BOARDS (SARB) HELD AND THE NUMBER OF 20-DAY ATTENDANCE MONITORS FOR THE CURRENT SCHOOL YEAR (FOR DISCUSSION ONLY)

- 2.05 DISCUSSION AND POSSIBLE ACTION TO PROVIDE INPUT TO THE WCSD INTERVENTION DEPARTMENT COORDINATOR ON A PROPOSED WASHOE COUNTY SCHOOL DISTRICT ATTENDANCE SURVEY RELATED TO ATTENDANCE INTERVENTION OPTIONS (FOR POSSIBLE ACTION)
- 2.06 DISCUSSION AND POSSIBLE ACTION TO PROVIDE INPUT TO THE WCSD INTERVENTION DEPARTMENT COORDINATOR TO SET GOALS RELATED TO REVIEWING EFFECTIVENESS OF CURRENT DISTRICT PROGRAMS RELATED TO ATTENDANCE AND INTERVENTION AND THE COORDINATION OF COMMUNITY SERVICES AVAILABLE TO SUPPORT STUDENTS WITH CHRONIC ABSENTEEISM (FOR POSSIBLE ACTION)

3. CLOSING ITEMS

- 3.01 Announcement of Next Meeting: Friday, June 7, 2019, 9:00 a.m. at the WCSD Administration Building, 425 East 9th Street, Reno, NV
- 3.02 Public Comment - Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A "Citizen's Request to Speak" card should be filled out and submitted to the Recording Secretary before speaking during the Public Comment section. All persons are limited to 3 minutes per item. In accordance with Open Meeting Law and on the advice of legal counsel, the public body is discouraged from discussing and precluded from deliberating and/or acting on items raised by Public Comment which are not already on the agenda. The public body may impose reasonable content-neutral restrictions on public comment such as willfully disruptive comments that are irrelevant, repetitious, slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with the rights of other speakers. Correspondence or written materials submitted for public comment by the general public shall be attached to the minutes of the meeting.
- 3.03 Adjourn Meeting

Forum Restrictions and Orderly Conduct of Business: This public body conducts the business of the Washoe County School District during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Members of the public wishing to request supporting materials for this meeting or who are disabled and require special accommodations at the meeting should contact Dodi Broker, Recording Secretary. Ms. Broker can be contacted in writing at PO Box 30425, Reno, Nevada 89520-3425, by telephone at 775-337-9911, or by email at dbroker@washoeschools.net.

This agenda and supporting materials, when appropriate, have been posted at the following locations:

www.washoeschools.net

www.boarddocs.com/nv/washoe/Board.nsf/Public

State of Nevada website (notice.nv.gov)

WCSD Central Administrative Building

Washoe County Administration Building

Washoe County Courthouse

Reno City Hall

Sparks City Hall

Sparks Library

Pyramid Lake Paiute Tribe Administration Building

Reno Sparks Indian Colony Administrative Office



Washoe County School District Student Attendance Advisory Committee Meeting Minutes

December 7, 2018

1. Opening Items

1.01 Call to Order

The meeting of the Student Attendance Advisory Committee was called to order at 9:04 a.m. at the Children's Cabinet, 1090 So. Rock Blvd., Reno, NV.

1.02 Roll Call

Chair Lance Mezger, Jason Trevino, Lacey Keele, Roger Bahten, Keri Pruitt and Charles Aglubat were present at roll call. (Member Aglubat was present via teleconference.) Elizabeth Florez was not present. Staff Liaison Rechelle Murillo was also present.

1.03 Public Comment

There was no public comment

2. Discussion, Presentation and Action Items

2.01 ACTION TO ADOPT THE AGENDA

On motion by Roger Bahten and seconded by Lacey Keele, the Student Attendance Advisory Committee approved the agenda as presented (Yea: Lance Mezger, Keri Pruitt, Jason Trevino, Roger Bahten, Charles Aglubat, Lacey Keele) Final Resolution: Motion Carries 6-0.

2.02 ACTION TO SELECT A CHAIRPERSON FOR A TERM ENDING JUNE 30, 2019 FROM CURRENT MEMBERSHIP OF THE STUDENT ATTENDANCE ADVISORY COMMITTEE.

On nomination by Roger Bahten, seconded by Lance Mezger, Lacey Keele was elected to be Chairperson for term ending June 30, 2019. (Yea: Lance Mezger, Roger Bahten, Keri Pruitt, Charles Aglubat, Jason Trevino) Final Resolution: Motion Carries 5-0.

2.03 ACTION TO SELECT A VICE-CHAIRPERSON FOR TERM ENDING JUNE 30, 2019 FROM CURRENT MEMBERSHIP OF THE STUDENT ATTENDANCE ADVISORY COMMITTEE.

On nomination by Roger Bahten, seconded by Keri Pruitt, Jason Trevino was elected to be Vice-Chairperson for term ending June 30, 2019. (Yea: Lance Mezger, Roger Bahten, Keri Pruitt, Charles Aglubat, Lacey Keele) Final Resolution: Motion Carries 5-0.

2.04 APPROVAL OF MINUTES OF THE STUDENT ATTENDANCE ADVISORY COMMITTEE MEETING FROM SEPTEMBER 7, 2018

On motion by Lance Mezger, seconded by Jason Trevino, the Student Attendance Advisory committee approved the minutes of the September 7, 2018 meeting (Yea: Lance Mezger, Charles Aglubat, Lacey Keele, Jason Trevino, Roger Bahten, Keri Pruitt) Motion Carries 6-0

2.05 DISCUSSION ON INTERVENTIONS AND SUPPORT IN USE BY THE WASHOE COUNTY SCHOOL DISTRICT'S INTERVENTION DEPARTMENT RELATED TO STUDENT ATTENDANCE

Ms. Murillo presented a brief outline of some of the programs currently utilized by the Intervention Department to provide early intervention and wraparound services to students experiencing chronic absenteeism. This year the Text Messaging Program is being piloted at nine elementary schools with encouraging text messages being sent to parents when their children are marked absent from school. If a student's attendance reaches 93% a teacher, counselor or other school staff person initiates personal telephone calls to parents to encourage improved attendance. A task force will be created at the end of this school year to evaluate the program.

2.06 PRESENTATION AND DISCUSSION OF STUDENT SUPPORTS AND COLLABORATION EFFORTS PROVIDED BY THE WASHOE COUNTY SCHOOL DISTRICT'S COUNSELING DEPARTMENT RELATED TO STUDENT ATTENDANCE

Mr. Bahten reported the Counseling Department has full-time counselors in all schools, and many schools also have Social Workers and Safe School Professionals who can assist school staff in addressing students when chronic absenteeism is identified. The Counseling Department also partners with the Multi-Tier Systems of Support Department (MTSS) to assist students when personal circumstances could be causing attendance-related problems. One counselor sits on the secondary Student Attendance Review Board (SARB) and one counselor sits on the Elementary Student Attendance Review Board (ESARB).

2.07 PRESENTATION OF DATA ON THE NUMBER OF STUDENT ATTENDANCE REVIEW BOARDS (SARB) HELD AND THE NUMBER OF 20-DAY ATTENDANCE MONITORS FOR THE CURRENT SCHOOL YEAR

Ms. Murillo distributed a report noting Intervention Department statistics for 20-Day Attendance Monitors and SARB's for the 2018-19 school year to-date. Attendance Officers are putting fewer students on 20-Day Attendance Monitors this year than in previous years because staff are now required to meet with these students on a weekly basis during the monitor period in effort to mentor students toward alleviating issues resulting in chronic absenteeism. While there have been fewer monitors assigned the outcomes have been better with the one-on-one staff mentoring. The report also shows the number of Student Attendance Review Boards (SARB) held to-date. There will be a working focus group formed this year to review and update SARB policies and procedures.

2.08 PRESENTATION OF WASHOE COUNTY SCHOOL DISTRICT CHRONIC ABSENTEEISM DATA FOR SCHOOL YEAR 2018-19 TO-DATE

Ms. Murillo reported to the board that the Accountability Department helped develop a slide show with information from the National Association for Education of Homeless Youth seminar that helps define Chronic Absenteeism (CA) which is: students who miss 10% or more of school are considered chronically absent. Stats show twenty percent of Kindergarten students are chronically absent and there is now a large effort to educate parents on the importance of developing good school attendance beginning in Kindergarten. CA increases in middle school and then spikes with 11th and 12th grade students. Washoe County School District had 12,000 CA students last year with 7,000 being elementary school students. The Intervention Department is working through Attendance Officers, Re-engagement Specialists, Student Attendance Review Boards, the Text Messaging Program, the Truancy Diversion Program and in other areas to help with early intervention and prevention of CA.

2.09 DISCUSSION AND POSSIBLE ACTION TO RECOMMEND THE SUPERINTENDENT APPROVE THE ADOPTION OF GOALS OF THE STUDENT ATTENDANCE ADVISORY COMMITTEE RELATED TO THE EFFECTIVENESS OF CURRENT WCSD PROGRAMS AND THE COORDINATION OF COMMUNITY SERVICES AVAILABLE TO SUPPORT STUDENTS WITH CHRONIC ABSENTEEISM

The board discussed as a goal the idea of creating a resource guide to help school staff identify students with chronic absenteeism and advise on how to provide early interventions. Ms. Murillo will draft a proto-type document for review at the March, 2019 meeting.

3. Closing Items

3.01 The next meeting of the Student Attendance Advisory Council will be March 1, 2019, 9:00 a.m. at the Children's Cabinet, 1090 So. Rock Blvd., Reno, Nevada

3.02 Public Comment There was no public comment.

3.03 Adjourn Meeting

There being no further business, the meeting was adjourned at 10:30 a.m.

**Intervention Department
2018 - 2019**

Student Attendance Review Boards

SARB	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May			Total
# of Hearings	0	0	3	10	12	9	14						48
Ethnic Codes	1 Hisp.	2 Indian	3 Asian	4 Black	5 Islander	6 Cauc.	7 Multi		Total				
	27	0	0	2	0	17	2		48				

ESARB I	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May			Total
# of Hearings	0	0	4	5	4	2	6						21
Ethnic Codes	1 Hisp.	2 Indian	3 Asian	4 Black	5 Islander	6 Cauc.	7 Multi		Total				
	10	0	0	0	0	9	2		21				

ESARB II	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May			Total
# of Hearings													0
Ethnic Codes	1 Hisp.	2 Indian	3 Asian	4 Black	5 Islander	6 Cauc.	7 Multi		Total				
									0				

20-Day Attendance Monitors

Cases	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May			Total
# of Students	18	43	19	40	19	30	62						231

Schools	ELEM.	MS	HS	Total
	19	99	113	231

Ethnic Codes	1 Hisp.	2 Indian	3 Asian	4 Black	5 Islander	6 Cauc.	7 Multi	Total
# of Students	147	6	2	9	2	55	10	231