

**Minutes of the Meeting of the
Capital Funding Protection Committee
of the Washoe County School District Board of Trustees**

June 6, 2019

1 OPENING ITEMS

1.01 Call to Order

The meeting of the Capital Funding Protection Committee (CFPC) of the Board of Trustees was called to order at 4:17 p.m. at the Washoe County School District Administration Building, 425 East Ninth Street, Reno, Nevada

1.02 Roll Call

Devon Reese, Oscar Delgado, Charlene Bybee, Paul Anderson, Bob Lucey, Jeanne Herman, Tim Rowe, Ben Hutchins and Dave Solaro were present for roll call. Scott Evans was absent.

1.03 Public Comment

No Public Comment

1.04 Action to Adopt the Agenda

On a motion by Bob Lucey, seconded by Oscar Delgado, **that the Capital Funding Protection Committee approve the agenda as presented** (Yea: Devon Reese, Oscar Delgado, Charlene Bybee, Paul Anderson, Bob Lucey, Jeanne Herman, Tim Rowe, Ben Hutchins and Dave Solaro) Final Resolution: Motion Carries 9-0

2 Discussion, Presentation, and Action Items

Public Comment: No Public Comment

2.01 Discussion and Possible Approval of the Minutes from the February 7, 2019 Capital Funding Protection Committee meeting

On motion by Bob Lucey and seconded by Oscar Delgado, **the Capital Funding Protection Committee approved the minutes of the February 7, 2019 meeting** (Yea: Devon Reese, Oscar Delgado, Paul Anderson, Bob Lucey, Jeanne Herman, Tim Rowe, Ben Hutchins and Dave Solaro. Charlene Bybee stated she was not present at

the February 7th, 2019, Committee Meeting will to abstain from approving the minutes)
Final Resolution: Motion Carries 8-0

2.02 Presentation and Discussion on the Proposed Construction Auditing Services Being Sought for the Review of the Construction and Renovation of School Facilities Associated with the WC-1 Capital Improvement Program; and the Possible Action to Assign One Member of the Capital Funding Protection Committee to Provide Feedback on Cost Proposals to the Chief Auditor. (For Possible Action).

Kirk Starkey, WCSD Chief Auditor, the Internal Audit Office is currently in the process of seeking an external firm to provide construction auditing services in the form of an agreed upon procedures engagement. The proposed scope of services would be all WC-1 revenues and the associated expenditures to date. The proposed audit objectives and the procedures have also been drafted. Mr. Starkey is working with the Purchasing Department to finalize the proposal packets to be prepared for release. Part of the proposed service engagement requires the Internal Audit Office to be involved with the selected Contractor. Starkey requested one member of the CFPC join himself another member of the Audit Committee in reviewing costs proposals and providing feedback to aid in the selection process.

On motion by Devon Reese and seconded by Oscar Delgado, **the Capital Funding Protection Committee approved Bob Lucey to assist Audits with their selection process.** (Yea: Devon Reese, Oscar Delgado, Charlene Bybee, Paul Anderson, Bob Lucey, Jeanne Herman, Tim Rowe, Ben Hutchins and Dave Solaro) Final Resolution: Motion Carries 9-0

2.03 Presentation and Discussion on the Budgeted Cost and the February 26, 2019 Bid Opening for the John Bohach Elementary School in the Kiley Ranch/Spanish Springs area (For Information and Discussion Only)

Adam Searcy, WCSD Chief Facilities Management Officer, reviewed a Power Point for Award of Bid #11163A for Construction of a New Kiley Ranch Area (John C. Bohach ES). A conversation followed between Committee Members and Adam Searcy.

On a motion by Bob Lucey and seconded by Charlene Bybee, **the Capital Funding Protection Committee approved to accept the report.** (Yea: Devon Reese, Oscar Delgado, Charlene Bybee, Paul Anderson, Bob Lucey, Jeanne Herman, Tim Rowe, Ben Hutchins and Dave Solaro) Final Resolution: Motion Carries 9-0

Sara Montalvo, WCSD Legal Counsel advised item 2.03 that was information and discussion only, therefore Sara recommended the board reverse the motion to approve since no action item was called for on the Agenda.

On a motion by Bob Lucey and seconded by Charlene Bybee, **the Capital Funding Protection Committee approved to reverse the motion.** (Yea: Devon Reese, Oscar Delgado, Charlene Bybee, Paul Anderson, Bob Lucey, Jeanne Herman, Tim Rowe, Ben Hutchins and Dave Solaro) Final Resolution: Motion Carries 9-0

2.04 Presentation and Discussion on a Policy Change being Considered by the Truckee Meadows Regional Planning Agency's (TMRPA) Regional Planning Governing Board regarding future Middle School and High School projects automatically being considered Projects of Regional Significance (For Information and Discussion Only)

Pete Etchart, WCSD Chief Operations Officer and Angela Fuss, Planning Group Manager with Lumos & Associates gave a brief update regarding a policy change being considered by the Truckee Meadows Regional Planning Agency and Regional Planning Governing Board regarding future Middle School and High School projects automatically being considered projects of Regional Significance.

Public Comment: Pablo Nava Duran gave public comment.

2.05 Presentation and Discussion on the Design and Permitting Costs for the Expansion of Darrel C. Swope Middle School (For Information and Discussion Only)

Tami Zimmerman, WCSD Deputy Chief Facilities Management Officer, presented the studies completed on Swope CORE School Investments.

Public Comment: Pablo Nava Duran gave public comment.

2.06 Presentation and Discussion on the Fiscal Year 2020 Capital Renewal Program to include projects throughout the Washoe County School District pursuant to the Attached List of Program Projects and Associated Costs for Each Project (see Attachment A). (For Information and Discussion Only)

Tami Zimmerman, WCSD Deputy Chief Facilities Management Officer, and Jason Geddes, WCSD Energy and Conservation Sustainability Manager, presented the fiscal year 2020 WCSD Capital Renewal Plan. This plan is normally presented in December, it is now being brought forward in June to align it with WCSD fiscal year for budgeting and accounting purposes. Moving forward, all future Capital Renewal Plans will now be presented every June.

An annual evaluation report will continue to be brought to the CFPC in December.

Public Comment: Pablo Nava Duran gave public comment.

2.07 Presentation, Discussion, and Possible Action to Approve the Allocation of \$37,000,000 to the Fiscal Year 2020 Capital Renewal Program to include projects throughout the Washoe County School District pursuant to the Attached List of Program Projects and Associated Costs for Each Project (see Attachment A) and \$1,000,000 to the 2018/2019 'D' Major Projects Program (see Attachment B) and Recommend Approval to the Board of Trustees. (For Possible Action)

Pete Etchart, WCSD Chief Operations Officer, this is an action item portion of the Agenda. The format presented has been used since the beginning of CFPC in 2016 to track budget allocations. Mr. Etchart reviewed the allocations, \$37,000,000 for the FY2020 Capital Renewal Program and the \$1,000,000 design and CMAR contract associated with the 2018/2019 'D' Major Projects Program. Under the Core School Investments as more projects are added in the future, they will be shown with sub bullets. A conversation followed between Committee Members and Adam Searcy regarding the details of the Capital Renewal plan.

On a motion by Charlene Bybee and seconded by Oscar Delgado, **the Capital Funding Protection Committee approved the Allocation of \$37,000,000 to the Fiscal Year 2020 Capital Renewal Program to include projects throughout the Washoe County School District pursuant to the Attached List of Program Projects and Associated Costs for Each Project and \$1,000,000 to the 2018/2019 'D' Major Projects Program and Recommend Approval to the Board of Trustees.** (Yea: Devon Reese, Oscar Delgado, Charlene Bybee, Paul Anderson, Bob Lucey, Jeanne Herman, Tim Rowe, Ben Hutchins and Dave Solaro) Final Resolution: Motion Carries 9-0

Public Comment: Pablo Nava Duran gave public comment.

2.08 Presentation and Update on the Land Acquisition, Project Entitlement, Schedule, Design, and Preliminary Construction Cost Estimates for the High School at Wildcreek. (For Information and Discussion only)

Adam Searcy, WCSD Chief Facilities Management Officer, gave a presentation and update on the Land Acquisition, Project Entitlement, Schedule, Design, and Preliminary Construction Cost Estimates for the High School at Wildcreek. Searcy was joined by the Architects and Design Team for Wildcreek HS, an independent third party cost estimator and Clark & Sullivan. The Land Transfer Agreement has been approved by various bodies of WCSD as well RSCVA and the WC Commission. The property is currently in Escrow to be transferred accordingly. Additionally a Development Agreement with the City of Sparks has been approved by the City Council.

3 CLOSING ITEMS

3.01 Announcement of Next Meeting

Thursday, August 1, 2019 at 4:00 pm, Washoe County School District Administration Building

3.02 Public Comment

Pablo Nava Duran gave public comment.

3.03 Adjourn Meeting

There being no more business, the meeting was adjourned at 6:35 PM.

Dave Solaro, Chair