

**Washoe County School District  
Council on Family Resource Centers  
Meeting Minutes**

March 15, 2023

**1. OPENING ITEMS**

**1.01 CALL TO ORDER**

The meeting of the Council on Family Resource Centers was called to order at 6:16 P.M. at the WCSD Administration Building, 425 E. 9<sup>th</sup> St., Board Room, Reno, NV 89512 and via ZOOM Meetings for those unable to meet in person.

**1.02 ROLL CALL**

Staff liaison Rechelle Murillo conducted roll call. Board members, Susan Severt, Scott Benton, were present in person at roll call. Board members Rebecca Pairis, and Vanessa Vancour were present virtually via TEAMS at roll call.

Board members Sherilyn Elcano, and Rachel Kingham, were not present at roll call.

**2. DISCUSSION, PRESENTATION AND ACTION ITEMS**

**2.01 APPROVAL OF MINUTES OF THE JANUARY 18, 2023, MEETING  
OF THE COUNCIL ON FAMILY RESOURCE CENTERS (FOR  
POSSIBLE ACTION)**

**On Motion by Susan Severt, second by Scott Benton the Council on Family Resource Centers approved the minutes as presented.** No public comment.

(Yea: Scott Benton, Susan Severt, Rebecca Pairis, and Vanessa Vancour). Final Resolution: Motion Carries 4-0.

**2.02 PRESENTATION AND RECOGNITION OF THE FEEMSTER FAMILY  
TO HONOR THEIR CONTRIBUTIONS TO OUR COMMUNITY (FOR  
PRESENTATION ONLY)**

On behalf of the Council on Family Resource Centers, Scott Benton presented the plaque award to the Feemster Family, for their years of service and countless contributions to the community and to the Washoe County School District, including Darryl's groundbreaking work at the Glenn Duncan Family Focus Center which was a precursor to the Family Resource Center. The Feemster Family's positive impact on our community is recognized with great appreciation.

**2.03 Presentation and discussion of the Washoe County School  
District Family Resource Centers funding status, including the  
status of grant applications, and possible action to provide**

**recommendations to staff on scheduling future fundraising and publicity activities (FOR POSSIBLE ACTION)**

Staff liaison Rechelle Murillo asked the Family Resource Center Council members to share their ideas/thoughts on fundraising activities.

Vanessa Vancour proposed to consider a fundraising idea of an open house event and invite people from the community including those who have previously supported the Family Resource Center, hopefully to also merge the event with the May 15<sup>th</sup> "Family Resource Center Day".

Discussions on recommendations and logistics on timeframe were made by both board members Scott Benton and Vanessa Vancour along with staff liaison Rechelle Murrillo.

**On Motion by Vanessa Vancour, second by Susan Severt the Council on Family Resource Centers approved as presented.** No public comment.

(Yea: Scott Benton, Susan Severt, Rebecca Pairis, and Vanessa Vancour). Final Resolution: Motion Carries 4-0.

Scott Benton asked about any additional grant applications status, staff liaison Rechelle Murillo shared the following grant applications currently in the works to continue and are due by the end of this month, grant Child Trust Fund, Title IV-B. We also have an upcoming grant through the office of Cortez Masto, we do not yet have details on the whole grant due to it not yet being released. Finally, grant funding through Human Services Agency have expressed interest in continuing the funding for the new school year and we will find out the decisions to all these grants closer to June.

**2.04 Presentation and discussion of the Washoe County School District Family Resource Center 2022-23 School Year data and outreach events, including future community outreach events and volunteer opportunities (FOR PRESENTATION AND DISCUSSION)**

FRC Specialist Brenda Costello shared the past and upcoming FRC events.

FRC Specialist Wylie Evanson shared FRC data information year to date from July 1 – December 31, 2022. Most up to date accurate data showing that Food & Nutrition needs are showing to be one of the highest requested needs, following by utility assistance due to the cold winter months, along with rental assistance also being up there as the highest needs being requested at all 5 FRC locations.

*(See meeting video for additional details posted on WCSD YouTube channel).*

**\*The meeting took a 10-minute recess at 6:49PM due to 2 board members Vanessa Vancour and Rebecca Pairis losing virtual connection. Meeting resumed at 6:59PM and board members are back online\***

**2.05 Review of Family Resource Center Strategic Plan (FOR PRESENTATION AND DISCUSSION)**

FRC Specialist Lisa Guzman shared the 2020-2025 Family Resource Center Strategic Plan, 4 goals of this plan were addressed and shared with all board members present.

*(See meeting video for additional details posted on WCSD YouTube channel).*

**2.06 Review of meeting dates for Council on Family Resource Centers for the 2023-24 School Year – September 20, 2023; January 17, 2024; March 20, 2024; and June 20, 2024\* Thursday meeting due to holiday (FOR INFORMATION ONLY)**

Scott Benton shared all the upcoming meeting dates for the 2023-24 school year.

**CLOSING ITEMS**

**3.01 Public Comment**

No public comment.

**3.02 Next Meeting Announcement – Wednesday, June 21, 2023.**

The next meeting of the Council on Family Resource Centers is scheduled for Wednesday, June 21<sup>st</sup>, 2023, at 6 PM in the WCSD Administration Building Board Room, 425 East 9th St. Reno, NV 89512.

**3.03 Adjourn Meeting**

There being no further business, the meeting was adjourned at 7:30PM.