

**Washoe County School District  
Council on Family Resource Centers  
Meeting Minutes**

April 21, 2021

**1. OPENING ITEMS**

**1.01 CALL TO ORDER**

The meeting of the Council on Family Resource Centers was called to order at 6:01 P.M. via ZOOM Meetings due to not being able to meet at the WCSD Administration Building, 425 E. 9<sup>th</sup> St., Board Room, Reno, NV 89512.

**1.02 ROLL CALL**

Chairperson Scott Benton and Members, Nita Losoponkul, Vanessa Vancour, Brenda Costello, and Susan Severt were present at roll call. Sherilyn Elcano and Crystel Avalos were not present at roll call. Rechelle Murillo, staff liaison, was not present at roll call, but joined later in the meeting during agenda item 2.03.

**1.03 PUBLIC COMMENT**

There was no public comment at this time.

**1.04 ACTION TO ADOPT THE AGENDA**

**On motion by Susan Severt, second by Nita Losoponkul, the Council on Family Resource Centers approved the agenda as presented** (Yea: Scott Benton, Susan Severt, Nita Losoponkul, Vanessa Vancour and Brenda Costello). Final Resolution: Motion Carries 5-0

**2. DISCUSSION, PRESENTATION AND ACTION ITEMS**

**2.01 APPROVAL OF THE MINUTES ON THE MEETING OF THE COUNCIL  
ON FAMILY RESOURCE CENTERS DATED, January 20, 2020.**

There was no discussion of or proposed changes to the minutes.

**On motion by Vanessa Vancour, second by Susan Severt, the Council on Family Resource Centers approved the minutes of the meeting of the Council on Family Resource Centers dated January 20, 2021.** (Yea: Scott Benton, Susan Severt, Nita Losoponkul, Vanessa Vancour, and Brenda Costello). Final Resolution: Motion Carries 5-0

**2.02 PRESENTATION AND DISCUSSION OF FAMILY RESOURCE  
CENTERS FUNDING STATUS AND CURRENT GRANT  
APPLICATIONS (FOR INFORMATION AND DISCUSSION ONLY)**

Staff member Lisa Guzman presented on the status of the FRC funding and grant applications. Mrs. Guzman shared that FRC's submitted parenting grants under the Children's Trust fund and Community Block, Child Abuse Prevention Grant. Mrs. Guzman shared FRC's also applied for funding through the Title IV-B Grant under Family Support and Family Preservation. Mrs. Guzman discussed a possible community grant that FRC's along with several other agencies, would be applying. Mrs. Costello shared the grants that currently cover all of the FRC's funding. Member Losoponkul asked FRC staff about metrics used to show effectiveness of the different programs. Staff members Guzman and Costello discussed the different metrics the FRC's currently utilize.

**2.03 PRESENTATION AND DISCUSSION OF FAMILY RESOURCE CENTERS YEAR-TO-DATE DATA AND OUTREACH EVENTS, INCLUDING FUTURE COMMUNITY EVENTS AND VOLUNTEER OPPORTUNITIES THAT COUNCIL MEMBERS MAY ATTEND (FOR INFORMATION AND DISCUSSION ONLY)**

Staff member Evanson presented on the current year-to-date data regarding families and children served. Mr. Evanson discussed the addition of staff helped to increase the number of families served. He also shared that emergency rental assistance, Utility assistance, Food and Nutrition assistance. Mrs. Guzman shared the outreach events attended by FRC staff. She also presented on the future events that council members may attend. In addition, each FRC staff member present at the meeting shared their thoughts on some of the events attended.

**2.04 INFORMATION AND DISCUSSION OF FAMILY RESOURCE CENTERS UPCOMING PUBLICITY, INCLUDING THE USE OF CALLRAIL, A BUSINESS COMMUNICATION PLATFORM, FOR CHILD ABUSE PREVENTION MONTH (FOR INFORMATION AND DISCUSSION ONLY)**

Staff member Katie Morales shared the implementation of the CallRail phone system. Mrs. Morales shared that CallRail allows FRC staff to have direct phone numbers, a call center flow, and data phone tracking. She shared the opportunities that FRC staff have to track where calls are coming from and the volume of calls. In addition, staff shared that CallRail will also be able to work with the current client tracking database with ELOGIC.

**2.05 INFORMATION AND DISCUSSION ON FUTURE MEETING DATES OF THE COUNCIL ON FAMILY RESOURCE CENTERS FOR THE 2021-22 SCHOOL YEAR (FOR INFORMATION AND DISCUSSION ONLY)**

Staff member Guzman shared council meetings have been the third Wednesday of the month. Mrs. Guzman stated that if council members continue the same schedule the next meeting dates would be September 15<sup>th</sup>, December 15<sup>th</sup>, March 16<sup>th</sup>, and June

15<sup>th</sup>. Committee members were unable to take action and Chair Benton asked that this be an action item on the next council agenda.

### **3. CLOSING ITEMS**

#### **3.01 Public Comment**

No public comment.

#### **3.02 Next Meeting Announcement – Wednesday, September 15, 2021.**

The next meeting of the Council on Family Resource Centers is scheduled for Wednesday, September 15<sup>th</sup>, 2021, at 6 PM in the WCSD Administration Building Board Room, 425 East 9th St. Reno, NV 89512.

#### **3.03 Adjourn Meeting**

There being no further business, the meeting was adjourned.