



## Washoe County School District Council on Family Resource Centers Meeting Minutes

May 22, 2019

### OPENING ITEMS

#### 1.01 Call to Order

The meeting of the Council on Family Resource Centers was called to order at 6:00 p.m. at the WCSD Administrative Building, 425 E. 9<sup>th</sup> St., Board Room, Reno, NV 89512

#### 1.02 Roll Call

Chairperson Vanessa Vancour and Members Sherilyn Elcano, Brenda Costello, Scott Benton, Susan Severt, and Nita Losoponkul were present at roll call. Crystel Avalos was not present at roll call. Rechelle Murillo, staff liaison, was also present.

#### 1.03 Public Comment

There was no public comment at this time.

### 2. DISCUSSION, PRESENTATION AND ACTION ITEMS

#### 2.01 Action to Adopt the Agenda

**On motion by Scott Benton, second by Susan Severt, the Council on Family Resource Centers approved the agenda as presented** (Yea: Susan Severt, Vanessa Vancour, Scott Benton, Sherilyn Elcano, Nita Losoponkul and Brenda Costello).  
Final Resolution: Motion Carries 6-0

#### 2.02 Approval of the Minutes of the Meeting of the Council on Family Resource Centers Dated February 27, 2019.

**On motion by Sherilyn Elcano, second by Brenda Costello, the Council on Family Resource Centers approved the minutes of the meeting of the Council on Family Resource Centers dated February 27, 2018.** (Yea: Susan Severt, Vanessa Vancour, Scott Benton, Sherilyn Elcano, Nita Losoponkul, and Brenda Costello).  
Final Resolution: Motion Carries 6-0

### **2.03 Presentation and Discussion of Family Resource Center year-to-date data and outreach events, including future community events that Family Resource Center staff plan to attend.**

FRC staff member Wylie Evanson presented updated year-to-date data on the families served by the FRC's. Chair Vancour asked about how FRC's are data tracking. Staff member Evanson discussed utilizing the Clarity Database, but stated there would a transfer to a new database, which would help to track outcomes. Mr. Evanson discussed how the database would track outcomes in regards to clients moving from crisis to stabilization with resources provided by the FRC's. FRC staff member Marcella Watson discussed the events FRC staff have recently attended with the Summer Camp Expo, NV Housing Coalition Forum, Finance Frameworks Training, and multiple Pinwheels for Prevention being some of the events highlighted. Mrs. Watson highlighted future events with the Head Start Fatherhood Initiative Fair, Sun Valley movie night, and the back to school fair being listed. Council Member Benton requested there be a calendar with events, so council members could attend, if available. Staff Liaison Murillo stated she would work on getting the events updated on the WCSD Intervention Department Calendar online. Committee members discussed establishing community partnerships to attend additional events, possibly working with summer camps, and a sponsor a family opportunity.

### **2.04 Presentation and Discussion of grant requests submitted by the Washoe County School District Family Resource Centers for fiscal year 2020 and opportunities for additional funding.**

Staff member Evanson referred to council member Costello and staff liaison Murillo to discuss grants submitted. Mrs. Costello stated there were two grants submitted with Children's Trust Fund (CTF) and Join Together Norther Nevada (JTNN) which provide funding for the two parenting programs provided by FRC's. Mrs. Costello stated both grants were awarded; however she highlighted one grant was cut 30%. Mrs. Costello stated grants submitted the Title IV-B grant on this date, which helps to provide basic needs and collaborated with Washoe County Human Services Agency. Mrs. Costello discussed the FRC's collaborating with NV Energy who provides some funding as staff process Utility Assistance applications. Staff Liaison Murillo, shared there was a small grant through the Giving Circle which was awarded to the Children in Transition program that will benefit FRC's. Mrs. Murillo discussed the grant was awarded for three years to provide emergency housing assistance. Mrs. Murillo also stated the Barker Foundation provides additional funding for housing assistance. Mrs. Costello discussed additional grants with SNAP and Fund for Health Nevada. Council members discussed possible ways to increase funding for the FRC's.

**2.05 Review of the Family Resource Center (FRC) Action Plan, to include discussion of the services housed and provided in the FRC;s such as crisis intervention, emergency basic needs assistance, and referrals for childcare, adult education, and legal assistance, and possible action to provide input to the WSD Family Resource Center staff related to the future potential revision for the 2019-20 school year, as required under Nevada Revised Statues 430A.140, Family Resource Center to submit action plan to director (of the Department of Health and Human Services) for approval.**

Mr. Evanson shared that the committee reviewed the Action Plan at the last council meeting with staff member Lisa Guzman going over the plan in detail. Mr. Evanson stated the plan was to provide members with the new action plan for FY 19-20 when it was released, so members are able to provide input, but stated it has not been provided at this time. Mr. Evanson stated he wanted to table the review of the Action Plan, until the new plan is released. At that time committee members would have a chance to review and provide feedback.

**2.06 Presentation and discussion of publicity opportunities for the WCSD Family Resource Centers, which may include the use of social media and the recruitment of an intern for that purpose.**

Chair Vancour discussed the recent creation of the Family Resource Center Facebook page which currently has 99 "likes." Mrs. Vancour also displayed and did a demonstration of how staff and committee members could access the page and share with others. Mrs. Vancour stated she also plans to continue work on getting a social media intern to help provide assistance to staff.

**2.07 Discussion and possible action to approve the proposed Council on Family Resource Centers' meeting schedule for the 2019-20 school year.**

Chair Vancour stated the next meeting date would be in August and the proposed schedule would keep the meetings on Wednesday nights. Staff liaison Murillo, stated the dates and location could be subject to change. Committee member, Benton, stated he would like to continue doing meetings at the FRC's and asked that at least one meeting be held at an FRC. Committee Member, Nita, stated she would not be able to attend three of the proposed dates due to all the dates being adjacent to a holiday and being on vacation. Committee members discussed possibly changing months to accommodate member's schedules. Committee members agreed to approve the calendar as presented with Staff Liaison, Murillo and staff looking at shifting some dates and proposing new dates to committee members.

**On motion by Brenda Costello, second by Sherilyn Elcano, the Council on Family Resource Centers approved the meeting schedule for the 2019-20 school year, with some of the meeting date/times subject to change.** (Yeas: Susan Severt, Vanessa Vancour, Scott Benton, Sherilyn Elcano, Nita Losoponkul, and Brenda Costello). Final Resolution: Motion Carries 6-0

## **CLOSING ITEMS**

**3.01 Announcement of Next Meeting – August 28, 2019 at 6 PM in the WCSD Administrative Building Board Room, 425 East 9<sup>th</sup> St. Reno, NV 89512, which could be subject to change.**

### **3.02 Public Comment**

Students from Reno High School were in attendance and commented on the social media presentation which they all said they “liked” the FRC Facebook Page. There was no other public comment.

### **3.03 Adjourn Meeting**

There being no further business, the meeting was adjourned at 6:51 p.m.