



WASHOE COUNTY SCHOOL DISTRICT COUNCIL ON FAMILY RESOURCE CENTERS

Wednesday, November 28, 2018 at 6 p.m.
WCSD Administrative Building
425 E. 9th St., Board Room
Reno, NV 89512

AGENDA

1. OPENING ITEMS

- 1.01 Call to Order – 6:00 p.m., WCSD Administrative Building, 425 E. 9th St., Board Room, Reno, NV
- 1.02 Roll Call
- 1.03 Public Comment - Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A "Citizen's Request to Speak" card should be filled out and submitted to the Recording Secretary before speaking during the Public Comment section. All persons are limited to 3 minutes per item. In accordance with Open Meeting Law and on the advice of legal counsel, the public body is discouraged from discussing and precluded from deliberating and/or acting on items raised by Public Comment which are not already on the agenda. The public body may impose reasonable content-neutral restrictions on public comment such as willfully disruptive comments that are irrelevant, repetitious, slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with the rights of other speakers. Correspondence or written materials submitted for public comment by the general public shall be attached to the minutes of the meeting.

2. DISCUSSION, PRESENTATION AND ACTION ITEMS - Public comment: any individual may address the public body concerning any item listed below. A completed "Citizen's Right to Speak" card must be submitted to the public body at the meeting. During the discussion of each item on the agenda, the Chair will invite the individual to come forward to speak. Individuals are limited to three minutes per item.

- 2.01 ACTION TO ADOPT THE AGENDA (For Possible Action) – Items on this agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.
- 2.02 APPROVAL OF THE MINUTES OF THE MEETING OF THE COUNCIL ON FAMILY RESOURCE CENTERS DATED AUGUST 22, 2018 (FOR POSSIBLE ACTION)
- 2.03 DISCUSSION OF THE MISSION AND PURPOSE OF THE COUNCIL ON FAMILY RESOURCE CENTERS, AS STATED WITHIN THE COUNCIL BYLAWS AND DEFINED BY NEVADA REVISED STATUTES (NRS) 430a.140, AND THE ROLE OF THE COUNCIL MEMBERS IN REACHING THOSE GOALS. (FOR DISCUSSION ONLY)
- 2.04 DISCUSSION OF WAYS IN WHICH THE WASHOE COUNTY SCHOOL DISTRICT FAMILY RESOURCE CENTERS CAN INCREASE VISIBILITY WITHIN THE

COMMUNITY, TO INCLUDE WAYS TO SEEK ADDITIONAL FUNDING OPPORTUNITIES (FOR DISCUSSION ONLY)

- 2.05 PRESENTATION AND DISCUSSION OF FAMILY RESOURCE CENTER YEAR-TO-DATE DATA AND OUTREACH EVENTS, INCLUDING FUTURE COMMUNITY EVENTS THAT COUNCIL MEMBERS MAY ATTEND (FOR DISCUSSION ONLY)
- 2.06 PRESENTATION AND DISCUSSION OF FAMILY RESOURCE CENTER PARENTING PROGRAMS - APPLE SEEDS AND PARENTING WISELY (FOR DISCUSSION ONLY)

3. CLOSING ITEMS

- 3.01 Announcement of Next Meetings – February 27, 2019, and May 22, 2019. Location to be determined.
- 3.02 Public Comment - Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A "Citizen's Request to Speak" card should be filled out and submitted to the Recording Secretary before speaking during the Public Comment section. All persons are limited to 3 minutes per item. In accordance with Open Meeting Law and on the advice of legal counsel, the public body is discouraged from discussing and precluded from deliberating and/or acting on items raised by Public Comment which are not already on the agenda. The public body may impose reasonable content-neutral restrictions on public comment such as willfully disruptive comments that are irrelevant, repetitious, slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with the rights of other speakers. Correspondence or written materials submitted for public comment by the general public shall be attached to the minutes of the meeting.
- 3.03 Adjourn Meeting

Forum Restrictions and Orderly Conduct of Business: This public body conducts the business of the Washoe County School District during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Members of the public wishing to request supporting materials for this meeting or who are disabled and require special accommodations at the meeting should contact Lisa Scurry, Board Services Department. Ms. Scurry can be contacted in writing at PO Box 30425, Reno, Nevada 89520-3425, by telephone at 775-789-4621, or by email at committees@washoeschools.net.

This agenda and supporting materials, when appropriate, have been posted at the following locations:

www.washoeschools.net

www.boarddocs.com/nv/washoe/Board.nsf/Public

State of Nevada website (notice.nv.gov)

WCSD Central Administrative Building

Washoe County Administration Building

Washoe County Courthouse

Reno City Hall

Sparks City Hall

Sparks Library

Pyramid Lake Paiute Tribe Administration Building

Reno Sparks Indian Colony Administrative Office



**Washoe County School District
Council on Family Resource Centers
Meeting Minutes**

August 22, 2018

OPENING ITEMS

1.01 Call to Order

The meeting of the Council on Family Resource Centers was called to order at 6:05 p.m. at the Washoe County School District Administration Building, 425 East Ninth St., Board Room, Reno, NV 89512.

1.02 Roll Call

Chairperson Vanessa Vancour and Members Brenda Costello, Crystel Avalos, Scott Benton, and Nita Losopunkul were present at roll call. Members Susan Severt and Sherilyn Elcano were not present at roll call. Rechelle Murillo, Staff Liaison, was also present.

1.03 Public Comment

There was no public comment at this time.

1.04 Action to Adopt the Agenda

On motion by Scott Benton, second by Brenda Costello, the Council on Family Resource Centers approved the agenda as presented (Yea: Crystel Avalos, Vanessa Vancour, Nita Losopunkul, Scott Benton, and Brenda Costello). Final Resolution: Motion Carries 5-0

2. DISCUSSION, PRESENTATION AND ACTION ITEMS

2.01 Approval of the Minutes of the Meeting of the Council on Family Resource Centers Dated May 23, 2018.

On motion by Nita Losopunkul, second by Crystal Avalos, the Council on Family Resource Centers approved the minutes of the meeting of the Council on Family Resource Centers dated May 23, 2018. (Yea: Crystel Avalos, Vanessa Vancour, Nita Losopunkul, Scott Benton, and Brenda Costello). Final Resolution: Motion Carries 5-0

2.02 Discussion and Possible Action to Select a Vice chairperson for the Council on Family Resource Centers for a term ending June 30, 2019

from the current membership: Sherrilyn Elcano, Crystel Avalos, Susan Severt, Brenda Costello, Scott Benton, and Nita Losopnkul (for possible action.)

Chair Vanessa presented the opportunity to all board members to serve as vice chair.

Committee Member Crystel Avalos expressed she would be interested in being Vice Chair for the Committee. Committee Member Scott Benton nominated Crystel Avalos to serve as the Vice Chair. There were no other nominations at this time.

On motion by Vanessa Vancour, Second by (Unknown member), the Council on Family Resource Centers voted to approve Committee Member Crystel Avalos as the Vice Chair to the Council on Family Resource Centers for a term ending June 30, 2019 (Yea: Crystel Avalos, Vanessa Vancour, Scott Benton, Nita Losopnkul and Brenda Costello). Final Resolution: Motion Carries 5-0

2.03 Presentation and Discussion of the Family Resource Center Outreach Events, including Future Events, such as School Visits and Events with External Entities

Family Resource Centers (FRC) staff members Wylie Evanson and Lisa Guzman presented on the FRC outreach events and future events. Mr. Evanson discussed FRC's attending back to school events with various WCSD schools, attending the WCSD Family Expo, Food Bank partnership events with Mobile Harvest, SNAP outreach, and the Family Health Festival. He discussed FRC staff attending training with Financial Coaching and Suicide Prevention. Staff Committee Liaison Rechelle Murillo discussed the Call to Action Meeting which would be held on Tuesday Aug. 28th to discuss funding for affordable housing. In addition, Mr. Evanson informed the Council of a Family Resource Center "Donation Appreciation" Open house which would be taking place to thank the community and community agencies for their donations to the FRC's.

2.04 Presentation and Discussion of Publicity Opportunities for the WCSD Family Resource Centers, to include a proposal for the recruitment of an intern.

Chair Vanessa Vancour presented and provided an update stating the intern job description had been posted and an intern would be recruited ahead of the Fall Semester from the University of Nevada-Reno. Chair Vancour stated she would be in contact with FRC Directors regarding the interview process. She shared for the Spring Semester the FRC's could apply for the "Pack Internship Program" which would provide funding for the internship for the semester. More information shall be provided at future Council meetings.

3. CLOSING ITEMS

3.01 Announcement of Next Meeting – November 28, 2018 at 6:00 PM in the WCSD Administrative Building Board Room, 425 East 9th St. Reno, NV 89512

3.02 Public Comment

There was no public comment at this time.

3.03 Adjourn Meeting

There being no further business, the meeting was adjourned at 6:25 p.m.

DRAFT

**COUNCIL ON FAMILY RESOURCE CENTERS -
A COMMITTEE OF THE
WASHOE COUNTY SCHOOL DISTRICT**

BYLAWS

Authority

In accordance with Nevada State law (NRS 430A.140), the Washoe County School District ("District") does hereby establish the Council on Family Resource Centers ("Council") as a standing advisory committee of the Superintendent.

Mission and Purpose

1. The Council shall:
 - a. On an annual basis, create an action plan to be implemented by each of the District's Family Resource Centers. Such action plan shall be created in accordance with state law and submitted to the Director of the Nevada Department of Health and Human Services;
 - b. Review and provide recommendations to the Superintendent or Designee related to the charge of the Family Resource Centers – to help individuals and families access needed services and support.

Reporting Structure

- i. Recommendations from the Council on Family Resource Centers shall be made to the Superintendent. The Superintendent, through appropriate staff, shall:
 - a. Ensure Council proposals are feasible: operationally, financially and academically.
 - b. Determine whether action should be taken by the Superintendent or the Board of Trustees.
- ii. For those matters that require the approval of the Board of Trustees, the Superintendent shall have the option to:
 - a. Return any recommendation of the Council back to the Council with suggested changes; or
 - b. Forward any recommendation of the Council to the Board of Trustees, with the Superintendent's Alternate Recommended Action;

- c. Forward any recommendation of the Council to the Board of Trustees, as proposed by the Council.
- iii. For those matters delegated to the Superintendent by Board policy or previous action of the Board of Trustees, the Superintendent shall have the option to:
 - a. Approve the Council's recommendation;
 - b. Deny the Council's recommendation; or
 - c. Return any recommendation of the Council back to the Council with suggested changes.

Composition

1. Appointments

- a. Following an advertised application period, members shall be selected in accordance with the application and review process established by the District's Committee Operating Procedures Manual.
- b. All members of the Council shall be considered and approved by the Superintendent. Final approval of all selections shall rest with the Superintendent.

2. Voting Membership

- a. Voting membership shall consist of seven (7) voting members as follows:
 - i. Five (5): One (1) member from each of the District's five (5) Family Resource Centers to represent the geographic area in which the family resource center is located.
 - ii. One (1): One (1) member who is a state or local elected official
 - iii. One (1): At-large community member

3. Term of Service

- a. A term of membership shall be two (2) years, with terms commencing on July 1st and ending June 30th of the second year. Members shall be appointed such that four terms shall end in even-numbered years and three terms shall end in odd-numbered years.

MEMBER	CATEGORY	TERM ENDS
A	North Valleys FRC representative	June 30 of Even-Numbered Years
B	Sparks FRC representative	June 30 of Odd-Numbered Years
C	Central Reno FRC representative	June 30 of Even-Numbered Years
D	Sun Valley FRC representative	June 30 of Odd-Numbered Years
E	Northeast Reno FRC representative	June 30 of Even-Numbered Years
F	State or local elected official	June 30 of Odd-Numbered Years
G	At-Large Community Member	June 30 of Even-Numbered Years

- b. Members who cannot complete their term on the Council should submit a letter of resignation to the Chair. Upon acceptance of the letter of resignation, the position shall be opened using the District's application process.
 - i. A member who is appointed to fulfill the term of a member who has resigned or been removed, shall complete the term of the vacating member.
- c. Members shall serve no more than five (5) terms without a break in service of at least one (1) year.

4. Officers

- a. Officers of the Council consist of a Chairperson and Vice-Chairperson, who are voting members of the Council.
- b. Officer Nomination and Election
 - i. Officers shall be current voting members of the Council and be elected by majority vote of the members of the Council.

- ii. All nominees shall be present at the scheduled meeting to accept the nomination.
 - iii. The term of office shall be from July 1st to June 30th and shall be for one (1) year. Officers may be re-elected.
- c. Officer Duties and Responsibilities
 - i. The Chairperson shall:
 - 1. be responsible for the general planning for and supervising of activities of the Council;
 - 2. approve the agendas of the meetings of the Council in collaboration with the Staff Liaison; and
 - 3. preside over all meetings of the Council
 - ii. The Vice-Chairperson shall:
 - 1. preside in the absence of the Chairperson;
 - 2. discharge any duties delegated by the Chairperson or as directed by the Council; and
 - 3. succeed to Chairperson in the event that the Chairperson is unable to serve.
- d. Removal of Officers
 - i. An officer may be removed for just cause at any time by a two-thirds (2/3) vote of the Council.
 - ii. A vacancy in an officer's position, due to resignation or removal, shall be filled using the normal District's protocol for the election of officers of committees included in these By-Laws.

5. Vacancy

- a. A vacancy in the membership of the Council shall be filled in the same manner as the original appointment for the remainder of the unexpired term.

6. District Staff-Liaison

- a. The Superintendent shall designate a staff member to serve as a non-voting member, and liaison between the Council and the District. The liaison shall work with the Board Services Department to:
 - i. In conjunction with the Council Chair set the meeting agendas and meeting schedule;

- ii. Advise the Council on the goals of the District;
 - iii. Advise the Council on information in the District that concern the Council;
 - iv. Report to the Superintendent the activities of the Council, as necessary.
7. The Council shall strive to be representative of the diverse nature of the District.

Procedural Responsibilities

1. The Council shall comply with state laws and regulations, and specifically Nevada's Open Meeting Law, Nevada Revised Statutes (NRS) Chapter 241, Meetings of State and Local Agencies.
2. The Council shall comply with the policies, regulations and procedures of the District, and specifically the District's committee operational procedures.
3. Neither the Board of Trustees nor Superintendent may delegate the responsibility for final decisions to a committee, because such decisions must, by state law, rest with the Board of Trustees or have been delegated to the Superintendent through Board Policies. Committees are not empowered to perform management functions.
4. The Council may be dissolved upon completion of its charge or by action of the Board of Trustees.

Duties, Skills and Responsibilities

1. General
 - a. All members of the committee shall serve without compensation.
 - b. Members of the committee shall be residents of Washoe County.
 - c. The committee members collectively should possess general knowledge of District issues and concerns.
 - d. Members shall be familiar with the policies, regulations, and laws governing the District.
 - e. Members of the committee shall perform their duties in good faith, in a manner they reasonably believe to be in the best interests of the committee and the District with such care as a generally prudent person in a similar position would use under similar circumstances.

2. Member Protocol

- a. Only the committee as a whole has the authority to act.
 - i. Individual committee members do not have the authority to direct staff, students, volunteers, and/or parents/guardians.
 - ii. Individual committee members may not, in the name of the committee, conduct site visits or otherwise engage with staff regarding committee business outside of properly noticed meetings unless otherwise authorized by District policy, regulation or procedures.
- b. Committee members shall review and understand guidance provided in the Procedural Manual for Advisory Committees to the Board of Trustees.

3. Community Input

- a. Each member of the committee will be responsible for relaying input received from the community to the committee. Individual committee members do not have the authority to provide any official response from either the District or committee on any matter.

4. Confidentiality

- a. During the exercise of duties and responsibilities, the committee members may have access to confidential information. The committee shall have an obligation to the District to maintain the confidentiality of such information. Committee members will be required to have a signed confidentiality form on record while serving as a member of the Committee.

Meetings

1. Schedule

- a. The Council shall meet at least twice each year. Regularly scheduled meetings shall be held from July 1st to June 30th of each year. The Chairperson shall establish a calendar of regularly scheduled meetings in conjunction with the District's staff liaison.
- b. Special meetings may be called at the discretion of the Chair, in conjunction with the District's staff liaison.

2. Attendance

- a. Attendance records of all Council members shall be reviewed by the chairperson on a regular basis.

- b. The Chairperson may recommend removal of any member having two (2) absences during the two-year term of membership or for failure to participate on a Council.
- c. Recommendation to remove a member shall be by majority vote of the Council, with final action required by the Superintendent.

Reporting Requirements

1. The Council shall report its activities to the Superintendent or Designee. The Council's reporting requirements are to:
 - a. Report on the scope and breadth of Council activities so that the Superintendent is kept informed of its work and can take appropriate action.
 - b. Provide minutes or a summary of minutes of meetings which clearly record the actions and recommendations of the Council.
 - c. Report on any other matters that the Council believes should be disclosed to the Superintendent.
2. On or before June 15 of each year, the Council shall submit a report to the Superintendent summarizing its achievements and accounting for the expenditure of any money provided to it by the Department of Health and Human Services for the previous fiscal year.
 - a. Such report shall be submitted to the Director of the Department of Health and Human Services on or before August 1 of each year.

Review and Revision

1. The Board Services Department, in conjunction with the Council on Family and Resource Centers, shall assess and review the adequacy of these bylaws no less than annually or as necessary. Modifications shall be presented to the Superintendent in writing for review and action.

Date	Revision	Modification
11-16-2016	1.0	Adopted

Addendum

Nevada Revised Statutes NRS 430A.140 – 430A.200, inclusive.

NRS 430A.140 Family resource center to submit action plan to Director for approval.

1. Before a family resource center may obtain a grant from the Director, the family resource center:

(a) Must submit to the Director an action plan created by the family resource center with input from the family resource center council and local and state elected officials who represent the geographic area in which the family resource center is located; and

(b) Must obtain approval from the Director of that action plan.

2. An action plan must be resubmitted to the Director for approval:

(a) On or before July 1 of each year; and

(b) Any time the family resource center adopts a proposed amendment to the action plan.

(Added to NRS by [1995, 2767](#); A [2005, 469](#); [2015, 978](#))

NRS 430A.150 Establishment of family resource center council required; compliance with Open Meeting Law.

1. Each family resource center shall establish a family resource center council. The composition of the family resource center council must be consistent with the criteria set forth by regulations adopted pursuant to [NRS 430A.120](#).

2. All meetings of a family resource center council must be conducted in accordance with the provisions of [chapter 241](#) of NRS.

(Added to NRS by [1995, 2767](#); A [2005, 469](#))

NRS 430A.160 Services provided.

1. Each family resource center shall provide referrals to obtain, if available, the following services:

(a) Education on caring for infants and day care services for infants;

(b) Education on parenting;

(c) Health care services for children, including all required immunizations;

(d) Programs to identify and assist infants and young children with developmental disabilities up to 5 years of age;

(e) Day care for children who are old enough to attend school, both before and after school;

(f) Programs to assist senior citizens;

(g) Programs to supplement formal education, including, without limitation, mentor programs for pupils in elementary and secondary schools, literacy programs, programs that encourage parental involvement in school, programs that teach English as a second language, programs to assist in the naturalization process and other alternative educational programs;

(h) Programs to teach adults and children skills for employment and self-sufficiency;

(i) Services that will assist families with physical and mental health issues, the special needs of children, food and nutritional needs, recreational needs, housing problems, domestic violence and substance abuse;

(j) Programs designed to reduce the rate of pregnancies in unmarried teenage girls;

(k) Programs designed to assist pupils who are truant from school and to reduce the rate at which pupils drop out of school;

(l) Transportation services, particularly to assist people in traveling to the social service agencies from which they may be receiving services pursuant to this section;

(m) Classes that teach alternative means of resolving disputes that arise in the family; and

(n) Any other services for which the communities that the family resource center serves have a need.

2. Each family resource center may offer services directly through its own employees and resources or contract with social service agencies to provide services, or may do both.

3. Any family resource center that offers services directly through its own employees and resources shall comply with all applicable state and federal laws and regulations regarding the delivery of the services.

(Added to NRS by [1995, 2767](#); A [2005, 469](#); [2007, 1820](#))

NRS 430A.170 Case manager and administrative staff; training of case managers; duties of case manager.

1. Each family resource center must have a case manager and may have a coordinator to handle administrative matters. If a family resource center does not employ a separate person to act as coordinator, the case manager shall also act as coordinator.

2. The Director shall provide training for all case managers on how to assess the needs of families using the family resource center.

3. The case manager shall, for each family that seeks services from the center:

(a) Develop a plan with the family which specifies:

(1) The services for which the family is eligible;

(2) Whether the family will receive services from the family resource center or a social service agency, or both;

(3) The responsibilities the family members must fulfill to remain eligible for the services;

and

(4) The manner in which the performance of responsibilities by the agency and the family members will be monitored; and

(b) Collect and analyze data to monitor the performance by the family members of the responsibilities prescribed in the plan.

(Added to NRS by [1995, 2767](#); A [2015, 979](#))

NRS 430A.180 Prohibited services and procedures. When providing services on behalf of a family resource center which has received a grant from the Director pursuant to the provisions of this chapter, an employee or volunteer at the family resource center shall not administer drugs or contraceptives to or perform medical or dental procedures for a minor unless written consent to administer those drugs or contraceptives or to perform those procedures has been obtained from the minor's parent, guardian or legal custodian.

(Added to NRS by [1995, 2768](#))

NRS 430A.190 Privileged communications. Except as otherwise provided by a specific statute, any communications made to or documents received by an employee or volunteer at a family resource center from a person to obtain the services of the center are privileged and may not be disclosed without the person's consent or unless so ordered by a court of competent jurisdiction.

(Added to NRS by [1995, 2768](#))

NRS 430A.200 Reports by family resource centers; reports by Director.

1. On or before August 1 of each year, each family resource center shall submit a report to the Director summarizing its achievements and accounting for the expenditure of any money provided to it by the Director for the previous fiscal year.

2. On or before September 30 of each year, the Director shall provide a written report to the Interim Finance Committee concerning the expenditure during the preceding fiscal year of all money received by the Director for carrying out the provisions of this chapter.

(Added to NRS by [1995, 2769](#); A [2005, 470](#))

CHAPTER 430A - FAMILY RESOURCE CENTERS

GENERAL PROVISIONS

NRS 430A.010 Definitions. As used in this chapter, unless the context otherwise requires, the words and terms defined in [NRS 430A.015](#) to [430A.080](#), inclusive, have the meanings ascribed to them in those sections.

(Added to NRS by [1995, 2765](#); A [2005, 467](#))

NRS 430A.015 “Action plan” defined. “Action plan” means a plan established by a family resource center, with input from the family resource center council, which describes the services to be offered by the family resource center in an at-risk community.

(Added to NRS by [2005, 467](#))

NRS 430A.020 “At-risk community” defined. “At-risk community” means a geographic area that the Director has declared to be in need of social and economic assistance and social service programs because of the number of families who reside there who:

1. Have low incomes;
2. Are transient or at imminent risk of homelessness; or
3. Have members whose ability to excel in academics, work and social situations is impaired by the educational, economic and social situation of the family as a unit.

(Added to NRS by [1995, 2766](#); A [2005, 467](#); [2015, 978](#))

NRS 430A.030 “Director” defined. “Director” means the Director of the Department of Health and Human Services.

(Added to NRS by [1995, 2766](#))

NRS 430A.040 “Family resource center” defined. “Family resource center” means a facility within an at-risk community where families may obtain:

1. An assessment of their eligibility for social services;
2. Social services directly from the family resource center; and
3. Referrals to obtain social services from other social service agencies or organizations.

(Added to NRS by [1995, 2766](#); A [2005, 467](#); [2015, 978](#))

NRS 430A.045 “Family resource center council” defined. “Family resource center council” means an organization of people who reside in an at-risk community who assist and advise the family resource center which serves their community.

CHAPTER 430A - FAMILY RESOURCE CENTERS

(Added to NRS by [1995, 2766](#); A [2005, 467](#)) — (Substituted in revision for NRS 430A.070)

NRS 430A.080 “Social service agency” defined. “Social service agency” means any public agency or organization of this State that provides social services for families, including, without limitation, services relating to employment, child care, health care, drug abuse, education or welfare.

(Added to NRS by [1995, 2766](#))

POWERS AND DUTIES OF DIRECTOR; GIFTS AND GRANTS

NRS 430A.100 Solicitation and acceptance of gifts and grants by Director; accounting; grants of money to family resource centers; duties of Grants Management Advisory Committee concerning allocation of money.

1. The Director may solicit and accept gifts and grants of money and other property, including real property, from any public or private source and may use the property and expend the money, subject to any limitations contained in the gift or grant, to carry out the provisions of this chapter.
2. Money received by the Director pursuant to this section must be accounted for separately in the State General Fund. The money in the account does not revert to the State General Fund at the end of any fiscal year and must be carried forward to the next fiscal year.
3. The Director may make grants of money from the account to family resource centers to pay for any expenses incurred by those centers in carrying out their responsibilities, and may place such conditions on the acceptance of those grants as the Director determines are necessary, including requiring a center to provide matching money.
4. The Advisory Committee shall review all requests for grants of money to family resource centers and shall make recommendations to the Director concerning the allocation of money in the account.
5. As used in this section, “Advisory Committee” means the Grants Management Advisory Committee created by [NRS 232.383](#) or a working group of the Grants Management Advisory Committee that is appointed pursuant to [NRS 232.387](#).

(Added to NRS by [1995, 2768](#); A [2005, 468](#))

NRS 430A.110 Power of Director to enter into contracts. The Director may enter into a contract with any person, association, government, governmental agency or political subdivision of a government to assist the Director in carrying out the provisions of this chapter.

(Added to NRS by [1995, 2769](#); A [2005, 468](#))

CHAPTER 430A - FAMILY RESOURCE CENTERS

NRS 430A.120 Director to adopt regulations. The Director shall adopt such regulations as are necessary to carry out the provisions of this chapter. The regulations must provide:

1. Criteria for evaluating and determining the geographic boundaries for at-risk communities.
2. A method for establishing family resource centers, which must include the option of designating existing organizations as family resource centers.
3. Criteria for evaluating and approving action plans. The criteria must provide that no action plan will be approved unless it is:
 - (a) Tailored to meet the specific needs of the community;
 - (b) Developed with input from members of the family resource center council and local and state elected officials who represent the geographic area in which the family resource center is located; and
 - (c) Feasible in relation to the resources available to the family resource center to which the action plan applies.
4. Criteria for the establishment and composition of a family resource center council.

(Added to NRS by [1995, 2769](#); A [2005, 468](#); [2015, 978](#))

NRS 430A.130 Solicitation and acceptance of gifts and grants by family resource centers and family resource center councils. Each family resource center and family resource center council may solicit and accept gifts and grants of money and other property, including real property, from any public or private source and may use the property and expend the money, subject to any limitations contained in the gift or grant, to carry out its functions.

(Added to NRS by [1995, 2769](#); A [2005, 468](#))

OPERATION OF CENTERS; REPORTS

NRS 430A.140 Family resource center to submit action plan to Director for approval.

1. Before a family resource center may obtain a grant from the Director, the family resource center:
 - (a) Must submit to the Director an action plan created by the family resource center with input from the family resource center council and local and state elected officials who represent the geographic area in which the family resource center is located; and
 - (b) Must obtain approval from the Director of that action plan.

CHAPTER 430A - FAMILY RESOURCE CENTERS

2. An action plan must be resubmitted to the Director for approval:

(a) On or before July 1 of each year; and

(b) Any time the family resource center adopts a proposed amendment to the action plan.

(Added to NRS by [1995, 2767](#); A [2005, 469](#); [2015, 978](#))

NRS 430A.150 Establishment of family resource center council required; compliance with Open Meeting Law.

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(Added to NRS by [1995, 2767](#); A [2005, 469](#))

NRS 430A.160 Services provided.

1. Each family resource center shall provide referrals to obtain, if available, the following services:

(a) Education on caring for infants and day care services for infants;

(b) Education on parenting;

(c) Health care services for children, including all required immunizations;

(d) Programs to identify and assist infants and young children with developmental disabilities up to 5 years of age;

(e) Day care for children who are old enough to attend school, both before and after school;

(f) Programs to assist senior citizens;

(g) Programs to supplement formal education, including, without limitation, mentor programs for pupils in elementary and secondary schools, literacy programs, programs that encourage parental involvement in school, programs that teach English as a second language, programs to assist in the naturalization process and other alternative educational programs;

(h) Programs to teach adults and children skills for employment and self-sufficiency;

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(i) Services that will assist families with physical and mental health issues, the special needs of children, food and nutritional needs, recreational needs, housing problems, domestic violence and substance abuse;

(j) Programs designed to reduce the rate of pregnancies in unmarried teenage girls;

(k) Programs designed to assist pupils who are truant from school and to reduce the rate at which pupils drop out of school;

(l) Transportation services, particularly to assist people in traveling to the social service agencies from which they may be receiving services pursuant to this section;

(m) Classes that teach alternative means of resolving disputes that arise in the family; and

(n) Any other services for which the communities that the family resource center serves have a need.

2. Each family resource center may offer services directly through its own employees and resources or contract with social service agencies to provide services, or may do both.

3. Any family resource center that offers services directly through its own employees and resources shall comply with all applicable state and federal laws and regulations regarding the delivery of the services.

(Added to NRS by [1995, 2767](#); A [2005, 469](#); [2007, 1820](#))

NRS 430A.170 Case manager and administrative staff; training of case managers; duties of case manager.

1. Each family resource center must have a case manager and may have a coordinator to handle administrative matters. If a family resource center does not employ a separate person to act as coordinator, the case manager shall also act as coordinator.

2. The Director shall provide training for all case managers on how to assess the needs of families using the family resource center.

3. The case manager shall, for each family that seeks services from the center:

(a) Develop a plan with the family which specifies:

(1) The services for which the family is eligible;

(2) Whether the family will receive services from the family resource center or a social service agency, or both;

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(3) The responsibilities the family members must fulfill to remain eligible for the services; and

(4) The manner in which the performance of responsibilities by the agency and the family members will be monitored; and

(b) Collect and analyze data to monitor the performance by the family members of the responsibilities prescribed in the plan.

(Added to NRS by [1995, 2767](#); A [2015, 979](#))

NRS 430A.180 Prohibited services and procedures. When providing services on behalf of a family resource center which has received a grant from the Director pursuant to the provisions of this chapter, an employee or volunteer at the family resource center shall not administer drugs or contraceptives to or perform medical or dental procedures for a minor unless written consent to administer those drugs or contraceptives or to perform those procedures has been obtained from the minor's parent, guardian or legal custodian.

(Added to NRS by [1995, 2768](#))

NRS 430A.190 Privileged communications. Except as otherwise provided by a specific statute, any communications made to or documents received by an employee or volunteer at a family resource center from a person to obtain the services of the center are privileged and may not be disclosed without the person's consent or unless so ordered by a court of competent jurisdiction.

(Added to NRS by [1995, 2768](#))

NRS 430A.200 Reports by family resource centers; reports by Director.

1. On or before August 1 of each year, each family resource center shall submit a report to the Director summarizing its achievements and accounting for the expenditure of any money provided to it by the Director for the previous fiscal year.

2. On or before September 30 of each year, the Director shall provide a written report to the Interim Finance Committee concerning the expenditure during the preceding fiscal year of all money received by the Director for carrying out the provisions of this chapter.

(Added to NRS by [1995, 2769](#); A [2005, 470](#))

NRS 430A.210 Social service agencies to cooperate with family resource centers. All social service agencies shall cooperate with family resource centers in carrying out the provisions of this chapter, to the extent that doing so does not conflict with federal law or a specific state statute or administrative regulation.

(Added to NRS by [1995, 2769](#); A [2005, 470](#))

FRC Activities & Outreach

11/28/18

- Back to School Nights: Washoe Inspire Academy, Lois Allen Elem, Smithridge Elem, Sun Valley Elem, Roger Corbett, and Desert Heights Elementary School
- Presentations: CIT Counselor Training, Student Attendance Review Board (SARB), Bernice Mathews parent meeting, GATE middle school students at O'Brien and Shaw
- Trainings: FBNN Partner Agency Conference, OSS (Office of Student Services) Mini-Conference, SaverLife Nevada, Financial Literacy for Teens, Permanent Supportive Housing Training
- Meetings: Community Health Alliance presentation to FRC, Affordable Housing Meeting – WC Commission, Housing Community Conversation Event, Kids Count / NV Children's Report Card presentation, Food Bank Family Stability Pilot Project / Community Partners Meeting, JTNN Coalition Meeting
- Outreach: Family Health Festival at O'Brien, TMCC Resource Fair, Intervention Department Tour with Judge Lu (Juvenile Services), FRC Appreciation Celebration, Food Bank Mobile Harvest
- Parenting: Parenting Wisely at Anderson Elementary and Sparks Middle
- Huge Zulily donation
- Collaboration with schools, LDS Church, and Catholic Charities for Holiday Food Boxes
- Upcoming Events: 12/18 8-10am at SVFRC – WCSD Attendance Event; 12/20 1:45-2:30 FBNN Mobile Harvest at Mathews Elementary

FRC Numbers Served

11/28/18

	FY18	FY19 YTD (through October 2018)
Families	2,062	530
Children	1,892	994
Individuals	3,347	1,844
Welfare apps submitted (SNAP, Medicaid, TANF)	599	158
Energy Assistance apps submitted	369	83
Referrals	6,068	1,566