



WASHOE COUNTY SCHOOL DISTRICT BOARD POLICY COMMITTEE MEETING MINUTES

November 6, 2018

1. Opening Items

1.01 Call to Order

The meeting of the Board Policy Committee was called to order at 2:00 p.m. in the Board Room of the WCSD Administration Building, 425 East 9th Street, Reno, Nevada.

1.02 Roll Call

President Katy Simon Holland and Trustee Members Malena Raymond, Scott Kelley, and John Mayer were present at roll call. Trustee members Angela Taylor, Veronica Frenkel, and Debbie Feemster were absent. Deputy Superintendent Dr. Kristen McNeill and staff were also present.

1.03 Public Comment

John Eppolito made comment expressing concerns regarding technology screen time for students.

1.04 Action to Adopt the Agenda

On motion by John Mayer, second by Malena Raymond, the Board Policy Committee approved the agenda as presented (Yea: Katy Simon Holland, Malena Raymond, Scott Kelley, John Mayer). Final Resolution: Motion Carries 4-0

2. Discussion, Presentation, And Action Items

2.01 APPROVAL OF THE MINUTES OF THE BOARD POLICY COMMITTEE MEETING ON AUGUST 7, 2018

There was no discussion of the minutes of the Board Policy Committee of August 7, 2018.

On motion by Malena Raymond, second by Scott Kelley, the Board Policy Committee approved the minutes of the Board Policy Committee meeting of August 7, 2018. (Yea: Katy Simon Holland, Malena Raymond, Scott Kelley, John Mayer). Final Resolution: Motion Carries 4-0

2.02 DISCUSSION AND POSSIBLE ACTION TO RECOMMEND REVISIONS TO AND/OR FORWARD THE PROPOSED REVISION OF BOARD POLICY 7210, INFORMATION TECHNOLOGY SERVICES AND OPERATIONS, WHICH SPEAKS TO EQUITY AND ACCESS TO INFORMATION TECHNOLOGY BY STUDENTS AND STAFF, TO A FUTURE REGULAR MEETING OF THE BOARD OF TRUSTEES FOR CONSIDERATION OF PRELIMINARY APPROVAL

Robert Sidford, Chief Information and Innovation Officer, and Joe Gallegos, Information Technology Director, presented Board Policy 7210, Information Technology Services and Operations, a newly proposed policy. The policy was written to describe the operational framework for information technology within the District. Mr. Sidford reminded the Trustees that a companion policy already exists related to 21st century learning. The draft policy was written to guide the creation of regulations and procedures specifically related to data, security, and a District technology plan.

Public comment: John Eppolito made comment expressing concerns regarding technology screen time for students.

President Simon Holland suggested adding language about providing educational resources to students and their families related to data security and privacy. Mr. Sidford commented that this policy speaks to the operational side of technology and language related to educating students and their families would be better placed in Board Policy 7200 related to 21st Century Learning. Following discussion, it was agreed that the language fits in both policies and staff will make the change and bring the policy to a future meeting of the Board of Trustees for consideration.

On motion by Scott Kelley, second by Malena Raymond, the Board Policy Committee forwarded the proposed adoption Of Board Policy 7210, Information Technology Services and Operations, with recommended revisions, to a future Regular Meeting of the Board of Trustees for consideration of preliminary approval. (Yea: Katy Simon Holland, Malena Raymond, Scott Kelley, John Mayer). Final Resolution: Motion Carries 4-0

2.03 DISCUSSION AND POSSIBLE ACTION TO RECOMMEND REVISIONS TO AND/OR FORWARD THE PROPOSED REVISION OF BOARD POLICY 1505, VISITORS TO DISTRICT PROPERTY - MEANINGFUL ACCESS, WHICH INCLUDES REVISION OF LANGUAGE RELATED TO VISITOR MANAGEMENT, TO A FUTURE REGULAR MEETING OF THE BOARD OF TRUSTEES FOR CONSIDERATION OF PRELIMINARY APPROVAL

Jason Trevino, WCSD Chief of Police, and Irene Payne, Chief Communications and Community Engagement Officer, provided the Board Policy Committee with proposed

changes to Board Policy 1505 related to visitors. Changes to the policy reflect the new visitor management protocols being implemented by the District to include an electronic system called LobbyGuard being installed in schools.

Chief Trevino described the changes to the policy, to include a mandate that visitors show government issued identification prior to entrance to a school. Language was also added related to prohibited activities on District property, such as possession and/or use of recreational and medical marijuana.

Ms. Payne explained that language related to volunteers was struck from the policy as a new policy specific to Volunteers will be brought to the Board of Trustees at a future meeting.

Chief Trevino also described a new section that speaks to violations of the law and the involvement of law enforcement in those cases.

Trustee Raymond inquired about specific types of visitors to schools, such as university practicum students. Chief Trevino explained that practicum students are considered volunteers and are vetted under that process.

There was discussion about ensuring that undocumented individuals are welcomed and fear that the requirement to show identification could create anxiety. It was suggested that language be added to the Guiding Principles section of the policy that visitors "from all nationalities and cultures" are encouraged. Additionally, the policy will be revised to state that the District will not inform law enforcement as a result of finding a visitor to be an undocumented person.

Trustee Kelley suggested adding language that visitors who are being escorted within the building may be escorted by staff or a student.

Public Comment.

Claudia Bessette, a WCSD middle school counselor, made comment in support of school safety and added that a family will feel welcomed by the way they are greeted by staff.

On motion by Malena Raymond, second by Scott Kelley, the Board Policy Committee forwarded the proposed revision Of Board Policy 1505, Visitors, with recommended revisions, to a future Regular Meeting Of The Board Of Trustees for consideration of preliminary approval. (Yea: Katy Simon Holland, Malena Raymond, Scott Kelley, John Mayer). Final Resolution: Motion Carries 4-0

2.04 DISCUSSION AND POSSIBLE ACTION TO RECOMMEND REVISIONS TO AND/OR FORWARD THE PROPOSED REVISION OF BOARD POLICY 1140, DISTRIBUTION AND DISPLAY OF INFORMATION AND MATERIALS TO STUDENTS AND STAFF,

WHICH INCLUDES ADDITION OF LANGUAGE RELATED TO RESTRICTIONS AGAINST DISTRIBUTION OF CERTAIN MATERIALS TO STUDENTS WHEN A LEGITIMATE PEDAGOGICAL PURPOSE DOES NOT EXIST, TO A FUTURE REGULAR MEETING OF THE BOARD OF TRUSTEES FOR CONSIDERATION OF PRELIMINARY APPROVAL

Irene Payne, Chief Communications and Community Engagement Officer, explained that although Board Policy 1140, Distribution and Display of Information and Materials to Students and Staff, was recently revised by the Board of Trustees, staff is recommending two additional change to align the policy with the administrative regulation and provide clear guidance to staff and outside entities.

The first change clarifies that materials provided through District departments related to recognized or sanctioned District programs are permitted. The second change adds language that materials from an outside entity must have a "legitimate pedagogical purpose, which is an extra learning activity or opportunity."

Following discussion that "extra learning activity or opportunity" may be too vague, Ms. Payne suggested adding "that is legitimately tied to a school's curriculum and/or programming" to the phrase. The Trustees agreed with that proposed change.

Kindra Fox, Director of Curriculum and Instruction, made comment that the changes to the policy supports the practice of her staff who often work with the Communications Department to distribute information to students.

On motion by Scott Kelley, second by Malena Raymond, the Board Policy Committee forwarded the proposed revision Of Board Policy 1140, Distribution and Display of Information and Materials to Students and Staff, with recommended revisions, to a future Regular Meeting of the Board of Trustees for consideration of preliminary approval. (Yea: Katy Simon Holland, Malena Raymond, Scott Kelley, John Mayer). Final Resolution: Motion Carries 4-0

2.05 DISCUSSION AND POSSIBLE ACTION TO RECOMMEND REVISIONS TO AND/OR FORWARD THE PROPOSED REVISION OF BOARD POLICY 6725, ENGLISH LEARNERS, (FORMERLY BOARD POLICY 6171, LIMITED ENGLISH PROFICIENCY), WHICH INCLUDES CHANGES TO ALIGN TO AND COMPLY WITH STATE AND FEDERAL LAWS TO INCLUDE THE DEFINITION OF A LONG-TERM ENGLISH LEARNER, TO A FUTURE REGULAR MEETING OF THE BOARD OF TRUSTEES FOR CONSIDERATION OF PRELIMINARY APPROVAL

Debra Biersdorff, Chief Academic Officer, and Janeen Kelly, Director of the English Language Development Department, presented proposed changes to Board Policy 6725,

English Learners. The policy was formerly Board Policy 6171, Limited English Proficiency. Ms. Kelly described the proposed changes as they related to changes in federal law, Every Student Succeeds Act, and state law. In both federal and state law, the term Limited English Proficiency was changed to English Learners. As a result, the policy has been revised to align to those changes in law.

Ms. Kelly explained that the terms listed under the Definitions section (e.g. short-term, long-term) describe the designated status of English Learner students and have been included in the policy to provide additional clarification to the reader. Those status descriptions assist the District in the identification, assessment, and other support of English Learner students.

On motion by Malena Raymond, second by John Mayer, the Board Policy Committee forwarded the proposed revision Of Board Policy 6725, English Learners, to a future Regular Meeting of the Board of Trustees for consideration of preliminary approval. (Yea: Katy Simon Holland, Malena Raymond, Scott Kelley, John Mayer). Final Resolution: Motion Carries 4-0

2.06 DISCUSSION AND POSSIBLE ACTION TO RECOMMEND REVISIONS TO AND/OR FORWARD THE PROPOSED REVISION OF BOARD POLICY 6140 (FORMERLY BOARD POLICY 6142.1), SEXUALITY, HEALTH, AND RESPONSIBILITY EDUCATION (S.H.A.R.E.), WHICH INCLUDES REVISION OF LANGUAGE RELATED TO THE PROCESS BY WHICH PARENT/GUARDIAN PERMISSION SHALL BE OBTAINED PRIOR TO STUDENT PARTICIPATION IN THE S.H.A.R.E. PROGRAM, TO A FUTURE REGULAR MEETING OF THE BOARD OF TRUSTEES FOR CONSIDERATION OF PRELIMINARY APPROVAL. DISCUSSION MAY INCLUDE AN UPDATE ON THE TIMETABLE FOR THE S.H.A.R.E. ADVISORY COMMITTEE'S REVIEW OF THE S.H.A.R.E. CURRICULUM IN ALIGNMENT WITH THE POLICY

Debra Biersdorff, Chief Academic Officer, Kindra Fox, Director of Curriculum and Instruction, Rochelle Proctor, S.H.A.R.E. Coordinator, and Claudia Bessette, S.H.A.R.E. Advisory Committee Chair, presented an update on revision of Board Policy 6140, Sexuality, Health, and Responsibility Education (S.H.A.R.E.).

Ms. Proctor explained that changes to the policy had been brought to the Board of Trustees in late summer but as not all of the proposed changes had been reviewed by the S.H.A.R.E. Advisory Committee, final approval by the Board was delayed. Over the past two months, the committee has reviewed all proposed changes and made further recommendations to staff. The draft being presented contains the final recommendations.

Ms. Proctor pointed out that one change made to the policy was the addition of language that "WCSD developed, non-copyright protected curriculum materials" will be

made available to parents/guardians on the District's website. The District seeks to ensure that parents/guardians and students are fully informed of the content of the curriculum prior to receiving the instruction.

Trustee Raymond inquired about the change to the policy that would allow for any certified teacher to teach the S.H.A.R.E. curriculum in elementary school. Currently, in elementary school only the counselor teaches S.H.A.R.E. Ms. Proctor pointed out that many elementary teachers have expressed an interest in teaching the curriculum and the change in the policy would allow them the opportunity, upon approval by the school principal and SHARE Coordinator.

The committee was provided an update on the current review of the S.H.A.R.E. curriculum by the S.H.A.R.E. Advisory Committee. Ms. Proctor explained that the intent is to conclude the high school and middle school review by the end of the 2018-19 school year and the elementary school curriculum will be reviewed during the 2019-20 school year.

On motion by John Mayer, second by Scott Kelley, the Board Policy Committee forwarded the proposed revision Of Board Policy 6140, Sexuality, Health, and Responsibility Education (S.H.A.R.E.) Program, to a future Regular Meeting of the Board of Trustees for consideration of preliminary approval. (Yea: Katy Simon Holland, Malena Raymond, Scott Kelley, John Mayer).
Final Resolution: Motion Carries 4-0

2.07 DISCUSSION AND POSSIBLE ACTION TO RECOMMEND REVISIONS TO AND/OR FORWARD THE PROPOSED ADOPTION OF BOARD POLICY 5025, STUDENT PLACEMENT AND COMMUNICATION OF PROGRESS – PROMOTION, ACCELERATION AND RETENTION, WHICH INCLUDES LANGUAGE RELATED TO THE DISTRICT'S COMMITMENT TO ONGOING COMMUNICATIONS WITH STUDENTS AND THEIR PARENTS/GUARDIANS RELATED TO THEIR PROGRESS, AND THE DELETION OF BOARD POLICY 5036, PARENTS AS PARTNERS, TO A FUTURE REGULAR MEETING OF THE BOARD OF TRUSTEES FOR CONSIDERATION OF PRELIMINARY APPROVAL (FOR POSSIBLE ACTION)

Dr. Kristen McNeill, Deputy Superintendent, and Debra Biersdorff, Chief Academic Officer, presented draft Board Policy 5025, Student Placement and Communication of Progress – Promotion, Acceleration and Retention.

There was specific discussion related to retention of a student and ensuring that parents/guardians and their students are given adequate notice in a timely fashion. Dr. McNeill described the provisions in state law that require parental notice, to include parent/teacher meetings and other ongoing communication. The policy, as presented, stated that notice of potential retention will occur not later than May 1. It was

suggested that the phrase be changed to “as soon as possible but not later than May 1.”

On motion by Malena Raymond, second by Scott Kelley, the Board Policy Committee forward the proposed revision Of Board Policy 5025, Student Placement and Communication of Progress – Promotion, Acceleration and Retention, and the Deletion of Board Policy 5036, Parents as Partners, to a future Regular Meeting of the Board of Trustees for consideration of preliminary approval. (Yea: Katy Simon Holland, Malena Raymond, Scott Kelley, John Mayer). Final Resolution: Motion Carries 4-0

2.08 DISCUSSION AND POSSIBLE ACTION TO RECOMMEND REVISIONS TO AND/OR FORWARD THE PROPOSED ADOPTION OF BOARD POLICY 9215, CULTURE AND CLIMATE, WHICH SPEAKS TO CIVILITY AND CUSTOMER SERVICES AS IDEALS OF THE DISTRICT, TO A FUTURE REGULAR MEETING OF THE BOARD OF TRUSTEES FOR CONSIDERATION OF PRELIMINARY APPROVAL (FOR POSSIBLE ACTION)

Dr. Kristen McNeill, Deputy Superintendent, explained that the idea of Board Policy 9215, Providing and Maintaining a Positive Culture and Climate, originated with the District’s Enrollment Task Force and the idea that customer service is embedded throughout all facets of the District. The policy speaks to ensuring that schools, departments, and offices have a welcoming environment to students, staff, families, and community members.

President Simon Holland inquired if the employee associations have previously reviewed the policy. Dr. McNeill explained that the family engagement department has reviewed as has School Leadership and the Executive Academic Leadership Team. Staff will ensure that the association representatives receive the policy during the public comment period.

On motion by Scott Kelley, second by Malena Raymond, the Board Policy Committee forward the proposed revision Of Board Policy 9215, Providing and Maintaining a Positive Culture and Climate, to a future Regular Meeting Of The Board Of Trustees for consideration of preliminary approval. (Yea: Katy Simon Holland, Malena Raymond, Scott Kelley, John Mayer). Final Resolution: Motion Carries 4-0

3. CLOSING ITEMS

3.01 Announcement of Next Meeting: Tuesday, December 4, 2018 at 2:00 p.m. in the WCSD Board Room, 425 East 9th Street, Reno, Nevada

3.02 Public Comment

There was no public comment given.

3.03 Adjourn Meeting

There being no further business, President Simon Holland adjourned the meeting at 3:38 p.m.