

**PROGRESSIVE DISCIPLINE PLAN
DISTRICT IMPLEMENTATION REPORT
(NRS 392.4644)**

The District's behavioral matrix serves as the foundational progressive discipline plan for all schools. The matrix is revised annually and has been built with extensive administrator and teacher input. It has also been reviewed by multiple committees. The matrix will likely change annually. It does, however, provide consistent guidance across schools best ensuring the equitable treatment of all students.

Noting this, changes to NRS through Senate Bill 386 re-established some of the requirements surrounding Progressive Discipline. The District has provided guidance regarding the creation of progressive discipline committees and some of the requirements regarding temporary alternative placements that now also apply beyond the classroom.

In brief, the elected committee and Principal (or designee) must review the behavioral matrix and disseminate to all staff. If a committee feels strongly that it needs to *add* to the behavioral matrix, it can do so through the creation of an addendum.

The school principal is required to submit to the district by September 15 the names of committee members and the dates when the matrix was reviewed and disseminated to all staff. If the school decides to add to the matrix, the principal should submit the addendum by attaching it to the provided form (see below—School Implementation Report).

In accordance with NRS 392.4644, the principal of each public school shall submit a copy of the progressive discipline plan or a revised plan, if applicable, to the superintendent of schools of the school district. In total, the plan states:

1. The principal of each public school shall establish a plan to provide for the progressive discipline of pupils and on-site review of disciplinary decisions. The plan must:
 - (a) Be developed with the input and participation of teachers and parents of pupils who are enrolled in the school.
 - (b) Be consistent with the written rules of behavior prescribed in accordance with NRS 392.463. (Written rules of behavior and punishments prescribed by school district; distribution of copies to pupils; availability for inspection.)
 - (c) Include, without limitation, provisions designed to address the specific disciplinary needs and concerns of the school.
 - (d) Provide for the temporary removal of a pupil from the classroom in accordance with NRS 392.4645. (Removal of pupil from classroom: Notice; assignment to temporary alternative placement; exceptions.)

2. The principal of each school shall:

- (a) Review the plan in consultation with the teachers and other educational personnel and support personnel who are employed at the school;
 - (b) Based upon the review, make revisions to the plan, as recommended by the teachers and other educational personnel and support personnel, if necessary; and
 - (c) Post a copy of the plan or the revised plan, as applicable, in a prominent place at the school for public inspection and otherwise make the plan available for public inspection at the administrative office of the school.
3. The principal of each public school shall submit a copy of the plan established pursuant to subsection 1 or a revised plan, if applicable, to the superintendent of schools of the school district on or before September 15 of each year. On or before October 15 of each year, the superintendent of schools of each district shall submit a report to the board of trustees of the school district that includes:
- (a) A compilation of the plans submitted pursuant to this subsection by each school within the school district.
 - (b) The name of each principal, if any, who has not complied with the requirements of this section.
4. On or before November 15 of each year, the board of trustees of each school district shall submit a written report to the Superintendent of Public Instruction based upon the compilation submitted pursuant to subsection 3 that reports the progress of each school within the district in complying with the requirements of this section.
5. On or before December 15 of each year, the Superintendent of Public Instruction shall submit a written report to the Director of the Legislative Council Bureau concerning the progress of the school districts throughout this state in complying with this section. If the report is submitted during:
- (a) An even-numbered year, the Director of the Legislative Council Bureau shall transmit it to the next regular session of the Legislature.
 - (b) An odd-numbered year, the Director of the Legislative Council Bureau shall transmit it to the Legislative Committee on Education.

(Added to NRS by 1999, 3185; A 2003, 3382)

As noted, on or before October 15 of each year, the superintendent of each district shall submit a report to the board of trustees that includes a compilation of the plans submitted by each school within the school district and the name of each principal, if any, who has not complied with these requirements. On or before November 15 of each year, the board of trustees of each school district shall submit a written report to the Superintendent of Public Instruction based upon the compilation submitted to them. Completion and submission of this uniform reporting document to the Department shall be considered complying with this requirement.

NRS 392.4644
School Implementation Report
(Due September 15)

Date _____

School _____ Principal _____

Progressive Discipline Committee Members

_____ (teacher)

_____ (teacher)

_____ (Staff Member

_____ (alternate Teacher)

_____ (alternate staff member)

_____ (Principal or Principal Administrator Designee)

Date Behavior Matrix reviewed with team _____

School has added to the behavior matrix Yes No

If Yes, attach addendum for any school specific additions to behavioral matrix.

Date school plan (Behavior matrix) displayed/made available for all staff

Principal Signature

Date

(once complete, please scan signed form and send via email to plamarca@washoeschools.net)