



O'Brien Laptop Device Agreement

Dear O'Brien Student and Family:

We are happy to be providing you with a Washoe County School District (WCSD)-owned laptop, so your student may participate in technology rich learning opportunities in the Prideland. Thank you in advance for helping your child take good care of this device!

Tips for caring for your device:

- Please keep the device away from places where it can be easily damaged, such as but not limited to: ends of tables/counters, on the floor, near pets, near water, etc.
- Please keep the device clean; use a lightly dampened cloth for wiping it down.
- Please keep the charge cord with the laptop to minimize the potential for loss.
- Please keep food, liquid, and baby siblings away from the device.

Be Safe Online!

Adults in the household are responsible for monitoring student activity and behavior online. See the backside of this page for tips on how to be safe while online.

Need technical help with this device? Please contact the main office: 775-677-5420

When signing this agreement, you are acknowledging that you understand and accept the information in this document and the following requirements.

- Devices are on loan to students and remain the property of Washoe County School District.
- Students should only log in under their assigned username. Student should keep their username and password private from other students.
- The use of the district's technological resources is a privilege, not a right, and is not transferable or extendible by students to people or groups who are not enrolled in WCSD.
- The use of the assigned device and its associated equipment terminates when a student is no longer enrolled in WCSD.
- All assigned equipment must be returned to this school at the time of withdrawal from the school and/or the last day of the school year.
- Parents are financially responsible for replacement or repair costs of the device and/or charging cord that was damaged or destroyed while in the care of the student and parent. The cost of the laptop is \$462.00, and the cost of the charger is \$50.00. If the barcode is removed from either piece of equipment, a \$10.00 fee will occur.

Parent Signature: _____

Date: _____

Student Signature: _____

Date: _____

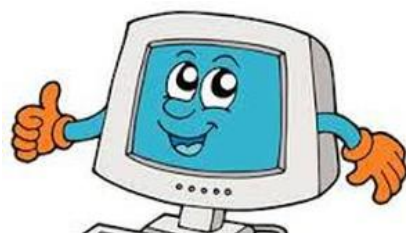
Student ID#: _____

Date Checked Out: _____

Date Returned: _____

Internet Safety Tips

- 1. Tell your children:**
 - Never share names, schools, ages, phone numbers, or addresses.
 - Never send pictures to strangers.
 - Keep passwords private (except to parents)
- 2. Visit age-appropriate sites.** Find sites that promote learning, creativity, and that deepen your child's interests. Also check out popular website before your kids visit them. Social networks like Instagram, Snapchat, and Facebook are not meant for middle school kids.
- 3. Minimize chatting with strangers.** Tell your kids that people aren't always who they say they are on the Internet. Anyone can pose as a "buddy of a buddy." If kids are playing online games, they should be careful not to disclose anything personal.
- 4. Help kids think critically about what they find online.** They need to know everything they see isn't true. Also, use safe search settings for kids or filtering software if possible. Check browser histories to see where they've been online.
- 5. If they wouldn't do it in real life, they shouldn't do it online.** Students shouldn't say mean things or cheat in games or at school with their tech resources.
- 6. Have some rules about time and place.** Set limits on the amount of time kids spend online. Don't let them Instant Message during homework. Restrict time and site for online gaming.
- 7. Agree on downloads.** What music is okay to access? Which video sites? Avoid giving your kids your credit card information. If they need to buy something, you should be involved.
- 8. Talk about privacy.** Show kids where privacy settings are on their favorite sites and make sure they use them. Remind kids that when they post something online, they lose control of it. It can be cut and pasted and sent around the web.
- 9. Make sure kids know to tell someone—**It doesn't have to be you—if anything suspicious, cruel, or scary happens. They need to know they won't get into trouble.
- 10. Be involved and view your own habits carefully.** Parents are the best role models for safe and smart internet usage. Enjoy the good stuff together!



This form can also be found on our school's website, should you need to access it.