

Washoe Inspire Academy Parent and Family Engagement Policy/Plan and Procedures

2020-2021

Washoe Inspire Academy is committed to the goal of providing quality education for every child in this district. To this end, we want to establish partnerships with parents and with the community. Everyone gains if Washoe Inspire Academy and the student's home work together to promote high achievement by our children. Neither home nor Washoe Inspire Academy can do the job alone. Parents play an extremely important role as children's first teachers. Support for their children and for the school is critical to children's success at every step along the way.

Washoe Inspire Academy recognizes some students may need the extra assistance available through the Title I program to reach the state's high academic standards. Washoe Inspire Academy intends to include parents in all aspects of the school's Title I program. The goal is a school-home partnership that will help all students succeed.

PART I-SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY/PLAN REQUIRED COMPONENTS

- A. Washoe Inspire Academy will jointly develop/revise with parents the school Parent and Family Engagement policy/procedures and distribute it to parents of participating children and make available the Parent and Family Engagement policy/procedures to the local community.

Washoe Inspire Academy will conduct a Family Information Night to which both family members and members of the community will be invited. The Family Engagement Plan will be shared with parents and feedback will be requested. The Family Engagement Plan will also be shared through social media and on the school's website.

- B. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved.

This annual meeting will take place at Parent Night on Wednesday, September 16th at 5:30 pm at Washoe Inspire Academy. All parents with students at Washoe Inspire Academy are invited and encouraged to attend this meeting, along with school administration and staff.

- C. Offer flexible meetings, such as meetings in the morning or evening, and provide, with funds provided under this part, transportation, child care, or home visits, as such services related to Parent and Family Engagement.

Washoe Inspire will hold individual parent conferences with each of its students during the time the student is at Inspire. The purpose of these conferences will be to set goals for school and for home and

to design a plan to help the students be successful in attaining these goals. Each teacher from Washoe Inspire will be asked to attend these parent conferences so parents can be made aware of student progress and can build positive parent-teacher relationships.

Staff at Washoe Inspire Academy will conduct Home Visits with each student at least once per placement, subject to the family's willingness to attend these visits.

- D. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school plan under Section 1112, school wide under Section 1114, and the process of the school review and improvement under Section 1116.

Several Parent Nights will be conducted so all parents can review and provide feedback on the Family Engagement Plan. The Parent Engagement Plan will also be posted on a variety of social media platforms for parent review.

Parents will be a vital part in the development and revision of Washoe Inspire's Parent Engagement Policy. Throughout the year as parent conferences are being held, parents will be asked to give their ideas and reflections into our Parent Engagement Policy.

- E. Provide parents of participating children—
 1. Timely information about graduation requirements, community resources, behavior expectations.
 2. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.

- **Curriculum**

1. **Math** – Grades 6-12 Edgenuity and WCSD Curriculum Guide
2. **Literacy** – Grades 6-12 Edgenuity, Middle School High/ School WCSD Curriculum Guide NVAC's
3. **Social Studies** – 6-12 Nevada Academic Content Standards, Project Tahoe
4. **Science** – 6-12 Nevada Academic Content Standards, Foss Kits

- Forms of academic assessment

1. Measures of Academic Progress (MAP)
2. Unit tests
3. Exit tickets
4. Formative assessment
5. aimswebPlus measures
6. School City
7. Smarter Balanced Assessment
8. WIDA ACCESS
9. End-of-Course Exams
10. ACT

- **Proficiency levels -**
 1. [Parent Roadmap to the CCSS](#)
 2. [Smarter Balanced Summative Guide](#)
 3. [Interpretive Guide to the Smarter Balanced Summative Assessment Reports -2018](#)
 4. [Resultados en Español](#)
 5. [Nevada Graduation: College and Career Readiness Assessment Requirement](#)
 6. [Graduation Requirements and Diploma Types](#)
 7. [WIDA ACCESS for ELs](#)
 8. [EL Exit Criteria](#)

- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions ...
 - Parents/guardians are encouraged to contact the classroom teacher directly with questions or concerns about their child.
 - Parents invited to see administration if contacting the classroom teacher does not resolve their questions and concerns.
 - Parents/guardians always welcome to observe in their child's classroom
 - Communicate with families about school programs and student progress through weekly classroom and monthly school-wide newsletters, progress reports, conferences, and phone calls.
 - Curriculum, assessment, and proficiency levels explained during Fall and Spring Parent Teacher conferences.

- F. If school-wide program plan is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the district.
 - Parent comments/concerns collected at Annual Title I Meeting, Parent Informational Night, PaFE revision meeting
 - Washoe Inspire Academy School Performance Plan
 - If a parent is not satisfied with SPP, their comments will be submitted to the district along with the plan. Parent comments will be included on the Parent Engagement Plan before presenting the plan to the school district.

PART II-REQUIRED SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

As a component of the school-level Parent and Family Engagement policy, each school shall jointly develop with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

-Provide frequent reports to parents on their child's progress.

-Provide parents with reasonable access to staff, opportunities to volunteer and participate in their child's class and observation of classroom activities.

- Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand.

Individual parent meetings will be scheduled with each student to create goals for both school and at home. Teachers will discuss the school-parent compact at this meeting. Teachers will stay in regular contact with parents and provide information regarding the student's progress.

BUILDING CAPACITY FOR PARENTS AND STAFF – REQUIREMENTS FOR ENGAGEMENT

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, **each school and district must:**

1. Assist parents in understanding the challenging State academic standards, how to monitor a child's progress, and work with educators.

State academic standards and log-in to Infinite Campus and online courses will be reviewed at student's goal setting meetings.

2. Provide materials and training to help parents to work with their children, such as literacy training and using technology (including education about the harms of copyright piracy).

Materials will be provided to parents at the goal setting meetings. Parents and students will have access to information through a variety of media such as Email, Phone Calls, Microsoft Teams, and Connect Ed.

3. Provide professional development to teachers, specialized instructional personnel, and other staff on the value of parent and their communities to increase academic achievement.

Staff members will receive professional development regarding the importance of academic achievement and parent involvement through Wednesday PLCs, emails, and other outlets. Teachers at Washoe Inspire Academy will be provided training on cultural competency through Innocent Classroom and other guest speakers.

Staff will implement SEL strategies in the classroom and provide students with regular SEL lessons.

4. Coordinate and integrate parent engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parent engagement.

Visitors from community organizations such as Project 150, Washoe County Library Services, Family Resource Center, and Children in Transition will be invited to Parent Nights. Parents and students will have access to food, clothing, and other items through the Food Bank of Northern Nevada and Project 150. All families will be given information about and encouraged to attend the Nevada Family Engagement Summit.

5. Ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.
 - a. Our events will be communicated to parents in both English and Spanish using the assistance of translators, Connect Ed calls, Social Media, email, and translated materials. Information will be provided during Parent Nights and home visits regarding activities occurring in the area.
 - b. Students will receive classroom progress reports as needed and WCS D report cards quarterly to inform parents of current academic achievement or concerns.
 - c. To enhance communication with our parents/guardians and respect our non- or limited-English speaking families, translations of written material and interpreters for meetings and conferences are available.
 - d. All Connect-Ed messages from the telephone system will be sent to homes in English or Spanish, depending on the home language preference.
 - e. Washoe Inspire has a full time Dean of Students who acts as the FACE Liaison (Family and Community Engagement Liaison) who is available during school hours

The following are allowable activities:

1. May involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training. Allow opportunities for parents to share their knowledge of available community resources.
2. May provide necessary literacy training from funds received under this part if the district has exhausted all other reasonably available sources of funding for such training.
3. May pay reasonable and necessary expenses associated with local Parent and Family Engagement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions. Parent University provides transportation and interpreters for all their workshops.
4. May train parents to enhance the involvement of other parents.
5. May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize Parent and Family Engagement and participation. Phone calls and/or home visits will be conducted when parent is unable to attend conference week.
6. May adopt and implement model approaches to improving Parent and Family Engagement.

7. May establish a district parent advisory council to provide advice on all matters related to Parent and Family Engagement in programs supported under this section.
8. May develop appropriate roles for community-based organizations and businesses in Parent and Family Engagement activities. Provide facilitators such as, children’s cabinet, food bank (smart shoppers).

PART III-ACCESSIBILITY REQUIREMENTS

In carrying out the parent and family engagement requirements of this part, local educational agencies and schools, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand.

When needed, interpreters will be provided during IEP and 504 meetings. The LEA will ensure proper and understandable language is used with parents during these meetings.

PART IV-ADOPTION – This Washoe Inspire Academy Parent and Family Engagement Policy/Procedures have been developed/revised jointly with, and agreed upon with, parents of children participating in Title I program, as evidenced by meeting minutes.

The Parent and Family Engagement Policy/Procedures were developed/revised by Washoe Inspire Academy in May 2020 and will be in effect for the period of 2020-2021. The school will distribute these Parent and Family Engagement Policy/Procedures to all parents of participating Title I children and make it available to the community on or before October 1, 2020.

Signature of Title I Authorized Representative

Date