

## **Incline High College Planning Checklist 2017-2018**

The following checklist may be helpful to you as you plan for college. Read each task and select the items that appropriately apply to you. Continue to monitor your class selections to ensure an on time graduation. Please make an appointment with the Counseling Office for further assistance with your college career.

### **Freshman Grade 9**

- Learn about the Nevada high school graduation requirements and diploma options
- 4 year plan with Counselor in freshman seminar
- Obtain a student planner, include projected test dates for the PSAT, SAT and ACT that will be offered during your Jr. and Sr. year
- Learn about the Nevada Millennium Scholarship and its requirements
- Get involved! Explore and participate in clubs, sports, and community services
- Register online for NVCIS
- If you need help join the after school homework club, or see a teacher, tutor, or the school counselor.
- Establish strong study habits and time management techniques
- Consider taking the ACT EXPLORE or the PSAT assessment test.
- Do volunteer work through ROTC, the Community and Incline High School Leadership
- Meet with the counselor in March to plan for sophomore year scheduling

### **Sophomores Grade 10**

- Sep  Consider taking Advanced Placement (AP) or Honors classes, if appropriate
- Check that you are on track for you diploma requirements
- Prepare for the math and reading of the End of Course exams.
- Continue involvement with extracurricular activities and volunteer opportunities
- Oct  Take the PSAT
- College Campus Visit
- Nov-Jan  Attend UNR College Fair November 5, 2018
- Counselor will present PSAT results to develop learning strategies/plans for taking SAT and ACT for your Jr. year
- Feb-May  Take the Career Inventory Battery and college search in NVCIS
- Meet with School Counselor in March for Junior Scheduling
- Explore any summer internships, work , or volunteer opportunities
- Sign up for summer classes or enrichment programs, if appropriate

- Create a list of colleges you would like to attend. Start to investigate prices, distance from home, and curriculum

### **Juniors Grade 11**

- Sep
  - Consider taking Advanced Placement (AP) or Honors classes, if appropriate
  - Look into Dual Credit Courses offered by Nevada's colleges and universities, if appropriate
  - Check that you are on track for meeting the requirements for your diploma plan, Basic Nevada Core Curriculum, and scholarship requirements with the school counselor
  - Continue with community services and extracurricular during the year
  - If planning on playing a sport at an Division I or II school, register with the NCAA Clearinghouse by the end of the year
- Oct
  - Watch for announcements to take the PSAT
  - Attend IHS college Info Night with your parents on NOVEMBER 15, 2017
  - Create and compare a list of potential colleges you would like to attend. Gather information from the school and evaluate the materials with your parents.
- Nov
  - Network with your family, friends, and peers about college choices, NVCIS
  - Explore your career inventory assessment and keep a list of what career and majors interest you. Think about the learning environment you do best in.
  - Visit some colleges over Thanksgiving Break
- Dec
  - Discuss college financial aid options with your parents and counselor
  - Register for SAT and ACT exams
  - Complete SAT and ACT Prep
  - Continue to study and practice for college entrance exams over the winter break
- Jan-Mar
  - Continue keeping up your grades and involvement with clubs and services
  - Parents and student meet with the counselor to develop senior schedule and college plans
  - Plan for college visits over spring break
  - Explore careers and majors more in-depth
  - Develop a resume in English class
  - Take SAT and or ACT
  - Take any SAT Subject Tests, if appropriate
  - Sign up for AP Exams
- May-Aug
  - Research summer internship and work opportunities

- Narrow down you college choices and focus on investigating your top choices
- AP EXAMS
- Review SAT/ACT score with your counselor and parents. Consider re-testing if needed
- Begin to develop a resume and or portfolio highlighting your talents, successes, and achievements.
- Discuss college finances with parents.
- Obtain and memorize your social security number
- Sign up for summer classes, if appropriate

## Seniors Grade 12

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| Aug-Sept | <ul style="list-style-type: none"> <li>○ Register for any additional testing and send the score to school are applying to</li> <li>○ Complete you resume and brainstorm ideas for college essay</li> <li>○ Search for scholarships</li> <li>○ Visit colleges of interest</li> <li>○ Make an appointment for your Senior Interview to review your transcripts and diploma degree check with the School Counselor.</li> <li>○ Make a list of people you want to ask for a letter of recommendation</li> <li>○ Ensure that you are meeting your college application deadlines</li> <li>○ Request transcripts from the registrar for you application</li> <li>○ Online application for the Common App opens Sept 1</li> </ul> |
| Oct-Dec  | <ul style="list-style-type: none"> <li>○ Using NVCIS, College Search, GreenLight, Collegeboard.com and ACT.org to explore the college search and ACT/SAT Prep</li> <li>○ October 1, you can begin to fill out the FAFSA form online</li> <li>○ IHS college Info Night November 15</li> <li>○ UNR Application workshop Nov. 15</li> <li>○ Complete any early application deadlines</li> <li>○ Request of teachers recommendation and hand them a resume and college musing</li> <li>○ Honors Colleges applications completed usually by DECEMBER 1</li> <li>○ Complete all testing</li> </ul>  |
| Jan      | <ul style="list-style-type: none"> <li>○ HIS Scholarship Application opened and English classes given directions and access to ZOHO</li> <li>○ Check with colleges to ensure all application are complete</li> </ul>  |
| Feb      | <ul style="list-style-type: none"> <li>○ UNR application due February 1, 2018</li> </ul>  |

- Attend scholarship and FAFSA Workshop in February
- Incline HS Scholarship due February 28, 2018
- Mar ○ FAFSA deadline March 1 for most schools
- Review financial aid awards with parents
- Apr-June ○ Begin to send intent to register as well as notifications to colleges you are not attending. Complete this before May 1, 2018
- Follow up with any other additional deadlines (housing, meal plans, scholarships etc.)
- Devise a budget with your family to determine costs while at school
- Turn in your college intentions and scholarship declaration by May 16
- Request a final official transcripts to your college of the registrar
- June 12<sup>th</sup> Honors Night
- June 13<sup>th</sup> Graduation