

GALENA DISTANCE LEARNING SPRING 2021 - EDGENUITY INFORMATION – TIPS & TRICKS

 **Attendance is taken each day for Edgenuity. Students will be marked present each day by default.** Typically, the following day, attendance is updated if students did not work in Edgenuity. We use reports on the back end and if we see that a student did not log into Edgenuity for a given day, they will be marked absent for all of their Edgenuity periods for that day. For example, on 1/6/2021 all students are marked present. On 1/7/2021 a report is run to see who did or did not work in Edgenuity. Within 5 schooldays attendance is updated. So, you may see your attendance change a day or two later.

 **Students should be completing approximately 1% per (school) day of each course, or 5% per week.**

It is extremely hard to catch up on Edgenuity when you fall behind. Please keep up with your Edgenuity coursework.

 **Assignments will not be reset once one week has passed after their due date.**

For example, if an assignment was due on Tuesday, January 12th then the last day to request a reset of the assignment would be Tuesday, January 19th. This means that staying up to date with Edgenuity coursework and asking for assignments to be reset is extremely important. This also goes for assignments that are automatically graded a 0. These will not be reviewed after a week has passed since the due date. Please email Mr. Culpepper if there are resets or 0s that need to be addressed.

 **Some courses require students to write short responses that are computer graded.**

These are journal activities, online content, practice, etc. Sometimes the computer will automatically assign a 0. To eliminate 0's, responses should include key words from the topic that you are learning, be a minimum of 100 words.

 **Students can be enrolled in as few as six classes.**

We noticed in the fall semester that 7 courses for distance learning was a big feat. We have reduced that. Students can still have 7 courses if they would like. Please reach out to your counselor for scheduling concerns if you would like to add or drop a class.

 **Unlocking tests and assignments.** If you need tests unlocked there is no need to emails a request. Staff will be unlocking tests and other items needing unlocking several times each day, including weekends.



GALENA DISTANCE LEARNING SPRING 2021 - EDGENUITY INFORMATION – TIPS & TRICKS



All courses are loaded with a start date of 1/5/2021 and an end date of 6/7/2021.

If you would like to have your courses start and end dated in smaller periods of time so you can work on only 2-3 classes at a time, please reach out to Mr. Culpepper. He can be reached at **MaCulpepper@washoeschools.net**.

Example:

Work on two classes only from 1/5-2/19; two different classes from 2/22-4/9; last two classes from 4/12-6/7 (this makes it so you only have to focus on two classes at a time)



Please verify dates of courses. If dates are incorrect you will get notifications that you have many assignments overdue. Most of these have been corrected but a few may have snuck through the cracks. If you notice an issue with course dates please reach out to Mr. Culpepper.



We are currently working on getting tutoring hours set up for our distance learners.

When more information is available that will be sent out via a Connect Ed email.



A Microsoft Team will be created for all students identified as Distance Learners.

This will be a place for students to collaborate with peers, socialize (appropriately), and have connection with other students. This will be accessed through the Microsoft Office Suite provided by the district for each student.



With the Microsoft Office suite all students have access to Word, Excel, Powerpoint, and Outlook email.

Many assignments in Edgenuity will require submissions and only certain programs can be use. If you are having issues with formatting from different programs, consider using the Microsoft Office Suite to complete work.



AP courses in Edgenuity will not be granted extensions at the end of the semester. Grades in AP courses will be posted on 6/7/2021 whether the course is completed or not. The AP Exams happen in May. It is a great idea to try to finish these courses by the first week of May if possible.

