

**DAMONTE RANCH  
HIGH SCHOOL**

**HOME OF THE  
MUSTANGS**



**2023-2024  
STUDENT PLANNER**

# DAMONTE RANCH HIGH SCHOOL

## JOIN THE HERD: THE 3 R'S

### RESPECT RESPONSIBILITY READINESS

#### DRHS

#### We will...

Show self management and self awareness.

Take pride in our school, the grounds, and the property.

#### We will...

Make responsible decisions.

Be socially aware by showing positive relationship skills and honoring personal boundaries.

Treat all areas of DRHS like a classroom.

#### We will...

Move with purpose to arrive on time.

Plan ahead.

#### CLASSROOM

#### We will...

Be on task and respect the learning of self and others.

Respect other people's space, the classroom environment, and the learning process.

Use school appropriate language.

#### We will...

Have personal and academic integrity.

Be persistent, resilient, and active learners.

Take ownership of our actions.

#### We will...

Be on time, come prepared, and have a positive attitude.

Be present and engaged.

Use technology to support learning.

#### COMMUNITY

#### We will...

Respect ourselves, others, and property.

Show empathy and kindness to ourselves and others.

#### We will...

Represent ourselves and our school in a positive manner in the community.

Know and follow all school rules.

Take and show ownership of our actions.

#### We will...

Self advocate in a timely and respectful manner.

Demonstrate employability, college readiness, and/or independent living skills.

Demonstrate a willingness to grow and learn.

## SCHOOL IS COMMUNITY

# ***Damonte Ranch High School***

10500 Rio Wrangler Parkway  
Reno, Nevada 89521  
Telephone: (775) 851-5656 & Fax: (775) 851-5663



***“Home of the Mustangs”***

## ***Student Handbook***

### ***2023 – 2024***

Partners in Education:  
Tamarack Junction  
Renown South Meadows Medical Center  
Starbucks  
United Federal Credit Union

**DRHS Computer Device Expectations:** Damonte Ranch High school is a “Bring Your Own Device” school. Teachers use Canvas and students are expected to turn in work digitally and support daily instructional needs. The library has computer devices to check out to students as needed.

## **BOARD OF TRUSTEES**

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Diana Calles, Executive Assistant, Office of the Board of Trustees  
Telephone: 775-348-0314    Email: [dcalles@washoeschools.net](mailto:dcalles@washoeschools.net)

Washoe County School District • P.O. Box 30425 • 425 East Ninth Street • Reno, Nevada 89520  
Fax: 775-348-0304 • [www.washoeschools.net](http://www.washoeschools.net)

**Disclaimer:** This document contains references to District policies and regulations pertaining to the rules and regulations of the Washoe County School District. The District reserves the right to revise any of these documents during the course of the school year. For the current version of any of these documents, please check the District's website at <https://www.washoeschools.net/Policy>.



## **DISTRICT ADMINISTRATION**

Dr. Susan Enfield, Superintendent  
Melynda Baker, Associate Chief Secondary

## **DAMONTE RANCH HIGH SCHOOL**

Darvel Bell, Principal

Assistant Principals: Marly Barainca, Tim McCartin, and Dr. Kevin Taylor  
Dean of Students, Ashleigh Schulewitch; Athletic Director, Jeff Thiede; Lead Counselor, John Schreiner

### **Washoe County School District 2023– 2024 Traditional School Holidays / School Breaks**

## **Fall Semester**

First Day of School	-August 14, 2023
First Day Fall Semester TMCC	-August 21, 2023
Labor Day	-September 4, 2023
Fall Break	-October 2-6, 2023
Teacher Professional Development	-October 09, 2023
Nevada Day Observance	-October 27, 2023
Veterans Day Observance	-November 10, 2023
Thanksgiving Break	-November 22-24, 2023
Last Day Fall Semester TMCC	-December 09, 2023
Teacher Workday	-December 22, 2023
Winter Break	-December 25, 2023-January 5, 2024

## **Spring Semester**

Teacher Professional Development	-January 8, 2024
MLK Holiday	-January 15, 2024
First Day Spring TMCC Semester	-January 22, 2024
Presidents' Day	-February 19, 2024
Spring Break	-March 25 – April 5, 2024
Last Day Spring TMCC Semester	-May 11, 2024
Memorial Day	-May 27, 2024
Last Day of School	-June 7, 2024
Contingency Days	-June 10-12, 2024

## MISSION STATEMENT

*Damonte Ranch High School will prepare students for higher education, careers, and active citizenship.*

### **DRHS believes in Respect, Responsibility & Readiness**

**Respect** for ourselves, others, our campus and the community.

**Responsibility** for maintaining a safe campus, working together as a part of the DRHS family toward continued success, meeting diverse needs and hiring quality individuals.

**Readiness** for educational and extra-curricular challenges, graduation, college and careers.

**Non-Discrimination Statement:** The Washoe County School District is committed to nondiscrimination on the basis of race, color, national origin or ethnic group identification, marital status, ancestry, sex, sexual orientation, gender identity or expression, genetic information, religion, age, mental or physical disability, military or veteran's status in educational programs or activities, and employment as required by applicable federal and state laws and regulations. No District employee, including, without limitation, administrators, faculty, or other staff members, nor students shall engage in acts of bullying, harassment, or discrimination on the premises of any public school, school-sponsored event, or school bus in the District. Prohibited behaviors include cyber-bullying, sexual harassment, hazing, intimidation and retaliation.

## BLOCK SCHEDULE

Damonte Ranch is on an alternating A/B block schedule. Students attend each class every other day. On “A” days students will attend periods 1, 2, 3, 7 and 9 for PAC classes; on “B” days students will attend periods 4, 5, 6, 8 and 10 for PAC classes. The block schedule is an extended period of instructional time.

The benefits of block scheduling can be many, as experts regularly identify the following items:

- Students see fewer teachers each day
- Teachers work with fewer students each day
- Instructional time is increased
- Provides for in-depth instruction
- Better success rates for students
- Flexibility for more effective use of class time
- Improved attendance

Instructional Center: Instructional Center (IC) is an academic support class designed for junior and senior students at Damonte Ranch High School. The IC curriculum centers on Social and Emotional Learning (SEL) strategies and incorporates a variety of study and life skills designed to better equip students to handle college and/or a career. IC lessons will take place each Wednesday and the curriculum will include:

- Soft Skills and Employability
- Financial Literacy
- ACT / SAT Practice and Strategies
- Digital Citizenship
- Public Speaking Skills
- SEL Strategies

In addition, Instructional Center also offers time for students to focus on their academic success by utilizing class time to study, complete coursework, and visit teachers to obtain one-on-one help when needed. IC students will also receive weekly progress monitoring for all academic classes from their IC teachers.

All 9<sup>th</sup> graders will be assigned to a **Freshman Seminar**. Organizational tools, study skills, time management, motivational speakers and career interest surveys and investigations are all part of the curriculum. Additionally, students will have the opportunity to participate in the annual “Activity/Club Fair” in the fall, the annual “Career Fair”, and the “College Fair” in the Spring. Opportunities for the development of self-directed study skills will also be emphasized.

## GENERAL INFORMATION

### ACADEMIC RECOGNITION

**Academic Excellence** is highly regarded at Damonte Ranch High School. The faculty, staff and administration recognizes/rewards Academic Excellence as follows:

CERTIFICATE OF ACADEMIC EXCELLENCE will be awarded to all students, grades 9 through 12, earning a minimum of a 3.75 GPA, (weighted or un-weighted) based on the previous semester’s academic grades.

ACADEMIC LETTER – Damonte Ranch High School awards an Academic Letter to students who maintain a 3.75 GPA for two consecutive semesters at Damonte Ranch.

ACADEMIC BAR – The Academic Bar is bestowed on students who achieve a 3.75 GPA (weighted or un-weighted) for the third semester and an Academic Bar for every semester a 3.75 GPA is maintained thereafter.

Special Note: Students maintaining a 3.75 throughout high school will have 7 Certificates of Academic Excellence, an Academic Letter and 5 Academic Bars by the end of their four years. An achievement to shoot for! Students are awarded the above at a celebration held every semester based upon the previous semester's achievements.

### **ACCIDENTS**

Students who are reported as injured at school are treated immediately with first aid by the Clinical Aide and/or nurse. Parents/Guardians are notified immediately in order to provide for the transportation of the injured student if necessary. The Clinical Aide is responsible for completing the appropriate accident report forms. Accident Insurance Forms may be obtained by the student and/or parent from the main office or counseling office.

### **ADVANCED PLACEMENT**

Some courses contain the notation "AP" or "Advanced Placement." Advanced Placement classes are year-long courses, and ALL requirements must be met before the "AP" designation is awarded. For each AP credit that a student earns, a .05 will be added to the unweighted overall GPA. Since the purpose of an AP class is to provide the student with college level instruction and to prepare students to take the AP exam, the WCSD Board of Trustees has determined that one requirement of each AP class is that students must take the appropriate AP exam. Exams are given on a predetermined schedule in May of each year at an approximate cost of **\$98 per exam that is to be paid in full by November 1, 2023.** AP exam scores may earn college credits, although credit/placement is entirely at the discretion of the individual college/university. Students who enroll in an AP course are required to complete the course. DRHS understands that the workload can be overwhelming and challenging, but perseverance will pay off.

### **ADVERTISING**

Students who wish to display posters, place announcements on bulletin boards, or engage in any other form of advertising in or about the school, must secure the approval of the Damonte Ranch High School Administration. No permission will be granted for the advertising of any outside activity scheduled for an evening when a similar school activity is to be held at the school. No announcement or notices of a commercial venture based on the motive of profit shall be placed in the school.

### **ANNOUNCEMENTS**

Daily announcements are broadcast daily over the announcements, as well as being posted on the DRHS website. These announcements are also posted on the bulletin board outside of the library. "Daily Announcement Forms" are available from the Communications Secretary in the front office for those wishing to submit announcements to be published/broadcast. These forms require a teacher and/or club advisor signature and must be submitted no later than 1:00 PM the day prior to publication.

## ASSEMBLIES

Attendance at all assemblies is mandatory. Prior to leaving class for a school assembly, students must leave backpacks and jackets in their designated classroom. Students may collect their backpacks following the conclusion of the school assembly.

### ATHLETE OF THE YEAR (SENIORS ONLY)

The male and female senior student athletes of the year are selected by the head coaches of all athletic (NIAA sponsored) programs at Damonte Ranch High School. The criterion for receiving the award is as follows:

1. The student/athlete has participated on a varsity level team during his/her senior year.
2. The student/athlete has at least a 2.0 GPA and be on track to graduate.
3. The student/athlete has not been suspended (out of school) during his/her senior year.
  - A. Student who was suspended can be considered for this award if he/she complete 10 hours of community service at Damonte Ranch High after a suspension.
  - B. A second suspension will remove their name from consideration of this award.
4. The student/athlete has not been ejected from an athletic contest during their senior year.
  - A. A student who was ejected can be considered for this award if they complete 10 hours of community service at Damonte Ranch High after an ejection
  - B. A second ejection will remove their name from consideration of this award.

\*All nominees must meet all the criteria listed above in order to be considered. If a student/athlete does not meet the criteria, the athlete will not be considered for the award. More information regarding the selection process can be found in the athletic office.

## ATTENDANCE MANDATE

- *Chronically absent students include students who are absent for any reason (e.g., illness, doctor's appointments, suspension, the need to care for a family member), regardless of whether absences are excused or unexcused.*
- Students will be classified each day as "present" or "absent." The reason for each absence will no longer be considered; if a student is absent, they will be listed as "absent from school."
- All students should make up any missed work resulting from an absence to keep up with their classes. However, make-up work will not remove the absence from their records.

## **WCSD ATTENDANCE PROCEDURES**

- Families must report to the school each day their student(s) is absent to acknowledge their absence and ensure their safety.
- Students are able to make up work from the days they were absenteeism rate.
- All students should make up any missed work resulting from an absence to keep up with their class(es). However, make-up work will not remove the absence from their records.
- Every absence counts against the student's absenteeism.
- Parents can monitor their student's attendance using the Infinite Campus Portal.
- If the student is absent due to illness and is seen by a health care professional, families must provide a note from the health care professional to the school. This absence will not count against the student's absenteeism rate.
- Families are required to notify their school of any changes to their contact information, including phone numbers, email address, home address, and emergency contact information.

**\*Pre-Arranged Absences** – These absences are arranged in advance. If you know that your child will be absent you may "pre-arrange" the absence(s). This prevents your child from being inappropriately

marked AUK and provides “make-up” work *in advance* of the absence and provides for administrative approval prior to the absence. Following are the procedures:

- The student picks up a “Pre-Arranged Absent Request” from the Attendance Clerk in the main office.
- “Pre-Arranged Absences” requires *administrative approval* and must be completed at least 3 days prior to the requested absence.
- A detailed explanation of the reason for the requested absence must be attached to the form.
- The student takes the form to each of their teachers for their signature and assignments that will be missed.
- The form is then returned to the office (with all the required signatures) for *administrative approval*.

### **Make-Up Work**

- Make-up work is defined as scheduled tests, scheduled quizzes, homework assigned on the day the student was absent, and/or a description of the topic(s) covered in class while the student was absent and possible resources where the student can obtain information on the topic(s).
- It is the responsibility of the student to request make-up work after returning from an absence and return the completed work within the designated deadline.
- Students are provided with the length of the absence *plus one* day to complete any make-up work assigned. For example, if the student was absent for four days, they will have five days to complete and submit the make-up work.
- Students who do not request or return completed make-up do not earn credit on missed assignments.
- Make-up work does not need to be identical or equivalent to that missed due to the absence but will ensure that the student can meet the academic standards.
- Previously assigned work that was due on the day the student was absent is NOT considered make-up work and is due the day the student returns to school.
- The teacher must provide make-up work to the student within 2 days of the student’s request.

"These policies and explanations are subject to change as adjustments from the state and district level are implemented throughout the summer and school year."

### **Sick While at School**

This is just a reminder to parents that if your child is feeling ill, while they are at school, they should go to the clinic. The school nurse or clinical aide will review the student’s symptoms and contact parents if necessary. **Students are not permitted to use cell phones or text their parents while they are in class.** We ask that you remind your child not to call on their cell phone or text you, but to ask for a pass from their teacher and go to the clinic where they can contact parents. Your attention to this matter will help to ensure that your child is cared for in the quickest, most attentive manner along with being checked out of school properly and that his or her attendance is coded properly.

### **Doctors, Dentists and Other Appointments**

If your child needs to leave school for an appointment, they should bring a note to the attendance office *in the morning*. The note should include the student’s full name, grade, time they are leaving, who is picking them up and be signed by the parent or guardian. The student will then be issued a “street pass” (pink slip). The student is to show the “street pass” to their teacher and then they will be released from school at the specified time. Upon the student’s return to school, they are to turn in the “signed street pass” so that the absence can be coded correctly.

When picking up your child from school before dismissal time, 2:30 pm, you are to sign them out in the office. Please note: you may be asked for identification and it will need to be verified on Infinite Campus as an appropriate adult.

### **The DRHS Tardy-Unverified Absences Policy**

Timeliness is held in high regard at DRHS. Students who are late to class disrupt the teaching and learning process in the classroom. Students who are late to class with a pass are marked as EMI (Excused Missed Instruction). Students without a pass are marked as UMI (Unexcused Missed Instruction). Excessive UMIs are treated as insubordination and the following procedure occurs. Any additional times making the 1% tardy list in a quarter will result in out of school suspension for insubordination.

**Unverified Tardy Reports will be run weekly. Students in the top 1% of tardies and unverified single period absences will be assigned in house suspension the next week. Students will be given the opportunity to remove the consequence if they have 3 days of perfect attendance, no tardies, no absences. The student's attendance will then be monitored for one month. Progressive discipline consequences:**

**Round 1 Consequences-1<sup>st</sup> time making 1% tardy list in a quarter:**

- *Focused Detention/Parent Contact*

**Round 2 Consequences-2<sup>nd</sup> time making 1% tardy list in a quarter:**

- *In House Suspension/Parent Contact*

**Round 3 Consequences-3<sup>rd</sup> time making 1% tardy list in a quarter:**

- *In House Suspension, Escorted to Class w/ VIP lunch, Parent Conference*

**\*\*After Round 3, progressive discipline will be implemented, to include a parent conference and/or suspension. Monthly consequences issued for habitual offenders.**

**Teacher Consequences:** Teachers will notify the Corral if a student is more than 15 minutes late.

- 15-30 minutes late to class- 20-minute lunch detention.
- More than 30 minutes late to class- Full VIP Lunch Detention/Parent Contact.
- Excessive long tardies are defined as more than 3 tardies, within a 9-week period, to any single period, that are longer than 30 minutes. Students will go progressive discipline, Round 1, Round 2 and Round 3 consequences will be assigned every set of 3 tardies.

### **Excessive Absences/Truancy**

Consequences for full day truancy and excessive absences could result in one or more of the following:

- Truancy Letter
- Referral to the WCSD Truancy Officer (20 Day Attendance Monitor)
- Referral to the School Attendance Review Board (SARB)

- Students may be cited by school police and be required to appear in court.

*\*\*Please note, this policy is subject to review and potential change each year by a committee to systematically improve attendance and tardiness. Therefore, if this policy should change students, parents and staff will be notified.*

### **BACK PACKS**

Any decoration on backpacks that expresses or advertises inappropriate content is not acceptable and may be confiscated by school personnel. Cookies Brand and other backpack companies that promote drug use will not be allowed on DRHS campus.

### **CAREER CENTER**

The Career Center is located next to the library and across from the Counseling Office. It is open from 7:30 a.m. - 3:00 p.m. The Career Center has internet accessible computers available to faculty and students for educational purposes. Parents are also welcomed to use the Career Center in accessing Infinite Campus via the Parent Portal. Students may get a pass to come during class and are welcome before and after school, as well as during lunch.

Students can receive up-to-date information on testing – SAT, ACT, ACCUPLACER, ASVAB, scholarships and colleges.

### **CLOSED CAMPUS**

Damonte Ranch High School is a closed campus. Students will have a 35-minute lunch and must remain on campus. Students with a full 1-8<sup>th</sup> period schedule, must remain on campus from 8:00 AM – 2:30 PM. Loss of privilege will be a consequence for repeat offenders.

**Only qualified, on track for graduation, students will be permitted to get an approved off campus sticker from the Career Center. The off-campus sticker on the student's ID allows the qualified student to leave campus when his/her/their schedule does not contain any classes after lunch on that same day.**

### **CO-CURRICULAR ACTIVITIES**

Band, chorus, debate, drama, and student government are some courses that are co-curricular in makeup. As such, student's grades are derived not only from class time during the regular school day, but from participation after school and on weekends. Such participation is mandatory if the "team" is to do well. Absences may lower the student's grade just as they do during the regular school day. The only exception to the rule of participation after school and on weekends is a conflict with another co-curricular or extra-curricular activity. In these cases, the student must collaborate with the teachers/coaches involved to determine the activity to attend.

### **COLLEGE ENTRANCE INFORMATION**

(See your counselor)

### **DEPOSITS**

#### **Textbooks**

In order for a student to complete his or her registration there must be a payment of a \$20.00 book deposit. This deposit is refundable upon the conclusion of their senior year or upon withdrawal from school, providing there are no outstanding financial charges resulting from lost or damaged textbooks or any other outstanding fees.

Textbook deposits will remain on file for **ONE YEAR ONLY** from your graduation date or withdrawal date, and then the money is automatically rolled into the Damonte Ranch High School Scholarship funds.



### **ROTC Uniforms**

Students who register for the Junior Reserve Officers' Training Program are furnished uniforms and equipment at no cost to the student. Students will reimburse the school district for items lost or damaged through student neglect at the rate of government cost less depreciation. NJROTC supply items must be returned dry cleaned, in a dry-cleaning bag with the cadet's name on the receipt and in serviceable condition. Any item not returned will be charged to the student's account. Students who complete less than one year will be charged for the cost of shoes.

### **Stringed Instruments**

Students who will be using the schools stringed instruments are required to pay a \$20.00 deposit. This deposit will be refunded when the instrument is returned without damage. Wear occurring as a result of ordinary usage will not be deducted from the deposit.

### **District Liability**

All students are responsible for any instruments, books, equipment or other items that they have on campus, whether they are owned by the student or have been entrusted to the student by the district or others. Please be aware that the district is not an agent for any student and is not responsible for any loss, theft, or damage to any such items whether in the student's possession or stored/left on campus or other school property.

### **DRESS CODE**

Responsible Office: Office of School Leadership

#### **PURPOSE:**

This administrative regulation establishes the student dress code in the schools of the Washoe County School District ("District" or "WCSD") with the intent of providing a safe and healthy learning environment for all students in which the focus is on learning; and to provide students with a clear understanding of the district's expectations about dress.

#### **REGULATION:**

1. The primary responsibility for dress rests with students and their families (parent/guardian).
2. The district reserves the right to establish and enforce a student dress code with expectations and limitations for students that address what clothing may be worn and how students may wear that clothing. This authority permits school officials to enforce student dress requirements, and request that students change their attire to conform to the district's dress code.
3. The requirements of the dress code are not intended to silence expressive conduct, but instead, constitute an attempt to maintain a productive, safe, learning environment.
4. General Provisions:
  - a. The school principal or designated administrator retains the authority and discretion to determine if a student's clothing meets with the provisions of this regulation.
  - b. Exceptions to the dress code shall be considered by the school principal for religious or medical reasons, or for designated free dress days such as spirit days.
  - c. For schools with a site-based student uniform policy (also known as standard student attire), the dress code shall remain in effect but may be adjusted based on allowable clothing options. (See Administrative Regulation 5106, Student Uniforms, for additional information)
  - d. The student dress code shall be in effect on District property, to include on District transportation, when school is in session, and when representation a school or the district as a participant at a District-sanctioned activity.
    - i. With the approval of the principal or designee, school teams/organizations or departments which sponsor off-campus activities may adopt special rules regarding dress and grooming to be followed when the group represents the school.

5. Dress Code:

- a. The dress or grooming of students must not present potential health or safety problems. Clothing should fit so that it does not create a health or safety issue.
  - b. Clothing shall not contain unprotected speech including, but not limited to: obscene, vulgar, or profane language or illustrations; and, nothing that promotes an illegal activity, including underage drinking, illegal drug use (to include marijuana), domestic abuse, gang membership, battery, assault, or any other civil or criminal conduct which would violate state or federal law.
  - c. Clothing must cover the body from the chest/breasts to below the buttocks. This includes all private/intimate parts of the body, to include the midriff.
    - i. Undergarments shall not be intentionally exposed (e.g., bras, boxer shorts).
    - ii. Shorts, skirts, skorts, and dresses must be an appropriate length, extending to the student's mid-thigh.
    - iii. Pants/bottoms with rips, tears, or mesh are acceptable but shall not reveal or expose a private/intimate part of the body nor cause a safety concern (e.g., a tripping hazard because the hem of the pant leg drags on the floor).
    - iv. Nylons/panty hose/tights may be worn as an undergarment under clothing but not alone as pants/bottoms.
    - v. Leggings, to include yoga pants, are acceptable worn as pants.
  - d. No hoods can be worn in the building. Refer to the classroom teacher's syllabus for individual classroom head covering policy.
  - e. Sunglasses may not be worn inside the building during school hours except for medical reasons, to include prescription transition lenses.
  - f. Proper footwear must be worn at all times and shall not pose a potential health or safety problem. Slippers and similar soft soled shoes are prohibited. For safety reasons, students are encouraged to wear shoes with a strap around the back of the foot.
  - g. Unless an exception has been provided by the school administrator (i.e. for spirit days, etc.), wearing pajamas, lounge wear, bath robes, or blankets is prohibited.
  - h. The district's dress code does not extend to hair style or hair color.
  - i. Jewelry and accessories with extended spikes or studs or which are of sufficient weight or length as to risk injury to the wearer or another are prohibited.
  - j. Gang attire and accessories. In accordance with state law, items that have been identified as gang-related are prohibited. WCSD school police, in conjunction with local law enforcement and other agencies, shall determine current prohibitions related to gang appearance, dress, accessories, and activities and shall inform school administrators as needed. Prohibited items may include but are not limited to altered insignias or graffiti; jewelry or belt buckles symbolizing any gangs; and Graffiti in or on personal belongings symbolizing any identified gang activity.
  - k. Students are permitted to wear coats, jackets, zippered sweatshirts, and other outerwear. Hoods of any jacket cannot be worn in the building.
6. Nothing in this administrative regulation shall be construed to restrict or ban a student's wearing of religious clothing and/or accessories, except for unprotected speech (see Definitions).
- a. Parents having religious-based concerns regarding the dress code, or the site-based uniform policy are encouraged to discuss them with the principal. Any appeals of the principal's decision shall follow the district's public complaint process.

7. Violations:

- a. A student who is found to be in violation of the school dress code may face consequences based on the District Behavior Matrix. Potential consequences include, but are not limited to:
  - i. First offense – A parent/guardian shall be notified; and, the student must change clothing.
  - ii. Second offense – A parent/guardian shall be notified; and, the student must change clothing and may receive a loss of privilege.

- iii. Third offense – A parent/guardian shall be notified; and, the student must change clothing, may receive a loss of privilege, and may receive focused detention/school beautification.
  - b. In all cases, a parent/guardian and student shall be informed of the consequences of subsequent violations.
- 8. As used in this regulation, the term unprotected speech may include, but is not necessarily limited to, the following: obscenity, fighting words, defamation (includes libel, slander), child pornography, perjury, blackmail, incitement to imminent lawless action, true threats, solicitations to commit crimes, and speech which is vulgar or profane. Unprotected speech may also include any article of apparel, or publication that displays obscene words, pictures, or designs; speech which has a message that is pro-alcohol, tobacco and/or controlled or illegal substances; publications, clothing, or items that symbolize gang-related behavior; speech that does not comply with the District's policies and regulations, interferes with the educational process and/or poses a threat to the safety of students or other individuals.

#### IMPLEMENTATION GUIDELINES & ASSOCIATED DOCUMENTS

- 1. This policy reflects the goals of the District's Strategic Plan and aligns/complies with the governing documents of the District, to include:
  - a. Board Policy 5100, Student Behavior
  - b. Board Policy 5105, Student Uniforms – Adoption of a Site-Based Policy
  - c. Board Policy 5150, Student Freedom of Speech, Freedom of Expression, and Right to Assemble
- 2. This policy complies with Nevada Revised Statutes (NRS) and Nevada Administrative Code (NAC) to include:
  - a. Chapter 392, Pupils.

#### REVIEW AND REPORTING

- 1. This document shall be reviewed as part of the bi-annual review and reporting process, following each regular session of the Nevada Legislature. The Board of Trustees shall receive notification of any required changes to the associated policy.
- 2. Administrative regulations, and/or other associated documents, will be developed as necessary to implement this document. The Board of Trustees and Superintendent shall receive notification of the adoption and/or revision of any associated administrative regulations.

#### REVIEW HISTORY

<u>Date</u>	<u>Revision</u>	<u>Modification</u>
<u>TBA</u>	<u>1.0</u>	<u>Adopted to replace and codify language found in Parent/Student Handbook</u>

### **DRUG INTERVENTION PROGRAM** **WCSD Administrative Regulation 5144.7**

A team consisting of the school administrator, school counselor, parent(s) and Washoe County School District Substance Abuse Program Coordinator will execute assessment. The Substance Abuse Program Coordinator may approve the participation of other support persons of the parent(s)' or guardian(s)' or administrator's choosing. Upon completion of the assessment, an individual intervention plan, inclusive of a timeline for completion, and the means of evaluating completion, will be submitted to the Substance Abuse Program.

Possible interventions could include, but are not limited to attendance by the parent(s) or guardian(s) at Washoe County School District's Drug Intervention Program classes, family counseling/preservation, alcohol/drug-specific counseling with the school counselor, and/or referral to a community professional

certified/licensed within the State of Nevada as a therapist and an alcohol/drug counselor. Any interventions for subsequent offenses will be addressed in a similar manner.

Any student apprehended on school grounds or school district sponsored transportation or activity as a first offender for a substance abuse offense, here defined as having consumed or being in possession of alcohol, an illicit substance, drug-related paraphernalia, and/or a chemical or organic solvent to induce euphoria or hallucinations, will automatically receive a ten-day suspension from school. Building administrators will refer the student to the Substance Abuse Program. Seven (7) days of the suspension may be waived if the student participates in all sessions of the Substance Abuse Program. The student is required to attend four (4) consecutive weekly sessions of two (2) hours each with at least one (1) of his/her parents, with a guardian or with another responsible adult who has the approval of the principal and the program coordinator. A student enrolled in and regularly attending the Substance Abuse Program is allowed to continue regular school attendance.

A student and his/her parent(s) or guardian(s) may request to be enrolled in the Secondary Drug Intervention Program even though the student is not under disciplinary action by the school.

As a **second** offender for a substance abuse offense, the student will automatically receive an eight-day suspension from school. As a condition of being readmitted into the district's educational programs, receives a chemical abuse evaluation to be performed by an approved third party at the expense of the parent(s) or guardian(s) and enters the district's in-house Student Assistance Program for regular attendance at a minimum of eight (8) consecutive alcohol/drug-related support sessions. The student and parent(s) or guardian(s) will conference with Student Assistance Program staff prior to and following completion of eight (8) alcohol/drug-related support sessions. If the school of attendance does not have a Student Assistance Program, the student will be referred to a community agency for a minimum of eight (8) consecutive alcohol/drug-related support sessions. The student and parent(s) or guardian(s) will conference with appointed staff prior to and following completion of the eight (8) alcohol/drug-related support sessions. A student following the requirements stated above is allowed to continue regular school.

In the event of a second offense by a secondary school student, a copy of the substance abuse disciplinary referral will be mailed to the Washoe County School District's Substance Abuse Program Coordinator's office. The school of attendance will provide evidence of student chemical abuse evaluation and attendance at a minimum of eight (8) alcohol/drug-related support sessions to the Substance Abuse Program Coordinator's office upon completion of the sessions.

As a **third** offender for a substance abuse offense, the student will automatically receive a ten-day suspension from school. The student will be placed on emergency suspension; this initial suspension shall not exceed ten (10) school days, and is for the purpose of investigation, review, and determination of final action to be undertaken in this matter.

During this initial period of emergency suspension, the building administrator will meet with the students and his/her parent(s) or guardian(s). As a condition of being readmitted into the district's educational programs, the student will receive a chemical abuse evaluation to be performed by an approved third party at the expense of the parent(s) or guardian(s). Should the student and parent(s) or guardian(s) agree to fulfill the recommendations of the evaluator and submit evidence thereof to the school administration, the student will be permitted to continue his/her education on a probationary basis for a period of ninety (90) school days. The student will enter the district's in-house Student Assistance Program for regular attendance at a minimum of ten (10) alcohol/drug-related support sessions. The student will enter the district's in-house Student Assistance Program for regular attendance at a minimum of ten (10) alcohol/drug-related support sessions. The student and parent(s) or guardian(s) will conference with the Student Assistance Program staff prior to and following completion of ten (10) alcohol/drug-related sessions. If the school of attendance does not have a Student Assistance Program, the student will be referred to a community agency for a minimum of ten (10) consecutive alcohol/drug-related support sessions. The student and parent(s) or guardian(s) will conference with appointed staff prior to and following completion of the ten (10) alcohol/drug-related support sessions.

Should the student and parent(s) or guardian(s) fail to agree to the chemical abuse evaluation described above, the school administrator will immediately undertake due process procedures for a suspension from school not to exceed ninety (90) school days.

Furthermore, should the student fail to fulfill the recommendations of the evaluator (see above), or should there be another violation for a substance abuse offense, the student will be placed on emergency suspension pending due process procedures for a suspension not to exceed ninety (90) school days.

A copy of the substance abuse disciplinary referral will be mailed to the Washoe County School District's Substance Abuse Program Coordinator's office. The school of attendance will provide evidence of attendance at a minimum of ten (10) alcohol/drug-related support sessions to the Substance Abuse Program Coordinator's office upon completion of the sessions.

The student and parent(s) or guardian(s) will contact the Washoe County Juvenile Probation Department for discussion of possible informal supervision and provide the necessary report to school administration. A student following the requirements stated above is allowed to continue regular school attendance.

### **ELECTRONIC DEVICES** **(Ex: Cell Phones, iPod, noise making devices, etc.)**

Students may possess or use electronic devices if it is not a disruption to the educational process or a disturbance of school. Teachers have the discretion to approve the use of cell phones for instructional purposes inside their own classrooms. All electronics are prohibited during assessments, semester exams, or other testing situations. Failure to comply may result in electronic devices being confiscated and require a parent/guardian to pick them up. Recurrent incidents may result in restorative conversations and a formal plan for technology use.

NOTE: Students finding it necessary to carry such items run the risk of theft and DRHS is not responsible for such losses.

NRS 393.400 Surreptitious electronic surveillance; exceptions. [Effective January 1, 2017.]

NRS 392.4637 Policy concerning use and possession of pagers, cellular telephones and other electronic devices.

### **FIGHTING**

Fighting is always prohibited on all Washoe County School District premises. Consequences for fighting will result in the following disciplinary actions: restorative conference, parent contact, suspension and mandatory attendance to the Washoe County School District's Violence Intervention Prevention Program. **Students who are involved in a fight will not be able to attend any dances and/or school activities unless he/she receives prior approval from administration for that semester.** Students may earn back their privileges by providing 10 hours of documented school beautification with a DRHS custodian. Students who choose to fight a second time on campus may be subject to long-term suspension and a risk assessment. *(Any students observed filming a fight on campus will be subject to progressive discipline).* NRS 393.400 applies to this policy as well.

### **FOOD AND DRINK**

The possession or consumption of food and drinks in classrooms will be left up to the teacher's discretion.

### **FRESHMAN SEMINAR**

Freshman seminar is a credit-bearing course designed to help transition all incoming freshman into the high school setting and to develop within each student the positive self discipline, self learning and self

advocacies which will transfer to their future years in instructional center (IC) and other academic environments. The class will help jump start a successful four years at Damonte Ranch High School and prepare them for the world beyond high school. It will include strategies to enhance academic achievement, increase problem-solving abilities, learn how to establish a positive attitude toward self and others, cut down on attendance issues, learn about career possibilities, increase participation in co- and extra-curricular activities, enhance reading, writing and listening skills, math skills, instructional center, and build relationships with classmates, teachers and parents. Students will leave this class with excellent organizational, academic and personal skills to tackle the remainder of their high school career with the expertise and knowledge for success and credits required to become a sophomore. This class is required for all freshmen.

### **JUMP START TO COLLEGE COURSE LIST**

DRHS is working with TMCC, WNC, and UNR to offer college courses taught on the DRHS campus. Students who choose these courses will be financially responsible to TMCC, WNC, or UNR for the cost of the class and associated fees. Student grades will be monitored via the progress-monitoring tool (PMT) and three-week grade checks. A student who enrolls in one of these courses will need to meet with his/her counselor to match DRHS and college schedules. Students will also be required to take two (2) classes offered by DRHS to maintain high school status. TMCC, WNC, and UNR college courses will count both as college credit and as high school credit. A three (3)-credit college course counts as one (1) high school credit. For example, if a student takes ENG 101 and earns three (3) college credits the student will earn one (1) high school credit. Again, please work directly with your students' counselor with any questions. If you have Pre-Paid Tuition: The contract may be utilized up to two years prior to the projected college enrollment date if the child is a high school senior or graduates from high school early and if the contract has been paid in full. The purchaser of the contract must provide written notice to the program at least 60 days prior to the early high school graduation date (i.e., new matriculation date). Please check with your financial institution for details of accessing college funding for Dual Credit opportunities.

There are minimum student enrollment requirements to be met for the TMCC course opportunities to be taught at DRHS.

### **GRADING AND REPORT CARDS**

Reports notifying parents of their student's progress in school are issued quarterly to each student who has been enrolled four or more weeks during the grading period. The responsibility for determining the grade rests with the classroom teacher. All grade reporting will be done on approved forms.

Students who receive a failing grade in either academics or citizenship at the three week check will be put on probation for one week. On the Friday of that probationary week, if there is still a failing grade, that student will be declared ineligible for sports the following Monday through Saturday.

#### **GRADES**

The basic grading system will incorporate the letter designation: A; B, C; D; F; and INC. For the purpose of computing grade point average, the letter grades will be transposed to the standard 4.0 scale; A=4.0; B =3.0; C =2.0; D=1.0; F=0. The grades S and U may be used in special classes and will not be included in the computation of the grade point average. Subjects granting only 1/4 credit are not computed for grade point average.

The following grading scale will be used at Damonte Ranch High School:

### **GRADING SCALE**

90 – 100	A
80 – 89	B
70 – 79	C
60 – 69	D
59 BELOW	F

### **Incomplete**

Students who do not complete the work required for completion of a course of instruction may receive an incomplete (INC). Students receiving an incomplete have three weeks from the date of issuance of the report card to make up the work. An incomplete in the spring semester must be made up by the end of the third week in the fall semester. It is the student's obligation to contact the teacher to receive the assignment(s) necessary to remove the incomplete grade. The teacher who posted the incomplete grade must provide the grade assignments that are to be completed within the prescribed six-week period. If the work is not made up, the incomplete becomes an "F", and the student receives no credit for the class.

### **Issuance of Credit for Student Entering Late**

During the first four (4) statistical month weeks of the semester, a high school student may enter classes with the intent of earning credit and be allowed to make-up missed work solely at the discretion of the individual teacher. For that student who has not been enrolled in or attending any educational program that desires to enter a Washoe County School District high school after the fourth week of the statistical month of a semester, the student will NOT earn credit. The student may be enrolled for audit, may be counseled about registration for appropriate correspondence course(s), may petition for entrance into an alternative instructional center if enrollments are still possible into one of their instructional centers. In the case of a student who has not been enrolled in or attending any educational program that desires to enter a WCSD high school extremely late in the semester, that student should be registered for classes at the beginning of the following semester.

### **Failure Notices**

When a student is not making satisfactory progress in school, a student may enroll in the Alt. Ed program at Damonte Ranch High School. Per administrative review, the teacher shall prepare a notice that informs the student that he/she is in danger of failing. The school administration will coordinate the notification to parents. Unsatisfactory progress is defined as level of achievement leading to a failing grade or work that would cause a grade to deteriorate two full grades below previous performance. (Example: A student who received an "A" on the grade report and now is doing "C" work would require a notification.) The teacher will prepare failure notices at the end of the fourth week of the grading period.

### **Withdrawal Grades**

A student withdrawing from the class prior to the completion of the course requirements will receive no credit for the class. A student withdrawing from school without transferring will receive a "W" and no credit. Students transferring to another school will receive a grade showing progress to date and no credit. If a student drops a class after eleven weeks, he/she will receive a failing grade at the end of the semester for that class.

## GRADUATION REQUIREMENTS

In order to participate in the graduation ceremony, students must fully meet the high school graduation requirements as outlined below including all assessments required by the state of Nevada and Washoe County School District. Such requirements must be met prior to the commencement exercise. Seniors should listen and/or read the daily announcements for information on caps and gowns, graduation announcements and the like. It is the student's responsibility to take care of these matters at the announced times. Junior students who wish to receive an Honors Diploma must petition the registrar in the spring of their junior year.

**Credit Requirements** student must earn 23 credits for graduation. Of these 23 credits, 16 units are for required courses, 1 flex credit, and 6 units are for elective courses. *Beginning with the class of 2023 students must earn 23 credits for graduation.*

### REQUIRED COURSES FOR GRADUATION DIPLOMAS:

The credit requirements for each diploma type are listed below:

Course Title	WCSD Standard (2022 + grads)	State Advanced	State College and Career Ready+	WCSD Honors
English	4.0	4.0	4.0	4.0
Math ( <i>Must include Algebra 1, Geometry &amp; Algebra 2 or equivalent</i> )	3.0	4.0	4.0	4.0 <sup>Δ</sup>
Science	2.0	3.0	3.0	3.0 <sup>†</sup>
American Government	0.5	0.5	0.5	0.5
Economics/Financial Literacy	0.5	0.5	0.5	0.5
U.S. History	1.0	1.0	1.0	1.0
World History/World Geography	1.0	1.0	1.0	1.0
PE/HSROTC	2.0	2.0	2.0	2.0
Arts/Humanities/CTE/HSROTC 5-6/7-8	1.0	1.0	1.0	1.0
Computer Literacy	0.5	0.5	0.5	0.5
Health	0.5	0.5	0.5	0.5
World Language	-0-	-0-	-0-	2.0*
Electives	6.0	6.0	6.0	4.0
Flex Credit**	1.0	-0-	-0-	-0-
<b>TOTALS</b>	<b>23.0</b>	<b>24.0</b>	<b>24.0</b>	<b>24.0</b>
# of Honors Credits				<b>8</b>
Required Cumulative GPA		3.25 on a 4.0 scale (no rounding)	3.25 on a 4.0 scale (no rounding)	3.40 on a 4.0 scale (no rounding)

Δ Algebra 1; Geometry; Algebra 2 (or their equivalents); plus 1 or more math classes beyond Algebra 2

† Two credits must be in Biology, Chemistry, or Physics

\* Two credits in the same world language

\*\* Flex credits can be a 2<sup>nd</sup> or 3<sup>rd</sup> year CTE completer course in one program of study, 4<sup>th</sup> year of mathematics, or 3<sup>rd</sup> year of science

### Calculating a Grade Point Average

The following formula will be used for calculating weighted GPAs: The unweighted overall GPA will be figured per WCSD Administrative Regulation 5124 (4.0 grading scale; minuses dropped.) Then for each honors credit that a student earns, .025 will be added to the unweighted overall GPA, for each AP credit that a student earns, a .05 will be added to the unweighted overall GPA, producing the weighted overall GPA. The list of designated honors courses (which includes all Advanced Placement and International



Baccalaureate courses) recognized for the honors diploma program will be utilized in this weighting formula. Only the unweighted GPA will be included on the official transcript.

**Valedictorian and Salutatorian:** Recognized as the top two scholars at Damonte Ranch High School. The criteria used to determine who will be honored is as follows:

- The valedictorian designation shall be the student who has the highest cumulative grade point average (7 Semesters).
  - Must have earned at least 18 credits from Damonte Ranch High School classes. This may include dual credit courses taught by Damonte Ranch teachers.
- The salutatorian designation shall be the student with the second highest cumulative grade point average (7 Semesters).
  - Must have earned at least 18 credits from Damonte Ranch High School classes. This may include dual credit courses taught by Damonte Ranch teachers.
- Any disciplinary issue dealing with academic honesty will disqualify a student (Including but not limited to cheating and/or plagiarism).
- No one may be valedictorian or salutatorian if they receive any major discipline in junior or senior year (Out of School Suspension of 2 or more days).
- In the instance of a tie, students will be awarded a designation as co-valedictorian or co-salutatorian.
- The Valedictorian and Salutatorian prepare a 2-3 minute speech but do NOT automatically speak at graduation.

**Damonte Scholars:** Students recognized as top scholars at Damonte Ranch High School. The criteria used to determine who will be honored is:

- 3.8 GPA or higher Cumulative through the 7<sup>th</sup> semester

### **GRAFFITI**

Graffiti is unsightly and removal costs the school time and money; money which would be better spent on the education of students. Please be advised that any student caught writing graffiti, or in possession of marker pens, white-out, etching tools, and/or spray paint incidents may result in restorative conferences, school beautification, suspension, prosecution and/or personal liability for damages done. Graffiti tools will be confiscated. Parents will be liable for expenses resulting from the vandalism.

### **GUM**

Damonte Ranch High School is a “showcase” school building for the Washoe County School District. We are proud of the DRHS “look” in the building. In order to care and maintain the school facilities, *chewing gum* is prohibited. Please dispose of your gum before entering the building using the appropriate receptacles. DRHS thanks you in advance for your cooperation in this effort.

### **HALL PASSES**

Students in the halls during class time MUST check out and back into class using the the classroom sign-in/sign-out sheets. Students must leave their phones with the teacher. No phones are allowed in the hallways during class time. The student will be given a color coded classroom hall pass and must use the restrooms

indicated on the hall pass. Only one student is permitted out of class at a time. Students out of class for longer than 10 minutes, runs the risk of disciplinary action which may include restorative conversation with teachers, detention, “after schoolwork crew”, and/or suspension from school.

### **HOMEWORK POLICY**

Homework shall be part of all students’ learning. The purpose of homework is to reinforce, enrich and/or extend concepts, which have been taught in the classroom. The assigned homework needs to be appropriate to the grade level, subject area, and ability. DRHS homework policy is aligned to WCSD Administrative Regulation 6154 on homework which can be accessed through the school district website.

The student is responsible for the completion and turning-in of homework when due. The classroom teacher is responsible for the assigning, collecting, and crediting homework on a regular basis. Each teacher will communicate to parents and students the homework/makeup policy.

It is the parents’ responsibility to support the Damonte Ranch homework policy and to reinforce the value of homework. It is the administration’s responsibility to establish and implement the homework policy in accordance with the WCSD guidelines and to ensure that this policy is communicated to students, parents, and faculty.

### **Homework Request**

If it is anticipated that a student will be absent, homework requests should be processed through the classroom teacher. Counselors can assist with this process and collect assignments from teachers. If parents/guardians are requesting assistance from the counseling team, the parent/guardian should make such a request at least 24 hours prior to the time the homework assignments are to be picked up and assignments will be held in the main counseling office unless alternative arrangements are requested.

The following are guidelines specified for students, parents, teachers, and administrators.

#### **A. Student Responsibilities:**

In completing homework, students are expected to:

1. Regard homework as a positive tool.
2. Understand assignments. Ask for clarification and further assistance when necessary.
3. Maintain an accurate record of assignments.
4. Have necessary materials available.
5. Schedule homework time that is compatible for family and/or school responsibilities.
6. Accept responsibility to turn in assignments.
7. Be responsible for asking for homework when absent from class.

#### **B. Parent Responsibilities:**

In helping children with homework, parents are encouraged to:

1. Support the homework philosophy reinforcing the value of homework.
2. Show interest in the student’s work. Encourage and offer advice, but insist the work be completed through the student’s own effort.
3. Help the student develop good study habits by providing a suitable, well-lit area free from distractions. Encourage the student to set a specific study time.
4. Make available necessary materials and resources. Check with the teacher for suggestions.
5. Check to see that homework assignments are brought home, completed and, if necessary, signed.
6. Monitor student’s activities to be sure the student has sufficient study time.
7. Confer with teachers regarding homework policies and concerns.

#### **C. Teacher Responsibilities:**

In assigning homework, teachers are expected to:

1. Communicate homework expectations to students (assignments and due dates).
2. Assign, monitor, evaluate, acknowledge and return student homework in a timely manner.
3. Convey homework expectations to parents.
4. Notify parents if homework assignments are not being completed in a satisfactory manner.
5. Never do homework as punitive assignment.

**D. Administrator Responsibilities:**

To have an effective homework policy, administrators are expected to:

1. Facilitate the development of a written site homework policy in accordance with district guidelines.
2. Initiate the school site implementation of a written homework policy.
3. Communicate the written policy frequently to parents, students, and teachers.
4. Monitor the application of the policy and provide staff development as needed.

**E. School Site Responsibilities:**

It is the responsibility of each school site to develop through a cooperative effort by students, parents, and staff a written site-specific homework policy that is communicated and implemented at the beginning of the school year to all members of the site's community. This policy is to be frequently communicated throughout the school year. The school site policy shall follow the guidelines of the Washoe County School District's homework policy and administrative regulations. This written school site policy shall be reviewed annually with students, parents, and staff. (Revised: 7/27/14)

## **HOURS**

The official school day starts at 8:00 a.m. and ends at 2:30p.m. for all students attending Damonte Ranch High School unless students are involved in the PAC program in which the day will end at 4:10p.m. Office hours for DRHS are from 7:00 a.m. to 3:30 p.m. Monday-Friday. The school's telephone switchboard will be operable from 7:00 a.m. to 3:30 p.m., and it will be closed on Saturdays, Sundays and holidays. If you need to contact the school after hours regarding transportation, please call Transportation (South Yard) at 851-7084 or the district mainline at 348-0200.

## **INFINITE CAMPUS**

Infinite Campus is an internet-based program that allows students and their parents to login and view their own grades, attendance, assignments, and other school relevant information. Each parent and each student have their own login names and passwords. Information will be provided at the beginning of each school year regarding accounts. Please remember your login names and passwords as they transfer from year to year. The Damonte Ranch technology coordinator is the contact person for Infinite Campus. He or she can be reached at 851-5656.

## **INSTRUCTIONAL CENTER (IC)/SEMINAR PROTOCOL**

**Purpose:** The purpose and focus of IC recognizes that our students need a structured approach that will support them in being more successful academically. The IC provides flexible time for students to get additional assistance from their teachers one-on-one and in small group settings. Students have the opportunity to be self-directed, while taking the responsibility to hold themselves accountable to higher standards of learning. The following protocol will be followed by both staff and students during Instructional Center.

1. All students must report on time to their *assigned* IC or Seminar. Students must remain in IC for the first and last 5 minutes of class.

2. Students wishing to attend another teacher's IC must have a pre-arranged pass (dated and signed by the receiving teacher). Passes are then signed by the sending teacher prior to leaving. Students must pre-arrange for passes prior to 1:35 PM (the end of 3rd period on A Days and 6th period on B Days).
3. Early release Wednesdays are NO PASS Wednesday's. No FS/IC passes will be issued. Students will remain in his/her assigned room.
4. A student who receives an unexcused tardy to IC will have his/her pass privileges revoked for that day.
5. Only seniors on track for graduation may qualify for "off campus" during IC. Seniors wishing to qualify must meet with their counselor prior to being issued the "off campus" privilege, maintain less than 5 unexcused absences in each class for the semester on their attendance record, be in good standing with the discipline office and have a minimum grade point average of 2.0 with no F's. If any of these items are not being adhered to, the off campus may be removed by the counselor and senior administrator. Seniors who have qualified for "off campus" need to leave campus within five minutes. They also have the option of staying in the Library or Career Center. Off campus seniors who wish to participate in IC must follow protocol #2 above.

### **INSURANCE**

Student insurance against injuries to, from and during school is available to students. Information may be obtained from the central office.

### **LABORATORY FEE**

Some classes require a lab fee. See the registration guide.

### **LEAVING CAMPUS DURING THE SCHOOL DAY**

If a student needs to leave campus during the school day, they must check out in the front office. Students will need to obtain a street pass before school in the main office for the purpose of attending a medical, dental or legal appointment. Students returning to school should have the street pass signed, with the time of departure, by the professional and return it to the main office where he/she will be issued a pass to class. Students who become ill during the school day, must check with the school nurse.

### **LIBRARY**

The library is one of the most important resources your school has to offer! It is located at the entrance to the school on Main Street and is open from 7:30 a.m. until 3:15 p.m. including lunch break. When classes are in session, a pass will be required to visit the library (no planner passes). Off Campus students are welcome to spend their off-campus time in the library if they are unable to leave the school; there is a sign in/out sheet at the circulation desk for those students. On days when students are able to obtain passes to leave their class during IC time, they have the option of visiting the library. A pass is required for that as well; please ask the Librarians about that process. The Library/Learning Commons is happy to help with anything you need!

#### **Borrowing Materials:**

- Students may borrow books from the library for a period of 3 weeks.
- Books may be renewed for additional 3-week periods as needed unless another student has placed a hold on the book.
- Students check out using their student ID card or by giving their ID number.

**Overdue Library Fines:**

- The fine for overdue library books is 10 cents per day not including any days that are not scheduled school days such as holidays and weekends. There is a 10 day grace period in which no fine is assessed if the book is returned within that time. However, after the 10 day grace period has expired, the fines assessed will include all ten days as well as any days after that time that the book is overdue. Overdue fines will not exceed \$2.00 per book.
- Overdue notices will be sent bi-weekly to the student's second period teacher. Overdue notices will also be emailed home bi-weekly.

**Lost Materials:**

- Library books that are overdue for more than 120 days will be considered lost and the student charged the price of the book.
- Students that do not return library and/or textbooks by the end of the school year will be charged the full price of the book. Bills for those items will then be mailed home.
- Outstanding fines that are not paid at the end of the current school year will transfer to the next school year record and must be resolved during registration.
- Students scheduled for graduation must return all books and pay any outstanding fines by the end of the school year.

**Library Services Include:**

- Computer and Internet access
- Research assistance
- Access to state sponsored databases and other useful resources
- Book search and check-out
- Color printing
- Items for projects such as tag board
- Copy machine access

**LOCKERS**

All Freshman students will be assigned lockers. All other students can request a locker through the Corral before school, lunch, or after school. Gym lockers are assigned through the P.E. department. **DO NOT LEAVE VALUABLE ITEMS IN LOCKERS.** Damonte Ranch High School and Washoe County School District are not responsible for personal items. The student does not have the exclusive right to possession of the locker or desk to which he/she is assigned, and the school reserves the right to conduct searches of lockers and desks as outlined below. Each student shall accept and use the assigned locker or desk on such basis. No personal locks are allowed on lockers and students are not permitted to place stickers or write in permanent marker on or inside lockers.

The search of a locker may be made (1) to maintain discipline and to protect students from the introduction into the school of offensive or undesirable materials or (2) on the reasonable suspicion that the student is engaged in an activity that violates a law or a published school district rule (Admin. Reg. 5144.206(a)).

A "reasonable suspicion" is a subjective, good faith belief supported by objective facts which may include, but are not limited to, the student's age, history, and record in school, the reliability of the information giving rise to the suspicion, and the seriousness and prevalence of the problem in the school (Admin.Reg.5144.206 (b)).

**LOITERING**

It is unlawful for any person to loiter on or near the school grounds. (Nevada Statutes 207.270). All visitors must report to the main office.

### **LOST AND FOUND**

The lost and found area is in the corral. All lost and found articles are to be turned in to the corral. Books are to be turned in to the textbook depository, which is in the library. **All personal items not retrieved will be donated to Goodwill at the end of every nine weeks.**

### **LUNCH TIME RULES**

Students must be in a supervised area during the entire school day, including lunch. Damonte Ranch is a closed campus. Students must remain in approved areas during lunch to include both inside and outside of the building. Students outside during lunch must remain on or inside the sidewalk that encircles the main campus building. ***Students are not allowed to sit in vehicles or congregate in parking lots during lunch.***

### **MEDICATION POLICY**

Students who are required to take any type of medication during school hours, with assistance from school personnel, must submit to the school Health Clinic a **CONSENT AND REQUEST FOR ORAL MEDICATION DURING THE SCHOOL DAY (75-320A) signed by a physician and parent or guardian. This applies to over-the-counter medicine, as well as prescription medicine.** (The prescription label is not considered to be an order from a physician to allow school personnel to administer medication.)

**All medication must be contained in a current pharmacy container labeled with the student's name, physician's name, date, medication, dosage, and time to be given.** The amount of medication that will be kept at school will be determined in cooperation with the school nurse, parent and principal, as necessary. **Any change in type, frequency or amounts of medication will require a new CONSENT AND REQUEST FOR ORAL MEDICATION DURING THE SCHOOL DAY (75-320A) form.**

### **MESSAGES OR EMERGENCIES**

Because classrooms cannot be disrupted constantly, messages cannot be delivered. Only emergency messages from a parent or guardian will be delivered. Please make any after school travel arrangements with your child prior to his/her arrival at school.

### **PARKING LOT**

Students will be required to register their vehicles and pay a parking fee of \$5.00. Students not displaying a parking permit risk having their vehicle towed at the owner's expense. For the student's protection, it is advised that all students keep their vehicles locked. The school is not responsible for theft or damage.

1. **The parking lot is OFF LIMITS to all students during regular school hours, to include lunch.**
2. **Cars are not to be used as lockers.**
3. **Students may not sit in vehicles during the school day, i.e.: nutrition breaks or lunch.**
4. Be responsible by throwing trash away in school provided trashcans. **HELP KEEP YOUR CAMPUS CLEAN!**
5. "No Parking" areas shall include those areas with painted red curbing, painted yellow or blue curbing (except to load and unload passengers) painted green curbing, painted white curbing, sidewalks, driveways, sidewalk approaches and fire lanes.
6. No parking shall be permitted within fifteen (15) feet of any fire hydrant or fire alarm box. Those who continue to violate this section after this warning are subject to removal of vehicles at their expense and/or loss of parking privileges on campus.
7. The on-campus speed limit is 10 miles per hour and any unsafe driving will not be tolerated as safety is paramount.

8. **Damonte is a closed campus.** Students are not allowed to access their cars to leave school to get lunch.
9. **Students are permitted to park in the North and South Parking lot, and in the East lot by the tennis courts. Students may not park at the front of the school under any circumstance, as this is staff and visitor parking.**
10. Students who choose to disregard school rules and policies around driving, parking or having a vehicle on campus may have his/her privileges removed for driving or parking on school campus.

## **PROHIBITED CONDUCT**

### **WCSD Administrative Regulation 5144.1**

The commission of, or participation in, or unlawful attempt of any of the following activities or acts in school buildings or on school property is prohibited and may constitute cause for disciplinary action. In addition, students at school-sponsored, off campus events and those using district-sponsored transportation shall be governed by school district rules and regulations and are subject to the authority of school district officials. An incident that constitutes the commission of a criminal act shall be reported at once to the Washoe County School District's Investigative Services/School Police Department. The student's parent(s) or guardian(s) shall also be notified, if possible. The district will take disciplinary action, whether or not criminal charges result.

#### **A. Criminal Offenses** (As defined in applicable statutes or ordinances)

Violations of local, state or federal laws are enforced on properties of the Washoe County School District or at activities sponsored by the Washoe County School District. Examples of such laws are indicated below:

1. **ALCOHOL:** The possession of, sales and furnishing alcoholic beverages.
2. **ARSON:** The intentional setting of fire.
3. **ASSAULT:** Physical or verbal threats with the intent and the ability to carry through with it.
4. **BATTERY:** An unconsented-to touching or application of force to another person.
5. **BOMB THREAT/FALSE:** Willfully conveying by mail, written notes, telephone, telegraph, radio, or any other means of communication, any threat knowing it to be false.
6. **BURGLARY:** Illegal entry with the intent to commit a crime.
7. **DESTRUCTION OF PROPERTY:** Willfully and maliciously destroying or injuring real or personal property of another.
8. **DISTURBING THE PEACE:** Maliciously and willfully disturbing the peace of any person; maliciously and willfully interfering with or disturbing persons in the school.
9. **EXPLOSIVE DEVICES:** The possession of explosive or incendiary devices.
10. **FALSE FIRE ALARMS:** False reporting of or transmission of signal knowing same to be false.
11. **FIREWORKS:** The possession of, sales, furnishing, use or discharge of it.
12. **INDECENT EXPOSURE:** An open indecent or obscene exposure of his/her person or the person of another.
13. **LARCENY:** Stealing, taking, carrying away property of another.
14. **LIBEL:** A malicious defamation expressed to impeach a person's honesty, integrity
15. **MARIJUANA:** The possession of, sales or furnishing marijuana.
16. **NARCOTICS:** The possession of, sales or furnishing a controlled substance.
17. **NARCOTICS PARAPHERNALIA:** The possession of, sales, furnishing or use of.
18. **PROFANITY:** Use of vile or indecent language.
19. **RESISTING OFFICER:** Willfully resisting, delaying or obstructing an officer in the performance of duty.
20. **ROBBERY:** The unlawful taking of personal property from the person of another or in his/her presence, against his/her will, by means of force or violence or fear of injury.
21. **ROUT/RIOT:** Two or more persons meeting to do an unlawful act/two or more persons actually doing an unlawful act with or without a common cause of quarrel.
22. **STOLEN PROPERTY:** Receiving or possessing property of another, knowing or under such circumstances as would cause a reasonable person to know they were so obtained.

23. TAMPERING WITH MOTOR VEHICLES: Willfully break, injure, tamper, remove parts, deface a vehicle; without consent of owner, climb into or upon a vehicle with intent to injure; to manipulate any levers while vehicle is at rest or unattended or to set vehicle in motion.
24. THROWING SUBSTANCE AT VEHICLE: To throw any stone, rock missile or any substance at any motorbus, truck or other motor vehicle.
25. TRESPASS: To be upon the property of another without permission of the owner and to stay upon same after warning. To be on school property or at a school function while under suspension from school.
26. WEAPONS:
  - A. Brandishing any knife, blackjack, slingshot, billy, sand club, sandbag, metal knuckles, explosive substance, dirk, dagger, pistol, revolver, or other firearm, or other deadly weapon in a rude, angry or threatening manner or to use same in any fight or quarrel.
  - B. Concealed--it is unlawful for any person to carry any weapon commonly known as a knife, blackjack, slingshot, billy, sand club, sandbag, metal knuckles, explosive substance, dirk, dagger, pistol, revolver or other firearm, or other dangerous weapon. For the purpose of this section, nunchakus are included herein.
  - C. Possession--it is unlawful for any person to possess any weapon commonly known as a knife, blackjack, slingshot, billy, sand club, sandbag, metal knuckles, explosive substance, dirk, dagger, pistol, revolver or other firearm, or other dangerous weapon.
27. In addition, violation of other federal or state criminal laws or local ordinances at school, at school-sponsored activities or on district-sponsored transportation is prohibited.
28. INTERFERENCE WITH PUPIL ATTENDING SCHOOL: It is unlawful for any person, against the will of a pupil attending any public school, to beat, whip, detain, or otherwise interfere with him while he is on his way to and from school. Any person who violates any of the provisions of this section shall be guilty of a misdemeanor (NRS.392.900).

#### **B. District Offenses**

The following non-criminal activities may also lead to disciplinary action. Generally, these are acts, which disrupt and interfere with the educational process or with the rights of other members of the educational community.

1. ALCOHOLIC BEVERAGES: Being on campus, on district-sponsored transportation or at a school-sponsored activity after having consumed an alcoholic beverage.
2. DISOBEDIENCE, INSOLENT AND INSUBORDINATION: Students must obey the instructions of district personnel.
3. DISRUPTIVE CONDUCT: Conduct which interferes with the educational process.  
**Note:** Serious situations may be handled under criminal sanctions.
4. FIGHTING
5. FORGING OR USING FORGED PASSES, EXCUSES OR OTHER SCHOOL DOCUMENTS.
6. GUM CHEWING AND EATING FOOD AT INAPPROPRIATE TIMES OR IN  
INAPPROPRIATE PLACES AS DETERMINED BY THE PRINCIPAL.
7. HAZING: Any act which forces another student to undergo a humiliating or abusive ordeal, as in initiations.
8. ILLEGAL SUBSTANCE: Being on campus, on district-sponsored transportation or at a school-sponsored activity after having used an illegal substance.
9. INAPPROPRIATE DRESS AND APPEARANCE: Dress and appearance must not present potential health or safety problems or cause disruptions.
10. MISCONDUCT ON SCHOOL VEHICLES: Any action, which creates a safety hazard or distracts the attention of the driver.
11. PLAGIARISM AND CHEATING
12. POSSESSION AND USE OF TOBACCO, CIGARETTES, CHEW, ETC., ON SCHOOL PROPERTY OR AT A SCHOOL-SPONSORED ACTIVITY.
13. SEXUAL HARASSMENT: A student should not be sexually harassed, discriminated against, denied a benefit, or excluded from participation in any district educational program or activity as



guaranteed by Title IX of the Educational Amendments of 1972. Sexual harassment is defined as the verbal or physical conduct of a sexual nature, imposed on the basis of sex, by an employee or agent of the school district or by a school district student. No student shall be denied or limited to the provision of aid, benefits, services or treatment protected under Title IX.

14. SKATEBOARDING: The use of skateboards, on Washoe County School District property is prohibited; and skateboards will not be allowed on Washoe County School District property at any time. District property will be posted to this effect.
15. SPREADING FALSE OR UNSUBSTANTIATED INFORMATION IN WRITING OR VERBALLY ABOUT A PERSON AND HARMING HIS/HER REPUTATION.
16. TRAFFIC VIOLATIONS ON SCHOOL GROUNDS.
17. TRUANCY: Being absent from school without a valid excuse acceptable to the district.

### **PARENT CONCERNS**

Parents are asked to contact the staff member via email located on the DRHS website. We ask our staff to respond to all emails within two school days. If you do not get a response within that timeframe, please do not hesitate to contact your son or daughter's counselor followed by the grade level administrator.

### **PUBLIC COMPLAINT PROCEDURE**

Because parents, educators and members of the public share the goal of making school experiences rewarding for children, it is in the best interests of all parties to resolve school-related concerns as quickly and effectively as possible. The best solutions are those which involve input from those closest to the concern; typically, the parent and/or guardian, teacher and/or principal.

With that in mind, the district has established a process for resolving concerns which provides opportunities for resolution at several levels.

LEVEL 1: This consists of informal discussion between the person having concern and personnel at the school or location of the concern. Most problems are resolved at this level. Individuals with concerns should bring them to the attention of the employee(s) and/or supervising staff. Timelines for resolution can be mutually established at that time. It is not necessary to complete a written form if the individuals involved are attempting to resolve, or have resolved, a concern at this level.

LEVEL 2: Concerns must be put in writing on a public complaint form and either mailed or delivered to the appropriate administrator.

The appropriate administrator will acknowledge the complaint of the concerned party within three (3) school days of receiving this form. After the administrator has conducted a thorough investigation, he/she will send a written report to all parties involved containing a recommendation for resolving the issue. It may take up to ten (10) school days from the date the form was received in the district office until a resolution is proposed.

A public complaint form can be picked up at any school or at the WCSD Administration Building and on the website, [http://www.washoe.k12.nv.us/district/policies/pdfs/1000\\_master.pdf](http://www.washoe.k12.nv.us/district/policies/pdfs/1000_master.pdf). The complete publication policy #1312 is available at that website, also.

### **REHABILITATION ACT OF 1973** **Section 504**

#### **District Upholds ADA Requirements**

It is the intent of the Washoe County School District to ensure that students who are disabled within the definition of Section 504 of the Rehabilitation Act of 1973 are identified, evaluated, and provided with

appropriate educational services. Students may be disabled under this policy even though they are not eligible for services pursuant to the Individuals with Disabilities Education Act (IDEA).

Section 504 of the Rehabilitation Act of 1973 is a civil rights law which protects the rights of individuals with disabilities in programs and activities that receive federal financial assistance from the U.S. Department of Education. A child is a "qualified disabled person" under Section 504 if he or she (1) has a physical or mental impairment that substantially limits one or more major life activities (such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working), has a record of such an impairment, or is regarded as having such an impairment; and (2) is between the ages of 3 to 21 years old. For more information contact the counseling office.

### **SCHOOL DANCES**

Dances start times may vary from 7-10p.m. or 8-11p.m.. Tickets for entry to a dance may be pre-sold during the breaks prior to the date of the dance. Tickets may be available at the door. **Once a student leaves the dance, he/she will not be readmitted.** The doors to the dance and ticket sales will close 90 minutes after the start of the dance, after that time, no student will be allowed to enter the dance. Students who wish to bring a guest to a dance must secure a **guest pass application** from the administrator in charge of Student Activities. Guest passes cannot be purchased at the door. Students must have a DRHS identification card to be admitted to the school dances. Students will not be admitted into dances if alcohol is detected, and appropriate discipline action will be enforced. No student with 8<sup>th</sup> grade status will be admitted into a high school dance. **Once again, students who are involved in a fight or drug related offense, will not be able to attend any dances and/or school activities unless he/she receives prior approval from administration for that semester. Students may earn back their privileges by providing 10 hours of documented school beautification with a DRHS custodian. Furthermore, the privilege to attend a dance may also be revoked if a student has outstanding unserved consequences (detentions, work crew, etc.), a pattern of negative behavior and/or regular school attendance issues.**

### **DRHS GUEST PASS APPLICATION**

All students and their guest must conduct themselves according to Damonte Ranch policies. They must also abide by the following:

- The form is due back in Student Services the Wednesday prior to the dance. Students must have an approved guest pass to be able to purchase a ticket for the dance. Dances sell out.
- Students and guest must bring their photo ID in order to be admitted to the dance.
- Guests must be 20 years of age and under. Middle School students are not allowed to attend.
- Students are allowed to bring only 1 guest.
- Any inappropriate or suggestive types of dancing will not be tolerated at any Damonte Ranch High School dance. Anyone participating in these types of dance styles will be asked to stop immediately. Should the person(s) choose to continue they will be asked to leave.
- Damonte Ranch students are responsible for making sure their guests follow all school rules, including dress code rules and dance protocol.

### **SCHOOL POLICE**

The Washoe County School District employs police officers who are fully empowered to act as peace officers. The Washoe County School District Administrative Regulations allows for canine sniffs of school hallways, lockers, classrooms, buildings, parking lots and other school property using a canine unit. Our goal of carrying out such random canine sniffs is to maintain a drug and weapon-free safe learning environment for all students, staff and community. WCSD and Damonte Ranch HS have a zero-tolerance attitude in regards to the possession of illegal substances/drugs and/or paraphernalia , and/or weapons on campus. As a result, we will conduct random canine sniffs as needed throughout the year.

## **SEARCH AND SEIZURE**

It is legally permissible to search a student's desk or locker at any time if it is done to maintain discipline and protect students from the introduction into a school of offensive and undesirable materials or it is done because school authorities have a reasonable suspicion that a student may be:

1. Violating a school rule, regulation or policy
2. Engaging in an illegal activity
3. Using school property for illegal purposes
4. Sequestering material, which is illegal to possess

School personnel shall call for school police, city police, or sheriff assistance when there is reason to believe that there exists a situation that is deemed dangerous. If a search results in the discovery of materials that are in possession of which is prohibited by law, the district's school police shall be notified, and the materials shall be turned over to the school district's Police Department or the appropriate law enforcement agency.

## **SKATEBOARDS/SNOWBOARDS/ROLLERBLADES/ BICYCLES**

Skateboards, Snowboards, or Rollerblades are only permitted to be ridden to and from school, cannot be ridden in the parking lot and must be stored in designated bike/skate racks. Students may not carry skateboards in the school building. Snowboards are not permitted on campus at any time and will be confiscated and turned into the corral for parent pick up.

## **SMOKING AND TOBACCO**

The possession or use of tobacco, cigarettes, e-cigarette/vape device or product, chew, etc. is prohibited on school grounds, and within the line of sight of the campus on or at school sponsored activities or on any form of WCSD transportation. The consequences for such actions may result in violators being assigned to the Anti-Tobacco Intervention Program, in-school suspension, or out-of-school suspension.

## **SPEED LIMIT**

The speed limit is **10 miles per hour** on campus. Exceeding the (**10 mph**) limit may subject the student to disciplinary action and possible police citation.

## **SPIRIT KING AND QUEEN**

The spirit leader's mission is to support the student body of Damonte Ranch HS during sanctioned events. There will be two spirit leaders selected. Their role is to work with other entities at the school to raise school spirit. It is imperative the leaders work with the cheerleading squad to promote positive cheers at athletic events. Students selected for these positions must abide by school rules, maintain a 2.0 GPA, passing all classes, have no suspensions, and model positive behavior always. Further criteria can be found through the athletic director's office. Any misconduct by spirit king or queen may result in revocation of title.

The selection process allows the entire student body to have a voice in the selection of the spirit leaders. Students will nominate one student to become a spirit leader. This will be done in a regular classroom setting. The votes will be collected and tallied by the current spirit leaders under the supervision of a staff member. The top six students receiving the most votes will be vetted to ensure they meet the minimum qualifications and to ensure they would like to continue in the process.

A school-wide vote will take place in the same fashion as the nomination process. Students will be able to cast their vote for one of six nominees. The votes will be collected and tallied by the current spirit leaders under the supervision of a staff member. The top two students receiving the most votes will be named the spirit leaders. The spirit leader positions are not gender specific meaning they could be both male or female or one male and one female.

## **SPORTSMANSHIP AND ETHICS**

NAC 386.835 Standards of conduct: General requirements; penalties for violation (NRS 386.430)

1. A pupil who represents a school in any sanctioned sport must be a good moral character as determined by the principal of the school. The pupil shall comply with any standards concerning discipline adopted by the school he/she attends or school district in which he resides and shall not engage in conduct that discredits the pupil or school. As used in this subsection, "conduct that discredits the pupil or school" includes, without limitation:
  - a. A violation of any training or disciplinary rules of the school or school district or a team at the school.
  - b. The use or possession of:
    - i. Any tobacco or alcoholic beverage; or prohibited substances
    - ii. Any controlled substance, unless in accordance with a lawfully issued prescription for the controlled substance; and
  - c. The commission of any act that violates a law or regulation of this State or the Federal Government.
2. A coach, administrator, faculty member, any other representative of a school, or parent, shall practice and demonstrate the highest principles of sportsmanship and ethics in all sanctioned sports.
3. A sport official who is assigned to a game, contest, or meet shall carry out his duties in an impartial manner.
4. Any sports official, any pupil, coach, administrator, faculty member, other representative, or parent who violates any provision of this section is subject to penalties set forth in NAC 386.861 (eff. 11/2/2004)

NAC 386.861 Imposition of additional penalties by Association or Executive Director or during appeal; approval of suspension by Board. (NRS 386.430)

1. In addition to any penalty set forth in NAC 386.600 to 386.886, inclusive, the Association may impose any of the following penalties for a violation of a provision of those sections:
  - a. The issuance of a sanction indicating the occurrence of the misconduct.
  - b. The placement of a school on probation.
  - c. The suspension of the membership of a school in the Association; or
  - d. The imposition of a fine of not more than \$1000.
2. The association will maintain a record of each sanction issued pursuant to paragraph (a) of subsection 1. If a school that is issued a sanction repeats the violation for which the sanction is issued, the Association may suspend the membership of the school in the Association for the period specified by the Board pursuant to subsection 4.
3. A school that is placed on probation pursuant to paragraph (b) of subsection 1 may not participate in any activity relating to a league, regional or state tournament for the period determined by the Association. If the school repeats the violation for which the school was placed on probation, the Association will suspend the membership of the school in the Association for the period specified by the Board pursuant to subsection 4.
4. The Executive Director, an administrator or a panel specified in NAC 386.852 may, during an appeal made pursuant to NAC 386.850 to 386.858, inclusive, suspend or impose a penalty against a school that is a party to the appeal. A suspension imposed pursuant to this section is not final until the Board approves the imposition and duration of the suspension.
5. If a penalty is imposed or disciplinary action is taken against a school or pupil, the Executive Director may, in addition to the penalty imposed or disciplinary action taken, impose a penalty against the school or pupil pursuant to this section. (eff 11/2/2004)

It is the expectation of all Washoe County Schools that we will follow all regulations set forth by Washoe County School District, the Nevada Interscholastic Activities Association, and the National Federation of State High School Association, with patience, tolerance, and understanding.

### **STREET PASS**

As a courtesy to all concerned, students will need to obtain a street pass before school in the main office for the purpose of attending a medical, dental or legal appointment. The students should have the street pass signed, with the time of departure, by the professional and return it to the main office where he/she will be issued a pass to class.

### **STUDENT ATTENDANCE REVIEW BOARD (SARB)**

Students referred to the Student Attendance Review Board will be required by WCSD truancy to attend a meeting accompanied by their parents.

### **STUDENT BODY ACTIVITY FEE**

The annual student body activity card fee is **\$25.00** and does not reduce in price during the second semester. The money from these cards is used to finance student activities. These cards will enable you to belong to school organizations, run for and hold student offices, participate in athletics, attend home athletic events free of charge, and attend most school activities at a reduced rate. This fee must be paid by all students involved in extra-curricular activities who represent our school athletically or in any other capacity including band, R.O.T.C., cheerleaders and drill team. **(See Student Identification Card)**

### **STUDENT AIDES**

Student(s) must be in good standing to apply for an aide position. Student must have less than 5 unexcused absences in each class 10 for IC/Seminar the previous semester on his/her attendance record, be in good standing with the discipline office in regard to behavior and have a minimum grade point average of 2.0 with no F's during the previous semester in order to apply for an aide position. The administration reserves the right to remove a student from an aide position and place him/her in an alternate setting should a situation, behavior, attendance or academic concern warrant a change of placement.

### **STUDENT CONDUCT CODE**

State law charges every teacher and principal with maintaining order and discipline among students; therefore, the Washoe County School District has developed rules, regulations and procedures that establish and maintain an orderly learning environment in each school. This book contains the Student Conduct Code and is given to each student at the beginning of the school year.

**Damonte Ranch High School Administration reserves the right to deny any guest and/or student admission to any extracurricular activity or performance based on suspension and/or habitual discipline issues.**

### **STUDENT DISCIPLINE** **WCSD Administrative Regulation 5144**

The Board of Trustees of the Washoe County School District recognizes the educational and moral benefits of properly administered discipline wherein well-adjusted and law-abiding young citizens are developed through cooperation of the home, the schools and the community. It shall be the duty of the Superintendent, the administrative staff, principals and teachers to develop a sound program of student discipline. This program shall have the approval of the Board of Trustees.

State law charges every teacher and principal with maintaining order and discipline among students; therefore, rules, regulations and procedures are developed to establish and to maintain an orderly learning environment in each school. These rules, regulations, sanctions and due process procedures are designed to protect all members of the educational community in the exercise in their rights and duties in all aspects of their

experience, including participation in extracurricular activities, interschool athletic competition and the school transportation program.

The principal has the overall responsibility for the discipline and welfare of the student. Imposition of serious disciplinary action on any student, including but not limited to suspension from school, suspension from interscholastic activities, transfer and expulsion are governed by the provisions of Administrative Regulation 5144.15: DISCIPLINARY REPORTING PROCEDURES, and Administrative Regulation 5144.16: DISCIPLINARY HEARING PROCEDURES. These regulations are available in each school, distributed to teachers and students, and made available to parent(s) or guardian(s) upon request.

The primary responsibility for discipline in the classroom rests with the teacher, who shall use reasonable and professional judgment in maintaining order and in administering disciplinary measures.

Each principal shall develop or revise rules applicable to conditions in school and in accordance with the administrative regulations. School staff and the parent organization, if any, should participate in developing these rules and copies should be distributed to each student.

School organizations, clubs and athletic teams may adopt and distribute to their member's rules which shall govern student conduct, and which are in accordance with the administrative regulations.

Every effort should be made to resolve potential disciplinary problems through discussion and district counseling and psychological services.

### **STUDENT IDENTIFICATION CARDS**

All students will be issued an identification card during registration. **It is mandatory that ID cards are always in the student's possession while on the school grounds.** Failure to carry ID cards may result in disciplinary consequences. This is done with the intent of creating a safe campus for all students. **REPLACEMENT CARDS COST \$2.00. You must pay the bookkeeper and take your receipt to the career center to get a new ID printed.**

1. Students will be expected to show their ID card when requested to do so by any school staff member or the school police.
2. Students are required to show ID card before they will be admitted to school dances and/or activities.

### **SUBSTITUTE TEACHERS**

Substitute Teachers provide a much-needed service to our teachers and students at DRHS. It is our goal to provide our substitute teachers with an instructional environment conducive to learning. All students at DRHS are expected to treat our guests with the professional dignity and respect that they deserve. Students who abuse this expectation and are sent to the Student Service Office by a substitute teacher for insubordination and/or classroom disruption, will be subject to consequences which may include suspension from school.

### **SUSPENSION**

Suspension is the temporary removal of a student from school or from school sponsored activities. Students may be suspended for the following reasons:

- Violation of any state law or local ordinance in a school building, on school grounds or at a school sponsored activity. Specific examples of these violations are listed in Administrative Regulations 5144.1, PROHIBITED CONDUCT.
- Violation of district or school rules or regulations established under School Board Policy, Refer to Administrative Regulation 5144.1, PROHIBITED CONDUCT (See pages 13-15). Student actions

or inactions at school or a school sponsored activity which disrupt, interfere with or pose a threat to the educational program, to other students, to staff, to visitors or to the student personally.

- The primary purpose of suspension is to give the student, his or her parents and the school the time needed to resolve a problem. The duration of suspension is related to a course of action designed to resolve the problem.

## **SPECIAL CONDITIONS OF SUSPENSION OR NIAA VIOLATION**

1. A student may not participate in extracurricular activities during the term of his/her suspension.
2. Suspensions may be reflected in the student's class citizenship or school citizenship grade.
3. Notations of suspensions from school will be made in the student's cumulative folder in the discipline office. If the student is not suspended again for one calendar year, the notations will be removed from his or her folder.
4. Parents shall be notified whenever a student is suspended, and a mandatory conference will be held before the student may return to school.
5. Students who are on suspension are not allowed on campus and may not attend any school functions.
6. In order to participate in a school sponsored activity that day a student must be in attendance a minimum of 2 periods that day. Extenuating circumstances will be reviewed by the administration.
7. A student suspended for any substance violation, alcohol violation, disturbance of school, physical altercation or has an NIAA violation will lose the privilege of attending any dance/prom/extracurricular activity, participate in royalty and assemblies for the remainder of the current school year. In the event this occurs, the student may earn back the privilege to attend for mentioned activities by completing ten (10) hours of School Beautification Community Service.
8. Long Term Suspension: After appropriate procedures have been followed and a pupil has been deemed a "Habitual Disciplinary Problem" as defined in N.R.S. 3922.4655, a student will be suspended for a period equal to a semester for one or more of the following:
  - a) Threatening or extorting another student or district employee.
  - b) Initiating at least two (2) fights within one school year.
  - c) Receiving five (5) suspensions in a school year. Suspension is defined as being out of school for 3 consecutive days or longer.

## **TECHNOLOGY: 21<sup>ST</sup> CENTURY/DIGITAL LEARNING POLICY**

Access to the Internet and public networks through Washoe County School District shall be for the purpose of facilitating the acquisition and exchange of information in support of achieving District educational objectives and accessing the best available research on student learning and K-12 curricula. The Internet is both an invaluable gateway to educationally important information and a source of potentially harmful information to minors. Use by District employees and students must be responsible and in concert with federal and state law, the acceptable use policies of public access networks, and District policies, administrative regulations and procedures. Internet safety and responsible use will be fostered through the implementation of regulations and procedures that will include technology protection measures and the monitoring and supervision of users. Internet and public network access through the district is a privilege that may be revoked by the school and/or District at any time for behavior and actions contrary to this policy and regulation. The Responsible Use Agreement outlines the safe, responsible, and ethical uses of District technology resources, including access to the Internet, student email accounts, and online educational resources, and is intended to minimize the likelihood of harm by educating students and setting standards which serve to protect the district and its students. Users should have no expectation of privacy regarding their use of District property, network and/or Internet access or files, including email.

Please visit the following webpages for further information:

- WCSD Board Policy 7200  
<https://www.washoeschools.net/site/default.aspx?PageType=3&ModuleInstanceID=1856&ViewID=7b97f7ed-8e5e-4120-848f-a8b4987d588f&RenderLoc=0&FlexDataID=7392&PageID=1190>
- WCSD Parent-Student Handbook  
[http://www.wcsdpolicy.net/pdf\\_files/manuals/5904\\_AM-Parent-Student-v2.pdf](http://www.wcsdpolicy.net/pdf_files/manuals/5904_AM-Parent-Student-v2.pdf)

## **TRANSCRIPTS**

Upon receipt of a request from proper authorities at another school the registrar will send an official transcript of the student's record. The student should not ask for and attempt to transfer such records personally.

## **TRANSPORTATION**

Transportation of students by bus will be considered under the following conditions:

1. For elementary students, if the shortest walking distance is more than one (1) mile. "One-way" transportation will be provided for students attending kindergarten in the school for which they will be regularly zoned for first grade. Morning kindergarten students will be provided transportation to school on regularly scheduled elementary buses. Afternoon kindergarten students will be provided transportation from school on regularly scheduled elementary buses. Parents are responsible for transportation from school for morning kindergarten students and to school for afternoon kindergarten students.
2. For middle school students, if the shortest walking distance to the school is more than two (2) miles.
3. For high school students, if the shortest walking distance to school is more than three (3) miles.

## **TRUANCY**

"Truancy" or "ditching class(es)" is ILLEGAL! NRS 62E.430 is the specific law which will be enforced at all WCSD schools. The consequences for truancy are as follows:

First Occurrence: Truancy Warning Letter mailed to parent and assignment to Work Crew.

Second Occurrence: Truancy Warning Letter mailed to parent and assignment to Work Crew.

20 Day Attendance Monitor: 9<sup>th</sup> grade students who have a "second occurrence" will be placed on a "20 Day Monitor" by a WCSD Truancy Officer.

Third Occurrence: Students in grade 10– 12 will receive a referral to Truancy Officer for Citation and Court Action (see NRS 62E.430). Students in grade 9 will be referred to a "Student Attendance Review Board" (SARB) hearing.

## **VIOLENCE INTERVENTION PROGRAM,** **WCSD REGULATION 5144.8**

The Washoe County School District believes that students who are involved in acts of violence that jeopardize their own safety, or the safety of others, need assistance. The district provides such assistance with a Violence Intervention Program.

Any student in grades 7-12 involved in an act of violence on school grounds, on school-sponsored transportation, during a school-sponsored activity off campus, may be referred to the Violence Intervention Program. The school principal, Administrative Services Director, or the appropriate Area Assistant Superintendent, will make referrals to the program.

Students involved in acts of violence may be suspended for ten days. Seven days of the suspension may be waived if parent or guardian and student attend four consecutive weekly sessions of two hours each. A student enrolled in the Violence Intervention Program is allowed to continue regular attendance at school after completing the first three days of the suspension.

A student and parent or guardian may request to be enrolled in the Violence Intervention Program even though the student has not been involved in an act of violence.



Any student in grades 7-12 involved in a second act involving violence will be suspended for ten days. Five days may be waived if the students, as a condition of being readmitted into the district's educational programs, receives counseling intervention, or if necessary, psychological evaluation by a staff psychologist and reenrolls in the Violence Intervention Program.

For the purpose of this regulation an act of violence is defined, but not limited to the following: fighting, hazing, harassment, robbery, disturbing the peace, bomb threats, battery, and assault.

If after administrative review of a disciplinary infraction it is determined that the student be allowed to continue his/her education within the Washoe County School District, a condition of such return may include attendance and satisfactory completion of the Violence Intervention Program.

While the intent of this regulation is to provide students and parent/guardians with information and activities focused on preventing future acts of a violent nature, it does not preclude the implementation of other forms of discipline as provided for in W.C.S.D. Administrative regulations 5144.5 Expulsion; 5144.6 Suspension; 5141.9 Transfer; or Nevada Revised Statutes.

### **VISITORS PASSES**

Adult visitors must sign-in and secure a visitor's pass from the front office prior to visiting classes on campus. Signing out and returning the visitor's pass is also required before exiting the building. Adolescents will not be approved as a visitor.

### **VOLUNTEERS**

We welcome volunteers at Damonte Ranch High School and wish to thank you in advance for your support. For the safety of all students, WCSD has a volunteer screening policy. For more information, please contact the school office. We appreciate your patience and compliance in keeping our schools safe.

### **WCSD 9-12 ATHLETIC ELIGIBILITY REQUIREMENTS**

TO BE ELIGIBLE TO PARTICIPATE IN AN INTERSCHOLASTIC CONTEST, A STUDENT MUST:

- A. Any student whose twentieth (20) birthday occurs during a sport season will be ineligible to compete in interscholastic, athletics during that season and all further competition. The term "season" is defined as the first day of practice for that season, through the last day of the state tournament.
- B. Have been enrolled in a high school in the semester of participation no later than twenty (20) days after the beginning of the semesters.
- C. Be entitled to four (4) consecutive years of participation after entering the ninth grade; eight (8) consecutive semesters.
- D. Not accept any award of material value for athletic participation other than those given by the school or the association or approved by the Board of Control.
- E. Be in good standing and not under current suspension or expulsion from any school in the Washoe County School District, affiliate school, school district, or other state association, school or school district authorized to regulate interscholastic activity, or any combination thereof.
- F. Not conduct himself/herself in a manner which reflects discredit on the school which includes, but is not limited to, the use of tobacco (smoking and chewing), drinking of alcoholic beverages, stealing, vandalism, the use of drugs other than prescribed by a qualified physician, violation of any of the provisions of the Washoe County School District Administrative Regulation 5144.4, Prohibited Conduct, or violation of any team attendance, training and curfew rules.

## **NIAA ACADEMIC ELIGIBILITY REGULATION SUMMARY**

**To participate in athletics or athletic support groups, it will be necessary for a student to meet the requirements set forth by the NIAA in regulation 2070, Academic Eligibility. These regulations are subject to change.**

A pupil must meet the following minimum criteria to be considered academically eligible for high school athletic competition sanctioned by the NIAA. Member schools may wish to have more stringent guidelines.

1. A first semester ninth grade pupil will be eligible for athletic competition and follow all other NIAA eligibility guidelines.
2. A pupil must be enrolled in two units of credit and be in regular attendance at a member school for each semester the pupil participates.
3. Special education pupils must meet the same academic requirements as mainstream pupils. A prospective exception recommendation of an IEP Committee will be considered by the NIAA according to the NIAA student hardship appeal procedure when the exception is based on the pupil's disability. No exception recommended after a pupil becomes academically ineligible will be considered until the start of the next nine weeks grading period.
4. Students who were home-schooled during the previous semester must prove by a preponderance of evidence that he/she passed the equivalent of 2 units of credit and maintain a 2.0 GPA if applicable (9-11<sup>th</sup> grade) to be academically eligible at the school where he/she is now a full-time student.
5. Subject to the prior written approval of a pupil's high school principal that such course work will be accepted as meeting a pupil's graduation requirements, a pupil may enroll for one unit of credit per semester in college, summer school, night school or by correspondence course work for the purpose of satisfying the NIAA academic eligibility requirement. Such class work will become part of the student's records and count toward eligibility standards when the grade appears on the student's transcript. NOTE: It is the responsibility of the school to make sure these classes are checked for the eligibility status of the student.

### **“F” Rule**

1. Students involved in extracurricular activities must maintain passing grades in academics during the semester grading period.
2. A three-week check will be maintained by each school to reflect the student's academic status from the beginning of that semester to the date of the grade check.
  - a. EXCEPTION: An official grade check should not be conducted until after the first possible date that games can be scheduled as per the NIAA Activities Calendar.
  - b. NOTE: All classes must be checked for academic eligibility. This includes classes in which a student is taking outside the regular high school, and includes, but is not limited to, vocational, night, college, and magnet school programs.
  - c. NOTE: Three-week checks should be calculated according to local school district regulations and/or guidelines. This may include cumulative semester grades, nine-week grades or any combination thereof. It is the responsibility of the respective district to declare students eligible or ineligible based on their district philosophy.
3. A student who withdraws/failing or a student who is excluded/failing at any time during the semester is ineligible the following Monday through Saturday. This one time per class penalty should be administered as soon as the records are available.

***(Minimum standards for districts / schools, STARTING 2022-23)***

Four independent grading periods (for semester-based districts/schools):

1. First Quarter – nine (9) weeks – formative grades (first quarter only).
  - a. Three-week grade checks 1 & 2 (at 3 & 6 weeks)
2. (First) Semester – 18 weeks – summative grades (first two quarters cumulative)
3. Three-week grade checks 3 & 4 (at 12 & 15 weeks)
4. Third Quarter – nine (9) weeks – formative grades (third quarter only).
  - a. Three-week grade checks 5 & 6 (at 21 & 24 weeks)
5. (Second) Semester – 18 weeks – summative grades (last/final two quarters cumulative).
  - a. Three-week grade checks 7 & 8 (at 30 & 33 weeks)

Three independent grading periods (for trimester-based districts/schools):

1. First Trimester – 12 weeks – formative grades (first trimester only).
  - a. Three-week grade checks 1, 2 & 3 (at 3, 6 & 9 weeks)
2. Second Trimester – 12 weeks – formative grades (second trimester only).
  - a. Three-week grade checks 4, 5 & 6 (at 15, 18 & 21 weeks)
3. Third Trimester – 12 weeks – formative grades (third trimester only).
  - a. Three-week grade checks 7, 8 & 9 (at 27, 30 & 33 weeks)

To REGAIN “Traditional” / “On-Track” status at a Quarter or Semester: The ineligible (“Non-Traditional” / “Off Track”) student must have achieved a 2.0 grade point average (on a 4.0 / non-weighted scale), passed a minimum of two units of credit (four classes) and failed no more than one class during the previous grading period.

To LOSE “Traditional” / “On-Track” status at a Semester or Quarter: A student who accumulates less than a 2.0 GPA and/or did not pass a minimum of four (4) classes and/or failed more than one class during the previous grading period will move into the “Non-Traditional” / “Off Track” until the next quarter or semester.

#### NIAA Academic Regulation Summary, 2 of 3

A “Traditional” / “On-Track” student is one who earned a minimum of two units of credit (passed at least four classes), failed no more than one class (0.5 unit) and achieved a 2.0 grade point average or better on a non-weighted (4.0) scale during the preceding quarter or semester. A student starting with this status will remain in this status through the current grading period. The student is subject to regular three-week grade checks.

- ⇒ If a Traditional / On-Track student is failing a class at any three-week grade check, the student will be put on one week of probation – still having eligibility to participate – to get the grade into a passing level. A student with this status who gets put on probation and then does not pass that particular class at the end of probation week then becomes ineligible and is subject to weekly grade checks until the student is passing that class or meets the quarter / semester requirements to remain in “Traditional” status (whichever comes first).

A “Non-Traditional” / “Off-Track” student is one who did not earn a minimum of two units of credit (did not pass at least four classes), and/or failed more than one class (0.5 unit) and/or failed to achieve a 2.0 GPA during the previous grading period. A student starting with this status is ineligible for the first three weeks of the ensuing quarter / semester. The student is subject to regular three-week grade checks.

- ⇒ If a Non-Traditional / Off-Track student is failing a class at any three-week grade check, the student will (continue to) be ineligible until the next three-week grade check (with no probation week(s)). If the student is passing all classes at a next three-week grade check, the student is eligible until the next three-week grade check. If a student becomes eligible after a three-week

grade check but then is failing one or more classes at the next three-week grade check, the student goes back into an ineligibility status for the ensuing three-week period.

⇒ Example:

Student starts grading period ineligible (in Non-Traditional / Off-Track status) (week 0).

Student is passing all classes three weeks later = eligible.

Student is then failing a class after six weeks = back to ineligible through the last three weeks (7-9) of a grading period (on a quarter system).

“Non-Traditional” / “Off Track” Student: Is academically in/not eligible at the conclusion of a grading period:

⇒ A) 9 weeks formative, 18 weeks summative (first semester grades total), 27 weeks formative (third nine-week grading period independent), 36 weeks summative (second semester total)

⇒ B) 12 weeks summative, 24 weeks summative (second trimester grades total / independent), 36 weeks summative (third trimester grades / independent). A “Non-Traditional” / “Off-Track” student may get back “Traditional” / “On-Track” status at a 9/12, 18, 27/24, 36 grading period according to the information listed on page 1.

This summary is from changes to NAC 385B.754 - .762.

1. It is the school’s responsibility to receive grades for students attending technical academies, community colleges, home school programs, charter schools, et. all.
2. Districts / Schools have up to five (5) days from the end of a grading period to officially post grades ... officially enact the return to eligibility / go into ineligibility.
3. The NIAA’s probation and ineligibility week is Monday through Saturday.
4. Three-week grade checks are referred to as “Interim Progress Reviews” in Nevada Administrative Codes.

#### General

1. If an eligibility check falls on the last day before any vacation, the suspension will go into effect the following school day. If a student is declared ineligible one or two weeks before a vacation, that individual remains ineligible until he/she no longer has a failing grade. If a student is on probation the week before a vacation, the grade on that Friday will determine eligibility. The student is eligible if the grade is brought up. If the grade remains failing, they are ineligible during the vacation and until the grade is no longer failing.
2. The day following semester report card distribution will determine the inactivity for a student becoming ineligible as a result of the 2.0 GPA/2-unit requirement.
3. Students who have been ineligible through the semester but who have practiced with the permission of the principal, may become eligible on the day when grades are officially submitted to the computer.
4. If a situation arises that involves a mistake by a teacher, a student will regain his/her eligibility immediately. The principal or his designee will make this decision.

For clarification, or any questions that arise, the Office of Student Services and/or the NIAA Office will assist the school with the interpretation.

Revised: May 2022

# ***Bell Schedules 2023-2024***

<b>Regular Bell Schedule</b>		
	<b>Start</b>	<b>End</b>
0 Period	7:00	7:55
1 <sup>st</sup> /4 <sup>th</sup> Period	8:00	9:35
2 <sup>nd</sup> /5 <sup>th</sup> Period	9:40	11:20
<b>Lunch</b>	<b>11:20</b>	<b>11:55</b>
3 <sup>rd</sup> /6 <sup>th</sup> Period	12:00	1:35
7 <sup>th</sup> /8 <sup>th</sup> Period IC	1:40	2:30
9 <sup>th</sup> /10 <sup>th</sup> Period PAC	2:35	4:10
<b>C Day Schedule</b>		
	<b>Start</b>	<b>End</b>
0 Period	7:00	7:55
1st Period	8:00	8:55
2nd Period	9:00	9:55
3rd Period	10:00	10:55
<b>Lunch</b>	<b>10:55</b>	<b>11:30</b>
4th Period	11:35	12:30
5th Period	12:35	1:30
6th Period	1:35	2:30
9 <sup>th</sup> Period PAC	2:35	3:20
10 <sup>th</sup> Period PAC	3:25	4:10

<b>Early Release-PD</b>	<b>Every</b>	<b>Wednesday</b>
	<b>Start</b>	<b>End</b>
0 Period	7:00	7:55
1 <sup>st</sup> /4 <sup>th</sup> Period	8:00	9:25
2 <sup>nd</sup> /5 <sup>th</sup> Period	9:30	10:55
<b>Lunch</b>	<b>10:55</b>	<b>11:30</b>
3 <sup>rd</sup> /6 <sup>th</sup> Period	11:35	1:00
7 <sup>th</sup> /8 <sup>th</sup> Period IC	1:05	1:45
9 <sup>th</sup> /10 <sup>th</sup> Period PAC	2:35	4:00
<b>2 HR. Delayed Start</b>		
	<b>Start</b>	<b>End</b>
0 Period	Canceled	Canceled
1 <sup>st</sup> /4 <sup>th</sup> Period	10:00	11:00
<b>Lunch</b>	<b>11:00</b>	<b>11:35</b>
2 <sup>nd</sup> /5 <sup>th</sup> Period	11:40	12:50
3 <sup>rd</sup> /6 <sup>th</sup> Period	12:55	1:55
7 <sup>th</sup> /8 <sup>th</sup> Period IC	2:00	2:30
9 <sup>th</sup> /10 <sup>th</sup> Period PAC	2:35	4:10

## **ACADEMIC INTEGRITY POLICY**

**Cheating means gaining unfair advantage by using unauthorized information.**

*Cheating is further defined by but not limited to:*

- **COPYING** someone else's homework, classwork, or test answers
- **ALLOWING** someone else to copy your work or test answers
- **USING** any kind of unauthorized device, study aid, or cheat sheet
- **POSSESSING** or **VIEWING** a copy of an exam beforehand
- **SHARING** test information with students who have not yet taken the test or course
  - *This includes taking answers/questions from a test out of the classroom without the permission of the teacher.*
- **CHANGING** your answers or someone else's when correcting in class
- **MISREPRESENTING** work done by others as your own work.

**Plagiarism is presenting the words or ideas of another person as one's own without citing sources.**

- YOU ARE PLAGIARIZING when you copy a phrase, a paragraph, a page or an entire paper.
- YOU ARE PLAGIARIZING when you copy from a published source, i.e. Internet or print.
- YOU ARE PLAGIARIZING when you copy from someone else's work.

**Minimum consequences for cheating are as follows:**

- **REFERRAL** to Student Services
- **PARENT CONTACT** by the teacher
- **LUNCH DETENTION** with Student Services
- **NOTATION** made in school discipline record

**Additional consequences may include, but are not limited to, the following:**

- Student will receive a ZERO on the test or homework assignment
- Student will receive an "F" in citizenship for the quarter and depending on the severity of the infraction may receive an "F" in citizenship for the semester
- Alternative assignment, to be determined by the teacher

**Be Responsible. Make Wise Choices. If you are unsure, ask your teacher for guidance.**

*"I have read the Damonte Ranch High School Academic Integrity Policy."*

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Student Signature

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Date

# **Student/Parent Handbook Regulations and Links**

Safe and Respectful Learning Environment

[https://www.wcsdpolicy.net/pdf\\_files/board\\_policy/5700\\_Policy-SRLE-v6\\_FINAL.pdf](https://www.wcsdpolicy.net/pdf_files/board_policy/5700_Policy-SRLE-v6_FINAL.pdf)

Student Behavior

[https://www.wcsdpolicy.net/pdf\\_files/board\\_policy/5100\\_Policy-Student\\_Behavior-v7\\_Final.pdf](https://www.wcsdpolicy.net/pdf_files/board_policy/5100_Policy-Student_Behavior-v7_Final.pdf)

Student Bullying, Harassment

[https://www.wcsdpolicy.net/pdf\\_files/administrative\\_regulations/5701-Reg-Student\\_Bullying-v4.2\\_FINAL.pdf](https://www.wcsdpolicy.net/pdf_files/administrative_regulations/5701-Reg-Student_Bullying-v4.2_FINAL.pdf)

Gender Identity

[https://www.wcsdpolicy.net/pdf\\_files/administrative\\_regulations/5161\\_Reg-Gender\\_Identify-v2.pdf](https://www.wcsdpolicy.net/pdf_files/administrative_regulations/5161_Reg-Gender_Identify-v2.pdf)

Student Dress Code

[https://www.wcsdpolicy.net/pdf\\_files/administrative\\_regulations/5102\\_Reg-Dress\\_Code-v1.1.pdf](https://www.wcsdpolicy.net/pdf_files/administrative_regulations/5102_Reg-Dress_Code-v1.1.pdf)

Student Uniforms (for Uniform Schools)

[https://www.wcsdpolicy.net/pdf\\_files/administrative\\_regulations/5106%20Reg%20-%20Student%20Uniforms-Adoption%20Guidelines\\_School%20Site%20Policy\\_v5\\_FINAL.pdf](https://www.wcsdpolicy.net/pdf_files/administrative_regulations/5106%20Reg%20-%20Student%20Uniforms-Adoption%20Guidelines_School%20Site%20Policy_v5_FINAL.pdf)

Homework

[https://www.wcsdpolicy.net/pdf\\_files/board\\_policy/6154\\_Policy-Homework-v3.pdf](https://www.wcsdpolicy.net/pdf_files/board_policy/6154_Policy-Homework-v3.pdf)

Plagiarism and Cheating Prohibited

[https://www.wcsdpolicy.net/pdf\\_files/6642%20AP%20-%20Plagiarism%20and%20Cheating%20v3.pdf](https://www.wcsdpolicy.net/pdf_files/6642%20AP%20-%20Plagiarism%20and%20Cheating%20v3.pdf)

Use of Personal Electronic Device by Students

[https://www.wcsdpolicy.net/pdf\\_files/administrative\\_regulations/5810%20Reg%20-%20Cell%20Phones%20v1.1.pdf](https://www.wcsdpolicy.net/pdf_files/administrative_regulations/5810%20Reg%20-%20Cell%20Phones%20v1.1.pdf)

Responsible Use and Internet Safety

[https://www.wcsdpolicy.net/pdf\\_files/administrative\\_regulations/7211-Reg-RUA\\_Internet\\_Safety-v4.pdf](https://www.wcsdpolicy.net/pdf_files/administrative_regulations/7211-Reg-RUA_Internet_Safety-v4.pdf)

Student E-mail

[https://www.wcsdpolicy.net/pdf\\_files/administrative\\_regulations/5007-Reg-Student\\_Email-v3\\_FINAL.pdf](https://www.wcsdpolicy.net/pdf_files/administrative_regulations/5007-Reg-Student_Email-v3_FINAL.pdf)

Student Attendance

[https://www.wcsdpolicy.net/pdf\\_files/board\\_policy/5400\\_Policy-Student\\_Attendance\\_v5\\_Final.pdf](https://www.wcsdpolicy.net/pdf_files/board_policy/5400_Policy-Student_Attendance_v5_Final.pdf)

Service Animals

[https://www.wcsdpolicy.net/pdf\\_files/administrative\\_regulations/7521-Reg-Service\\_Animals-v5.pdf](https://www.wcsdpolicy.net/pdf_files/administrative_regulations/7521-Reg-Service_Animals-v5.pdf)

Transportation of Students

[https://www.wcsdpolicy.net/pdf\\_files/administrative\\_regulations/7501\\_Reg-Transport\\_of\\_Students-v9.1\\_Final.pdf](https://www.wcsdpolicy.net/pdf_files/administrative_regulations/7501_Reg-Transport_of_Students-v9.1_Final.pdf)

Release of Students during School Hours

[https://www.wcsdpolicy.net/pdf\\_files/5146%20Reg%20-%20Release%20of%20Students.pdf](https://www.wcsdpolicy.net/pdf_files/5146%20Reg%20-%20Release%20of%20Students.pdf)

Student Records and Information

[https://www.wcsdpolicy.net/pdf\\_files/board\\_policy/5000\\_Policy-Student\\_Records-v3\\_Final.pdf](https://www.wcsdpolicy.net/pdf_files/board_policy/5000_Policy-Student_Records-v3_Final.pdf)

## **Parent Handbook Regulations and Links (cont.)**

Student Activities (secondary)

[https://www.wcsdpolicy.net/pdf\\_files/board\\_policy/5300-Policy-Activities-v2.1\\_Final.pdf](https://www.wcsdpolicy.net/pdf_files/board_policy/5300-Policy-Activities-v2.1_Final.pdf)

District Recognized Athletics (secondary)

[https://www.wcsdpolicy.net/pdf\\_files/board\\_policy/5325-Policy-Rec\\_Athletics-v2\\_FINAL.pdf](https://www.wcsdpolicy.net/pdf_files/board_policy/5325-Policy-Rec_Athletics-v2_FINAL.pdf)

Volunteer Screen and Background Checks

[https://www.wcsdpolicy.net/pdf\\_files/administrative\\_regulations/1501\\_Reg-Volunteers-v1.pdf](https://www.wcsdpolicy.net/pdf_files/administrative_regulations/1501_Reg-Volunteers-v1.pdf)

Protocols for Visitors to District Property

[https://www.wcsdpolicy.net/pdf\\_files/administrative\\_regulations/1506-Reg-Visitors-v3.pdf](https://www.wcsdpolicy.net/pdf_files/administrative_regulations/1506-Reg-Visitors-v3.pdf)

Student Behavior Manual

[Student Behavior Manual](#) (new link coming soon)





## August 2023

August 2023								MONDAY	1	TUESDAY	2	WEDNESDAY	
August							✓		✓		✓		
Su	M	Tu	W	Th	F	Sa							
		1	2	3	4	5							
6	7	8	9	10	11	12							
13	14	15	16	17	18	19							
20	21	22	23	24	25	26							
27	28	29	30	31									
PERIODS 1/4													
PERIODS 2/5													
PERIODS 3/6													
PERIODS 7/8													
PERIODS 9/10													

3	THURSDAY	4	FRIDAY	5	SATURDAY	TO DOS	
✓		✓		✓			
				6	SUNDAY	NOTES	
				✓			

August 2023

August							7	MONDAY	8	TUESDAY	9	WEDNESDAY
August							✓		✓		✓	
Su	M	Tu	W	Th	F	Sa						
		1	2	3	4	5						
6	7	8	9	10	11	12						
13	14	15	16	17	18	19						
20	21	22	23	24	25	26						
27	28	29	30	31								
PERIODS 1/4												
PERIODS 2/5												
PERIODS 3/6												
PERIODS 7/8												
PERIODS 9/10												

[illegible]

August 2023

August							14	MONDAY	15	TUESDAY	16	WEDNESDAY
✓							✓	1st Day of School	✓		✓	
Su	M	Tu	W	Th	F	Sa						
		1	2	3	4	5						
6	7	8	9	10	11	12						
13	14	15	16	17	18	19						
20	21	22	23	24	25	26						
27	28	29	30	31								
PERIODS 1/4												
PERIODS 2/5												
PERIODS 3/6												
PERIODS 7/8												
PERIODS 9/10												

[illegible]

August 2023

							21	MONDAY	22	TUESDAY	23	WEDNESDAY
August							✓		✓		✓	
Su	M	Tu	W	Th	F	Sa						
		1	2	3	4	5						
6	7	8	9	10	11	12						
13	14	15	16	17	18	19						
20	21	22	23	24	25	26						
27	28	29	30	31								
PERIODS 1/4												
PERIODS 2/5												
PERIODS 3/6												
PERIODS 7/8												
PERIODS 9/10												



[illegible]

Aug/Sept 2023

Aug/Sept 2023							28	MONDAY	29	TUESDAY	30	WEDNESDAY
August							✓		✓		✓	
Su	M	Tu	W	Th	F	Sa						
		1	2	3	4	5						
6	7	8	9	10	11	12						
13	14	15	16	17	18	19						
20	21	22	23	24	25	26						
27	28	29	30	31								
PERIODS 1/4												
PERIODS 2/5												
PERIODS 3/6												
PERIODS 7/8												
PERIODS 9/10												

[illegible]

## September 2023

September 2023								4	MONDAY		5	TUESDAY		6	WEDNESDAY	
September								✓	Labor Day		✓			✓		
Su	M	Tu	W	Th	F	Sa		NO SCHOOL								
					1	2										
3	4	5	6	7	8	9										
10	11	12	13	14	15	16										
17	18	19	20	21	22	23										
24	25	26	27	28	29	30										
PERIODS 1/4																
PERIODS 2/5																
PERIODS 3/6																
PERIODS 7/8																
PERIODS 9/10																

[illegible]

## September 2023

September 2023								11	MONDAY		12	TUESDAY		13	WEDNESDAY	
September								✓			✓			✓		
Su	M	Tu	W	Th	F	Sa										
						1	2									
3	4	5	6	7	8	9										
10	11	12	13	14	15	16										
17	18	19	20	21	22	23										
24	25	26	27	28	29	30										
PERIODS 1/4																
PERIODS 2/5																
PERIODS 3/6																
PERIODS 7/8																
PERIODS 9/10																

[illegible]

September 2023							18	MONDAY	19	TUESDAY	20	WEDNESDAY
September							✓		✓		✓	
Su	M	Tu	W	Th	F	Sa						
					1	2						
3	4	5	6	7	8	9						
10	11	12	13	14	15	16						
17	18	19	20	21	22	23						
24	25	26	27	28	29	30						
PERIODS 1/4												
PERIODS 2/5												
PERIODS 3/6												
PERIODS 7/8												
PERIODS 9/10												



[illegible]

## September 2023

September 2023							25	MONDAY		26	TUESDAY		27	WEDNESDAY	
September							✓			✓			✓		
Su	M	Tu	W	Th	F	Sa									
					1	2									
3	4	5	6	7	8	9									
10	11	12	13	14	15	16									
17	18	19	20	21	22	23									
24	25	26	27	28	29	30									
PERIODS 1/4															
PERIODS 2/5															
PERIODS 3/6															
PERIODS 7/8															
PERIODS 9/10															

[illegible]

October 2023								2	MONDAY		3	TUESDAY		4	WEDNESDAY	
October								✓	Fall Break		✓	Fall Break		✓	Fall Break	
Su	M	Tu	W	Th	F	Sa										
1	2	3	4	5	6	7										
8	9	10	11	12	13	14										
15	16	17	18	19	20	21										
22	23	24	25	26	27	28										
29	30	31														
PERIODS 1/4																
PERIODS 2/5																
PERIODS 3/6																
PERIODS 7/8																
PERIODS 9/10																

October						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

[illegible]

# October 2023

October 2023								9	MONDAY	10	TUESDAY	11	WEDNESDAY		
October								✓	Teacher PD Day	✓		✓			
Su	M	Tu	W	Th	F	Sa		NO School for Students							
1	2	3	4	5	6	7									
8	9	10	11	12	13	14									
15	16	17	18	19	20	21									
22	23	24	25	26	27	28									
29	30	31													
PERIODS 1/4															
PERIODS 2/5															
PERIODS 3/6															
PERIODS 7/8															
PERIODS 9/10															

[illegible]

## October 2023

October 2023								16	MONDAY	17	TUESDAY	18	WEDNESDAY
October								✓		✓		✓	
Su	M	Tu	W	Th	F	Sa							
1	2	3	4	5	6	7							
8	9	10	11	12	13	14							
15	16	17	18	19	20	21							
22	23	24	25	26	27	28							
29	30	31											
PERIODS 1/4													
PERIODS 2/5													
PERIODS 3/6													
PERIODS 7/8													
PERIODS 9/10													



[illegible]

# October 2023

October							23	MONDAY	24	TUESDAY	25	WEDNESDAY
Su	M	Tu	W	Th	F	Sa	✓		✓		✓	
1	2	3	4	5	6	7						
8	9	10	11	12	13	14						
15	16	17	18	19	20	21						
22	23	24	25	26	27	28						
29	30	31										
PERIODS 1/4												
PERIODS 2/5												
PERIODS 3/6												
PERIODS 7/8												
PERIODS 9/10												

[illegible]

Oct/Nov 2023

October							30	MONDAY	31	TUESDAY	1	WEDNESDAY
Su	M	Tu	W	Th	F	Sa	✓		✓		✓	
1	2	3	4	5	6	7						
8	9	10	11	12	13	14						
15	16	17	18	19	20	21						
22	23	24	25	26	27	28						
29	30	31										
PERIODS 1/4												
PERIODS 2/5												
PERIODS 3/6												
PERIODS 7/8												
PERIODS 9/10												

[illegible]

November 2023								6	MONDAY		7	TUESDAY		8	WEDNESDAY	
November								✓			✓			✓		
Su	M	Tu	W	Th	F	Sa										
			1	2	3	4										
5	6	7	8	9	10	11										
12	13	14	15	16	17	18										
19	20	21	22	23	24	25										
26	27	28	29	30												
PERIODS 1/4																
PERIODS 2/5																
PERIODS 3/6																
PERIODS 7/8																
PERIODS 9/10																

[illegible]

November 2023								13	MONDAY		14	TUESDAY		15	WEDNESDAY	
November								✓			✓			✓		
Su	M	Tu	W	Th	F	Sa										
			1	2	3	4										
5	6	7	8	9	10	11										
12	13	14	15	16	17	18										
19	20	21	22	23	24	25										
26	27	28	29	30												
PERIODS 1/4																
PERIODS 2/5																
PERIODS 3/6																
PERIODS 7/8																
PERIODS 9/10																



[illegible]

November 2023								20	MONDAY		21	TUESDAY		22	WEDNESDAY	
November								✓			✓			✓	Thanksgiving	
Su	M	Tu	W	Th	F	Sa									NO SCHOOL	
			1	2	3	4										
5	6	7	8	9	10	11										
12	13	14	15	16	17	18										
19	20	21	22	23	24	25										
26	27	28	29	30												
PERIODS 1/4																
PERIODS 2/5																
PERIODS 3/6																
PERIODS 7/8																
PERIODS 9/10																

[illegible]

Nov/Dec 2023

November								27	MONDAY	28	TUESDAY	29	WEDNESDAY
Su	M	Tu	W	Th	F	Sa		✓		✓		✓	
			1	2	3	4							
5	6	7	8	9	10	11							
12	13	14	15	16	17	18							
19	20	21	22	23	24	25							
26	27	28	29	30									
PERIODS 1/4													
PERIODS 2/5													
PERIODS 3/6													
PERIODS 7/8													
PERIODS 9/10													

[illegible]

## December 2023

December 2023								4	MONDAY	5	TUESDAY	6	WEDNESDAY
December								✓		✓		✓	
Su	M	Tu	W	Th	F	Sa							
					1	2							
3	4	5	6	7	8	9							
10	11	12	13	14	15	16							
17	18	19	20	21	22	23							
24	25	26	27	28	29	30							
31													
<div>PERIODS 1/4</div>													
<div>PERIODS 2/5</div>													
<div>PERIODS 3/6</div>													
<div>PERIODS 7/8</div>													
<div>PERIODS 9/10</div>													

[illegible]

# December 2023

December 2023								11	MONDAY		12	TUESDAY		13	WEDNESDAY	
December								✓			✓			✓		
Su	M	Tu	W	Th	F	Sa										
					1	2										
3	4	5	6	7	8	9										
10	11	12	13	14	15	16										
17	18	19	20	21	22	23										
24	25	26	27	28	29	30										
31																
PERIODS 1/4																
PERIODS 2/5																
PERIODS 3/6																
PERIODS 7/8																
PERIODS 9/10																



[illegible]

December 2023

December							18	MONDAY	19	TUESDAY	20	WEDNESDAY
Su	M	Tu	W	Th	F	Sa	✓		✓		✓	
					1	2						
3	4	5	6	7	8	9						
10	11	12	13	14	15	16						
17	18	19	20	21	22	23						
24	25	26	27	28	29	30						
31												
PERIODS 1/4												
PERIODS 2/5												
PERIODS 3/6												
PERIODS 7/8												
PERIODS 9/10												

[illegible]

## December 2023

December 2023								25	MONDAY		26	TUESDAY		27	WEDNESDAY			
December								✓	Winter Break		✓	Winter Break		✓	Winter Break			
Su	M	Tu	W	Th	F	Sa	1	2										
3	4	5	6	7	8	9												
10	11	12	13	14	15	16												
17	18	19	20	21	22	23												
24	25	26	27	28	29	30												
31																		
PERIODS 1/4																		
PERIODS 2/5																		
PERIODS 3/6																		
PERIODS 7/8																		
PERIODS 9/10																		

[illegible]

January						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2024								1	MONDAY		2	TUESDAY		3	WEDNESDAY				
January								✓	Winter Break		✓	Winter Break		✓	Winter Break				
Su	M	Tu	W	Th	F	Sa													
	1	2	3	4	5	6													
7	8	9	10	11	12	13													
14	15	16	17	18	19	20													
21	22	23	24	25	26	27													
28	29	30	31																
PERIODS 1/4																			
PERIODS 2/5																			
PERIODS 3/6																			
PERIODS 7/8																			
PERIODS 9/10																			

[illegible]

January						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2024								8	MONDAY		9	TUESDAY		10	WEDNESDAY	
January								✓	Teacher PD Day		✓	1st Day-Semester 2		✓		
Su	M	Tu	W	Th	F	Sa		NO School for Students				1st Day-Semester 2				
	1	2	3	4	5	6										
7	8	9	10	11	12	13										
14	15	16	17	18	19	20										
21	22	23	24	25	26	27										
28	29	30	31													
PERIODS 1/4																
PERIODS 2/5																
PERIODS 3/6																
PERIODS 7/8																
PERIODS 9/10																



[illegible]

# January 2024

January						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

15	MONDAY	16	TUESDAY	17	WEDNESDAY
✓	Martin Luther King Jr. Day	✓		✓	
	NO SCHOOL				
PERIODS 1/4					
PERIODS 2/5					
PERIODS 3/6					
PERIODS 7/8					
PERIODS 9/10					

[illegible]

January 2024

							22	MONDAY	23	TUESDAY	24	WEDNESDAY
January							✓		✓		✓	
Su	M	Tu	W	Th	F	Sa						
	1	2	3	4	5	6						
7	8	9	10	11	12	13						
14	15	16	17	18	19	20						
21	22	23	24	25	26	27						
28	29	30	31									
PERIODS 1/4												
PERIODS 2/5												
PERIODS 3/6												
PERIODS 7/8												
PERIODS 9/10												

[illegible]

Jan/Feb 2024

Jan/Feb 2024							29	MONDAY	30	TUESDAY	31	WEDNESDAY
January							✓		✓		✓	
Su	M	Tu	W	Th	F	Sa						
	1	2	3	4	5	6						
7	8	9	10	11	12	13						
14	15	16	17	18	19	20						
21	22	23	24	25	26	27						
28	29	30	31									
PERIODS 1/4												
PERIODS 2/5												
PERIODS 3/6												
PERIODS 7/8												
PERIODS 9/10												

[illegible]

# February 2024

February						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

February 2024								5	MONDAY	6	TUESDAY	7	WEDNESDAY	
February								✓		✓		✓		
Su	M	Tu	W	Th	F	Sa								
				1	2	3								
4	5	6	7	8	9	10								
11	12	13	14	15	16	17								
18	19	20	21	22	23	24								
25	26	27	28	29										
PERIODS 1/4														
PERIODS 2/5														
PERIODS 3/6														
PERIODS 7/8														
PERIODS 9/10														



[illegible]

# February 2024

February 2024								12	MONDAY	13	TUESDAY	14	WEDNESDAY	
February								✓		✓		✓		
Su	M	Tu	W	Th	F	Sa								
				1	2	3								
4	5	6	7	8	9	10								
11	12	13	14	15	16	17								
18	19	20	21	22	23	24								
25	26	27	28	29										
PERIODS 1/4														
PERIODS 2/5														
PERIODS 3/6														
PERIODS 7/8														
PERIODS 9/10														

[illegible]

# February 2024

February						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

February 2024								19	MONDAY	20	TUESDAY	21	WEDNESDAY	
February								✓	President's Day	✓		✓		
Su	M	Tu	W	Th	F	Sa		NO SCHOOL						
				1	2	3								
4	5	6	7	8	9	10								
11	12	13	14	15	16	17								
18	19	20	21	22	23	24								
25	26	27	28	29										
PERIODS 1/4														
PERIODS 2/5														
PERIODS 3/6														
PERIODS 7/8														
PERIODS 9/10														

[illegible]

Feb/Mar 2024

Feb/Mar 2024								26	MONDAY	27	TUESDAY	28	WEDNESDAY	
February								✓		✓		✓		
Su	M	Tu	W	Th	F	Sa								
				1	2	3								
4	5	6	7	8	9	10								
11	12	13	14	15	16	17								
18	19	20	21	22	23	24								
25	26	27	28	29										
PERIODS 1/4														
PERIODS 2/5														
PERIODS 3/6														
PERIODS 7/8														
PERIODS 9/10														

[illegible]

March						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

[illegible]



[illegible]

March						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

[illegible]

[illegible]

March						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

March 2024								18	MONDAY	19	TUESDAY	20	WEDNESDAY	
March								✓		✓		✓		
Su	M	Tu	W	Th	F	Sa								
					1	2								
3	4	5	6	7	8	9								
10	11	12	13	14	15	16								
17	18	19	20	21	22	23								
24	25	26	27	28	29	30								
31														
PERIODS 1/4														
PERIODS 2/5														
PERIODS 3/6														
PERIODS 7/8														
PERIODS 9/10														

[illegible]

March						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

[illegible]

[illegible]

April 2024								1	MONDAY	2	TUESDAY	3	WEDNESDAY
April								✓	Spring Break	✓	Spring Break	✓	Spring Break
Su	M	Tu	W	Th	F	Sa							
	1	2	3	4	5	6							
7	8	9	10	11	12	13							
14	15	16	17	18	19	20							
21	22	23	24	25	26	27							
28	29	30											
PERIODS 1/4													
PERIODS 2/5													
PERIODS 3/6													
PERIODS 7/8													
PERIODS 9/10													



[illegible]

April 2024								8	MONDAY	9	TUESDAY	10	WEDNESDAY
April								✓		✓		✓	
Su	M	Tu	W	Th	F	Sa							
	1	2	3	4	5	6							
7	8	9	10	11	12	13							
14	15	16	17	18	19	20							
21	22	23	24	25	26	27							
28	29	30											
PERIODS 1/4													
PERIODS 2/5													
PERIODS 3/6													
PERIODS 7/8													
PERIODS 9/10													

[illegible]

April 2024								15	MONDAY	16	TUESDAY	17	WEDNESDAY
April								✓		✓		✓	
Su	M	Tu	W	Th	F	Sa							
	1	2	3	4	5	6							
7	8	9	10	11	12	13							
14	15	16	17	18	19	20							
21	22	23	24	25	26	27							
28	29	30											
PERIODS 1/4													
PERIODS 2/5													
PERIODS 3/6													
PERIODS 7/8													
PERIODS 9/10													

[illegible]

April 2024								22	MONDAY	23	TUESDAY	24	WEDNESDAY
April								✓		✓		✓	
Su	M	Tu	W	Th	F	Sa							
	1	2	3	4	5	6							
7	8	9	10	11	12	13							
14	15	16	17	18	19	20							
21	22	23	24	25	26	27							
28	29	30											
PERIODS 1/4													
PERIODS 2/5													
PERIODS 3/6													
PERIODS 7/8													
PERIODS 9/10													

[illegible]

April/May 2024

April								29	MONDAY	30	TUESDAY	1	WEDNESDAY
Su	M	Tu	W	Th	F	Sa		✓		✓		✓	
	1	2	3	4	5	6							
7	8	9	10	11	12	13							
14	15	16	17	18	19	20							
21	22	23	24	25	26	27							
28	29	30											
PERIODS 1/4													
PERIODS 2/5													
PERIODS 3/6													
PERIODS 7/8													
PERIODS 9/10													



[illegible]

May						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

May 2024								6	MONDAY	7	TUESDAY	8	WEDNESDAY		
May								✓		✓		✓			
Su	M	Tu	W	Th	F	Sa									
			1	2	3	4									
5	6	7	8	9	10	11									
12	13	14	15	16	17	18									
19	20	21	22	23	24	25									
26	27	28	29	30	31										
PERIODS 1/4															
PERIODS 2/5															
PERIODS 3/6															
PERIODS 7/8															
PERIODS 9/10															

[illegible]

May						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

May 2024								13	MONDAY	14	TUESDAY	15	WEDNESDAY	
May								✓		✓		✓		
Su	M	Tu	W	Th	F	Sa								
			1	2	3	4								
5	6	7	8	9	10	11								
12	13	14	15	16	17	18								
19	20	21	22	23	24	25								
26	27	28	29	30	31									
PERIODS 1/4														
PERIODS 2/5														
PERIODS 3/6														
PERIODS 7/8														
PERIODS 9/10														

[illegible]

May						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

May 2024								20	MONDAY	21	TUESDAY	22	WEDNESDAY		
May								✓		✓		✓			
Su	M	Tu	W	Th	F	Sa									
			1	2	3	4									
5	6	7	8	9	10	11									
12	13	14	15	16	17	18									
19	20	21	22	23	24	25									
26	27	28	29	30	31										
PERIODS 1/4															
PERIODS 2/5															
PERIODS 3/6															
PERIODS 7/8															
PERIODS 9/10															

[illegible]

May/June 2024								27	MONDAY	28	TUESDAY	29	WEDNESDAY	
May								✓	Memorial Day	✓		✓		
Su	M	Tu	W	Th	F	Sa		NO SCHOOL						
			1	2	3	4								
5	6	7	8	9	10	11								
12	13	14	15	16	17	18								
19	20	21	22	23	24	25								
26	27	28	29	30	31									
PERIODS 1/4														
PERIODS 2/5														
PERIODS 3/6														
PERIODS 7/8														
PERIODS 9/10														

May						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	



[illegible]

June 2024								3	MONDAY	4	TUESDAY	5	WEDNESDAY
June								✓		✓		✓	
Su	M	Tu	W	Th	F	Sa							
						1							
2	3	4	5	6	7	8							
9	10	11	12	13	14	15							
16	17	18	19	20	21	22							
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PERIODS 1/4													
PERIODS 2/5													
PERIODS 3/6													
PERIODS 7/8													
PERIODS 9/10													

[illegible]

June 2024								10	MONDAY	11	TUESDAY	12	WEDNESDAY
June								✓		✓		✓	
Su	M	Tu	W	Th	F	Sa							
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2	3	4	5	6	7	8							
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PERIODS 1/4													
PERIODS 2/5													
PERIODS 3/6													
PERIODS 7/8													
PERIODS 9/10													

[illegible]

June 2024								17	MONDAY	18	TUESDAY	19	WEDNESDAY
June								✓		✓		✓	
Su	M	Tu	W	Th	F	Sa							
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2	3	4	5	6	7	8							
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PERIODS 1/4													
PERIODS 2/5													
PERIODS 3/6													
PERIODS 7/8													
PERIODS 9/10													

[illegible]

June 2024								24	MONDAY	25	TUESDAY	26	WEDNESDAY
June								✓		✓		✓	
Su	M	Tu	W	Th	F	Sa							
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2	3	4	5	6	7	8							
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PERIODS 1/4													
PERIODS 2/5													
PERIODS 3/6													
PERIODS 7/8													
PERIODS 9/10													



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