

# **TEXTBOOK EVALUATION REPORT**

**Return to:**  
**State Textbook Adoption**  
**NEVADA DEPARTMENT OF EDUCATION**  
**700 East 5<sup>th</sup> Street,**  
**Carson City, NV 89701**

## **Requests for Textbook Adoption must be:**

1. Completed by the School District on the Textbook Evaluation Report TA-02 Form with official original signature.
2. Received by the Department of Education 60 days prior to a scheduled meeting of the State Board of Education.
3. Evaluations received by the Department after the allotted timeframe will be processed and placed before the State Board of Education at the first available scheduled meeting of the State Board of Education.
4. Evaluations received by the Department after the 60 days will be considered by the State Board of Education during the following scheduled meeting of the State Board of Education .

School District \_\_\_\_\_

Date(s) of Committee Selection &/or Pilot \_\_\_\_\_

Date Submitted \_\_\_\_\_ By \_\_\_\_\_  
(Signature of Committee Representative)

Contact Phone: \_\_\_\_\_ FAX: \_\_\_\_\_ E-mail: \_\_\_\_\_

\*Subject \_\_\_\_\_ Grade Level(s) \_\_\_\_\_

Sub-subject: \_\_\_\_\_

\*Subject: select from list on back of PLANNED TEXTBOOK EVALUATION PROJECTS, Form: TA-01

## **A. TEXTBOOK/Series**

Title \_\_\_\_\_  
(Print EXACT Title as shown On Title Page)

Author(s) \_\_\_\_\_

Publisher \_\_\_\_\_ ISBN# \_\_\_\_\_

Publisher's Address \_\_\_\_\_

Latest Copyright Date: \_\_\_\_\_ Revision Date (if applicable): \_\_\_\_\_ Edition # (if applicable): \_\_\_\_\_

**Note: The District is required to submit the Content Specific Instructional Materials Rubric used with the Summary Listing that confirms the alignment to the Nevada Academic Content Standards. And in addition, a Completed Textbook Evaluation Report must include: Original and 1 copy of Report, Form TA-02 (pages 1-5), plus 1 copy of the Textbook/Series Title Page (front and back).**

Title of Textbook/Series

(Print EXACT Title as shown On Title Page)

**Nevada Department of Education**

**NRS 390.005, 140, 160, 220, & 230**

**Textbook Adoption Procedures**

**CERTIFICATION of COMPLIANCE**

**I HEREBY CERTIFY** that, to the best of my knowledge, the Textbook/Series (titled above) was compared to the Nevada Academic Content Standards and this district’s curriculum goals and objectives, and has been found to support and be consistent with the standards. I have on file the Rubric used in making the evaluation of this textbook/series that matches alignment to the state content standards in the appropriate subject area/curriculum used for this report.

District Name \_\_\_\_\_

Signature,  
Designated District Representative \_\_\_\_\_

Print Name \_\_\_\_\_

Title \_\_\_\_\_

FOR NEVADA STATE DEPARTMENT USE ONLY

Date Received:

Approved:

## B. EVALUATION PROCEDURE

Method: (check one)

**Committee(s)**

**Classroom Piloting**

**Both**

1. As outlined in NAC 390, the evaluation committee must include a teacher or teachers who are licensed to teach the subject areas or grade levels in which the textbook is being considered for use, an administrator or curriculum specialist and at least one parent of a pupil who is enrolled in the school district. Additional members may be appointed at the discretion of the district superintendent.

Listed below are the members of the evaluation committee and their designated representation on the committee who have determined these materials align to support the **Nevada Academic Content Standards** for the subject area. If the textbook was evaluated by classroom piloting and found to support the **State Standards** for the subject, list below the name(s) of the piloting teacher(s) and their grade level and/or subject:

**Names of Committee  
Members or Piloting Teacher(s)**

**Representation  
(Grade Level/Subject if applicable)**

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2. List below the times and locations that parents of pupils enrolled in the district and other members of the community were afforded an opportunity to review the textbook, to determine the alignment of the textbook to the Nevada Academic Content Standards both in content and in process, and to submit written comments to the committee before the final recommendations were made:

**Date/Time**

**Location**

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## C. EVALUATION CRITERIA

As certified to on page 2 of this report, the Textbook/Series has been aligned to the Nevada Academic Content Standards and this district's curriculum Goals and Objectives and is consistent with these standards, with the following exceptions:

= NO EXCEPTIONS noted.

=EXCEPTIONS noted.

If EXCEPTIONS were noted, provide a detailed response for each, using the content specific rubrics, making copies of that page as needed.

Districts must **respond to all** items listed on the content specific rubrics. Any "Inadequate" or "N/A" in the District's response requires a written comment/explanation, and justification to be submitted.

## D. SPECIAL CRITERIA

### LITERATURE – HISTORY – SOCIAL SCIENCE TEXTBOOK/SERIES ONLY

NRS 390.140.2 states: “A textbook must not be selected for use in the public schools in classes in literature, history or social sciences unless it accurately portrays the cultural and racial diversity of our society, including lessons on the contributions made to our society by men and women from various racial and ethnic backgrounds.”

Does this textbook/series: (Any “No” or “N/A” response requires a written comment/explanation on page 5.)

	YES	NO	N/A
1. Portray the cultural and racial diversity of our society?			
2. Include lessons on contributions made to society by men and women from various racial and ethnic backgrounds?			

If your evaluation process **noted EXCEPTIONS** to the Nevada Academic Content Standards or your district’s goals and objectives, attach a detailed response for each. Use this page to provide this information, making copies as may be needed.

E. **TEMPLATE/RUBRIC** and **LISTING OF SUMMARY STEPS** undertaken that describes the steps completed to reach the decision in the selection of the textbook is on file at the district offices. **Additionally**, the **District** may elect the **OPTION** to create its own Rubric and secondly to further submit the Rubric used in reaching their decision on the selection of the textbook to this **Report**.