

## Dear Secretaries and Registrars,

We are sending you updated Home Language Survey (HLS) forms for the 2021-22 school year, begin use today. Please recycle any old forms you have on hand and only use this updated HLS.

**ALL** HLS forms must eventually end up at the Department of ELD whether they go to the EL teacher/Site Facilitator first as in elementary schools or directly to us from registrars. Send us **ALL** Home language Surveys indicating English Only **and** those with other languages indicated.

Please remember the following information about Home Language Surveys and share it with all office staff who are involved with enrolling new students.

- **ALL NEW** students enrolling to the WCSD need to complete a paper copy of the HLS. It is very important to have the parent **sign** the HLS when they are filling out their paperwork because trying to get the form back later may result in many additional reminder calls to the parent.
- If a student enrolls who previously attended a WCSD school, they do **NOT** receive a new HLS.
- **ALL** parents enrolling their students in kindergarten must complete a HLS.
- We do **NOT** give HLS to PreK students anymore.
- If you need more HLS forms, please call, or email your assessment tech, Christina Ruiz or Joaquin Barrientos, or me.

Please contact me if you have any questions.

Thank you,

Stacey Gillish

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