



Office of School Leadership
Washoe County School District
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May 28, 2019

TO: Middle and High School Principals
 High School Registrars
 Middle School and High School Secretaries

FR: Area Superintendents

2019-2020 MS/HS
Nine-Week Grading Period Schedule
Academic Warning and Report Card Dates

The following dates will be used for the nine-week grading periods: **Note - These dates are subject to change.**

End of Grading Period	Teachers – Have grades in by 5:00 p.m.	Call Grades in to IT Department by noon	Report Cards Issued
October 18, 2019	October 22, 2019	October 24, 2019	November 1, 2019
December 19, 2019	January 7, 2020	January 9, 2020	January 16, 2020
March 13, 2020	March 31, 2020	April 2, 2020	April 9, 2020
June 5, 2020	June 9, 2020	June 11, 2020	June 18, 2020

The following dates will be used for academic warning preparation: **Note - These dates are subject to change.**

Academic Warning Preparation	Teachers – Have grades in by 5:00 p.m.	Call in to IT Department by noon.	Academic Warning Mailed No Later Than:
September 11, 2019	September 12, 2019	September 13, 2019	September 20, 2019
November 18, 2019	November 19, 2019	November 20, 2019	December 2, 2019
February 6, 2020	February 7, 2020	February 10, 2020	February 18, 2020
May 1, 2020	May 4, 2020	May 5, 2020	May 12, 2020

Holidays and weekends have been taken into account in formulating the above schedules.

cc: Leadership Team
 I.T. Department
 Mail Room
 WEA