

**MINUTES OF THE OCTOBER 15, 2019  
REGULAR MEETING OF THE  
WASHOE COUNTY SCHOOL DISTRICT  
BOARD OF TRUSTEES**

October 15, 2019

**1. Opening Items**

**1.01 CALL TO ORDER**

The regular meeting of the Board of Trustees was called to order at 4:47 p.m. at the Washoe County School District's Central Administration Building, 425 East Ninth Street, Reno, Nevada.

**1.02 ROLL CALL**

President Katy Simon Holland and Board Members Jacqueline Calvert, Andrew Caudill, Scott Kelley, Ellen Minetto, Malena Raymond, and Angela Taylor were present. Interim Superintendent Kristen McNeill, Student Representative Nathan Noble, and staff were also present.

**1.03 PLEDGE OF ALLEGIANCE**

Former Assemblyman Randy Kirner led the meeting in the Pledge of Allegiance.

**1.04 ACTION TO ADOPT THE AGENDA**

It was moved by Trustee Kelley and seconded by Trustee Minetto that **the Board of Trustees approves the agenda as presented.** The result of the vote was Unanimous: Pass (Yea: Jacqueline Calvert, Andrew Caudill, Katy Simon Holland, Scott Kelley, Ellen Minetto, Malena Raymond, and Angela Taylor.) Final Resolution: Motion Carries.

**4. Items for Presentation, Discussion, Information and/or Action**

**4.01 INTRODUCTION AND RECOGNITION OF VISITING EDUCATORS WHO ARE PART OF THE UNITED STATES STATE DEPARTMENT'S FULBRIGHT TEACHING EXCELLENCE AND ACHIEVEMENT PROGRAM**

Irene Payne, Chief Communications and Community Engagement Officer, explained the District and the Northern Nevada International Center had been working together for a number of years to provide students with experiences to enhance their education.

Dr. Carina Black, Executive Director, Northern Nevada International Center, and Dr. Jennifer Mahon, Associate Professor, University of Nevada, Reno, thanked the Board for the opportunity to present teachers who were visiting from 18 different countries to learn about the education system in the United States. The teachers had been in Washoe County for 5 weeks, gaining experience in the schools.

Trustee Raymond mentioned she was a member of the board for the Northern Nevada International Center and appreciated meeting all the teachers at a welcome lunch last month. She believed not only would those from other countries benefit, but the teachers and students in the District would also benefit from learning about other countries and cultures.

## **2. Consent Agenda Items**

It was moved by Trustee Taylor and seconded by Trustee Caudill that **the Board of Trustees approves Consent Agenda Items 2.02 through 2.28**. The result of the vote was Unanimous: Pass (Yea: Jacqueline Calvert, Andrew Caudill, Katy Simon Holland, Scott Kelley, Ellen Minetto, Malena Raymond, and Angela Taylor.) Final Resolution: Motion Carries.

- 2.02 The Board of Trustees approved the minutes of the April 23, 2019 Regular Meeting of the Board of Trustees.
- 2.03 The Board of Trustees approved the minutes of the May 28, 2019 Special Meeting of the Board of Trustees.
- 2.04 The Board of Trustees approved the minutes of the May 28, 2019 Regular Meeting of the Board of Trustees.
- 2.05 The Board of Trustees approved the minutes of the August 27, 2019 Regular Meeting of the Board of Trustees.
- 2.06 The Board of Trustees approved the "End of Year Incentive Pay of \$1,500 for Certain Acceleration Schools Principals Memorandum of Agreement (MOA) for the 2019-20 School Year," between the Washoe County School District and the Washoe Schools Principals' Association.
- 2.07 The Board of Trustees approved the "Signing Incentive of \$3,500 for Newly Transferred Principals at Acceleration Schools Memorandum of Agreement (MOA) for the 2019-20 School Year," between the Washoe County School District and the Washoe Schools Principals' Association.

- 2.08 The Board of Trustees approved Amendment #1 for Professional Services for GML to provide Construction Administration Services for the Nutrition Services Expansion Project for \$35,740.
- 2.09 The Board of Trustees adopted Amended Washoe County School District Board Resolution 19-010, A Resolution of Intent to Lease a Cellular Communication Site at Robert McQueen High School, at a minimum rate of \$2,000 per month with a 2% annual escalation rate, a one-time payment of \$4,500 to the Washoe County School District for lease assessment reimbursement, and other matters properly related thereto.
- 2.10 The Board of Trustees approved Renewal #1 of Request for Bid (RFB) #094-15-07-15, Liquid Petroleum Gas (Propane) Delivery and Monitoring, to Ferrellgas in the estimated amount of \$385,633.33 for an additional one (1) year beginning November 1, 2019 and ending October 31, 2020.
- 2.11 The Board of Trustees approved Change Order 1 for the Underground Storage Tank Removal at Lloyd Diedrichsen Elementary School, to L.A. Perks Petroleum Specialists in the amount of \$7,947.80.
- 2.12 The Board of Trustees approved, pursuant to Nevada Revised Statute 286.523, Elementary Teacher as a critical labor shortage area in order to hire individuals under critical needs status.
- 2.13 The Board of Trustees approved the Purchase Agreement with Solution Tree in the amount of \$215,985 for on-site leadership development and training related to data-driven decision-making services to be performed at George L. Dilworth Middle School, Lincoln Park Elementary School, and Virginia Palmer Elementary School pursuant to the State of Nevada's Fiscal Year (FY) 20 Turnaround Grant award.
- 2.14 The Board of Trustees accepted the "Budget Transfer Report" and provided authorization to include budget transfers between functions or programs for a total amount of \$133,206.57 for the period August 1, 2019 through August 31, 2019 in the official Board minutes, as required by Nevada Revised Statute 354.598005.
- 2.15 The Board of Trustees accepted the "Budget Transfer Report" and provided authorization to include budget transfers between functions or programs for a total amount of \$7,095.63 for the period September 1, 2019 through September 30, 2019 in the official Board minutes, as required by Nevada Revised Statute 354.598005.

- 2.16 The Board of Trustees approved Change Order 2 for professional consultant services to NOVA Geotechnical and Inspection Services for Materials Testing and Special Inspection for Desert Skies Middle School in the amount of \$11,042.
- 2.17 The Board of Trustees approved the Right of Entry Agreement between the Washoe County School District and Washoe County, and further approved a \$240,000 payment to Washoe County in lieu of physical restoration of the property.
- 2.18 The Board of Trustees approved the Student Behavior Matrix and directed the Interim Superintendent to submit a report identifying the Behavior Matrix as the Progressive Discipline Plan for the Washoe County School District to the Superintendent of Public Instruction in Nevada in accordance with Nevada Revised Statutes Chapter 392, Pupils.
- 2.19 The Board of Trustees provided final approval for the proposed revision of Board Policy 5100, Student Behavior.
- 2.20 The Board of Trustees provided final approval for the proposed revision of Board Policy 9082, Continuity of District Daily Operations and Succession Planning for the Superintendent.
- 2.21 The Board of Trustees provided final approval for the proposed revision of Board Policy 1500, Volunteers, and Board Policy 4510, Protection of Students: Background Checks and Mandatory Reporting.
- 2.22 The Board of Trustees provided final approval for the proposed adoption of draft Board Policy 3360, Teacher Reimbursement for School Supplies.
- 2.23 The Board of Trustees provided final approval for the proposed adoption of draft Board Policy 5650, Student Suicide Prevention.
- 2.24 The Board of Trustees provided final approval for the proposed revision of Board Policy 6700, Charter Schools.
- 2.25 The Board of Trustees provided final approval for the proposed adoption of draft Board Policy 5640, Safe Exposure to the Sun.
- 2.26 The Board of Trustees provided final approval for the proposed revision of Board Policy 5025, Student Placement and Communication of Progress – Promotion, Acceleration, and Retention.

- 2.27 The Board of Trustees provided final approval for the proposed revision of Board Policy 7610, Public Records Requests.
- 2.28 The Board of Trustees approved the removal from the bylaws of any public bodies (committees) of the District any provisions that conflict with the provisions for public bodies as adopted through Board Policy 9100, Public Bodies, or the associated Administrative Regulations adopted by the Superintendent, with the exception of any provisions within the bylaws for public bodies established through collective bargaining and/or state law.

### **3. General Public Comment**

#### **3.01 PUBLIC COMMENT**

John Eppolito, Protect Nevada Children, thanked Trustee Minetto for listening to the concerns of parents related to the collection and distribution of student data by the District. He expressed concern with the number of "school officials" and "approved vendors" the District allowed to have access to student information. He requested the following information: a list of all school officials and approved vendors; a list of those school officials and vendors the District had contracts with and a copy of those contracts; if a vendor was not included on the approved list, was a school still able to use to program; what data and student information was being shared with the school officials and vendors; which school officials and vendors were creating profiles on students; if Class Dojo, listed as both a school official and vendor, was creating psychological profiles on students; and had the District told parents psychological profiles were being created on students.

### **4. Items for Presentation, Discussion, Information and/or Action**

#### **4.02 PRESENTATION ON THE ROLE AND RESPONSIBILITIES OF THE WASHOE COUNTY SCHOOL DISTRICT AS A SPONSOR OF CHARTER SCHOOLS AND IMPACTS OF ASSEMBLY BILL 462, FROM THE 2019 NEVADA LEGISLATIVE SESSION, TO CHARTER SCHOOLS AND SPONSORS FROM THE STATE PUBLIC CHARTER SCHOOL AUTHORITY**

Stacey Cooper, Coordinator of Charter Oversight, began the presentation on the District's role and responsibilities in charter schools as a sponsor. Charter schools were public schools and offered a unique niche for students with specialized programming. The District sponsored seven charter schools in Washoe County. The supports provided to the charter schools was explained and included professional development and data review. The Board reviewed and approved the performance reviews of each school annually prior to the information being sent to the Nevada Department of Education and State Public Charter School Authority. The charter renewal process was presented and

changes to that process included in Senate Bill (SB) 451 from the 2019 Nevada Legislative Session, which allowed for alternative lengths for renewal.

Rebecca Feiden, Executive Director, State Public Charter School Authority, presented information on additional changes to charter school oversight and management based on Assembly Bill (AB) 462 from the 2019 Nevada Legislative Session. Similar presentations were being provided in other school districts in Nevada. The role of the State Public Charter School Authority as a sponsor of charter schools was reviewed. They sponsored five (5) charter schools in Washoe County and three (3) statewide virtual charter schools. The provisions of AB462 were explained. The intent was to create greater partnerships and collaboration between the State Public Charter School Authority and school districts. A needs assessment was being developed to ensure any future charter schools would meet the demographic and academic needs of students where the school would be located. The needs assessment would be updated on an annual basis. The final aspect of AB462 was the creation of a growth management plan to determine what charter schools would look like in the future. They were looking for feedback from the Trustees on information to be included in the growth management plan.

Trustee Calvert asked how it was decided where charter schools would be located. Ms. Feiden mentioned, historically, the schools would submit the information as part of their application. The needs assessment would provide additional information to the State on locations to ensure charter schools were meeting the needs of students throughout the area they were interested in serving and placed a greater emphasis on location for new charter schools.

Trustee Kelley wondered about the percentage of national or international charter schools in Nevada versus charter schools created by local organizations. Ms. Feiden noted she was unaware of the exact percentage, but some charter schools were modeled after programming developed by a group from Florida, such as Doral Academy of Northern Nevada. She believed the majority of schools in the state had been developed by local groups, such as Alpine Charter School. All applications were available online for others to review. She did caution that some national groups might only have one school located in another state but were looking at opening a school in Nevada as well, which could be considered "national." Ms. Cooper added the Washoe County School District had a moratorium on new charter schools that was put in place a number of years ago because the District had been concerned about the lack of state oversight for charter schools. The application process now required a scientifically based proven model of success, which was one of the reasons the state was seeing national and international models being used.

Trustee Minetto asked if the teachers in charter schools were fully licensed and certified. Ms. Feiden noted charter schools had some additional flexibility with regard to licensing

and certifications, but teachers in all core subjects were required to be licensed and certified in those subjects.

Student Representative Noble requested additional information on the standards charter schools were required to adhere to and what happened if the standards were not met. Ms. Feiden explained how charter schools were evaluated and progress monitored. If concerns were found, a school would first be placed on monitoring and assistance provided to correct the concerns. If the concerns continued, the school would be found in breach of their charter and finally, a notice of termination to close the school could be filed. Ms. Cooper mentioned the District worked closely with the State Public Charter School Authority to have the same standards so all charter schools were being held accountable to the same standards.

Interim Superintendent McNeill thanked Ms. Feiden for her work with the State Public Charter School Authority and the collaboration and partnerships she had fostered with school districts in Nevada. The District supported charter schools because they did fill a need for students but the cooperation with the state had not always been as easy as it was currently.

Trustee Taylor wondered if the District now believed the state had done enough to lift the moratorium on new charter schools or if additional legislation needed to occur. Ms. Cooper indicated that would be a decision for the Board to make but she would be interested in providing the Board with the information in the future. She noted the Clark County School District also had placed a moratorium on charter schools and were beginning the conversations on if that should be lifted.

Trustee Calvert asked what would happen to students enrolled in a charter school that was closed. Ms. Feiden stated the intent was always to ensure the success of students, no matter what school they were enrolled in so closing a charter school was always a last resort. If a school were to be closed, the State Public Charter School Authority would try to have the closing occur at the end of a school year to have minimal disruption. They would work closely with the school to provide students with information on their options, either other charter schools or public schools, and inform the school districts about how many students they should anticipate. The goal was to always focus on what was best for the individual students.

Dr. Randy Kirner, Vice Chair, State Public Charter School Authority Board, explained the state first approved the use of charter schools in 1997. The supports and management of charter schools had increased as the number of charter schools in Nevada increased. AB462 allowed for more coordination and collaboration between the State Public Charter School Authority and local school districts to provide for the needs of students. He believed the legislation and regulation was now at a point where school districts should

consider lifting the moratoriums because of increased support and oversight from the state.

#### **4.03 PRESENTATION AND DISCUSSION ON WASHOE COUNTY SCHOOL DISTRICT CURRICULUM RELATED TO DISTRICT LEVEL COUNSELING, NURSING, PREVENTION, AND SUPPORTS RELATED TO VAPING**

Katherine Loudon, Coordinator of Counseling Services, began the presentation on raising awareness on vaping and e-cigarettes with a review of Board Policies and Administrative Regulations regarding controlled substances. Bans on vaping and e-cigarettes were covered in various documents but the District continued to look at additional documents where the information may not yet have been included.

Kelli Goatley-Seals, Washoe County Health Education Coordinator, presented the youth and adult smoking rates within Nevada as a whole. In both groups, rates of smoking had declined since the late 1990s, with the youth smoking rate under 8% in 2016. However, while the rates of cigarette usage had decline, the usage of e-cigarettes had increased in high school students, especially between 2013 and 2015. Between April and October 2019, the Center for Disease Control (CDC) had documented 1080 cases of lung injury due to vaping and e-cigarettes, with 18 deaths. Currently, there were no specific products or compounds that linked all cases together aside from e-cigarette usage. Samples of e-cigarettes were shown to the Board so they were aware of what the schools were looking for when they suspected students were using e-cigarettes in schools. The JUUL products were of concern specifically because of their small design and prominence on social media, with over 30,000 videos available on YouTube alone made by and featuring teens speaking about and using the products. A public service announcement from Truth Initiative was shown as an example of how teens were marketing products to each other.

Ms. Loudon provided information on teen smoking and vaping use specific to Washoe County and Nevada from the Youth Risk Behavior Survey. The rates in Washoe County were higher than the rest of the state. She noted progress had been made on getting teens to not smoke, with about a 3% drop in the number of teens smoking in high school between 2015 and 2017; however, the use of e-cigarettes continued to increase, with close to half of high school students reporting ever have used vaping products. Due to the numbers, the District would need to not only focus on prevention, but also providing intervention supports. The Superintendent's Student Advisory Council had discussed the issue in January 2019 because students had expressed their own concerns over the increase in vaping on campus. The information they provided had proven useful to staff to begin working on programming for students and families and was similar to what staff had heard from principals and teachers.

Student Representative Noble added the District should be cautious of the numbers since the students self-reported the information and the actual usage could be even higher.



He had seen students vaping in almost all his classes and knew how easy it was for students to hide the usage from teachers.

Ms. Goatley-Seals explained it was wide variety of flavors produced for e-cigarettes that was one of the greatest concerns in preventing usage by teens. Around 85% of teens who vaped used flavored products and 4 out of 5 teen who used tobacco products began with a flavored product. The recent illnesses had increased awareness of vaping and e-cigarettes across the country and many states were looking into bans on flavored products and tightening on-line access where products could be purchased. Many teens had also reported friends and family members were willing to purchase products in stores for them or clerks not checking for identification to ensure they were over 18.

Margaret Allen, Director of Student Health Services, provided information on the health impacts to youth related to e-cigarettes and vaping. One of the JUUL cartridges equated to about 20 cigarettes. Additional carcinogens were produced by e-cigarettes due to the heating of the nicotine solutions and the full effects of the products would not be known for a number of years. The chances for nicotine overdose with e-cigarettes was higher since it was easier for teens to use more often. The information on prevention from the Student Advisory Council was important because they wanted to focus on providing information to the parents and community, as well as the students.

Ms. Goatley-Seals reviewed the prevention efforts now occurring at the federal level. Since the Food and Drug Administration (FDA) now considered e-cigarettes a tobacco product, additional restrictions were placed on advertising and manufacturers had to disclose what was in the products. The FDA was also making a concerted effort to provide more educational materials to both high schools and middle schools. During the 2019 Nevada Legislative Session, bills were passed to include e-cigarettes in the Nevada Clean Indoor Air Act, so all places where smoking was prohibited, vaping and e-cigarettes were also prohibited, and an added tax on e-cigarettes was approved, with the revenue to be used for local education and prevention efforts.

President Simon Holland wondered, if e-cigarettes were now considered a tobacco product, why there were still advertisements on television. Ms. Goatley-Seals explained there were some discrepancies with the new labeling that would still need to be worked through. While the products were being called tobacco products, they were still not tested nor regulated by the FDA. Ms. Allen added the CDC was continuing to review the vaping related illnesses to determine the exact causes. The CDC knew some of those who have gotten sick also used THC products and that the heating of the liquid to produce the vapor was causing chemical burns in the lungs. She cautioned there was still on-going research occurring and the long-term implications were unknown.

Ms. Loudon presented information on prevention strategies being implemented by the Washoe County School District. Information was sent to principals and assistant

principals regarding community supports and educational opportunities for students. Consequences for vaping and the use of e-cigarettes was also included in the Behavior Manual, to align with the prohibitions on tobacco products. Presentations were being provided by individual schools for parents and students in the evenings to deliver education and information and the Elks Club was working with schools to bring in speakers for assemblies. Information was also provided to students in high school health classes and in appropriate classes in middle schools, as well as additional training for school staff on recognizing the signs of vaping and what the devices looked like. It was important to note, the District did not support the use of prevention programs sponsored by the tobacco or vaping industry, as they had proven ineffective. While current efforts were focused on middle and high school education, the District was seeing elementary school principals and assistant principals interested in learning more about prevention efforts and including education to the younger students and their parents.

Ms. Allen provided information on the community resources the District was utilizing to educate nurses and counselors. Groups such as Join Together Northern Nevada (JTNN) were able to bring in national speakers to provide information. She reiterated her concerns were with the lack of information and knowledge of long-term health consequences of e-cigarettes and vaping, especially for young people. Ms. Goatley-Seals added the State of Nevada offered a free tobacco quit line to anyone over the age of 13.

President Simon Holland appreciated the information and thanked Trustee Minetto for requesting the presentation. The information was frightening and she was pleased to see the District working with community partners to get information to students and parents.

Trustee Caudill agreed the District should be providing information and intervention in the elementary schools to ensure when the students reached middle school they had the information and would be more likely not to start using e-cigarettes. He asked if the District was able to block the websites that sold the products on District devices, especially the 1:1 devices that went home with students. Interim Superintendent McNeill believed that was the case, but would check with IT to be sure. Student Representative Noble cautioned that there were ways students were able to get around blocks in the District's WiFi networks if they had cell phones. He was unsure about the District's devices though.

Interim Superintendent McNeill noted vaping and e-cigarettes started out as a smoking cessation method, but middle and high school students soon began to use the products because they were new and different. The development of the flavored liquids pushed more and more students to try vaping and the rate at which vaping was increasing in the middle and high schools was horrific. The District knew it was happening in classrooms, on buses, and in bathrooms. It was scary as an educator, but even more so as a parent. The battle would be difficult but it was critical to get the information to the students and the parents.

Trustee Raymond wondered what supports were provided to students if they expressed a desire to quit to a teacher or counselor. Ms. Loudon explained the District did have an intervention instructor as part of the substance abuse and prevention program that would be able to connect students to cessation programs. The District was also able to provide information to parents on community resources if they were interested in helping their children.

Trustee Calvert asked if convenience store retailers were receptive to working with the District and others on ensuring the products were not sold to minors. Ms. Goatley-Seals noted there was information and educational resources from the state for retailers. The state was interested in providing additional opportunities for retailers to understand the new consequences to selling e-cigarettes and vaping products to minors so there would not be issues.

**4.04 PRESENTATION AND DISCUSSION ON STRATEGIC PLAN MEASUREMENTS RELATED TO OBJECTIVE 3.2, INCREASE MEANINGFUL PARTNERSHIPS BETWEEN THE DISTRICT AND FAMILIES WITH A FOCUS ON STUDENT SUCCESS, OF *ENVISION WCSD 2020*, AS DEVELOPED BY THE SUPERINTENDENT'S COUNCIL ON FAMILY ENGAGEMENT**

Victor Sherbondy, Executive Director, Office of Strategies & Ombudsman Service, explained the District had been working on methods to measure family engagement in the schools as part of the Strategic Plan.

D'Lisa Crain, Administrator of Family-School Partnerships, began the presentation with information on the Superintendent's Council on Family Engagement (COFE). Measuring the level of family engagement in the schools was not something common in school districts, so the development of metrics was a new process for the District and COFE. The intent was to measure growth in the schools because there were some schools that already had higher family engagement than others and not make the data punitive but to provide information to the schools on how to improve their relationships with families and increase student achievement.

Samuel Ehrenreich, Council on Family Engagement Chair, reviewed the preliminary draft of the proposed family engagement index. The draft index was comprised of data from the Family Climate Survey, Infinite Campus Parent Login information, and attendance at Parent University events. COFE believed the data would capture the different facets of family engagement important to student success. Examples of how the draft index would look for the individual schools was shown to provide perspective on how the scores would look for different schools with different levels of family engagement.

Ms. Crain provided the next steps in the process since the index was a draft document at the present time. The District would utilize the remainder of the school year for stakeholder review and providing a draft score to each school based on the current draft. The data would be provided to the schools at the beginning of the 2020-21 School Year to allow the District to review the information with principals and incorporate goal setting to increase family engagement as part of establishing a baseline at each school.

Trustee Raymond asked if the Infinite Campus login data included the mobile app and how attendance at Parent University events would be associated with the school sites. She was a little concerned the data linked to Infinite Campus could harm elementary schools. Ms. Crain noted if a parent only looked at a pop up that appeared then the information would not be tracked, but if the parent clicked on the notification and went into the app, the information would be tracked. The District was able to link parent attendance at an event to a student, which would then be linked to the school. Mr. Ehrenreich added since the data related to Infinite Campus was based on growth, the metric should not be a detriment to elementary schools. COFE knew middle and high school parents were more likely to log into Infinite Campus because they were tracking multiple classes and teachers so the concern was something they were aware of as well.

Interim Superintendent McNeill thanked everyone for their work on the development of metrics. It was a difficult task and she wanted to ensure the schools understood the intent was not to be punitive or adding something else to their list of to do items, but to look at ways families were engaging with the schools and how the District could improve the process.

#### **4.05 PRESENTATION TO THE BOARD OF TRUSTEES REGARDING FINANCIAL LITERACY INSTRUCTION PURSUANT TO NEVADA REVISED STATUTE 389.074 FROM THE OFFICE OF ACADEMICS, DEPARTMENT OF CURRICULUM AND INSTRUCTION**

Kindra Fox, Director of Curriculum and Instruction, provided the Trustees with background information on the development of financial literacy classes in the District. Prior to 2009, some of the high schools provided financial literacy as an elective for students. During the 2009 Nevada Legislative Session, Senate Bill (SB) 317 was approved that required all public high schools to provide financial literacy and the District determined the lessons should be implemented as a 2-week program in American Government classes. The curriculum was provided by Charles Shwab and Everfy. The 2017 Nevada Legislature expanded the financial literacy requirement to be included in the Nevada Academic Content Standards (NVACS) as part of social studies and that topics related to financial literacy would begin in 3<sup>rd</sup> grade.

Sarah Brown, Social Studies Facilitator, presented information on the curriculum provided to students, beginning with 3<sup>rd</sup> grade and distinguishing between needs and wants. The

content for elementary school grades was grade specific, while in middle and high school grades the content was banded and school districts allowed to determine which grade or class the instruction would occur.

Ms. Fox explained The Hayek Group contacted the District in 2015 with the goal of providing a donation of the Dave Ramsey *Foundations in Personal Finance* curriculum for 7 years.

Trustee Taylor appreciated the Dave Ramsey curriculum was being provided to students and The Hayek Group for their generous donation. She knew of the curriculum and believed it was the best for the students. She wondered if a specific teacher in each school provided the instruction. Ms. Fox noted the instruction occurred in the American Government classes, so all American Government teachers had access to the curriculum and professional development associated with the program.

Ms. Fox continued with the presentation. As part of the implementation process included in the legislation, by 2023, the structure of the government classes would change and high school seniors would take one semester of American government and the second semester would then focus on economics. To allow for an easier transition, the District was able to utilize funding associated with the program to send teachers to conferences and was working to ensure access for all government teachers through the development of the digital curriculum process. Additional changes from the 2019 Nevada Legislative Session was provided, including the Seal of Financial Literacy and the Financial Literacy Advisory Council.

Trustee Taylor asked if the teachers providing the curriculum would have the opportunity to take a course by Dave Ramsey. Ms. Brown indicated the District had not considered that but she believed that was a great idea and something that should be explored.

#### **4.06 DISCUSSION AND POSSIBLE ACTION TO APPROVE THE APPOINTMENT OF TWO (2) STUDENT ADVISORS, WHO CURRENTLY SERVE AS MEMBERS OF THE STUDENT ADVISORY COUNCIL (SAC), TO THE SEXUALITY, HEALTH AND RESPONSIBILITY EDUCATION (SHARE) ADVISORY COMMITTEE IN A NON-VOTING CAPACITY**

Debra Biersdorff, Chief Academic Officer, explained the item was related to a request by President Simon Holland and Student Representative Noble to increase student voice on the Sexuality, Health and Responsibility Education (SHARE) Advisory Committee. Additionally, Trustee Taylor had mentioned it was critical to hear from the students regarding the curriculum to ensure it was relevant to them.

Ben Hayes, Chief Accountability Officer, presented information on the importance of student voice. The Board had been highly receptive and encouraged increasing student

voice in the District because they understood the importance of listening to those who were impacted by decisions.

Rochelle Proctor, SHARE Facilitator, provided additional information on why the Board and District were interested in having students serve on the SHARE Advisory Committee. Allowing consistent student voice on the Committee would provide the perspective of those impacted by the information presented and allow those serving on the Committee to hear directly from students at all meetings. Additionally, student voice would help raise issues of equity and bring information to the Committee of other topics they might not consider because adults could be unaware of conversations actually occurring between classmates.

Ms. Biersdorff reviewed the next steps in the process. The District was seeking approval of two non-voting student members to the SHARE Advisory Committee. Since the Committee did not have any current openings and Nevada Revised Statute set the categories for membership on the Committee, the students would be non-voting and serve as advisors to the Committee.

Trustee Caudill wondered if the students would rotate or if they would be specific appointments for a set term. Ms. Biersdorff indicated the intent was to have two specific students serve for a set term, such as one year.

It was moved by Trustee Taylor and seconded by Trustee Raymond that **the Board of Trustees approves the appointment of two (2) members of the Student Advisory Council to serve as non-voting, student advisors to the Sexuality, Health and Responsibility Education (SHARE) Advisory Committee.**

President Simon Holland opened the motion for discussion and inquired as to how the students would be selected. Mr. Hayes stated the students would be selected by the Superintendent's Student Advisory Council.

The result of the vote was Unanimous: (Yea: Jacqueline Calvert, Andrew Caudill, Katy Simon Holland, Scott Kelley, Ellen Minetto, Malena Raymond, and Angela Taylor.) Final Resolution: Motion Carries.

4.07 **PRESENTATION, DISCUSSION, AND POSSIBLE ACTION TO APPROVE THE RECOMMENDATIONS OF THE CAPITAL FUNDING PROTECTION COMMITTEE: THE WASHOE COUNTY SCHOOL DISTRICT CAPITAL IMPROVEMENT 2019/20 'B' MAJOR PROJECT PROGRAM IN THE AMOUNT OF \$230,100,000 TO INCLUDE PROJECTS THROUGHOUT THE WASHOE COUNTY SCHOOL DISTRICT PURSUANT TO THE ATTACHED LIST OF PROGRAM PROJECTS AND ASSOCIATED COSTS FOR EACH PROJECT**

Adam Searcy, Chief Facilities Management Officer, began the presentation with a review of the information presented to the Capital Funding Protection Committee, including an update on the construction of the new high school to be located in the Wildcreek area and revitalization of William O'Brien Middle School project. It was important to note the furniture, fixtures & equipment (FFE) costs associated with a high school would be greater than the same FFE costs associated with the new elementary and middle schools because of the size of a high school and the extra-curricular activities that required specialized equipment, such as music and athletics. The recommended budgets for FFE and other professional services related to the new high school were reviewed since the approval of the project was included in the recommended action.

President Simon Holland requested additional information on why the budget estimate was so much higher than the final recommended budget for the construction professional services for the new high school. Mr. Searcy stated the initial estimate was completed in house, primarily by himself, and had not accounted for District staff time required for the project. Classified staff working on specific projects would charge their time to that project and he had unintentionally omitted that from the initial estimate. It was estimated about 15,000 hours of District personnel time would be spent on the project for the new high school. Additionally, he had not factored into extending the construction services through a period of time after the school opened. It was important to extend the time because there were items that would still need to be completed once students were in seats.

President Simon Holland thanked Mr. Searcy for taking ownership of the oversight and correcting the numbers when discovered. She would rather have the omission occur with the estimates than with the actual budget for the project. She had made similar errors so understood it could happen.

Mr. Searcy explained the actual construction estimate for the new high school was reviewed. The final recommended construction budget, including contingencies and escalation, for the new high school was \$204.37 million, which was within 3% of an estimate provided by an independent evaluation, and included the previously approved \$5.17 million for the Orr Ditch relocation project. He emphasized all construction projects associated with the new high school would be publicly advertised and competitively awarded. The total final recommended budget for the project, including construction, FFE, and professional services, was \$235.27 million.

*President Simon Holland recessed the meeting for 12 minutes due to an active alarm in the complex.*

Mr. Searcy continued with the presentation. The proposed timeline for construction for the new high school was presented, with the goal of opening the school at the beginning

of the 2022-23 School Year. He transitioned to the revitalization of William O'Brien Middle School. Based on a quantitative analysis conducted by architects and construction engineers, it was determined the more appropriate course of action would be the construction of a new school to allow additional capacity for all feeder elementary school 6<sup>th</sup> grades and provide for future growth. The District looked at alternative locations for a middle school; however, since there were no readily available properties near the current school, the best location was on the current site on the athletic fields with a slight reconfiguration of the current blueprint for middle schools. Instead of a two-story building, a three-story building would be designed and meet the current education specifications. The intent was to have little to no student or classroom disruption during construction, though there would be an impact to outdoor activities, and open the new building for the 2022-23 School Year, then raze the old building and install new athletic fields to be completed by Spring 2023. The project provided additional opportunities to mitigate some traffic issues on Stead Boulevard and fix sewer concerns. A very rough estimate for a new school was slightly higher than the cost of a complete renovation and staff believed a new school would ultimately provide a better product and sense of community for students and families. The next step in the process would be to continue the due diligence needed to move forward. It was important to note the District had been conducting conversations with the O'Brien community and stakeholders in the area to ensure there were not additional concerns the District should be aware of before finalizing the project.

Trustee Caudill appreciated the focus on the North Valleys community because they had been feeling removed from the current capital projects efforts conducted by the District. He wondered if there were other benefits to a new building, such as energy efficiency, that would save the District money in the long term. Mr. Searcy stated a new building would provide a superior environment than the current construction. He cautioned the building codes were different when the school was first constructed and the new building would be larger so staff could not determine at the present time if there would be long-term energy savings. Pete Etchart, Chief Operating Officer, added the District had conducted energy efficient studies on many of the buildings constructed prior to the 1990's that showed various efficiencies that could be completed on the older buildings; however, since building codes were different, some of the efficiencies were not able to be performed at the present time.

President Simon Holland appreciated the efforts made by staff because she was concerned about the revitalization of older schools. She believed there was an equity issue with the new schools having additional classroom space and access to technology, so she was grateful staff was looking at different options for existing schools.

Mr. Etchart reviewed the recommendation from the Capital Funding Protection Committee to fund the construction of the new high school in the Wildcreek area and funding to



move forward with the design of a new William O'Brien Middle School. The total amount of the 2019/20 'B' Major Project Program was \$230,100,000.

Student Representative Noble requested clarification on where students currently zoned for William O'Brien Middle School would go when construction of the new school was occurring. Mr. Searcy stated the existing building should be unimpacted, aside from the athletic fields, so the students would remain at the current school. The District would look at options for recess and PE classes so students would be able to be outside.

It was moved by Trustee Caudill and seconded by Trustee Taylor that **the Board of Trustees approves the Washoe County School District Capital Improvement 2019/20 'B' Major Project Program and associated costs for each project in the amount of \$230,100,000, as recommended and forwarded to the Board of Trustees by the Capital Funding Protection Committee.** The result of the vote was Unanimous: (Yea: Jacqueline Calvert, Andrew Caudill, Katy Simon Holland, Scott Kelley, Ellen Minetto, Malena Raymond, and Angela Taylor.) Final Resolution: Motion Carries.

**4.08 APPROVAL OF THE GUARANTEED MAXIMUM PRICE (GMP) #1 FROM CLARK/SULLIVAN CONSTRUCTION AS THE CONSTRUCTION MANAGER AT RISK (CMAR) #C-61600A, MANAGEMENT OF CONSTRUCTION FOR THE NEW COMPREHENSIVE HIGH SCHOOL AT WILDCREEK FOR THE ORR DITCH RELOCATION IN THE AMOUNT OF \$3,364,241, WITH AN OWNER'S CONTINGENCY OF \$116,329 FOR A TOTAL OF \$3,480,570**

Adam Searcy, Chief Facilities Management Officer, noted the Board just approved the recommendation for funding of the construction of the new high school in the Wildcreek area. The current item was the approval of the first part of the project, which was the relocation of the Orr Ditch. The need for the relocation and scope of work of the project were reviewed. The relocation of the Orr Ditch would move the ditch entirely onto Washoe County property. The District would pay for the relocation and then Washoe County would be responsible for maintenance thereafter. The design for the new ditch was an inverted siphon and would be constructed with three different culverts instead of remaining an open ditch. The work had to be completed during the off season for irrigation pursuant to federal requirements.

Andrea Sullivan, Director of Procurement and Contracts, presented the solicitation and bid process. Clark/Sullivan Construction pre-qualified 48 subcontracts prior to issuing the request for proposals and over 25 total proposals were received across all construction trades. Bids were opened in September and the District and Clark/Sullivan were able to negotiate the final guaranteed maximum price (GMP) for the project. She highlighted the lowest responsible bidder was determined to be qualified and selected for every aspect of the project; additionally, 100% of the subcontractors were local and the GMP

was under the allocated budget for the project. The timeline was presented, with the completion date in April 2020. The total for the project, including an owner's contingency, was \$3,480,570.

It was moved by Trustee Taylor and seconded by Trustee Minetto that **the Board of Trustees approves the Guaranteed Maximum Price (GMP) #1 from Clark/Sullivan Construction as the Construction Manager at Risk (CMAR) for CMAR #C-61600A, Management of Construction for the New Comprehensive High School at Wildcreek for the Orr Ditch Relocation in the amount of \$3,364,241, with an owner's contingency of \$116,329, for a total of \$3,480,570.** The result of the vote was Unanimous: (Yea: Jacqueline Calvert, Andrew Caudill, Katy Simon Holland, Scott Kelley, Ellen Minetto, Malena Raymond, and Angela Taylor.) Final Resolution: Motion Carries.

4.09 **CONSIDERATION OF ADOPTION OF WASHOE COUNTY SCHOOL DISTRICT BOARD RESOLUTION 19-013, A RESOLUTION AUTHORIZING THE DISTRICT TO ISSUE GENERAL OBLIGATION (LIMITED TAX) SCHOOL IMPROVEMENT BONDS (ADDITIONALLY SECURED BY PLEDGED REVENUES), SERIES 2019B AND SERIES 2020A, FOR THE ACQUISITION, CONSTRUCTION, REPAIR AND RENOVATION OF SCHOOL FACILITIES OF THE DISTRICT IN THE COMBINED AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$275,000,000**

Mark Mathers, Chief Financial Officer, stated since the Board approved the Capital Projects Program and the contract for the Orr Ditch location, the Board would now need to approve how the District would fund the projects. The sale of the bonds would fund the new high school and the construction of the new elementary school located in the Cold Springs area, which was previously approved by the Board. Both projects had been included on the ballot as part of the request for WC-1, so the Board and District were continuing with the promises made to the community on the projects that would be completed. The District would use the remaining funds associated with the bonds for the revitalization and expansion project of Darrel Swope Middle School.

President Simon Holland asked what the funding source for the William O'Brien Middle School would be since it was not included in the current resolution. Mr. Mathers mentioned the project would be funded through rollover bonds.

It was moved by Trustee Taylor and seconded by Trustee Minetto that **the Board of Trustees adopts Washoe County School District Board Resolution 19-013, A resolution authorizing the District to issue General Obligation (Limited Tax) School Improvement Bonds (Additionally Secured by Pledged Revenues), Series 2019B and Series 2020A, for the acquisition, construction, repair and renovation of school facilities of the District in the combined aggregate**

**principal amount not to exceed \$275,000,000.** The result of the vote was Unanimous: (Yea: Jacqueline Calvert, Andrew Caudill, Katy Simon Holland, Scott Kelley, Ellen Minetto, Malena Raymond, and Angela Taylor.) Final Resolution: Motion Carries.

**4.10 DISCUSSION AND POSSIBLE ACTION TO PROVIDE PRELIMINARY APPROVAL TO THE PROPOSED REVISION OF BOARD POLICY 5625, STUDENT HEALTH AND WELFARE, WHICH INCLUDES ADDITION OF LANGUAGE RELATED TO TREATMENT AND HANDLING OF STUDENT HEALTH CONCERNS, CPR/AED USE AND INSTRUCTION, AND ADMINISTRATION OF MEDICATION, AND THE CORRESPONDING DELETION OF BOARD POLICY 5038, STUDENT HEALTH, WELFARE, AND RIGHTS, AND INITIATE THE 13-DAY PUBLIC REVIEW AND COMMENT PERIOD**

Victor Sherbondy, Executive Director, Office of Strategies and Ombudsman Services, presented the proposed adoption of Board Policy 5625, Student Health and Welfare. The revisions had previously been discussed by the Board Policy Committee on October 1, 2019.

It was moved by Trustee Kelley and seconded by Trustee Calvert that **the Board of Trustees provides preliminary approval for the proposed adoption of Board Policy 5625, Student Health and Welfare, and the corresponding deletion of Board Policy 5038, Student Health, Welfare, and Rights; and initiates the 13-day public review and comment period.** The result of the vote was Unanimous: (Yea: Jacqueline Calvert, Andrew Caudill, Katy Simon Holland, Scott Kelley, Ellen Minetto, Malena Raymond, and Angela Taylor.) Final Resolution: Motion Carries.

**4.11 DISCUSSION AND POSSIBLE ACTION TO PROVIDE PRELIMINARY APPROVAL TO THE PROPOSED REVISION OF BOARD POLICY 5345, PREVENTION AND TREATMENT OF SPORT RELATED INJURIES, TO COMPLY WITH THE PROVISIONS OF NEVADA STATE LAW (NRS CHAPTER 385B AND NRS 392.452) RELATED TO CONCUSSION MANAGEMENT, AND INITIATE THE 13-DAY PUBLIC REVIEW AND COMMENT PERIOD**

Victor Sherbondy, Executive Director, Office of Strategies and Ombudsman Services, presented the proposed revisions to Board Policy 5345, Prevention and Treatment of Sport Related Injuries. The revisions had previously been discussed by the Board Policy Committee on October 1, 2019.

It was moved by Trustee Taylor and seconded by Trustee Raymond that **the Board of Trustees provides preliminary approval for the proposed revision of Board Policy 5345, Prevention and Treatment of Sport Related Injuries, and initiates the 13-day public review and comment period.** The result of the vote was

Unanimous: (Yea: Jacqueline Calvert, Andrew Caudill, Katy Simon Holland, Scott Kelley, Ellen Minetto, Malena Raymond, and Angela Taylor.) Final Resolution: Motion Carries.

**4.12 DISCUSSION AND POSSIBLE ACTION TO PROVIDE PRELIMINARY APPROVAL TO THE PROPOSED REVISION OF BOARD POLICY 9100, PUBLIC BODIES (FORMERLY ENTITLED "COMMITTEES OF THE BOARD OF TRUSTEES"), WHICH REVISES LANGUAGE RELATED TO THE COMMITTEE MEMBERSHIP PROCESS AND MEMBER CONDUCT, AND INITIATES THE 13-DAY PUBLIC REVIEW AND COMMENT PERIOD**

Neil Rombardo, Chief General Counsel, presented the proposed revision of Board Policy 9100, Public Bodies. The revisions had previously been discussed by the Board Policy Committee on October 1, 2019.

It was moved by Trustee Raymond and seconded by Trustee Minetto that **the Board of Trustees provides preliminary approval for the proposed revision of Board Policy 9100, Public Bodies (formerly entitled, "Committees of the Board of Trustees'), and initiates the 13-day public review and comment period.** The result of the vote was Unanimous: (Yea: Jacqueline Calvert, Andrew Caudill, Katy Simon Holland, Scott Kelley, Ellen Minetto, Malena Raymond, and Angela Taylor.) Final Resolution: Motion Carries.

**5. Reports**

**5.01 BOARD REPORTS**

Board Members reported on their attendance at District and community activities and shared announcements of dates and times of upcoming events.

**5.02 INTERIM SUPERINTENDENT'S REPORT**

Interim Superintendent Kristen McNeill reported on her activities including meetings with staff, community leaders and the media.

**6. Closing Items**

**6.01 FUTURE AGENDA ITEM REQUESTS**

Trustee Minetto requested additional information on the percentage of District students in need of remediation and supports provided to those students.

**6.02 PUBLIC COMMENT**

There was no public comment at this time.

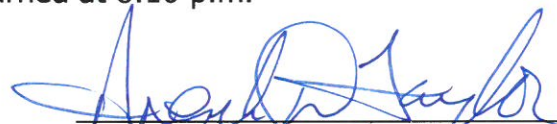
**6.03 NEXT MEETING ANNOUNCEMENT**

The next Regular Meeting would take place on Tuesday, October 29, 2019 beginning at 4:00 p.m. in the Board Room at the Central Administration Building.

**6.04 ADJOURN MEETING**

There being no further business to come before the members of the Board, President Simon Holland declared the meeting adjourned at 8:10 p.m.

  
**Katy Simon Holland, President**

  
**Angela D. Taylor, Clerk**