



## DW3000F-Budget to Actual-General Fund-Net to Zero

A new Budget to Actual report is now available on the Office dashboard in BusinessPLUS. This report is for General Fund accounts only. It is in the SSRS format and still has drill down capability. The new feature on this report is that it will show line items when the activity in that line item (object code) nets to zero. The CDD DW3000A and DW3000E reports for General Fund accounts will suppress line items (object codes) if the activity nets to zero. This new report is meant to supplement your current Budget to Actual tools, not to replace them. If you have questions about the report or need help using it, please contact Kelly Case, Business Process Trainer, [klcase@washoeschools.net](mailto:klcase@washoeschools.net).

Below is a tour of this new report's features:

1. The DW3000F-Budget to Actual-General Fund-Net to Zero is on the Dept Office dashboard in BusinessPLUS

The screenshot shows the 'DEPT OFFICE' dashboard. At the top, there are navigation tabs: 'Kelly L Case's Personal Dashboard', 'DEPT OFFICE' (highlighted with a red box), 'FINANCE', and 'TIMEKEEPER'. Below the tabs, there is a 'Workflow Tasks' section with a 'Go to Workflow Tasklist' link and 'No tasks' displayed. The dashboard is divided into four main sections: 'Purchase Orders', 'Budget Reports', 'Reports', and 'Stores Inventory'. The 'Budget Reports' section contains a list of reports, with 'DW3000F: Budget to Actual - General Fund - Net to Z...' highlighted by a red box. Other reports in this section include DW3000A, DW3000B, DW3000E, and DW3001. The 'Purchase Orders' section lists POUPPR, POUPRC, DW2000, DW2001, and DW5003. The 'Reports' section lists DW1000 through DW1008. The 'Stores Inventory' section lists SIOEUB, DW4000, DW4001, DW4002, DW4003, and DW2004.



Ledger: NL

**Washoe County Schools**  
**GL Transactions**

Deposit and PO activity that nets to zero. This would not show up on the DW3000A or the DW3000E

7/1/2016 12:00:00 AM

Posting Date	Reference	Vendor ID	Vendor Name	Transaction Description	Debit Amount	Credit Amount	Net Amount
<b>Fund:</b> GENERAL FUND 10							
<b>Program:</b> REGULAR PROGRAMS 100							
<b>Function:</b> INSTRUCTION 1000							
<b>Account:</b> 10-100-1000-63600-0000 OTHER SPECIALIZED SERVICES HIGH SCHOOL OPERATING							
<b>OrgKey:</b> 00001LA REGULAR INSTRUCTION							
09/16/2016	DP03117	09/16/2016	N/A..N/A	DJ	0.00	795.00	-795.00
10/25/2016	PO126617	09/23/2016	113623	FIERCE ENTERTAINMENT	795.00	0.00	795.00
02/15/2017	PO127996	01/27/2017	113623	FIERCE ENTERTAINMENT	795.00	0.00	795.00
02/17/2017	DP11817	02/17/2017	N/A..N/A	R732792	0.00	795.00	-795.00
<b>Total for FQA 10-100-1000-63600-0000:</b>					<b>1,590.00</b>	<b>1,590.00</b>	<b>0.00</b>

Again, this is a report to supplement the DW3000A and DW3000E. If you need assistance, please contact Kelly Case, Business Process Trainer, [klcase@washoeschools.net](mailto:klcase@washoeschools.net).